

VILLAGE OF OLYMPIA FIELDS

708-503-8000 / 708-503-8002 fax

PUBLIC ASSEMBLY PERMIT

(must be received 30-days prior to event)

AMOUNT DUE _____

Parade _____ *Carnival _____ Other _____

(1) Applicant Information: Date: _____

Name: _____

Address: _____

Phone/Cell: _____

(2) Leader/Organization Information:

Name: _____

Address: _____

Phone/Cell: _____

(3) Event Information:

Date(s) of Event: _____ Hours of Event: _____

Location of Event: _____

Parade Route: _____ # of Participants: _____

Assembly Location: _____ Time: _____

****MUST PROVIDE A SITE PLAN WITH APPLICATION SHOWING LOCATION OF ALL EQUIPMENT ON SITE, RIDES, TICKET BOOTHS, GENERATORS, TENTS ETC.***

MUST COMPLETE THE REQUIRED CERTIFICATE OF REGISTRATION PER VILLAGE ORDINANCE SECTION 12-71 THROUGH 12-72(13)(C).