

1 **MINUTES OF THE VILLAGE OF OLYMPIA FIELDS**
2 **MEETING OF THE BOARD OF TRUSTEES**
3 **Held on February 12, 2018**
4

5 The Regular Meeting of the Board of Trustees was held on Monday, February 12th, 2018, at the
6 Linzey D. Jones Municipal Building and was called to order by Village President Sterling M.
7 Burke at 7:00 P.M. The assembly recited the Pledge of Allegiance. Acting Village
8 Administrator/Village Clerk, Cynthia Saenz called the roll.
9

10 Present: Trustees ó Gibson, Oliver, Pennington, Hudson, Thomas, and Matz
11 Village President Sterling M. Burke
12 Acting Village Administrator/Village Clerk, Cynthia Saenz
13

14 Absent: None.
15

16 **APPROVAL OF MINUTES:**
17

18 **Motion by Trustee Oliver, second by Trustee Matz to Dispense with the Reading of the**
19 **Minutes, and Approve the Minutes of the January 16th, 2018, Board Meeting as presented.**
20 **Voice Vote: All Ayes Motion Carried.**
21

22 **BILLS FOR APPROVAL:**
23

24 **Motion by Trustee Pennington, second by Trustee Matz to Approve the Payment of Bills**
25 **for February 12th, 2018, in the Total Amount of \$186,183.02.**
26 **Voice Vote: All Ayes Motion Carried.**
27

28 **PUBLIC COMMENT:**
29

30 Village President Burke opened Public Comment at 7:02 P.M.
31

32 **Concerns on Wellness Checks and Emergency Plans for Seniors** - Mrs. Doris Langon stated
33 that she resides in Olympia Club. She wanted to speak about the latest storm that occurred
34 between Christmas and New Yearø. Their lights went out for about 30-minutes. She stated that
35 she is fine and she can call one of her sons to come and get her. There is a large percentage of
36 seniors here. In other Municipalities there are programs where there is a check on seniors. There
37 is someplace to come, or call, after an extended period without power. She stated perhaps people
38 couldn't get out with all of this snow. Mrs. Langon would like to know what our plans or
39 programs are to support individuals who have issues due to inclement weather or inclement
40 issues.
41

42 Village President Burke stated that they have had some discussions about Emergency Plans.
43 They are in the midst of reviewing those plans. The Village gets notified if the power is out for a
44 longer time. You can go to the website. There is a number that will tell you how long the power
45 will be out. As far as a Wellness Check, that is probably something that we need to look into. He
46 doesn't know if we have a program like that in existence from the Villageø standpoint. Trustee
47 Oliver believes that the Homeowners Associations check on those that they know of. During the

1 last winter storm, he noticed a number of his neighbors helping other neighbors shovel out and
2 checking on them.
3
4 Mrs. Langon stated that we have several neighbors that have gone through some health issues.
5 Her husband called them. Mrs. Langon stated that the City has a program for Wellness Checks
6 and for assistance. She stated that you never know when something will occur. She stated that
7 they had incidents with trains. We are right at the train. She is just inquiring and concerned about
8 others that live in the Village with our high senior population.
9
10 Village President Burke stated that Mrs. Langon brought up a very good point. We have to look
11 into having some type of Official Program to do that. He stated that with it being really cold
12 outside, that's something that we need to look into.
13
14 Mrs. Langon stated that we lost power on the 4th of July one year. People had generators. The
15 previous Mayor did look at the damage. It isn't just winter. There could be issues in the
16 summertime too with excessive heat.
17
18 Village President Burke stated that he remembers there was a storm, and some senior citizens felt
19 that the Village didn't do a good enough job to check on them during the storm in the
20 summertime. Mrs. Langon stated that maybe people can register. She stated that everybody
21 doesn't need it, but you just never know.
22
23 Village President Burke stated that we have taken some action to setup the Code Red. Instead of
24 it being a Voluntary Program, we are going to fix it so that it is mandatory and you have to opt
25 out. Village President Burke inquired of Chief Krull, if the Village had a list of people that they
26 need to check on because of health issues, do we have the ability to call their homes through the
27 Code Red System.
28
29 Chief Krull stated that if we were to create a list such as that, we could certainly target that
30 audience to have Code Red do that. The officers generally do a really good job of knowing who
31 is housebound. There were a couple of incidents over this past weekend where they actually went
32 to the house and checked on the residents.
33
34 **Kudos to the Public Works Department** - Village President Burke stated that he is glad to hear
35 that. Village President Burke congratulated Jim Landini and his team. They did an outstanding
36 job of getting up all of this snow. (There was a round of applause). He stated that he saw Jim
37 driving a truck. If you drive around the area, Olympia Fields is one of the few towns that you can
38 actually see the pavement. It has been very clear. He is sure that a lot of people really appreciate
39 it. The guys in Public Works were putting in 15-hour days.
40
41 Mrs. Langon stated that Olympia Club looks great. She thanked Public Works. Mrs. Langon
42 stated that it bothered her when the power went out after all of this snow and thinking about what
43 we would do in terms of responding.
44
45 Village President Burke stated that we do have a Commonwealth Edison Representative that
46 checks on us. We will talk to her to see what kinds of programs they have that would help us in
47 this area. Mrs. Langon stated thank you.

1 **Disaster Recovery Plan** - Mr. Lee Langon stated that he wanted to piggyback on what his wife
2 was saying, and what they are working on in Olympia Club. We have a major train track that
3 runs through the center of our town. He counted 95-tank cars go by one day. If we have some
4 type of disaster on the train tracks, or some kind of major derailment, we would have to evacuate
5 a mile in each direction, which would mean the whole Village. You are probably working on
6 something like that with your Public Safety. Everybody needs to know what our Disaster
7 Recovery Plan is. He stated for Olympia Club, he is working on a rally point someplace in
8 Matteson, whether it's the Matteson Recreation Center, or one of the churches. They are going to
9 plan to account for and get folks out of Olympia Club. He stated that if we can do that with every
10 neighborhood, the Presidents probably know more about their neighborhoods than anybody else.
11 If we can sit in and get a Disaster Plan for the entire Village, it will benefit everyone. Let's hope
12 and pray that never happens. In the past couple of weeks, we have had several train incidents. He
13 just wanted to bring that up. Maybe you want to think about that. It is something that Public
14 Safety probably ought to work on. He stated thank you.

15
16 Acting Village Administrator Saenz stated that at our last Staff Meeting last Monday, we, as a
17 team have discussed putting together a Disaster Recovery Plan. It is a requirement for our
18 insurance provider. We go through an assessment every three to four-years. At our last
19 assessment, that was one of the recommendations that they had, that we come together and
20 produce a Village-wide Policy. One of the things that the Staff has been taxed with is, we are
21 going to come together for a Village-wide Plan that would encompass every department, and
22 what that department's responsibility will be in the event of an emergency. It is a very good idea
23 that we incorporate having the Homeowners Associations into that mix so that everybody has an
24 idea of what the Village is planning to do. Once we have a Formal Plan, that information has to
25 be uploaded to the website for transparency. It will be there for everyone to see. That's
26 something that we plan on working on in the next couple of months. Mr. Langon stated very
27 good.

28
29 **Train Tickets** - Mr. Charles Durley stated that he resides on Attica Road. He has been trying to
30 get his 24-year old son to become active in the Village. This past week his son was aggravated
31 because he had a \$50.00 ticket that turned into \$450.00. His son believes that he should be able
32 to get on the train even if he forgets to pay his ticket and do so with his phone. His son has
33 reached out to other Villages. He plans on presenting that soon where people can do that. We
34 have a lot that is owned by the Village. We should be able to pay on a monthly basis. Mr. Durley
35 stated that at 62, sometimes he has run to catch the train. He shouldn't have to do that. We
36 should be able to have a Monthly Pass, so he can get on the train in a leisurely manner and pay
37 for the slot that he put the money in. He thinks that the fee we are paying is exorbitant. The ticket
38 starts out at \$25.00 he believes, and within two-weeks it jumps to \$50.00. That's unacceptable.
39 That's too much to bear for the citizens who ride the train on a daily basis like he does, to get in
40 and out of this community. He always felt that that is something we should do. He hopes that all
41 of you will consider doing that. He is going to get his son involved. His son bought this lesson
42 because it cost him \$450.00. His son has reached out to a number of communities to see what
43 they are doing. When he gets it together, he is going to bring him to one of these Board Meetings
44 and have him present it to the Board.

45

1 Village President Burke stated that about four-months ago, we discussed having an App. It's on
2 the list of things that the Village wants to do. We have been doing some research on it. We are
3 working on it.
4

5 Mr. Durley inquired about the residents being able to buy a Monthly Pass so we don't have to
6 deal with the change. He stated that two of the Board Members ride the train with him every day.
7

8 Trustee Thomas stated that it would include some additional resources from the Village Staff
9 unless you have a way to electronically go online and buy it. You could buy a Quarterly Pass or a
10 Monthly Pass. She stated that the quarterly was awesome because you didn't have to worry about
11 it. You just hang it and park. She also likes the App. She spoke with the Village President about
12 it some months ago. She brought it to his attention. He told her that they were looking into
13 several options. She was giving him a chance to get around to it. It has been about four-months
14 and she was going to give him a couple of more months to see what he came up with. It is a
15 concern that a lot of people have.
16

17 Acting Village Administrator stated that we are looking into the option of being able to pay for
18 your parking via an App on your phone. The parking rates are set by Metra. We did have
19 monthly parking in the Village at the 211th Street Station. When that station was redone, Metra
20 did not want monthly parking there so it went to a daily rate. She is not sure that we would be
21 able to change the fee structure. We may have to keep it a daily rate. We will look into that as we
22 are reviewing and looking into changing the pay options over there. We are one of the last
23 communities that has that archaic type of a system to pay. It is on our list. She stated that Reggie
24 Ford who is our Code Enforcement Officer brought that information a couple of years ago. There
25 were other things that we ended up focusing on. The Village President did let us know that he
26 wanted that to be an initiative that we actually get through fairly soon. We are researching that.
27

28 Trustee Thomas inquired of Mr. McDonnell who he spoke with at Metra that said it could not be
29 monthly parking, it had to be daily. She needs to follow-up. She thinks what Metra is concerned
30 with is whatever that share of the parking. She doesn't know why it would be an issue.
31

32 Mr. McDonnell stated that Metra's concern was that if we had monthly parking, and if that
33 person bought that space, Metra would miss out on anybody else that wanted to park there for
34 \$1.25. That was their concern back then. That was probably four-years ago that they did 207th
35 Street and told us no more Monthly Passes, daily riders only. That was their decision and not
36 ours. Trustee Thomas stated that she will follow-up with our Parking Department. Mr.
37 McDonnell stated that two-years ago, Reginald Ford did a lot of research on that to get the pay
38 machines there where you could go online. He thinks it is just a matter of technology. The
39 technology is pretty slow on it. The machines at that time were almost \$60,000.00 apiece. Metra
40 stated that at the 203rd Street Station we would have to have 10 of those machines. We would
41 have to have four backup machines for when the machines breakdown. Technology is a lot
42 different from three-years ago. We are constantly checking up on that to see if those machines
43 are coming down in price.
44

45 Village President Burke stated that we will work on this. Trustee Thomas stated that she is on it
46 already. She will get back with John and Cynthia. She doesn't understand why they would have
47 said that the Village needed 10 of those machines and have backup.

1 Acting Village Administrator Saenz believes that the actual requirement was one for every 75-
2 spaces and then the extras. There was no place to have the machines where they were covered
3 with the weather and things like that. She believes that Reggie checked into it a year or two ago.
4 She stated that with the technology now, and being able to have Apps, and everybody has a
5 Smartphone, we found that we wouldn't need as many machines. They do require us to have
6 something else there for people that do not have Smartphones. We just have to find a happy
7 medium.

8
9 Trustee Thomas stated that is her department. You would have to make sure that you still have
10 something for people who can't afford a Smartphone.

11
12 Mrs. Langon stated that since we are talking about the train station, what are the plans with it not
13 being ADA Accessible. It's archaic and dangerous. She has fallen a couple of times. Do other
14 Municipalities have separate parking for their residents? Another plus for living in the Village.

15
16 Trustee Thomas stated that we have 241-stations. She stated that to her knowledge there is no set
17 aside parking for residents that live in a Village. Mrs. Langon inquired could there be. Trustee
18 Thomas stated that would have to be something that the Village would want to look at and figure
19 out. That's not something that Metra would get into. She doesn't know how you would
20 distinguish that. She stated that not all of the people that ride the train live in the Village. That
21 would be something that somebody would have to put together a Presentation. You would have
22 to see how many people that get on the train actually live in the Village. She doesn't know how
23 you would figure that out. As far as the ADA, that's another conversation that she has had with
24 their Engineering Department. That is something that includes money. It's on the list. Our station
25 isn't ADA compliant. Richton Park and the station at Lincoln Highway are. She had suggested
26 that on one side you have the stairs, and on the other side have a ramp. They explained all the
27 mechanics of it, and how high and how wide it has to be. The best thing would be to have an
28 elevator. She is not a fan of elevators because of what you attract to the elevator is other things.
29 It is a conversation that is being had from Metra's perspective. She can connect someone to John
30 to get a more official answer to see what would be involved. Village President Burke closed
31 Public Comment at 7:24 P.M.

32

33 **Administration Reports:**

34

35 **REPORT OF THE ACTING VILLAGE ADMINISTRATOR:**

36

37 **Intergovernmental Agreement Between the Regional Transportation Authority and the**
38 **Village of Olympia Fields – Contract No. IGA-2017-61-** Acting Village Administrator Saenz
39 stated that what you have before you is the Intergovernmental Agreement for an Access to
40 Transit Grant through RTA. This Grant was brought before the Board last year in July or August.
41 The Grant is a \$500,000.00 Grant. She stated that 85% of the Grant is covered by RTA, and 15%
42 of that is a match with the Village of Olympia Fields. There is a \$75,000.00 match for the
43 Village. The Grant itself is a Mixed Commercial and Residential Grant for the Lincoln Highway
44 Corridor to link the Metra Station to the shopping on Western.

45

46 Village President Burke stated that the Economic Development Commission was trying to get
47 this Grant put in place. It provides for lighting underneath the railroad bridge itself where

1 Lincoln Highway and the Metra is. It provides for a sidewalk on the north side of the street. We
2 have been looking into moving the sidewalk to the other side where Park Forest is. The sidewalk
3 is seven-foot wide. We didn't see a reason to have a seven-foot wide sidewalk behind the homes
4 of the people whose backyards backup against Lincoln Highway. That was one thing that was
5 holding this thing up. We asked to see if we could move the sidewalk to the other side and match
6 up with the one that Park Forest has. We were told that we cannot do that at this time. It could be
7 something that would be open at a later time to look at that. The other thing that goes along with
8 this, would be some new trees put in. If we put a seven-foot wide sidewalk in, we would wind up
9 cutting about 20-trees that exist on our side of the street. We did not want to do that. There were
10 some problems with how big, and wide the sidewalk was going to be.

11
12 Village President Burke stated that the other piece of this Grant was going to provide a median
13 down Lincoln Highway that we would put planters, bushes, and plants in it to help increase the
14 beauty of Lincoln Highway. That was something that we wanted to make happen. We have the
15 money. We were told that we have to enter into this Agreement to make the changes that we
16 want. We don't want to lose the \$500,000.00. We are working at trying to massage the Grant to
17 be more user-friendly to the people of Olympia Fields. At this point, to ensure that we get the
18 Grant, we have to enter into this Intergovernmental Agreement. Once we enter into it, we would
19 have the ability to massage it. We had discussions about whether or not it was going to be an
20 additional expense to maintain it, salt it, shovel it, because of the sidewalk, besides being right in
21 the backyard of people who live there. This thing got snowballed to a point that we got the Grant,
22 but there were some other pieces that needed to be taken care of before we execute it.

23
24 Trustee Matz inquired whether or not there will be a Town Hall Meeting where we can discuss
25 this with the residents to say what it is that they want to do. Village President Burke stated yes.
26 This was done without any input last year. The Economic Development Commission discussed
27 it. George is here from that Commission. The Economic Development Commission wanted and
28 liked the components that were going to be added to add beautification to Lincoln Highway.
29 The pushback was the width of the sidewalk, the proximity to the people's backyards, and
30 cutting down trees we didn't think was appropriate. He stated that what has held it up is that we
31 did not want to move forward with it until we had some kind of assurance that we could make
32 sure that it fits into the community. There will be some Town Hall discussion. The first step to
33 keep it from evaporating is to enter into this. We can always back out of it later on.

34
35 Trustee Thomas stated that she would like to understand the bright idea of putting the sidewalk
36 on the north side of the street when you still have to cross the street to the south side to get on the
37 train. She still doesn't understand that. Was there a Study conducted to see how many people
38 actually utilize or get to the train by walking up that way? If you live in Olympia Fields and you
39 wanted to go shop when there is something there to walk to, would you want to walk all the way
40 down to Western to shop and back with whatever it was that you purchased? She understands
41 that the RTA has some money here. There are some other initiatives, maybe an ADA compliant
42 station that we could have went after. She doesn't know how this all came about. She stated a
43 sidewalk on the wrong side of the street, opposite of where you have to board the train, what
44 would be the risk to the Village if somebody slips, trips or falls if it is not maintained, if it is not
45 salted, because that becomes our sidewalk? It's our responsibility. She understands what he is
46 saying. We can debate it. She thinks that there are some questions that we need to ask.

1 Trustee Matz stated that we have a partial sidewalk on the north side already. We don't have any
2 incidents with that. She rides her bike on that. She would relish the thought of having a sidewalk
3 all the way down to Western. This is for the Village to decide in a Town Hall situation and let
4 everybody buy into the decision.

5
6 Village President Burke stated that we plan on doing that. Everything that everyone is saying, we
7 actually discussed this and stated this in our Staff Meeting and with the Economic Development
8 Commission. That is where it originated. This was before he got here. He stated that from what
9 he understands, when it went out to get this Grant, it was not necessarily put in the proper
10 position that was going to be best. We did not have a buy-in from the community at the time.
11 This started about a year and a half ago. He stated that to go forward with it, we definitely have
12 to have a Town Hall Meeting to discuss it. There are some pluses and minuses associated with
13 it. Right now, what's on the table here is we have to either enter into this Intergovernmental
14 Agreement and move forward with it or allow the whole thing to go away. The recommendation
15 at the moment is for us to move forward with the Intergovernmental Agreement, and then get
16 into some negotiations with the RTA about changing the Grant.

17
18 Trustee Oliver inquired whether or not there are any renderings, drawings, perspectives
19 regarding what this project may look like, the initial drawings? Village President Burke stated
20 that from what he has seen it is pretty much verbal. There was verbiage put into it to go after the
21 Grant. The actual planning of it, everything that he was told when he came aboard, was that was
22 something that you do in the next step. We will have further discussion on this. We will get into
23 those details. He stated that Russ Prekwas is here from Robinson Engineering. He is aware of it.
24 You will have an opportunity to talk with Russ and his team to see how to move this forward. On
25 the table is the Intergovernmental Agreement that we have to either approve in order to go
26 forward with it and negotiate with the RTA, or we just have to say that we are not going to do it.

27
28 Trustee Oliver stated to be clear, the Economic Development Commission forwarded the idea, or
29 approved the idea for the Board to review. Village President Burke stated no. The Economic
30 Development Commission, it was their original idea to get the Grant money to put new trees, and
31 to do what you see in Tinley Park and some other places, western suburbs, put a median down
32 Lincoln Highway that would increase the bushes and trees to beautify the area. We got the new
33 Wal-Mart. We have some other new economic development things that are going on. This
34 originally was an RTA Grant. It was meant to find some dollars to do the necessary
35 improvements along that area. It was an issue of providing some capability to go from the train
36 station to the Wal-Mart. There were some other initiatives that the Economic Development
37 Commission was looking for to enhance the beauty along that corridor.

38
39 Trustee Hudson believes that they took into consideration the fact that the south side of that
40 street looked very beautiful compared to the north side at that time. They had put in new trees
41 and a sidewalk. That is her recollection when we discussed it, that maybe there should be a
42 sidewalk on the north side as well.

43
44 Village President Burke stated that George was in those meetings. He inquired whether or not he
45 could shed any light on what the discussion was about going after that Grant.

46

1 Mr. George Chandler stated that one of the guys on the Economic Development Commission,
2 thought it was a great plan to make the whole train station look better and increase the
3 beautification of Lincoln Highway with plantings and things like that on the island. There was
4 discussion about wanting the sidewalk on the north side or the south side. It was part way down
5 on the Olympia Fields side. The more we got into it, the more there were some additional
6 questions. He has seen a lot of people walking on the grass on both sides of the street to go to the
7 Western Avenue location. He wondered why anybody would walk down the street. He has seen
8 bicycles. He stated with the snow on the road, it's piled up in the grassy areas and there are
9 pedestrians walking in the street. It is totally crazy. You couldn't see them if it is dark outside. The
10 sidewalk is narrower on the Park Forest side. They already have a sidewalk that goes down
11 farther than the one that is on the Olympia Fields side. There is a train exit on the south side of
12 the street. You can get off on that side and walk down. The beautification part of it is the fencing
13 east of Orchard Avenue.

14
15 Village President Burke stated that the Grant does not provide for any fencing on our side. Mr.
16 Chandler stated that we all talked about what was going to happen with those fences there.
17 That's a whole different matter. Village President Burke believes where the disconnect occurred
18 was, what was originally requested by the Economic Development Commission and what got put
19 into the request for the Grant it was not a hand in glove type of situation. There was some
20 miscommunication. There are some positive aspects of this that we definitely are interested in.
21 Where we are right now is how do we negotiate with the RTA to get what will be most beneficial
22 for the Village? Mr. Chandler stated that if you can get the money and make some modifications,
23 that would be a great thing. Something needs to be done there.

24
25 Trustee Oliver stated that he has numerously walked to the train station from his home. He
26 usually cuts through the neighborhoods. He doesn't use the sidewalks. He stated that what he has
27 discovered is a problem is once you get underneath the viaduct on the north side of the street,
28 above your head there are a number of pigeon homes. Their droppings, particularly in the
29 summer, is really unbearable to walk through there. It said, "This is going to also be secured
30 through the congestion, mitigation, and air quality improvement Grant." Pigeon droppings is a
31 health hazard. His hope is that when they are doing this project that that will also be factored in,
32 and it won't be an additional expense that the Village will have to bear.

33
34 Village President Burke stated that since George is a member of the Economic Development
35 Commission, with the things that he heard, George and President Burke can get together and take
36 that back to the Commission. If we approve this, we will get back and set the scope to look like
37 what the Village was interested in. If they agree to it, then we can move forward. If they don't,
38 then we can report back that this is something that may not have made sense for us. There was
39 going to be new lighting underneath the bridge. There were concerns for safety purposes. There
40 was a fair amount of money associated with that. We want to keep the trees that we have. The
41 trees on the other side of the street are small samples compared to some of the trees. We counted
42 26 big trees that would be cut down if we made the sidewalk seven-feet wide. We were hoping
43 that if we moved it to the other side, we could cut in half the difference in the money and we
44 could put more trees on our side. We will get into the details of it, and with the Economic
45 Development Commission's input, we will bring it up at another meeting.

46

1 **Motion by Trustee Matz, second by Trustee Oliver to Approve the Intergovernmental**
2 **Agreement Between the Regional Transportation Authority and The Village of Olympia**
3 **Fields – Contract No. IGA-2017-61.**
4

5 Acting Village Administrator Saenz stated that she did reach out to the RTA. We can amend the
6 scope of the Agreement, but it has to fall within the guidelines of CMAP. Jim Landini will be
7 reaching out to the planner to find out what our options are, so that we are not adding any
8 additional costs to the Grant. If we do, as it says in the contract, the Village is 100% responsible
9 for that. She stated that Jim will take the lead on that. Once he has that information, then we can
10 report back to the Economic Development Commission. She stated just so we know what the
11 options are and then be ready to move forward with engineering.

12 **Roll Call: Ayes (5) (Trustee Thomas Voted No) Motion Carried.**
13

14 **2018 Health Insurance Renewal** – Acting Village Administrator Saenz stated that this is a
15 matter of housekeeping for us. We have already approved the Health Insurance Renewal for
16 2018. We need to approve the Renewal in Open Session according to the Open Meetings Act.
17 She sent the Board information in December prior to our anniversary date which was December
18 28th, that we had received our Renewal for the Employee Health Insurance, and the Village
19 would be experiencing a very modest 4.5% increase. Our current monthly premium was
20 \$48,137.00. Our new premium would be \$50,266.00. Through the structure, nothing was
21 changing as far as our Plan Design for the employees. We were still offering the three different
22 Plan Designs, the HMO, a PPO and an HSA. The reason we have a slight issue is that the PPO
23 Plan Design that we offered, United Healthcare did not offer that one anymore. So, there was a
24 slightly different PPO. It has the same coverages and same deductibles, but just a different Plan
25 in their database. The Motion is to approve the Renewal in Open Session. We have already
26 moved forward. The insurance is in place. She just needs a formal approval from the Board.

27 **Motion by Trustee Oliver, second by Trustee Pennington to Accept the 2018 Health**
28 **Insurance Renewal with United Healthcare for 2019; and Authorize the Acting Village**
29 **Administrator to Execute all Associated Contractual Documents therein.**

30 **Roll Call: Ayes (6-0) Motion Carried.**
31

32 **DEPARTMENT HEADS REPORTS:**
33

34 **John McDonnell, Building Commissioner –**

35 **Event Permit – 4th Annual Pedal for Prostate Bike Ride May 19, 2018, (rain or shine) at**
36 **10:00 A.M. –** Mr. McDonnell stated that before you is an event that will pass through the Village
37 of Olympia Fields. They have done it for four-years. A lot of the residents participate in this
38 event. It is a rain or shine event on May 19th. They are looking for approval to bike through
39 town.
40

41 Village President Burke inquired they have done this before. Mr. McDonnell stated yes. Trustee
42 Oliver inquired whether or not they are asking anything of the Village. Mr. McDonnell stated no.
43 They provided a map of the routes that they are going to be going through. He doesn't believe
44 that the Police Department has been involved in this one way or another.
45

46 Chief Krull stated that we are generally in the area when that is occurring. If he has personnel
47 available, he will have one or two on bikes to ride along with them.

1 **Motion by Trustee Pennington second by Trustee Oliver to Approve the Event Application**
2 **for the 5th Annual Pedal for Prostate Bike Ride on Saturday, May 19th, 2018, (rain or**
3 **shine).**

4 **Voice Vote: All Ayes Motion Carried.**

5
6 **Trustee Reports:**

7
8 **Finance/Planning:**

9
10 **December 2017 Financial Statement** – Trustee Pennington stated that tonight he will be
11 reporting on the financial results for the period ending December 31st, 2017. He will begin with
12 the General Fund. He stated that realized revenue for the month of December was \$365,168.00,
13 budgeted against a figure of \$386,018.00, or 5% unfavorable to Budget Plan. The Village's
14 revenue expenses for the month of December were favorable to Plan. The Village projected
15 December expenses at \$530,628.00. Actual expenses incurred for this period was \$454,826.00,
16 or 14% favorable to Budget Plan. The Village's current month fund balance actual is a negative
17 \$89,658.00. The Village's Year to Date Budget at eight-months, is a negative \$95,711.00. The
18 Village's Fiscal Year to Date actual, plus encumbrance in the General Fund remains in surplus
19 status at \$325,816.00. Notwithstanding the negative natures given in the month of December, we
20 are trending favorably to Budget by \$421,527.00 in the General Fund.

21
22 Trustee Pennington stated that with respect to the Water Fund, water revenue was 11%
23 unfavorable to Plan in the month of December. The Village budgeted for the sum of \$328,770.00
24 in revenue and realized \$294,003.00 in actual revenue. Regarding expenses, water expenses were
25 3% unfavorable to the Budget Plan for the month of December. The Village budgeted the
26 amount of \$624,999.57 for expenses and incurred \$643,268.00 in actual expense. Contributing
27 factors leading to this unfavorability in water expense was a 42% increase in water purchases in
28 December; a 25% increase in overtime costs; as well as a 62% increase in billing expense. The
29 Village's Year to Date Budget at eight-months is a negative \$93,562.00. The Village's Fiscal
30 Year to Date actual, plus encumbrance in the Water Fund for the month of December is a surplus
31 of \$14,503.00. We continue to track favorably to Budget in the Water Fund as well by
32 \$108,065.00.

33
34 Trustee Pennington stated that with respect to the Sewer Fund, the Village's Sewer Fund Budget
35 for December was set at \$132,941.00. The Village realized actual revenue in the amount of
36 \$133,492.00, or 1% above Plan. Sewer expenses were favorable to Budget by 1%. He stated that
37 \$223,817.00 was budgeted for sewer expenses. The Village incurred \$222,328.00 in actual
38 expenses. This resulted in a fund deficit of \$88,836.00 in December. Our Year to Date Budget is
39 a deficit \$66,756.00. Notwithstanding the month in deficit, the Village's Fiscal Year to Date
40 actual, plus encumbrance for the month of December is a surplus \$89,217.00. We are trending
41 positively in the Sewer Fund as it relates to the overall Budget.

42
43 Trustee Pennington stated that in your Board Packet and following up with the numbers that he
44 just reported out, you have a Fiscal Year 2018 snapshot of revenues and expenses. This snapshot
45 takes into consideration the annual Budget which is \$7,202,632.00 and compares it with our
46 Budget at eight-months, and our actual at eight-months. Our Budget at eight-months is
47 \$4,304,670.00. Our actual at eight-months is \$4,379,628.00, which is favorable to the overall

1 Budget by \$74,959.00 or 1%. You will see in the General Fund, expenses/revenue is also
2 calculated here as it relates to the overall Budget and compared to the Budget at eight-months,
3 and the actual eight-months. The negative numbers that he reported out earlier are shown as
4 budgeted numbers. You will see that our actual numbers for eight-months were all in the positive
5 range. We are tracking positively as he stated earlier with our Annual Budget as stated.
6

7 **Treasurer’s Report of Cash Balances** – Trustee Pennington stated that also in your Board
8 Packet you have the Treasurer’s Report of Cash Balances. This sets out the amount of monies
9 that we have coming in cash, Net of Interfund basis at December 31st, 2017. That figure is
10 \$6,226,785.64. In your Packet you have the complete printout of the eight periods with the
11 figures associated with the General Fund, Sewer Fund, and Water Fund. You can get more
12 detailed information from that document.
13

14 **Budget Calendar** – Trustee Pennington stated that in the Board Packet you have a
15 Memorandum on our Budget Planning. We are in the Budget Period for 2018/2019. In this
16 Memorandum it states with specificity the process that we are about to go into with respect to
17 our Budget, and the dates associated with the overall Budget Plan. There are three salient points
18 that he wants to bring out. This Budget this year is going to call for a zero increase on salaries for
19 all employees for the Fiscal Year 2019 Budget. The medical coverage for the employees in 2019
20 is being assessed. As you heard, we have already addressed that need and the medical coverage
21 program is in place. As usual, we will, as well as all Department Heads will scrutinize any
22 upward variances in their Department Line Items, and variations in capital requests will undergo
23 critical scrutiny during the planning process from the Finance Committee, as well as the Board of
24 Trustees when it gets to that level. You have the scheduled dates. We are already into the
25 collection of financials from the Department Heads. We started on February 7th with the
26 Department Heads Preliminary Fiscal Year 2018 end-of-year expenditures, and Fiscal Year 2019
27 Budget Projections. That was due to the Finance Director on that date. On February 13th, the
28 Trustees are to pick up their Budget materials from their mailboxes for the Commissions and
29 Committees Budgets. On the 15th, the Finance Committee will be meeting at Village Hall at 6
30 o’clock P.M. to discuss the revenue changes, salary increases, if any, capital expenditures,
31 Preliminary Budget Workbooks delivered by the Finance Committee, et cetera. On the 22nd all
32 Departments, Commissions, and Committees Budgets will be due to the Finance Director, Betty
33 Zigras. On the 26th of February through the 2nd of March, the Finance Committee and
34 Department Heads will conduct review sessions on those dates. On March 6th, Distribution of
35 Revised Budget Packets. On March 10th, Trustee Budget Review. And if necessary, March 17th,
36 Trustee Budget Review. On April 9th through the 13th, recommended Budget on public display at
37 Village Hall. On the 16th of April, First and Second Reading of the Budget Ordinance at our
38 April Board Meeting. On May 1st, the Fiscal Year 2018/2019 Budget goes into effect. That lays
39 out clearly the Budget Plan for our Fiscal Year 2018/2019 Budget Process.
40

41 **Planning and Zoning Commission Update** – Trustee Pennington stated that the Planning and
42 Zoning Commission met on January 17th. We did not have a quorum. He stated that for
43 discussion purposes only, we did discuss our Ordinances, and the Revision of the Ordinances. A
44 lot of these Ordinances are antiquated and needed revising. He stated that given the dynamics of
45 what is going on with the hospital, as well as some of the other opportunities that we see here in
46 the Village, there was a need to upgrade some of those Ordinances pertinent to economic
47 development as well. The Planning and Zoning Commission will be meeting on February 20th.

1 Hopefully, we will have a quorum at that time. It is anticipated that we will have a Final Draft of
2 the Ordinances and we will discuss that, and then bring it before the Board of Trustees probably
3 at our March Meeting to discuss the Ordinances associated with the Village.
4

5 Trustee Pennington stated that we did talk about Airbnb. Trustee Matz was present at that
6 meeting and made a Presentation before the Planning and Zoning Commission with her thoughts
7 regarding Airbnb, and the task that she was assigned in order to investigate Airbnb.
8

9 Acting Village Administrator Saenz stated that Trustee Pennington made mention of the
10 Memorandum. She wants to clarify something. She stated that for the increases for the
11 employees, when the Trustees received the Budget Packet, the increases are zero for all Staff
12 Members, except for those in the Police Union based on the contract. In the Police Department,
13 for the employees that are under the contract there is an increase in there built-in based on that
14 Agreement. She stated for the medical coverage, we just approved the increase for 2018. Acting
15 Village Administrator Saenz stated that she and Fred are discussing some options for 2019. Our
16 Fiscal Year will include four-months of next year. We will be taking a look at that. She will be
17 presenting that information to the Board when we get to our review for final passage. Trustee
18 Pennington thanked Acting Village Administrator Saenz. He stated that is quite important.
19

20 Trustee Thomas stated that the Budget for 2019 there are no increases for Staff. After we go
21 through this process to complete our Personnel Manual, will we implement a Pay Performance
22 Merit-Based System, so that when employees go through an evaluation process, their merit
23 increases will be based upon performance? She understands why we are doing this now. We
24 have to have a discussion, a plan, to talk about how we properly assess an employee based on a
25 Merit Based System, Performance Evaluation for increases.
26

27 Acting Village Administrator Saenz stated that something the Board will vote on when they
28 finalize the Manual. Trustee Pennington inquired whether or not that will be a recommendation
29 in the Manual itself, or will it state that with any degree of specificity. Trustee Thomas stated
30 that it will lay out the process for a Performance Evaluation. The decision about what that pool
31 of money will be, will it be by Department based on the evaluation process you know what your
32 percentage is, that decision has to be made through the Budgeting Process. Trustee Pennington
33 stated that is correct.
34

35 Village President Burke stated that there is a discussion about some Pay for Performance with
36 the Department Heads. We are taking a step to discuss that. We have a couple of situations
37 where people will get an additional block of money based on their performance. President Burke
38 stated that he, along with Cindy and Betty spent two-hours this afternoon talking about this.
39 That's one of the components. As far as below that first management level, that's something that
40 is going to be written by Betty. There is some money that will be paid as they meet certain
41 targets. Trustee Thomas understands about the Police Union. Does that have to say something
42 different there? Village President Burke stated that this is just a Memo to talk about the calendar
43 for the process. How we work it out will go through many different scenarios.
44

45 Mrs. Zigras stated that in past years we begin with a zero with the Preliminary Budget. Then we
46 see what happens as we go through the Budget Process. There is the Police Union. She believes
47 there is discussion on the possibility of another Union.

1 Trustee Thomas stated that she gets that. It says, "Zero percent increase on salaries for all
2 employees." Mrs. Zigras stated that to the Finance Committee for the First Draft. Mrs. Zigras
3 inquired whether or not the Personnel Manual will be approved before Budget. Acting Village
4 Administrator Saenz stated that we received the Draft today. Trustee Thomas has it. Acting
5 Village Administrator Saenz emailed it to the Department Heads. We have to review it. She is
6 not sure that it will be approved by the end of the Fiscal Year, or if it is something that will
7 happen after May 1st. We have it now. We just have to go through it. It is pretty lengthy. It's 287
8 pages. There's quite a bit there. Mrs. Zigras stated that there are only two Board Meetings before
9 Budget. Trustee Thomas stated that after the Department Heads review it, we have to come
10 together. The Committee has to review it as well. That process as you put it together, the Budget,
11 you can still be inclusive of what the Performance Process will look like for the Village
12 employees. How many Village employees aside from the police are under Department Heads?
13 Mrs. Zigras stated that Jim Landini has six in Public Works. There are two Sergeants and a
14 Deputy Chief, and then the Department Heads. Everybody else would be under Union. Trustee
15 Thomas inquired about the ones that work in Administration. Acting Village Administrator
16 Saenz stated that's the new Union. Trustee Thomas stated that she wants to make sure that we
17 have an inclusive process. We are not saying that if you are a Department Head, based on your
18 performance this is what you get. We want to value everyone's contribution as they work. She
19 wants to make sure that there isn't any separation there. Mrs. Zigras stated that John McDonnell
20 is not Union either, his Staff, Reggie.

21

22 **Educational Commission:**

23

24 **Educational Commission Update** – Trustee Oliver stated that the Educational Commission
25 continues to make progress towards coming up with a Draft for the current Village Ordinance as
26 it pertains to the Educational Commission. He stated like other Commissions, we are all going
27 through and updating our Ordinances. We have created a new Mission Statement. At our last
28 meeting, we have established a set of Objectives, along with some Measurements which we will
29 vote on at our next meeting and present to the Board for approval.

30

31 Trustee Oliver stated that a major leftover is the Mini Grant Program, which is an opportunity for
32 teachers throughout Rich 227, and other schools that feed into the District that our students go to.
33 They all vie for this \$1,000.00 Grant of which we give 10 of these Grants. It has been well
34 received throughout the District for a number of years. Due to the fact this is the last holdover,
35 something that we probably will not do in the future, we are finishing up this project. We have
36 35 Applications for this \$10,000.00. We are drafting a Rubric to make this a very fair process.
37 We are hoping by the next Village Board Meeting to announce who those 10 winners are, so that
38 you can approve them and we can move on.

39

40 Trustee Oliver stated that the College and Career Readiness Program, we are at a point now
41 where we will be able to announce that we are no longer going to continue that Program. He
42 suspects that Trustee Pennington and the Finance Committee may be happy to know that much
43 to the chagrin of some of the Commissioners on the Commission, that we are giving \$10,000.00
44 back since we will not be moving forward with that this year. We had budgeted for the College
45 and Career Readiness Program.

46

47

1 **UNFINISHED BUSINESS:**

2
3 **Airbnb Update** – Trustee Matz stated that we had a resident that had a concern about Airbnb
4 that we discovered we had in our community. The resident wanted to know what we were doing
5 to police it, keep up with it, and co-exist with it. The Village President gave that to her to
6 research and see if we could come up with some language to contain it or co-exist with it with
7 the Planning and Zoning Commission.

8
9 Trustee Matz had the opportunity to call 19 of our local Municipalities to see if they are
10 experiencing Airbnb's. There were two Municipalities that indicated that they were aware of
11 them. One was Mokena. Mokena stated that when they found out that they had an Airbnb by
12 going to the Internet, they asked them to cease and desist. None of the communities have any
13 Ordinances to police the Airbnb's because they are private homes. Her Chair, Mrs. Tinsley-Keith
14 was a part of the discussion as well with the Chairman of the Planning and Zoning Commission.
15 We talked about how we can let people have an Airbnb. We do need Airbnb's. We should allow
16 people to have Airbnb's and control how they want to run their household being a homeowner,
17 but how should we become aware of it. We came up with maybe having a license for them to
18 have an Airbnb at a minimum cost so we can keep track. Unless they tell us they have an Airbnb,
19 we really can't keep track of it.

20
21 Mrs. Tinsley-Keith stated that she was asked how you would apply for an Airbnb and what is it
22 all about. Airbnb is a digital platform. It's a company that monitors people who want to rent your
23 home. She stated that two things happen. If a person is interested in renting your home, and you
24 have a home or a room that you are interested in renting, you go online and fill out a profile.
25 They monitor the person that is interested in renting your home. They get all of their background
26 information. They do a background as far as Terrorism and that type of thing. They do a
27 substantial background on that person and yourself. You have to supply an ID. You have to
28 supply banking information. There is a digital footprint created. That information is contained
29 with Airbnb. That's the name of the organization. There is policing going on behind the scenes.
30 As she stated to the Commissioners, it is not going away. Airbnb generated over a Billion
31 Dollars last year. That is a concept that is here to stay. There were some concerns about Olympia
32 Fields maintaining the bedside community that we are. She wants people to be aware that there is
33 policing going on. She stated that you do a background and if you don't feel good about it, don't
34 do it.

35
36 Village President Burke stated that you are going to have to speak up a little. We can't hear you
37 up here.

38
39 Mrs. Tinsley-Keith apologized. She stated that if you are uncomfortable with it, then don't do it.
40 There are measures that have been in place since 2008 for Airbnb's.

41
42 Trustee Matz stated that she emailed the Minutes to the Trustees from the Planning and Zoning
43 Commission Meeting that we had that outlined the whole conversation that we had back and
44 forth, so that if you wanted to add to, or if you wanted to question anything that we said you have
45 it in front of you. The language has not been formulated yet. We are just discussing it. We are
46 giving the other Trustees the opportunity to add to the language. We talked about a license for
47 \$15.00 to have an Airbnb just so we can monitor it.

1 Village President Burke stated that there were three Commissioners there. How many do you
2 need to have a quorum? Trustee Pennington stated six. Village President Burke inquired whether
3 or not the Commission made any recommendations.

4
5 Trustee Pennington stated that we did not have a quorum so we just discussed it. The
6 Commission didn't have an adverse feel about Airbnb on its face. We think it needs to be
7 regulated from the standpoint of the Village. Any homeowner who decides to short-lease their
8 property to Airbnb, the residents in the neighborhood should be aware of it and know that there
9 is an Airbnb within their neighborhood. We further felt that it should be regulated. An Ordinance
10 should be drafted. Trustee Matz stated that is not her recollection. Trustee Pennington stated that
11 we had a discussion after the two of you left. The fact of the matter is, there is a precedent setting
12 because we had it done here in the Village before. If anybody is going to allow this to occur, then
13 it should be regulated.

14
15 Trustee Matz stated that the precedent that Trustee Pennington is talking about is when we had
16 the big Golf Outing and the Village solicited, "Do you have space in your home to take in
17 golfers, to take in people that are coming to see the Golf Outing?" It was welcomed. It was very
18 successful.

19
20 Trustee Pennington stated that it is precedent setting because it has already been done before.
21 This is a little more than a National Golf Outing coming in. The actual asking of residents to
22 commit their residence came not from the Village, but from the Golf Association. Then the
23 Village got involved and asked the residents if they would be willing to do that. It is being
24 regulated in the City of Chicago. Trustee Matz stated that they are having a tough time trying to
25 regulate that in the City of Chicago.

26
27 Mrs. Tinsley-Keith stated that all of the information that she read about that was specifically
28 about condominiums and townhouses, not single-family homes. Trustee Pennington stated that
29 he is referring to all aspects. His reading has deemed it to be inclusive of all residences, single-
30 family homes, condos, and apartment buildings.

31
32 Trustee Matz stated that Trustee Pennington has to give us that reading so we can get our reading
33 up-to-date. That wasn't their findings. Trustee Matz asked Mrs. Tinsley-Keith to speak about the
34 Airbnb guests that she had in her home, and what that looks like.

35
36 Mrs. Tinsley-Keith stated that she has a five-bedroom home. She seldom uses her basement
37 level. There is a private entrance for the basement like an in-law apartment. She rented out that
38 space for the summertime. As a property owner, she selected just college students or people that
39 were coming to the Village for academic purposes. She had a doctor from Saudi Arabi stay about
40 45-days. She had a 16-year old girl stay for three-months. She wanted English immersion. The
41 16-year old stayed upstairs with her. The doctor was at St. James doing an internship. She has a
42 global perspective. She thought it was a great opportunity for somebody to explore Olympia
43 Fields. She is a single mom. That gives her additional revenue during the summer months.
44 Airbnb has other policies in place to protect her. They have a Million Dollars worth of
45 insurance. She felt comfortable going through Airbnb versus just putting an ad in the newspaper
46 and renting out a basement bedroom. That's what Airbnb did for her. That's what she prefers
47 doing.

1 Village President Burke stated that the Staff discussed this two or three times at Staff Meetings.
2 We went back and forth about the validity of Airbnb's. Village President Burke inquired of Mr.
3 McDonnell whether or not there are any Ordinances about renting rooms or parts of your house.
4 Mr. McDonnell stated that there are not. There are other regulations as far as Building Codes. He
5 is not sure that they would pertain to an Airbnb situation being that it is a temporary use. At this
6 time, we do not have anything that would address Airbnb's.

7
8 Village President Burke stated that he is not looking for any reason to say, "No," to this or have a
9 debate about it right now. This has come up before at the Village. We had a lady that was renting
10 out space in her house for \$25.00 or \$50.00 a night. The people in the neighborhood were very,
11 very concerned about strangers that were coming in. When we discussed this initially at Village
12 Hall, we only found three places where Airbnb's are going on. We did an extensive search all
13 around the country. We found out what was going on in some of the other neighborhoods. There
14 were situations where people got \$5,000.00 or \$10,000.00 during the Golf Outing. He never
15 heard that the Village was the one that was out soliciting that.

16
17 Village President Burke stated right now, in absence of the full Planning and Zoning
18 Commission weighing in on this, he doesn't see anything unless the Board sees otherwise
19 anything for us to do to create anything new about this. We have 150 or 160-people in the
20 Village that have Business Licenses. Acting Village Administrator Saenz stated that the Business
21 License Fee is \$50.00 to register.

22
23 Village President Burke stated that if you are running a business in your house, you are suppose
24 to get a Business License. He stated that \$15.00 is not an acceptable dollar amount. That would
25 underlie everybody else paying \$50.00. On the other hand, there are some issues that have to do
26 with being able to manage people coming in and out. If it is a business, you have to have some
27 kind of Emergency Plan for fire, et cetera. He stated that for the time being, he thinks we can just
28 leave it alone. Let it go. You might get somebody sending you a letter about your Business
29 License. That's what the license is. That is the Ordinance as it exists today. There are 150 other
30 people who are paying. He winds up signing all of these things. He didn't know we had that
31 many businesses. We can get more tax money out of this. If there are at least 150-people who are
32 getting Official Business Licenses, and you are running a business to a certain extent. As far as
33 the other regulations and things for two or three people, he doesn't think it is worth chasing it.
34 Unless someone else has a point on this, he doesn't see it as something that we need to worry
35 about.

36
37 Trustee Matz stated that it isn't anything to worry about. We don't have a Village that has
38 amenities around here that warrants somebody to keep flying in other than the hospital. The
39 hospital might need accommodations for their doctors to come and stay 45-days, 60-days, and
40 they need a place but not a permanent place. That works out just fine. She stated \$15.00 to have a
41 Business License for an Airbnb that might be idle for years, that is not unreasonable.

42
43 Village President Burke stated that it is like opening up Pandora's Box and you never know what
44 is going to be inside.

45
46 Mrs. Zigras stated that this could be subject to a Hotel Occupation Tax. Trustee Thomas stated
47 that in the City of Chicago the hotel tax is on top of the fee. And there is another fee that is

1 associated with it. There were some concerns about how they would hold individuals
2 accountable for what they are doing. If you are not applying that amount that has been assessed,
3 it is accruing. It is something that is more involved in it. She understands about not telling people
4 what to do with their homes. There are other things that she thinks the homeowner should make
5 sure they understand and take those precautions to protect themselves. There are only three. She
6 hears that Airbnb is something to do, somewhere to go, and something to see. She doesn't know
7 how much we can be concerned. If there are fees that should be associated with it, then we have
8 to be fair across the board. If it's a business, seasonal, full-time, part-time it has to follow the
9 same things.

10
11 Trustee Hudson inquired whether or not there is a Transit Tax. The person that rents their room
12 out every night to somebody for \$25.00, that's transit. That's not what we are talking about.

13
14 Village President Burke stated that there was some concern that he heard earlier that somebody
15 said you can leave it up to the people in your neighborhood. In this particular situation that he
16 was referring to, the people in the neighborhood were very, very concerned about it.

17
18 Trustee Hudson stated that a new person could come every night. Village President Burke stated
19 that isn't something that too many people feel really comfortable at all. He stated that with only
20 three, several months ago we went on and looked. We only saw about three instances of it. He
21 stated that unless he hears otherwise, he doesn't think that we should waste too much time on it.
22 At the same time, he would just caution you that everybody else in the Village who has a
23 Business it is \$50.00 for a Business License. Village President Burke thanked Trustee Matz for
24 looking into this.

25
26 **NEW BUSINESS:**

27
28 The Board did not have any New Business to discuss this evening.

29
30 **RESIGNATIONS AND APPOINTMENTS:**

31
32 **Appointment – Phillip S. Paige to the Economic Development Commission –** Village
33 President Burke stated that we have one Appointment. That's for Phillip S. Paige to the
34 Economic Development Commission. Village President Burke stated that Phillip is a local
35 businessman. He owns the Paige Transportation Company. He has been a businessman for many,
36 many years. He volunteered to join the Economic Development Commission.

37 **Motion by Trustee Pennington, second by Trustee Oliver to Approve the Candidacy of**
38 **Phillip S. Paige to the Village of Olympia Fields Economic Development Commission for a**
39 **Term Continuing until a New Appointment is made by the Village President.**

40 **Voice Vote: All Ayes Motion Carried.**

41
42 **EXECUTIVE SESSION:**

43
44 **To Discuss Matters of Property Acquisition – Open Meetings Act Section ILCS120/2(c)(5) –**
45

1 **Motion by Trustee Pennington, second by Trustee Thomas to go into Executive Session to**
2 **Discuss Matters of Property Acquisition, according to the Open Meetings Act Section**
3 **ILCS120/2(c)(5) at 8:35 P.M.**

4 **Voice Vote: All Ayes Motion Carried.**

5
6 Village President Burke stated that we will not reconvene afterwards. Thank you everybody for
7 coming out.

8

9 **RETURN TO OPEN SESSION:**

10

11 **Motion by Trustee Pennington, second by Trustee Gibson to go Back into Open Session at**
12 **9:10 P.M.**

13 **Voice Vote: All Ayes Motion Carried.**

14

15 **ADJOURNMENT:**

16

17 **Motion by Trustee Thomas, second by Trustee Pennington to adjourn the Board Meeting**
18 **at 9:10 P.M.**

19 **Voice Vote: All Ayes Motion Carried.**

20

21 Respectfully submitted by Faith Stine.

22

23