

1 + **MINUTES OF THE VILLAGE OF OLYMPIA FIELDS**
2 **MEETING OF THE BOARD OF TRUSTEES**
3 **Held on January 16, 2018**
4

5 Due to the Martin Luther King, Jr. Holiday, the Regular Meeting of the Board of Trustees was
6 rescheduled from Monday, January 15th, 2018, to Tuesday, January 16th, 2018, at the Linzey D.
7 Jones Municipal Building and was called to order by Village President Sterling M. Burke at 7:00
8 P.M. The assembly recited the Pledge of Allegiance. Acting Village Administrator/Village
9 Clerk, Cynthia Saenz called the roll.

10
11 Present: Trustees – Gibson, Oliver, Pennington, Hudson, Thomas, and Matz
12 Village President Sterling M. Burke
13 Acting Village Administrator/Village Clerk, Cynthia Saenz
14

15 Absent: None.
16

17 **APPROVAL OF MINUTES:**
18

19 **Motion by Trustee Oliver, second by Trustee Pennington to Dispense with the Reading of**
20 **the Minutes, and Approve the Minutes of the December 11th, 2017, Board Meeting as**
21 **presented.**

22 **Voice Vote: All Ayes Motion Carried.**
23

24 **BILLS FOR APPROVAL:**
25

26 Village President Burke stated that since we are doing one Board Meeting a month, the
27 \$448,762.25 is the total for the whole month of January

28 **Motion by Trustee Oliver, second by Trustee Hudson to Approve the Payment of Bills for**
29 **January 16th, 2018, in the Total Amount of \$448,762.25.**

30 **Voice Vote: All Ayes Motion Carried.**
31

32 **PRESENTATIONS:**
33

34 **2017 Holiday Awards Presentation – Beautification Committee** – Village President Burke
35 stated next is the 2017 Holiday Awards Presentation. He stated that Arlene Burke is the
36 Chairperson for the Beautification Committee.

37
38 Mrs. Burke stated that she is the Chairperson of the Beautification Committee. In the audience is
39 her Co-Chair, Susan Moroney. Hopefully, Sue Gowen a member of our Committee will be able
40 to join us as well. They have three Awards to present this evening for the Holiday Awards. She
41 stated as always, our neighborhood was beautiful. It was really, really hard to choose the top
42 three. The Homeowners Associations nominate their final three. The Beautification Committee
43 looks at the three that have been nominated from each Homeowners Association. Everybody
44 who is nominated receives a Certificate. Only three from each neighborhood gets a sign in the
45 yard during the holidays. From that three, the Beautification Committee chooses the top three for
46 Olympia Fields.
47

1 Mrs. Burke stated that tonight, we are pleased to present the Third Place Award to The Foelsch
2 Family. They live at 3509 Ithaca Road in Arcadia. The winner receives a \$50.00 Gift Certificate
3 to Bizios. Mrs. Burke congratulated Mr. Foelsch. (There was a round of applause).
4

5 Mrs. Burke stated that the Second Place Award goes to The Perozzi Family. They live at 20341
6 Achilles in Arcadia. The winner receives a \$75.00 Gift Certificate to Bizios. Mrs. Burke
7 congratulated Mr. Perozzi. (There was a round of applause).
8

9 Mrs. Burke stated that the First Place Award goes to The Stubbs Family. They live at 3238
10 Oregon Trail in the Trails. They receive a \$100.00 Gift Certificate to Bizios. Mrs. Burke
11 congratulated Mr. and Mrs. Stubbs. (There was a round of applause).
12

13 Village President Burke congratulated the winners. Village President Burke thanked Mrs. Burke.
14 A picture will be taken in the lobby of all of the winners for the Village's Website.
15

16 **IRMA Overview – Margo Ely, Executive Director** – Village President Burke stated that the
17 next Presentation is for IRMA. IRMA is our Intergovernmental Risk Management Agency.
18 Margo Ely, the Executive Director, is going to give us a Presentation.
19

20 Mrs. Ely stated that she is going to tell you a little bit about IRMA, which is your
21 Intergovernmental Risk Management Agency. It's a not-for-profit insurance company that is
22 owned by all of our members. You are an owner of IRMA. The benefits of being in an
23 Intergovernmental Risk Pool is that you have lower costs. You have professional expertise that
24 understands Municipal issues in particular. All of the members are Municipalities. They provide
25 full coverage of workers comp, auto, property, and liability insurance. All of your insurance
26 needs are provided in one place. They have Grant Programs. They have a lot of On-Site
27 Trainings and Regional Trainings as well. They have 71-members.
28

29 Mrs. Ely stated that some of the value of pooling is that it is an Intergovernmental Partnership
30 with your fellow Municipalities. They provide Comprehensive Risk Management Services. Last
31 month they performed an IMAP for Olympia Fields, which is a Comprehensive Review of each
32 Departments Policies and Practices. You scored very well on that. They do that every three to
33 four-years for every one of their members, or as needed. When they do have extra money, they
34 return it to their members. They get better rates on their excess insurance because they have 71-
35 Municipalities. There are close to 11,000 employees out of all of those Municipalities. They get
36 better rates for pooling, for additional insurance, and for excess insurance. She will explain why
37 the pricing is more stable than if you had private insurance, and how our training helps you to
38 reduce your risk and your losses.
39

40 Mrs. Ely stated that they are owned by our members. They are created under the
41 Intergovernmental Cooperation Act. They have a Contract and Bylaws. Every one of their
42 members has a seat on their Board. Cynthia Saenz comes to their meetings. She votes on all of
43 the issues that are on the Agenda. The members approve their Budget. They approve any Policy
44 changes, and coverage changes. They have a full Board. They have an Executive Board of 10
45 members. They also have Standing Committees. They have a Finance Committee, Member
46 Relations Committee, Training and Education Committee, and a Coverage Claims and Litigation
47 Committee. Those are the subject areas. All of the Committees are run by their own members.

1 They staff it, but the members run those Committees. They have Steering Committees which are
2 the Departmental Subject Matter Experts which are the Fire Chiefs, Police Chiefs, and your
3 Public Works Committees. They have quarterly meetings for them. They give them training and
4 information on issues that are relevant for their particular subject matter. They have an Appeals
5 Process. If you disagree with something that they do on one of your claims, you have a right to
6 appeal that. They rarely see appeals because they partner with their members, and they usually
7 come to agreements on how they want to handle cases.

8
9 Mrs. Ely stated that the Board of Directors can amend the Bylaws by a two-thirds vote. They
10 approve the Budgets and Annual Audits, and their Investment Policy. They approve new
11 members and expel existing members. They determine the limits and the scopes of all coverage.
12 In the last two-years they have enhanced their Cyber Coverage in response to membership
13 requests. They have increased their liability limits from \$10,000,000.00 to \$12,000,000.00. They
14 are always open to changing their coverage, so their coverage best fits what the members needs
15 are. They have 20 Staff Members at IRMA. Their average tenure for their adjusters is about 11-
16 years. They have very experienced people that are working on your claims and providing the
17 training and risk management advice. They have any Policy that you need on their website. They
18 have the Best Practice Policy and a Model Policy. Your staff should never have to write a Policy.
19 She will talk about the Training Programs. They do On-Site Visits. They handle all of your
20 claims. They have multiple Grant Programs. They have other optional coverage programs. If you
21 have volunteers that help at your special events and things like that, they have a Policy you can
22 buy. They have really good pricing for that if you wanted to have insurance for your volunteers.

23
24 Mrs. Ely stated that Workers Compensation is their highest cost. It is between 60% and 70% of
25 what their costs are. In 2016 they spent \$13,000,000.00 on Workers Comp. The next in line is
26 usually Liability. Their members are service organizations. Most of what you spend your money
27 on is your employees. It makes sense that is where our spending would be. They just rolled out a
28 new Predictive Analytics Program in the last six-months. She stated that Milliman is their
29 Actuary. They created the Predictive Analytics Model. They are scoring their Workers Comp
30 Claims on day 3 and day 30. They have projected that this will save IRMA almost \$1,000,000.00
31 a year in Workers Comp. She gets an e-mail every day scoring the claims on day 3 or day 30. If
32 they score between \$850.00 and \$1,000.00 they make sure that they have the best adjuster on it.
33 Mrs. Ely and the Workers Comp Supervisor are reading every e-mail, and they are talking to
34 their members saying that, "This is a high score claim. We need your help making sure we get
35 this employee back to work, and making sure they are getting the appropriate treatment." They
36 keep in close contact with them so they can bring the costs down on those and control them
37 better.

38
39 Trustee Pennington inquired whether or not that \$850.00 or \$1,000.00 is a value of the claim.
40 Mrs. Ely stated that it is not a value of a claim. It is a prediction of what the claim will cost. The
41 Actuary created an algorithm. They are looking behind the scenes at a lot of different factors.
42 Their "Jumper Claims" score between \$850.00 and \$1,000.00. If you compare the \$850.00 to
43 \$1,000.00 cost to anything under \$850.00, it is like 10 times more. Those are the ones we have to
44 focus on. When you see a low score on a claim, you know that you don't really have to pay that
45 much attention to it.

46

1 Mrs. Ely stated that this shows the three-day score. The prior screen showed the 30-day score.
2 This tells us that just three-days after we get the claim, “Watch out for this one.” If it gets a high
3 score on day 3, we are definitely calling the member and telling them that we have to watch this
4 claim.

5
6 Mrs. Ely stated that they have an Early Intervention Program. This is before you have a claim or
7 a lawsuit. They invite their members to call them when they think something is wrong. Call them
8 when they think potentially there is going to be a problem. Call them when they have a police
9 shooting, and when they are looking at terminating an employee. They assign experts to help you
10 reduce your exposure in those circumstances and to consult with your Staff on how best to
11 handle the situation. They will assign attorneys to it. They will have consultants get involved in
12 these issues so that from the very beginning of these situations they are helping you to reduce the
13 potential exposure in any of these cases.

14
15 Mrs. Ely had a list of the training that they offer to their members. It is tailored to what training
16 Municipalities need to have. They have expanded their training in 2018. They have two times the
17 number of On-Site Trainings. They have Online Video Streaming Training. At the roll calls of a
18 Police Department, or at the beginning of a shift for Public Works you can run one of these
19 videos that will enhance and highlight the importance of safety in the workplace.

20
21 Mrs. Ely stated their Grant Program, they understand that Municipalities have significant
22 budgetary constraints. They have enhanced this program over the last three-years. They are
23 doing Matching Grants. The most popular one is the “Power Cot Grant Program.” They were
24 spending about \$1,000,000.00 a year on back injuries for paramedics who were transporting
25 bariatric patients. The Board decided to invest in trying to reduce those losses at \$100,000.00 a
26 year. The members can get a max of \$15,000.00 to get one of those Transportation Loading
27 Systems or Power Cots to try to reduce those injuries. Even though not all of the members have
28 Fire Departments, this benefits the entire pool if they can reduce those losses. In the pool you are
29 sharing your risk. They are reducing the risk. Last year they had some work zone accidents,
30 where the work zones were not being maintained as safely as they should be. They put
31 \$20,000.00 into Work Zone Safety. If the Public Works Department needs orange cones, or more
32 orange vests, or whatever it is to enhance the safety in a work zone, they have some money
33 available to contribute towards that. All of their Grants are at a third of the total cost. The
34 Municipality throws in two-thirds. She stated with the Fire Department ones, they look at the
35 Fire Board to put in a third since that is appropriate for the revenues that those Boards see. They
36 negotiated a lot of discounts for purchasing equipment that reduces risks and reduces injuries.
37 They have a list of what they negotiated there. They have a discount on Ballistic Vests. There is
38 up to a 45% discount for bullet proof vests and helmets. They want to make sure that all of the
39 Public Safety people are well-equipped to be safe when they are out there in the field. Mrs. Ely
40 stated that the Lexipol Policy is very a popular one. You can get online and pull up any up-to-
41 date Best Practice Policy for the Public Safety Department.

42
43 Mrs. Ely stated that they do really well with investments. As an Intergovernmental Agency they
44 are able to invest much more aggressively than the Municipalities can. A State Law allows them
45 to do that. They invest 50% in equities. In 2017 they are estimating that they probably gained
46 about 15% on their investments. The money that the Municipality has with them grows at
47 whatever their investment rate is. They have an Optional Deductible Credit Reserve Fund. If the

1 Municipality has a deductible that is higher than their minimum which is \$2,500.00, if the
2 Municipality went to a higher deductible, like a \$10,000.00 deductible, you could give them the
3 \$7,500.00 and they would put it in an Optional Deductible Fund and that grows at this
4 investment. It gives the Municipality more financial security for moving to higher deductibles.
5 The Village currently has a \$2,500.00 deductible. They have been encouraging their members to
6 move to higher deductibles for a few years. When you are at higher deductibles, their members
7 losses are reduced because they are more accountable, and because the costs are more directly
8 felt by them. More than 50% of their members are at a deductible higher than \$2,500.00 at this
9 point. They have had about 20 move to higher deductibles in the last few years. One of the
10 reasons why they put that new Fund Policy into place was to encourage Municipalities.

11
12 Mrs. Ely stated that the way they make sure that you don't have a spike in what you pay them is
13 a couple of things. As to how they calculate the Village's contribution to them, they look at five-
14 years of the loss information. They look at revenues. That's the stabilizer denominator in their
15 formula. They look at five-years of revenue. If one year you implement a new Storm Water Fee
16 and your revenues go up \$1,000,000.00, that doesn't create a spike in the contribution. It is a
17 five-year rolling calculation. That is also true for losses. They look at the Village's losses over a
18 five-year period. They cap those losses in terms of what they calculate into the Village's
19 contribution. If the Village had a \$1,000,000.00 case, the maximum that they count towards the
20 Village's experience modifier is \$186,000.00. That's another way that they smooth a Village's
21 contribution and make sure that there are no spikes. The concept of pooling is that you are
22 sharing your risk with other Municipalities. The pool picks up the rest of that loss.

23
24 Mrs. Ely stated that the next screen shows what their rates have been. You see a reduction in
25 what they are collecting from their members. When they have extra money, they return it to their
26 members. They do that every five-years. For purposes of 2017, they looked at 2012 as a Claim
27 Year. Every one of their years is a claim year. They looked at 2012, they decided they have
28 \$7,000,000.00 they can give back to their members. Part of that is because of investments, and
29 part of it is because of losses. In December of 2017, the Board voted to give \$7,000,000.00 to
30 their members out of the 2012 Claim Year. In 2016, they gave back \$9.7 Million out of the 2011
31 Claim Year. The Village had two bad years in 2016 and 2017. She stated that in 2019 you will
32 drop off that 2014. When you pay the contribution in 2019, the 2014 year will come off. As you
33 have better years with lower loss years coming on, it will be better.

34
35 Village President Burke inquired the money that you return back, is that based on how good of a
36 year a Municipality has, or is that across everybody? Mrs. Ely stated that it is across everybody
37 equally without regard to losses, but prorated based on revenues. It is based on your contribution
38 before the Experience Modifier. A Municipality that paid in \$1,000,000.00 is going to get more
39 of those profits, than a Municipality that paid in \$250,000.00. How much did Olympia Fields get
40 back the last time?

41
42 Mrs. Ely stated that since 2012, the Village has gotten \$305,919.00. In 2017, the Village got a
43 little over \$20,000.00. In 2016, the Village got close to \$50,000.00. In 2015, the Village got
44 close to \$50,000.00.

45
46 Village President Burke inquired how does that compare to other Municipalities? Mrs. Ely stated
47 that it is all relative. Everybody got the same percent when they gave back the profits without

1 regard to your losses. This is where your losses are. When they do the Experience Modifier,
2 which is how they charge their members of their losses, they compare each member's losses.
3 They compare it to the whole pool. This shows that you have been doing worse than the whole
4 pool. Your Experience Modifier, you got 40% for 2018, which is a lot better than 71% in 2017.
5 That's a comparison to losses to the pool overall.

6
7 Trustee Hudson stated that you are saying that our claims are higher than the average. Mrs. Ely
8 stated yes. You are not the worst. If you were in the top 10, they have a Workers Compensation
9 Focus Program. They selectively invite the members that need a lot of extra help into this
10 program. We meet with them every quarter. Every time they have a claim they are calling them.
11 We are doing extra trainings and things like that. That is not where you are at. Those are
12 probably at 100% or 120%.

13
14 Trustee Pennington inquired whether or not Mrs. Ely could explain the activity in the Experience
15 Modifier percentage of years 2016 and 2017. He presumes that those were losses that created the
16 69.2% and the 71.8%. Mrs. Ely stated that is based on your specific claims that you had. Trustee
17 Pennington stated that is a lot of claims and a lot of activity.

18
19 Mrs. Ely stated that talking about specific claims is a better topic for Closed Session. Village
20 President Burke stated that he was going to ask that question. That is getting into personnel. We
21 should do that in a Closed Session. Mrs. Ely stated that we can do that. There are a few sections
22 of the Open Meetings Act that allow for those kinds of discussions to be confidential. They
23 involve confidential information. Sometimes in a Workers Comp Case it is about health
24 conditions. She will be happy to come back in a Closed Session and present a Comprehensive
25 Analysis of what those have looked like and how they were calculated. Trustee Pennington
26 stated that would be good.

27
28 Trustee Pennington inquired whether or not Munich Re is your only reinsurer, or do you use
29 other reinsurers. Mrs. Ely stated that we have other reinsurers. They use Gen Re and another one
30 that she can't think of right now. Trustee Pennington inquired whether or not they are on an
31 excess of loss basis. Mrs. Ely stated yes. They have an SAR. They have a self-insured retention
32 of \$3,000,000.00. She stated that from \$3,000,000.00 to \$12,000,000.00 they have excess.
33 Trustee Pennington inquired whether or not the insurance policies themselves are claims made,
34 or claims made and reported. Mrs. Ely stated that it is all occurrence-based coverage. They have
35 no claims made coverage at all. That is a benefit of being member-owned.

36
37 Village President Burke stated not to get into the Closed Session issues, but that has been
38 discussed with Cindy and Trustee Thomas about those areas. Mrs. Ely stated yes. She stated that
39 anytime they see a claim that we should be having a conversation, we initiate the conversation.
40 Anytime Cynthia has a question, we have conversations as well. We have worked with John
41 Murphey on different issues. We have a very collaborative relationship. Mrs. Ely thanked the
42 Board. Village President Burke thanked Mrs. Ely. He stated that she has been very helpful.

43
44 Village President Burke stated that he is going to break the sequence here for a moment and have
45 Trustee Thomas who has been working with IRMA to give a perspective.

46
47

1 **Trustee Report:**

2

3 **Human Resource:**

4

5 **IRMA IMAP Assessment Update** – Trustee Thomas thanked Mrs. Ely for her Presentation and
6 for going through the Assessment. Trustee Thomas stated that this is one of the first tasks that
7 she was given, to work with Staff to help the Village come out with a better rating when we went
8 through the Assessment. It was a very interesting process. She had a big binder of things that
9 they had to go through and address. We were determined to come back with a better rating than
10 before. We went from 79% to 86%. That is an IMAP Accreditation.

11

12 Mrs. Ely stated yes. The IMAP Accreditation you went from a 79% in 2013 to an 86% currently.
13 The Police Department scored 100%. They are perfect. We have recommendations that are in
14 there. Trustee Thomas stated that you have seen a lot of things that have been improved,
15 processes, and procedures put in place. Mrs. Ely stated absolutely. Trustee Thomas gave kudos
16 to Acting Village Administrator Saenz, Mr. Landini, Chief Krull, and John McDonnell. She
17 stated that we had a couple of meetings. It didn't take long to get done what we needed to do.
18 They laid out what had to be done and to get prepared. They had a timeline. They stayed on
19 target. They gave her feedback. She was very pleased. We kind of had a bet if someone could
20 outscore the Chief.

21

22 Trustee Thomas stated that on March 25th, the Village will be receiving a plaque. Acting Village
23 Administrator Saenz stated yes, at the Board of Directors Meeting. Trustee Thomas stated that
24 instead of doing this every three-years, it will be every four-years. Mrs. Ely stated yes. Trustee
25 Thomas stated that is good news. She personally wanted to give them all a hand for that. (There
26 was a round of applause). It was a major undertaking. She knows that they didn't know what to
27 expect when she called those meetings to walk through and highlight the areas that needed to be
28 addressed. Trustee Thomas stated that you did a great job. Keep up the good work. We want to
29 follow-through with those recommendations. Cynthia stated that with the recommendations, we
30 have to give back to IRMA by the beginning of March, a projection as to when we expect to
31 complete the recommendations, just to prepare for the next IMAP Assessment. Trustee Thomas
32 stated that perhaps one evening we can have a quick meeting to go through it. It won't take more
33 than 30-minutes.

34

35 **Human Resource Manual Update** – Trustee Thomas stated that this has been an undertaking
36 for the Village for years. We have something of substance. It is currently with our attorney to
37 finalize some of the recommendations from the Staff. Trustee Thomas, President Burke, and the
38 Human Resource Committee have not looked at it yet. We want to get it done. We needed our
39 counsel to look at it. We want to make sure we are addressing Leave Time, Performance
40 Reviews. We wanted to make sure that Ethics was in there, Non-Retaliation, Drug and Alcohol,
41 CDL Policy/Training, Personnel Records, Nepotism, Equal Pay, Pregnancy, Violence, E-mail
42 Usage and proper protocol for that, and Village equipment. Those are some of the things in
43 addition to the things that were there. She believes that the public will be very pleased with the
44 end result. Once we get it back we will have a meeting with the Human Resource Committee in
45 March to go through it to see if there are any edits. A decision has to be made to say that we have
46 a final Manual. A Manual Policy Book can always be updated and go can go through it for
47 revisions. That is something that the Staff will continue to do. She is proud of the hard work that

1 has been put in. She thanked all of the Department Heads for being so cooperative through this
2 process.

3
4 Trustee Thomas inquired whether or not there are other Villages that have a higher rating than
5 86%. Mrs. Ely stated not many. Trustee Thomas stated that our target for the next time is 100%.

6
7 Village President Burke stated that the Staff did an outstanding job on this. Village President
8 Burke commended Trustee Thomas for leading that effort. We will strive for that 100% the next
9 time around. He stated that we will now get back into the normal sequence here.

10

11 **PUBLIC COMMENT:**

12

13 Village President Burke opened Public Comment at 7:38 P.M.

14

15 **Comments from Mr. Richard Crusor** – Mr. Crusor wished everyone a Happy New Year. He
16 wishes the best for you and your families for this year, for peace, health, and contentment, and
17 that all of God’s blessings will be bestowed upon you and your families. For those of you that
18 have loved ones in the Armed Forces, he prays for their safe return as well.

19

20 Mr. Crusor stated that he is the Hearing Officer for the Village of Olympia Fields. In about two-
21 weeks you will be treated to the State of the Union. He felt that it was incumbent that he gives a
22 Village perspective regarding how he sees the Adjudication Process since he is the Hearing
23 Officer, as it relates to public safety. He knows that the Board has a lot of business on the
24 Agenda tonight. He is very mindful of your time. He doesn’t mean to cut into it. He has a five-
25 part Presentation that he thinks needs to be addressed to the Board, as well as to the public.
26 Tonight, he will just take Phase 1 of his Presentation. He will save the other four for subsequent
27 meetings. He believes that it is imperative that we begin with Phase 1 tonight so that you have a
28 better understanding of what goes on in the Village with respect to public safety, in regards to the
29 Adjudication Process of which he sits for the Building Code Violations, the Red-Light Photo
30 Enforcement, Municipal Violations, and Seizure and Impoundment. Those will all be addressed
31 in subsequent meetings.

32

33 Mr. Crusor stated that he wants to begin tonight with the public safety issues vis-a-vis the Police
34 Department. It is imperative that you understand exactly what is going on with the Police
35 Department. The Police Department stands for the first safety valve for any particular
36 community. The Police Department will always have an impact upon that community’s
37 resources and its housing values. He is pleased to say that the Olympia Fields Police Department
38 is by far, one of the most professional, and one of the best run Police Departments in the entire
39 State.

40

41 Mr. Crusor wanted to provide some figures for 2017. In 2017 there were over 7,212 calls
42 received by the Olympia Fields Police Department. Of that amount, 819 involved EMS, public
43 safety, ambulance calls, and of that additional amount 1500 involved Traffic Citations which
44 come before him that he decides. The Police Department consists of 22 Patrol Officers. They
45 have a collective, combined experience of over 225-years. He stated that of the 22 officers that
46 serve the Village, all but one has college experience, and three have advanced degrees. We are
47 very fortunate to have a very professional, a very knowledgeable, a very caring, and very

1 dedicated Staff of Police Officers that serve this Village. Chief Krull is always making sure that
2 the Police Department has met its standards. He has also instituted the new law that came down
3 from the State Legislature regarding crisis involving mental health and how it impacts the
4 officers. The Chief has implemented the policy to make sure that all of the officers go through
5 the training so that it complies with the State Statute.

6
7 Mr. Crusor stated that we stand right now at the precipice whereby the call from SouthCom
8 when it comes in with the emergency calls, response time from the Police Department is less
9 than two-minutes. That is exemplary. He stated that for the non-emergency calls, it is less than
10 five-minutes. The other aspects he will address later on in subsequent meetings. He stated
11 suffice it to say, that the Police Department was very instrumental last year in their participation
12 in breaking up the car theft ring and chop-shop ring that was occurring at the 211th Street Metra
13 Station. They were also very instrumental in the drug stings that occurred at 211th and Western
14 that involved incidents that spilled over from Park Forest into our Village. He stated that no one,
15 is going to invest in your community to the extent that St. James Franciscan Hospital has for over
16 \$130,000,000.00 if they don't feel safe from within and safe from without. A lot of times we take
17 the police for granted. Their dedication and their hard work is to be recognized. That will serve
18 as a foundation for his subsequent meetings with you regarding the other calls that he hears, and
19 how they impact you and your neighbors within this Village. He thanked everyone for their time
20 and for listening to him. He stated that this is Part 1 to be continued. (There was a round of
21 applause).

22
23 Village President Burke inquired of Mr. Crusor, some of the statistics that he went through did
24 he get that from the Police Department, or in the normal course of doing business as the Judge?
25 Mr. Crusor stated both. Village President Burke inquired of Mr. Crusor whether or not he was
26 privy to the number of all of the police actions that occurred in the Village. Mr. Crusor stated no.
27 The only matters that come before him are the matters that have to be adjudicated. The other
28 matters that might involve an assistance call, or a well-being call, or just an examination, that
29 doesn't come before him. It is important to give you an idea of what the police are doing. The
30 only thing that he is privy to, are the ones that he adjudicates.

31
32 Village President Burke stated that the reason he asked the question is because he and Acting
33 Village Administrator Saenz both get texts on every major police action. He believes that in the
34 future the Board should get those same kinds of reports. Trustee Gibson stated that she gets the
35 texts occasionally. None of the other Trustees receive anything. Village President Burke stated
36 that the Police Department has done an outstanding job. He believes that most of the people who
37 live here, and most of the people on this Board will say that the Police Department is very key to
38 keeping the Village of Olympia Fields safe. There are some things that we need to work on.
39 Most of you have noticed in the news this past weekend the emergency that occurred over in
40 Hawaii with the focus of a potential missile strike. That was not true. One of the things that this
41 Board is going to be working on, and he talked to Trustee Gibson about this, there is no
42 Emergency Plan for the Village of Olympia Fields. An "Emergency Plan" means in case there is
43 an overturned fuel, or oil car on the railroad over here, if there is any kind of a disaster. He has
44 looked into this. He has asked questions about this. He is trying to find an Emergency Plan. He
45 was told that the Fire Department has that. He has not found it yet. He stated that having an
46 Emergency Plan, and actually going through a desk top at the minimum is something that is

1 going to ensure that if there is a disaster, we can do something about that. The police, when
2 called, do an outstanding job of taking care of the citizens.

3
4 Village President Burke stated that in addition to that, we have this Code Red Program. In the
5 Staff Meetings that we conduct every other week, one of the subjects that just recently came up
6 was that 66% of those that were registered, were contacted during the latest severe weather
7 situation that we had. Only 34% of the Village is on Code Red. In the next 60-days we are
8 instituting putting a Code Red Program in place that you have to actually opt-out, instead of
9 opting in, so that we can get to everybody to ensure that they are all notified to make sure that
10 they can hear there is a problem, or a crime. When requested, our Police Department does an
11 outstanding job of getting to the public and taking care of all of us.

12
13 Village President Burke stated that he commends Mr. Crusor's Presentation. It is very
14 informative. He believes that most of the people on the Board are aware of that. He is sure the
15 public is aware of it. We will continue to support the Police Department and the Chief in that
16 endeavor. There are some things that we are also going to try to do to enhance that. He stated
17 that we have outsourced the Fire Department to Chicago Heights. The contract does not spell out
18 any response times like Mr. Crusor said with the Police Department. There is some concern by
19 some citizens that we are going to look at. We are going to go back to Chicago Heights and make
20 sure that is part of those metrics. Trustee Thomas and IRMA just talked about metrics are
21 important. We have to have the same kind of metrics that we have with the Police Department
22 with the Fire Department. Right now, some of those things do not exist. Public safety is a very
23 important thing that makes things work around this Village. There are some things that we will
24 be working on as a Board. There are some things that we are in great shape with. The Police
25 Department does an outstanding job of getting there when we need them. Village President
26 Burke thanked Mr. Crusor for his comments.

27
28 Trustee Thomas thanked Mr. Crusor for his report. She is a fan of the police. The Mayor knows
29 that. She doesn't know if her fellow Trustees know that. The police are important to her. She
30 loves to see the police. When she sees the police drive through her neighborhood she stops them
31 and encourages them, and she tells them that she is glad to see them. When she has called them
32 for things they are always very responsive. She stated that one of the deciding factors for her
33 when she sold her house in Park Forest and decided to move here was safety. That's key. That's
34 one of the identifiers for this Village. We want to maintain that reputation of being not only a
35 beautiful place to live, nice homes, nice landscape, and all of that, but safety is key.

36
37 **Comments by Mr. Owens** - Mr. Carlando Owens stated that at previous meetings there was
38 discussion about identifying the properties that are owned by the Village. He was wondering if
39 there had been any update on that.

40
41 Mr. Landini stated that there is no formal update. We are still finalizing everything. They have a
42 list of PINS that they have identified. They put together a map. Mr. Landini stated that he spoke
43 with Mr. Owens at the last meeting and indicated that he would get with him on the specific
44 things that they are worried about in Olympia Fields East. He will present everything to the
45 Board so we can pin down what is ours and what is not. We are making progress on it. There has
46 been a lot more progress than at the last meeting.

47

1 Village President Burke stated that one of the things that was in question, your Homeowners
2 Association has been getting a reimbursement. We are probably going to transfer that median
3 over to the Village, and the Village will start taking care of that. We've talked about that. We
4 know that for sure. There are some other PINS that as Mr. Landini indicated we are still looking
5 into. In your case, the Village is going to start taking care of that median now at 207th Street. The
6 Village is going to assume responsibility. That is going to go in next year's Budget. Mr. Owens
7 thanked the Village President.

8
9 **Comments by Mrs. Moroney** – Mrs. Susan Moroney stated that she is the Vice President of the
10 Olympia Fields East Homeowners Association. She is here to discuss notification of the residents
11 when there are burglaries. She stated that we recently had a burglary in our area right across the
12 street from her house, an elderly woman that lives by herself. That individual has an adjacent
13 neighbor that is elderly and lives by herself. They found out about it because the police were
14 doing research on trying to find some more evidence to identify the burglars. They did not get a
15 Red Alert. They did not get notification that there was a burglary in the area. The burglary
16 happened on Saturday. They would like to get notification when there is a burglary in any of the
17 residential areas, so that they can advise their neighbors to be more diligent about being aware of
18 their neighbors and what's going on in the community.

19
20 Village President Burke thanked Mrs. Moroney. He stated that is precisely what he was talking
21 about a few minutes ago. There are 30% to 40% of the residents on Code Red. We have taken an
22 action to ensure that everybody is on it unless they opt-out. We spoke with the Village Attorney.
23 The attorney stated that the best way of doing it is to make it an opt-out. Mrs. Moroney stated
24 that she likes that. Village President Burke stated that the second thing is the notification process.
25 He and Acting Village Administrator Saenz get a text anytime there is something that is
26 important. We need to create a priority list of what things we will roll out to the public. If
27 something happens where Vollmer Road is shutdown we want people to know that and get
28 notified. Your comments are very well-taken. He is going to ask the Chief to have a prioritized
29 list of certain types of incidents that we will roll out once we get the Code Red up to speed and
30 running like it should, so that we can notify everyone in the Village about those kinds of
31 situations.

32
33 Trustee Thomas inquired of Mrs. Moroney whether or not she is registered on Code Red. Mrs.
34 Moroney stated that she is. Trustee Thomas stated that being registered is not the problem. There
35 was no notice. She inquired of the Village President whether or not that is what he was speaking
36 of that you have to identify what things to let the public know.

37
38 Village President Burke stated there should be a list. Mrs. Moroney stated that they previously
39 received notifications from Chief Krull when there was a burglary in the Original Village. That
40 has been a while back. Since that time there has been other incidents, but they heard about it
41 through the grapevine versus hearing it from the Village. She stated that when it comes to the
42 identification of what the people looked like, it is very important for everybody to know what
43 they look like. Were they Caucasian, Hispanic, Asian, or Black? That would be helpful so that
44 other people would be on the alert looking for individuals that have been identified by the person
45 where the act was perpetrated upon them. That way people can take more positive action to assist
46 the Village and the police with incidents.

47

1 Village President Burke assured Mrs. Moroney that they will come up with a list. He suggested
2 that when they send out the notification about Code Red, they will include a prioritized list of
3 what they will let people know about. They want to be as proactive as possible. Mrs. Moroney
4 stated that she knows he will do that.

5
6 Mrs. Moroney stated that she wanted to follow-up with what Mr. Owens had talked about. She
7 thinks it is great that the Village is going to take over 207th Street. She stated that 207th Street is
8 only one-third or less of the total amount that the Village gives them at this point for
9 maintenance. The \$3,500.00 covers the thumb. It doesn't cover the other three fingers. The areas
10 that they are talking about that they get reimbursement for, supplements the mowing,
11 fertilization, and the leaf pickup of all of the common areas of which they have 12 common
12 areas, which is the largest in the entire Village.

13
14 Village President Burke stated that he and Trustee Hudson talked about this. We will look into
15 this more intently. If it is something that is owned by the Village, then we will pick up the cost
16 for it. If it is something that is not owned by the Village, we are not necessarily going to do that
17 unless there is something else we need to understand about it. There are some common areas that
18 just happen to be common areas. There are some PIN numbers that belong to the Village. He
19 stated that Trustee Hudson and Mrs. Saenz have come up with a list of PIN Numbers that are
20 owned by the Village. Those that are not on that list, are what we need to have more discussion
21 about.

22
23 Mrs. Moroney stated that she will see if she can secure the Plat Map from 1954 when their
24 subdivision was established in the Village. It clearly states that some of the areas are owned by
25 the Village. She inquired of Mr. McDonnell whether or not the Village was going to secure that
26 Plat Map and has never done so. Mr. McDonnell stated that he is not sure if he has that map or
27 not. Mrs. Moroney believes that discussion was two-years old. She can understand it might have
28 gotten lost. She will try to secure a copy of that, or borrow it from the person that does have it to
29 further identify the areas of the Village. Village President Burke thanked Mrs. Moroney.

30
31 Trustee Hudson stated that anyplace that we identified as being the Village's, the money that we
32 have been giving you, that was for the strip. That's what we thought. She stated that we will not
33 be receiving that money in our Budget this year. That money will be used by Public Works. They
34 will take care of all of these lots that we identify as being the Village's. You won't have the
35 responsibility of doing any of the Village's land.

36
37 Mrs. Moroney stated that it seems that Trustee Hudson has already declared what is and what is
38 not going to be paid for. Trustee Hudson stated that we don't know that yet. We are still working
39 on that. That's what we said. Mrs. Moroney suggested meeting with the Homeowners
40 Association before there is any finalization of that issue. Village President Burke closed Public
41 Comment at 8:02 P.M.

42
43
44
45
46
47

1 **Administration Reports:**

2
3 **REPORT OF THE VILLAGE PRESIDENT:**

4
5 **Property Donation – Russell Rydin, South Suburban Land Bank & Development**

6 **Authority** – Village President Burke stated that he has already talked about Code Red. We have
7 two new businesses in the Village. One is Flatbelly’s. They are located on the strip on Vollmer
8 Road. The other one is Jenny Craig which opened about two-weeks ago. It is right next to the
9 Walgreens. It is important that we support these new businesses, as well as the existing
10 businesses, from Redwood to Bizios, to Walgreens. He stated that Walgreens closed one of their
11 stores at Western in Chicago Heights. Another one closed in Matteson. The Village has two. He
12 stated that Tim Hardy was the Manager at the Walgreens on Lincoln Highway and Governors
13 Highway. He is the new Manager of the Walgreens at Kedzie and Vollmer Road. Karen is the
14 Pharmacy Manager there. You have to do everything you can to support those businesses. We do
15 not want to lose them.

16
17 Village President Burke stated that the Village has been working very hard from an economic
18 development standpoint. Some of it he cannot go into the details on. The Village just picked up
19 nine parcels of land that were donated to the Village, or negotiated on our behalf that we now
20 own. We can use that to develop future businesses. The Economic Development Commission
21 had a Market Study that was just completed. It shows that there is a huge opportunity for a
22 number of different new businesses that will move in. We are looking at a hardware store. We
23 are looking at a number of restaurants that we have been negotiating and talking with. We are
24 looking at redeveloping the Office Park. Those things are going to be things on the horizon that
25 is coming. Everybody keeps asking about the Jewel Plaza. We have been working very hard to
26 get control of the Jewel Plaza. If we are successful in doing that, we will be able to put some
27 businesses in there. We found out that the previous Administrator vetoed a number of different
28 businesses that could have gone in there. If everything goes the way we want, we will have
29 control of that and we will put something into the plaza.

30
31 Village President Burke stated that the nine properties, one of which is very interesting. He has
32 had a number of people talk to him about the Village trying to get control over them. They are
33 adjacent to the Post Office. As you go into the parking lot, there are six properties there that are
34 in the Land Bank that we have control over. At one point, it was going to be condominiums. We
35 are in the middle of doing a Transit-Oriented Planning Process. We are going to wrap that up in
36 the next couple of weeks. We are looking at seeing what kind of businesses can go in there. The
37 Village now has control of that land along 203rd Street going over to the train station. On each
38 side of the entrance to the parking lot, the Village now controls that.

39
40 Trustee Thomas inquired the TOD does not have any Section 8 in that? Village President Burke
41 stated no. Everything that we are discussing right now is upscale, single-family, or multi-family
42 types of properties that are owned by people, not low-income housing. That is something that we
43 are going to have a discussion on. We are doing rezoning in that area. We just wanted to pass on
44 that we now have control of that property going into the parking lot. It is controlled by the
45 Village and we get to dictate what goes in there. The property next to the train station can be
46 very valuable. There are a lot of things that you can do with that, people getting on and off the

1 expense was a 6% decrease in water purchase in November. The Village realized a total fund
2 surplus of \$273,736.00. The Village's Fiscal Year to Date actual, plus encumbrance in the Water
3 Fund for the month of November is a surplus of \$363,767.00.

4
5 Trustee Pennington stated that with respect to the Sewer Fund, the Village's Revenue Budget for
6 November was set at \$132,941.00. The Village realized actual revenue in the amount of
7 \$204,954.00, or 35% favorable to Plan. Sewer expenses exceeded Budget Plan by 1%. He stated
8 that \$212,420.00 was budgeted for sewer expenses. The Village incurred \$214,231.00 in actual
9 expense. This resulted in a fund deficit of \$9,277.00. Notwithstanding the month in deficit, the
10 Village's Fiscal Year to Date actual, plus encumbrance for the month of November is a surplus
11 \$178,053.00.

12
13 Trustee Pennington stated that in your Board Packet is the snapshot of Olympia Fields which
14 tracks with what he just mentioned in terms of the amounts budgeted and expenses for the
15 Village.

16
17 Trustee Thomas stated that she knows that there was only a 1% deficit. She inquired whether or
18 not more information could be given as to why there was a deficit in the Sewer Fund.

19
20 Mrs. Zigras stated that when we discuss Budget to actual, the month to month can be a timing
21 issue. It's best that we look where are we year to date. We may have an expense that we thought
22 we would pay in November, but we actually paid it in December, or a revenue that we thought
23 would come in. It is a timing issue. It is always best to look at year to date and not just the
24 month. She stated that for the year to date in the Sewer Fund, we have a surplus of \$178,000.00,
25 which is more relevant than saying that we have a 1% deficit for the month of November.

26
27 Trustee Pennington stated that if you look at the Fiscal Year 2018 Snapshot that is in the Board
28 Packet, that shows our Annual Budget. It is further broken down into Budget for seven-months,
29 and our actual for seven-months. It tracks specifically to those numbers that were given. It is a
30 timing issue as Betty stated.

31
32 Trustee Oliver stated that maybe he has a similar question, but slightly different. In the Corporate
33 Fund there was a Budget in November of \$15,000.00. It is RedFlex Collections. Trustee
34 Pennington stated that is revenue. Trustee Oliver stated that RedFlex Collections is \$15,000.00.
35 However, we only received \$6,000.00. Trustee Oliver inquired how is the Village doing in the
36 collection of RedFlex?

37
38 Mrs. Zigras stated that if you go further to the right, our year to date Budget is \$245,000.00. We
39 have collected \$274,000.00. We have exceeded Budget year to date. She stated that some of
40 these Budget items for revenues and expenses, we can predict when we will be receiving certain
41 revenues. Some of them we take the annual and divide it by 12. That is why sometimes we are
42 over Budget or under Budget if you are just looking at the month.

43
44 Trustee Pennington stated that sometimes we will Budget for a deficit in a month based upon
45 these projections and the data detail.

46

1 Trustee Thomas stated that these questions are good for us and also good for the public. She
2 stated that sometimes when people hear the word “deficit,” even though she heard him say that
3 there was a \$178,000.00 surplus, what he said with more emphasis was the deficit. Sometimes
4 you just want to tell the whole story and the background.

5
6 Village President Burke stated that it is important that we are going to take a little bit different
7 tact on this. We have been doing the Budget one way. We are going to look at trying to do it as
8 closely as possible to how we have done it in the past, but we can also look at year over year how
9 things change. He stated that it is not really apparent, but this Budget was 9.1% greater than the
10 year before. There were things that we did to make things come out and look a certain way that
11 we are not going to do that the next time around. We want to track year over year to make sure
12 that those numbers can actually show and tell the actual truth of what is happening. One of the
13 things that Betty is doing on a daily basis is, we talk about where are we compared to last year
14 and the year before and do that kind of analysis.

15
16 Trustee Thomas inquired who is the “we?” Village President Burke stated him, Betty, Cindy, and
17 Trustee Pennington. We look at this on a weekly basis, and some things on a daily basis. Year
18 over year is as important as the month over month.

19
20 Acting Village Administrator Saenz stated with respect to Trustee Oliver’s question about
21 collections, it’s the outstanding revenue for RedFlex. We also have a collection company that
22 helps with the collections. RedFlex doesn’t keep that debt. It gets transferred over to our
23 Collection Agency. The State of Illinois has a program that we were accepted in. This is our third
24 year of being in the program. If someone owes a debt to the Village, and they are due a refund
25 from the State of Illinois, the State of Illinois will retain those funds and send them to the
26 Village. Our collection efforts, and our collection process has increased over the last couple of
27 years. Trustee Oliver thanked Acting Village Administrator Saenz.

28
29 **Sikich Auditing Services Proposal** - Trustee Pennington stated that our Audit Company for the
30 Village is Sikich, LLP. In your Board Packet you have a comprehensive overlay of Sikich, LLP
31 and their duties and what they provide for the Village. Sikich has been our auditor since 2005.
32 They have done a fine job in providing auditing services for the Village in that 13-year period.
33 Their contract is up for renewal. They have provided the Village with a Proposal for services
34 should we elect to keep them on as our auditor of record. They provided us with an annual for
35 2018, and then a multi-year, three-year out to 2020. It goes into specifics. It’s on Page 123 of
36 your Packet. The 2018 cost is \$29,850.00. The three-year Plan, you will see an increase in 2019
37 to \$32,650.00. He stated in 2020 it is \$31,850.00 for services rendered and provided. It is
38 comprehensive. They do an exceptional job for us. They keep us abreast of all GASB initiatives
39 and GASB changes.

40
41 Trustee Pennington stated that what we are discussing this evening is if we want to keep Sikich,
42 or do we want to go out to seek other Bids for our auditing services. We are kind of at the end of
43 the line in terms of going out and seeking additional Bids at this particular point in time. That is
44 the purpose of our discussion.

45

1 Trustee Thomas inquired if we didn't go through a competitive process and we just renewed
2 their contract, she takes it that their contract has an option to renew, are we just going to give
3 them another contract?
4

5 Village President Burke stated that it does not have an option to renew. He stated that if we went
6 through an RFP Process, we would be behind in our auditing. We discussed that we would do a
7 one-year renewal. They asked for one-year or three-years. We chose just the one. We will
8 re-evaluate that. Village President Burke stated that when he and Trustee Matz attended the
9 Illinois Municipal League training earlier in the year, one of the things that they told us was that
10 you should look at rolling your treasurer and your auditor every three to five-years just to have a
11 different group of people looking at it. We are late in the process. The recommendation at this
12 time is to go through with it this time. Let's start putting together a potential Audit RFP and put
13 some more things that we want in the next time we do this to make sure that we are getting the
14 right look. He had asked them how they do comparative analysis. They had stated that is not
15 what they do. Village President Burke stated that he wanted to see that. There are some things
16 that we will put in the next RFP. It will be more of a competitive situation. Where we are right
17 now, the recommendation is to move forward with these guys.
18

19 Trustee Thomas stated that you are not asking us if we should go out on Bid. You have already
20 talked about this. You are sharing with us the recommendation. Trustee Pennington stated that
21 the recommendation is for one-year. Then we will go out for an RFP. Trustee Thomas inquired
22 one-year reflective from when to when?
23

24 Acting Village Administrator Saenz stated that the contract you have in front of you is a three-
25 year contract. She stated that Trustee Pennington did ask for a one-year. We do have a one-year
26 contract. It would be the fees that are in 2018. What we would do is renew the contract with
27 them for the one-year so that they can complete our Fiscal Year 2018 Audit which is through
28 April of 2018. One of the things that we discussed is that if we do go forward with that process,
29 we have to immediately begin the RFP Process because the audit will be done basically in
30 October. At that point, we have to have an idea of who our next auditing firm will be.
31

32 Trustee Thomas stated that it doesn't hurt now to start working on compiling data and start to
33 solicit. If you want to change something you can do an RFI or an RFQ, so someone could come
34 in and actually give you a recommendation based on what we are actually looking for.
35

36 Trustee Oliver stated that in the executive summary, Sikich admits that they are one of the
37 country's top 35 Certified Public Accounting Firms. Do we know who some of these other top
38 firms are that are local? Acting Village Administrator Saenz stated that she doesn't know that.
39 Trustee Thomas stated that she thinks that is more of a marketing pitch. There are a lot of
40 auditing firms that are local that audit for big government, big corporations. She is not saying
41 that they are not in the top 35. You can go out and research firms in this category and it will give
42 you a list. She believes it is one of their marketing pitches as well. There are lots of firms out
43 there.
44

45 Mrs. Zigras stated that we want to make sure that they specialize in government. She stated that
46 our treasurer was an auditor. He may be able to recommend who we can send an RFP to.
47

1 Village President Burke stated that one of the Appointments that he wants to make this evening
2 is Stan King. He was the Village’s Auditor years ago. He stated that Stan is going to be put on
3 the Finance Committee. He has international, as well as national experience. We will get some
4 input from him also to put together the RFP.

5
6 Trustee Oliver believes the Village’s bottom line with all of this is, that “we” as a Board, as a
7 Village, maintain at least, whatever way possible, that AA Bond Rating if this will lead to that.

8
9 Village President Burke stated that it’s not the auditors. It is things that we need to do that
10 maintains that. Our credibility has a lot to do with it, not the auditors. It’s what we do. This is all
11 going to go out for an RFP. We will start collecting those things that we want to see, and we will
12 be prepared this next time around.

13 **Motion by Trustee Pennington, second by Trustee Thomas to Approve the Proposal for**
14 **Sikich for One Year.**

15 **Voice Vote: All Ayes Motion Carried.**

16
17 **Planning and Zoning Commission Meeting** – Trustee Pennington stated that the Planning and
18 Zoning Commission will be meeting here tomorrow evening to discuss our work on the
19 Ordinances that we have been going over for months now. He wanted to let the audience know,
20 as well as the Board, that the Planning and Zoning Commission will be meeting tomorrow at the
21 Village Hall at 7 o’clock P.M.

22
23 Village President Burke stated that Trustee Hudson had a Pension Board Meeting. Trustee
24 Hudson stated that she was not present at the last Pension Board Meeting. Village President
25 Burke stated that is fine.

26
27 **Public Safety:**
28

29 **Public Safety Update** – Trustee Gibson stated that as the Trustee Liaison to the Public Safety
30 Committee, she has two items to present. Both are for information only. The first one is
31 indicating what a wonderful thing that one of our Patrol Officers has completed.

32
33 **Congratulations to Officer Mayer** - The Olympia Fields Police Department is pleased to
34 recognize Patrol Officer Riley Mayer for his successful completion of the Graduate Degree
35 Curriculum at Calumet College of St. Joseph in earning a Master’s Degree in Public Safety
36 Administration.

37
38 Officer Mayer has been employed with the Village since August, 2014 and has been actively
39 pursuing an advanced degree since that time. Because of the cost of the partial tuition
40 reimbursement program offered by the Village, Officer Mayer was able to continue his education
41 while increasing his knowledge, skills, and abilities to benefit the Department and the Village.

42
43 Graduate course work completed by Officer Mayer included: Organizational Development,
44 Budgeting, Accounting, Strategic Allocation of Resources, and Municipal Administration.

45

1 In addition to the required course work, Officer Mayer submitted and defended his Master’s
2 Thesis in fulfillment of graduation requirements. Officer Mayer graduated with a 3.85 grade
3 point average, which earned the Magna Cum Laude distinction.
4

5 Officer Mayer should be recognized and commended for his significant career achievement.
6

7 **Kudos to Police Chief Krull** – The Olympia Fields Police Department is pleased to recognize
8 Chief of Police, John Krull, for successfully completing the Illinois Chief of Police
9 Recertification Process.

10
11 The Illinois Chief of Police Certification initiative is a voluntary process designed to enhance
12 Police Chief professionalism in the State of Illinois, while promoting continuous professional
13 growth and education development.
14

15 In order to maintain the “Certified Police Chief” designation, every five-years designees must
16 reapply to demonstrate their ongoing commitment to involvement in professional activities,
17 membership in professional organizations, community activities, and professional development.
18

19 Currently, there are only 76 Certified Chiefs of Police in the State of Illinois. Chief Krull was
20 initially awarded the Certified Police Chief designation on January 6th, 2013, and recently
21 completed the recertification process which included an ethics statement and a comprehensive
22 listing and review of professional development and training records from the Illinois Law
23 Enforcement Training and Standards Board.
24

25 Chief Krull should be recognized and commended for his significant career achievement. (There
26 was a round of applause). Village President Burke congratulated Chief Krull.
27

28 **Educational Commission:**
29

30 **Educational Commission Update** – Trustee Oliver stated that the Educational Commission met
31 on January 9th with a considerable focus on reshaping the Mission Statement of the Educational
32 Commission. We are starting from scratch. This current group is pretty excited about that. The
33 makeup of the Educational Commission is reshaping as well. Reginald Ford and Karen McCray
34 have resigned. The irony is, we have had a Budget of \$20,000.00 or \$25,000.00. He stated that
35 \$5,000.00 has been encumbered for the Career and College Readiness Symposium. We are
36 putting that on hold for the moment. The \$5,000.00 that is encumbered is from last year. We
37 have another \$5,000.00 for the Career and College Readiness Symposium from this year. We
38 will be meeting with the Superintendents to let them know that.
39

40 Trustee Oliver stated that Miss McCray was the Mini Grant Coordinator. The Mini Grant is an
41 opportunity where the Educational Commission sent out a request to the schools that our children
42 feed into, asking the teachers to provide for us something above and beyond what the school
43 might ordinarily do in terms of assisting that teacher with classroom studies that would ordinarily
44 meet the State Standards in education. Year after year it has been a wonderful event. The
45 teachers come into this room and talk about how they really needed that \$1,000.00 Grant. We
46 usually give 10 of these Grants to a variety of these schools. This will probably be our last year
47 that we do that. This year, since it is already in place, we have received 25 submissions from the

1 various School Districts that our students attend. The Educational Commission will be reviewing
2 those submissions to determine which of those schools will receive those \$1,000.00 Grants. We
3 will keep you abreast of that.

4
5 Trustee Oliver stated that the Educational Commission wishes to inform the Board that we will
6 be forthcoming regarding providing information to the Board on where we are, and what we are
7 doing. In addition to his Reports, there will be other members of the Educational Commission
8 that will come here from time to time to give an additional Report.

9
10 Village President Burke stated that we are going to try to have a member of each of these
11 Committees and Commissions come forward and talk to the Board about what they are doing,
12 and what their needs might be, especially in light of making next year's Budget. That will be
13 something that we will ask people to do.

14
15 **Public Works:**

16
17 Trustee Matz stated that she did not have a Formal Report. She will be attending the Planning
18 and Zoning Commission Meeting tomorrow to develop language for the Airbnb.

19

20 **UNFINISHED BUSINESS:**

21

22 The Board did not have any Unfinished Business to discuss this evening.

23

24 **NEW BUSINESS:**

25

26 The Board did not have any New Business to discuss this evening.

27

28 **RESIGNATIONS AND APPOINTMENTS:**

29

30 **Appointment – Jody Markus to the Community Relations Commission** – Village President
31 Burke stated that he has three people that he wants to Appoint to Committees. One is Jody
32 Markus. She has lived in the Village for 23-years. She is a retired full-time teacher. She
33 expressed interest in joining the Community Relations Commission. You have her information.

34 **Motion by Trustee Pennington, second by Trustee Oliver to Approve the Candidacy of**
35 **Jody Markus to the Village of Olympia Fields Community Relations Commission for a**
36 **Term Continuing until a New Appointment is made by the Village President.**

37 **Voice Vote: All Ayes Motion Carried.**

38

39 **Appointment – Stan King to the Public Safety Committee & Finance Committee** – Village
40 President Burke stated that the next person is Stan King. He stated that Stan is a resident in
41 Wysteria. He is retired as the Senior Vice President of Northern Trust. He is a CPA. He was at
42 one time the Village's Accountant. He is currently the treasurer of South Suburban Pads. He was
43 formerly a Finance Committee Member. He has expressed an interest to be on the Finance
44 Committee and the Public Safety Committee.

45

46

1 **Motion by Trustee Pennington, second by Trustee Oliver to Approve the Candidacy of**
2 **Stan King to the Village of Olympia Fields Public Safety Committee and to the Village of**
3 **Olympia Fields Finance Committee, for a Term Continuing until a New Appointment is**
4 **made by the Village President.**

5 **Voice Vote: All Ayes Motion Carried.**

6
7 **Appointment – Ernest L. Gowen to the Public Safety Committee** – Village President Burke
8 stated that the next person is Ernest Gowen who is a local attorney. He has lived in the Village
9 for 39 and a half years. He expressed an interest to be on the Public Safety Committee. He has a
10 lot of history. He knows the pluses and the minuses of what goes on around here more so than
11 most people.

12 **Motion by Trustee Pennington, second by Trustee Matz to Approve the Candidacy of**
13 **Ernest L. Gowen to the Village of Olympia Fields Public Safety Committee for a Term**
14 **Continuing until a New Appointment is made by the Village President.**

15 **Voice Vote: All Ayes Motion Carried.**

16

17 **Resignation – Reginal Ford from the Educational Commission**

18

19 **Resignation – Karen McCray from the Educational Commission** – Village President Burke
20 stated that we heard from Trustee Oliver that we have two Resignations from the Educational
21 Commission. These people are volunteers. They chose on their own to resign. He stated Reggie
22 Ford from the Educational Commission and Karen McCray from the Educational Commission.
23 We want to inform you that they both have resigned.

24

25 **ADJOURNMENT:**

26

27 **Motion by Trustee Pennington, second by Trustee Oliver to adjourn the Board Meeting at**
28 **8:50 P.M.**

29 **Voice Vote: All Ayes Motion Carried.**

30

31 **Respectfully submitted by Faith Stine.**

32