

Date \_\_\_\_\_

- 1<sup>st</sup> Inspection \$50.00
- Re-inspection \$50.00



## Residential Point of Sale Inspection Application

### SELLER/OWNER'S INFORMATION

Property Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone/Cell: \_\_\_\_\_

Mailing Address for Report or Fax Number: \_\_\_\_\_

Date of Inspection: \_\_\_\_\_ Closing Date: \_\_\_\_\_

Is there a Lock Box on home? Yes  No  Lock Box # \_\_\_\_\_ Where Located \_\_\_\_\_

### BUYER'S INFORMATION

New Owner Name: \_\_\_\_\_

**PLEASE NOTE:** *Once occupancy has occurred, responsible parties are to come to the Village Hall and do the following, where applicable:*

- *Sign up for water service (must provide a copy of the settlement statement, proof of village's home inspection and a driver's license)*
- *Register their home alarm system (\$25 one-time fee)*
- *Obtain a Village dog license (\$10 yearly)*
- *Pick up new resident packet*

---

### OFFICE USE ONLY (MUST BE COMPLETED)

#### WATER DEPT.

Is there an outstanding water bill?  
Yes  No

Amount of water bill due: \_\_\_\_\_

Date of final water reading: \_\_\_\_\_

Is water on in the home? Yes  No

#### BUILDING DEPT.

Any outstanding liens/invoices on property?  
Yes  No

Total due for liens/invoices: \_\_\_\_\_

Are Permits needed for work?  
Yes  No