

1 **MINUTES OF THE VILLAGE OF OLYMPIA FIELDS**
2 **REGULAR MEETING OF THE BOARD OF TRUSTEES**
3 **Held on June 23, 2008**

4
5 The Regular Meeting of the Board of Trustees was held on Monday, June 23, 2008, at the
6 Olympia Fields Village Hall and was called to order by President Jones at 7:31 P.M. The
7 assembly recited the Pledge of Allegiance. The Clerk called the roll.

8
9 Present: Trustees – Gibson, Ormsby, Oliver, Pennington, Nale, and Meyers-Martin.
10 President Linzey Jones
11 Village Clerk – Judi Kay Rangel
12 Village Administrator – David Mekariski

13 Absent: None

14
15 **MINUTES:**

16
17 **Motion by Trustee Oliver, second by Trustee Gibson to approve the Minutes of June**
18 **9, 2008, as amended.**

19 **Voice Vote: All Ayes (6-0) Motion Carried.**

20
21 **BILLS FOR APPROVAL:**

22
23 **Motion by Trustee Pennington, second by Trustee Oliver to approve the payment of**
24 **bills for June 23, 2008, in the total amount of \$131,963.22.**

25 **Roll Call: All Ayes (6-0) Motion Carried.**

26
27 **COMMUNICATIONS AND PETITIONS:**

28
29 President Jones opened up Communications and Petitions at 7:35 P.M. Dr. Ernie Gibson,
30 President of the Wysteria Homeowners Association stated the Wysteria Subdivision was
31 experiencing a problem with their retention pond. Mr. Joe Alexa and Mr. Jim Peterson
32 came out to investigate the problem. A broken culvert and erosion were causing the
33 problem. Mr. Alexa and Mr. Peterson provided the Wysteria Homeowners Association
34 with the names of three firms in order to obtain proposals to resolve the problem. On
35 behalf of the Wysteria Homeowners Association, Dr. Ernie Gibson, extended his thanks
36 to President Jones, the Village Board, and to Mr. Joe Alexa and Mr. Jim Peterson for
37 their support and for working with the Wysteria Homeowners Association.

38
39 Mr. Larry Mullins stated he resides at 20808 Alexander Street. He is a member of the
40 Olympia Fields East Homeowners Association. They meet the second Tuesday of each
41 month. He invited the Board to attend their meetings. Mr. Mullins stated that when you
42 are on 207th Street and you want to turn left onto Western Avenue, it is very difficult to
43 see any traffic coming south on Western Avenue. He inquired as to whether or not the
44 Village could help in that regard. The Homeowners Association would like to see some
45 type of curb appeal there similar to the barn. President Jones inquired as to whether or not

1 there was an obstruction of the view as you look to the north. Mr. Mullins stated there
2 was. President Jones will have Mr. Alexa check into that.

3
4 Trustee Oliver inquired as to whether or not he was referring to low branches. Mr.
5 Mullins stated there are low branches there, and he feels it is an eyesore when you travel
6 down Western Avenue because part of that is in their Homeowners Association. Trustee
7 Oliver stated Western Avenue is a County Road. Mr. Mullins suggested that the Village
8 and the County work together in that area.

9
10 Mr. Pat Collier stated he resides at 2817 Chariot. Mr. Collier is concerned with the same
11 area that Mr. Mullins is concerned with. Trustee Ormsby stated the Village calls the
12 County and asks them to clean up the area and cut it back. Trustee Ormsby stated the
13 Village does not have jurisdiction in that area. She realizes the area gets overgrown in the
14 summer and full of litter. Trustee Ormsby stated the Village recently hired a Landscape
15 Architect. She will speak to him about cutting that area back in the spring. Mr. Joe Alexa
16 stated Western Avenue is a State Highway. The State is doing nothing as far as
17 maintenance. Mr. Alexa stated the State has not mowed any of their right-of-ways this
18 year. Mr. Alexa stated Public Works has picked up debris and mowed there once this
19 year. He stated Public Works would try to mow down there periodically and knock some
20 of the brush down. President Jones stated the State has no money and that is why the
21 State is not doing it. Mr. Collier expressed his thanks for the Village's help.

22
23 Trustee Gibson inquired as to whether or not Joe Orr Road was a State Road. Mr. Alexa
24 stated it is a County Road. Trustee Gibson stated the County isn't doing any mowing
25 either. It is overgrown by the Wysteria Subdivision.

26
27 President Jones stated the Village pays attention to Joe Orr Road, Western Avenue,
28 Lincoln Highway, Vollmer Road, Governors Highway and Route 30. None of those roads
29 are within the jurisdiction of Olympia Fields. The Village is mowing, cutting the brush
30 and picking up litter there. President Jones is confident the residents along Joe Orr Road
31 and Western Avenue will see some improvements.

32
33 Mrs. Laura Shinker resides in Suburban Woods. Mrs. Shinker stated there is a swale
34 between her home and the neighbor's home. It is full of debris. The home next door is in
35 foreclosure. Debris is being thrown into the swale. She also expressed concern regarding
36 the swale that goes through the Forest Preserve. She stated the drains in Suburban Woods
37 have not been cleaned out in years. President Jones stated the rules were that the swales
38 were the responsibility of the property owner. Mr. Alexa is going to check on the
39 locations she mentioned.

40
41 President Jones stated the Board was going to be receiving a report regarding Mrs.
42 Shinker's neighborhood later on in the meeting. President Jones stated, unfortunately,
43 there are huge structural problems with the location of her neighborhood and where it sits
44 at that location. Many of the homes are sitting in the midst of a floodplain. The homes
45 shouldn't be built in a floodplain. President Jones stated if the Village were engineering
46 Suburban Woods today, those homes would not exist there. President Jones stated the

1 Village Board that was sitting in the '50s, along with the residents of Suburban Woods,
2 made the decision to go forward with that subdivision. The current Village Board is
3 trying to figure out how to rectify the current situation.

4
5 Administrator Mekarski stated when Mrs. Shinker called Village Hall regarding these
6 matters he asked Mr. Alexa to check into the areas she expressed concern about. He also
7 asked the Code Enforcement Officer to check into this. Administrator Mekarski is
8 waiting to hear from the Code Enforcement Officer to find out whether or not debris is
9 being illegally dumped into the swale next door to Mrs. Shinker. President Jones closed
10 Communications and Petitions at 7:54 P.M.

11
12 **PUBLIC HEARING – RESOLUTION #2008-09:**

13
14 **At 7:55 P.M. President Jones opened the Public Hearing regarding proposed**
15 **Resolution #2008-09 – A Resolution of the Village of Olympia Fields, Illinois,**
16 **Approving the Use of a Portion of Certain Bond Proceeds to Finance or Refinance**
17 **Certain Improvements to St. James Hospital and Health Centers, St. James**
18 **Comprehensive Cancer Institute, St. James Franciscan Medical Pavilion and St.**
19 **James Heart and Vascular Institute.**

20
21 There were members of the public present in the audience, but no one wished to speak
22 regarding this matter. President Jones closed the Public Hearing at 7:56 P.M.

23
24 **Motion by Trustee Pennington, second by Trustee Ormsby to approve proposed**
25 **Resolution #2008-09 - A Resolution of the Village of Olympia Fields, Illinois,**
26 **Approving the Use of a Portion of Certain Bond Proceeds to Finance or Refinance**
27 **Certain Improvements to St. James Hospital and Health Centers, St. James**
28 **Comprehensive Cancer Institute, St. James Franciscan Medical Pavilion and St.**
29 **James Heart and Vascular Institute.**

30 **Roll Call: All Ayes (6-0) Motion Carried.**

31
32 **FINANCE:**

33
34 Trustee Pennington stated he did not have a formal report this evening. Trustee
35 Pennington informed the Board that the independent auditors of Sikich, Gardner & Co.,
36 LLP would be commencing its audit on June 24, 2008. The audit will take approximately
37 one week. Trustee Pennington will advise the Board of any additional information he
38 receives regarding the audit.

39
40 **BUILDING:**

41
42 Trustee Ormsby stated she did not have a formal report this evening.

1 **PLANNING:**

2
3 Trustee Gibson stated the Sign Committee along with Administrator Mekarski drafted a
4 policy for the use of the Village owned light poles to display cloth banners, particularly
5 on Kedzie Avenue. Due to the lengthy agenda, and to give the Board Members time to
6 review the draft of the policy, this matter was held over from the last Board Meeting.

7 Trustee Ormsby stated that Trustee Nale had inquired as to whether or not the brackets
8 that hold the banners could be lowered in order for the banners to be seen better. Trustee
9 Ormsby stated in order to lower the banners; this would require a different bracket that
10 could damage the light pole. Trustee Ormsby reminded the Board that this area is a
11 residential neighborhood, and that is why she would not want to have the banners
12 lowered. Trustee Ormsby does not want that area to look like a commercial corridor.
13 Trustee Ormsby stated the banners would be 22 inches wide by 72 inches long. That is
14 the standard size banner. The Sign Committee will have to approve the banners before
15 they go up on the light poles. Trustee Nale stated she is pleased that the Sign Committee
16 will have input as to what the banners will look like and whether or not they are readable
17 before they will be put up. Trustee Nale believes the policy is excellent.

18
19 President Jones inquired as to whether or not the \$50.00 fee was sufficient. He also
20 inquired what time period the fee covered. Trustee Gibson stated the cost is \$50.00 per
21 banner for a period not to exceed 60 days. President Jones suggested that the cost be
22 changed to \$50.00 for 30 days. He stated we are allowing the taxpayers property to be
23 used for this purpose, and the taxpayers should get a return for it. Trustee Gibson stated
24 that was the fee the Sign Committee decided on, due to the fact their research indicated
25 no other Municipality had a Banner Program. Trustee Ormsby stated the business must be
26 in Olympia Fields to advertise on those light poles.

27
28 Trustee Meyers-Martin inquired as to whether or not a variance would have to be granted
29 on the banners if it is denied by the Sign Committee and comes before the Board on
30 appeal. Trustee Gibson stated the Sign Committee felt that they should not have the final
31 word in the matter. Trustee Gibson stated they couldn't appeal the size. The banner has to
32 be 22 inches wide by 72 inches long. Trustee Gibson stated the Sign Committee tried to
33 cover as much as possible in the policy.

34
35 Administrator Mekarski stated the Village owns two large light poles at Lincoln Highway
36 and Governors Highway. He thought a separate section should be provided in the policy
37 regarding those two light poles. Administrator Mekarski stated Metra gave verbal
38 permission to allow the Village to use the light poles in the Metra Lot. He stated this
39 would have to be followed up in writing. Administrator Mekarski stated the merchants
40 would have to pay for the installation of the banner arms. The manufacturer has provided
41 an estimated cost for those. Administrator Mekarski suggested the merchants pay
42 between \$250.00 and \$500.00 for the banners. He also suggested allowing the merchants
43 to have the banners up for six months to a year. Trustee Ormsby and Trustee Pennington
44 agreed that in the residential area, they did not feel the banners should be up that long.
45 Trustee Ormsby did not want that area treated like a commercial corridor.

1 President Jones stated a section should be put in the policy regarding the 203rd Street
2 Metra Lot as a potential site for banners. President Jones further stated a section should
3 be put in the policy with different standards regarding the two light poles at Lincoln
4 Highway and Governors Highway. President Jones stated that is a commercial area, and
5 perhaps the banners could be up for 12 months in that location with an increase in the fee
6 as well. Trustee Gibson stated there is a banner pole on Western Avenue by the Wysteria
7 Subdivision. President Jones stated that should be included in the policy as well.

8
9 Trustee Ormsby reminded the Board, that the Board did provide in the budget this year
10 for holiday lighting on the light poles. The light poles would not be available in
11 November and December for banners, due to the holiday lighting. President Jones stated
12 this matter would be before the Board in July on First Reading.

13
14 **PUBLIC WORKS:**

15
16 Trustee Oliver stated there are two items on the Agenda. The first item is the Presentation
17 and Status Report on the Suburban Woods Neighborhood Drainage Study with Baxter
18 and Woodman. The second item is the Engineering Services Agreement Between the
19 Village of Olympia Fields and Baxter & Woodman Engineers for the Graymoor
20 Subdivision Pond Rehabilitation and Drainage Improvements. Trustee Oliver turned the
21 matter over to Administrator Mekarski to start off the discussion. Administrator Mekarski
22 stated a copy of the Study was included in the Board's Packet. Administrator Mekarski
23 turned the matter over to Emily Bergner of Baxter & Woodman.

24
25 Emily Bergner stated she is here this evening to discuss the Suburban Woods Subdivision
26 Drainage Study. The study was initiated due to drainage problems in the subdivision.
27 There have been problems with street flooding, basement flooding, yard flooding, and
28 sewage backups in the subdivision. Ms. Bergner stated the area in question is the
29 Suburban Woods Subdivision and a little bit of the Arcadia Subdivision to the north. The
30 area consists of 45 acres. Butterfield Creek is directly to the south of the subdivision,
31 directly downstream. There is approximately 100 acres of offsite area that is tributary to
32 the site. The drainage from that area runs through Suburban Woods. That area is
33 primarily to the north in the Arcadia Subdivision and also some to the west. Drainage
34 through the subdivision is through both swales and storm sewers. Many of the swales
35 have been filled in, and have not been maintained and do not function, as they should.
36 There is a lot of flooding in the front yards in this area as well. There is a large diameter
37 storm sewer that runs through a portion of the subdivision.

38
39 Ms. Bergner stated a survey was sent to the residents asking them to describe any
40 problems they were experiencing with street flooding, flooding in the yard, basement
41 flooding, and sewage backups. Baxter & Woodman surveyed several areas in the
42 subdivision and performed topographic surveys in some of the areas. Ms. Bergner
43 proceeded to review the exhibits that were previously provided to the Board in the study
44 outlining where there was yard flooding, basement flooding, street flooding, as well as
45 the residents that had a problem with sewage backups. This information is based on the
46 result of the surveys Baxter & Woodman had received from the residents. Mrs. Shinker

1 stated her house was not shown on the exhibit and she had severe sewage backup. Ms.
2 Bergner stated she would double-check to make sure they didn't overlook her survey.
3 Trustee Ormsby stated she received a call from the resident of 20821 regarding sewage
4 backup and that home is not shown on the exhibit. Trustee Ormsby stated if the residents
5 didn't return the surveys to Baxter & Woodman, then Baxter & Woodman did not have
6 the information available to them. Mr. Nathan Peck from Baxter & Woodman stated
7 approximately 30% of the surveys were returned to Baxter & Woodman. Mr. Peck stated
8 the last exhibit, and the information regarding the sewage backup to some degree, was
9 not the primary focus of this study. Mrs. Shinker stated it should have been part of it,
10 because sewage backup is a serious problem in Suburban Woods.

11
12 Administrator Mekarsi stated there are two studies. One is for a comprehensive Sanitary
13 Sewer Rehabilitation Project, which deals with sanitary sewer backups and correcting the
14 sanitary system. This particular study is looking at drainage and rainwater. Administrator
15 Mekarski stated the Village is well aware of that and the Village is doing a 7.7 Million-
16 Dollar Rehabilitation Project. He stated Robinson Engineering has given the Board a
17 Comprehensive Report regarding that project and he would be happy to share it with Mrs.
18 Shinker if she gives him a call.

19
20 Ms. Bergner stated the major issue in the subdivision is that there is so much area
21 tributary to the subdivision offsite, and the infrastructure is not designed at this point to
22 handle the flow. The large diameter sewer runs along the area of the floodplain. A piece
23 of the floodplain goes directly through the middle of the subdivision. The large diameter
24 sewer is not large enough to handle the flow in the area. There is also backyard flooding,
25 poor grading along the backyard swales, and inadequately sized sewers for today's
26 standards.

27
28 Ms. Bergner discussed options that were previously provided to the Board, along with the
29 associated costs. Option 1 is to install detention upstream of the Suburban Woods
30 Subdivision. This would lessen the flow of the storm water from the offsite areas into
31 Suburban Woods, and decrease the flooding problem significantly. This option would
32 require between seven and 15 contiguous lots to be used for flood water detention. Ms.
33 Bergner stated it was the consensus of Baxter & Woodman that this option was not
34 feasible.

35
36 Option 2 is to reinstate the front yard swale system throughout the subdivision. A lot of
37 the front yard swales are filled in and are not functioning correctly. Ms. Bergner stated
38 this is not a solution that would solve the major drainage problem in the subdivision, due
39 to the topography of the land in the subdivision. This option Baxter & Woodman did not
40 pursue any further.

41
42 It is the opinion of Baxter & Woodman that Option 3a and Option 3b would solve many
43 of the drainage problems. Those options would re-route much of the flow away from the
44 large diameter pipes that follow the floodplain. The drainage would run along
45 Thornwood Drive, or Thornwood and Greenwood Drive to Butterfield Creek. This would
46 relieve the flooding in many of the backyards and basements in the area.

1 Ms. Bergner stated Option 4a would be to televise the large diameter sewer and then
2 possibly line it if it is feasible to do that. That would extend its life about 10 to 20 years.

3
4 Ms. Bergner stated Option 4b would be to abandon that pipe and install new local pipes
5 to carry the flow away from this area.

6
7 Option 5 would address the flow offsite and onsite. The 10-year flow would go down
8 Thornwood Drive, and carry the remainder of the flow in ditches. This would involve
9 reshaping the ditches and installing smaller diameter storm sewers.

10
11 Trustee Pennington inquired if the Village were to pursue Option 3a and 3b, would that
12 be done jointly or in phases. He also inquired as to the length of time to complete that
13 project. Ms. Bergner stated the Village would chose one of the two options. Option 3b
14 would require a smaller pipe and that is why it is more expensive. Mr. Peck stated as far
15 as construction time, he is sure it would be completed within a construction season. Mr.
16 Peck stated Option 3a or 3b could be done separately, and then Option 4a or 4b could be
17 added to Option 3a or 3b. Trustee Meyers-Martin inquired if the Village chose Option 3a
18 or 3b and combined it with Option 4a or 4b, would that solve the flooding issues with
19 most of the homes. Mr. Peck stated he thought it would. Trustee Meyers-Martin inquired
20 as to what percentage of the homes would be impacted if the Village chose Option 3a or
21 3b. Mr. Peck stated that is hard to say and something that Baxter & Woodman would
22 have to report back to the Board on. Mr. Peck suggested pursuing Option 3a or 3b and
23 then waiting a year or two to see if the existing route is still a problem before pursuing
24 Option 4a or 4b.

25
26 Administrator Mekarski inquired as to whether or not the Village should consider 4a or
27 4b, or doing them together. Ms. Bergner stated Option 4 could help, but it is not going to
28 eliminate the major problem there. The condition of that pipe is not known. Ms. Bergner
29 stated the existing route is undersized and is not able to handle the capacity. She stated to
30 do anything to the pipe would extend the life of it, but it won't do anything as far as
31 capacity is concerned.

32
33 President Jones stated the estimated cost for Option 3a is 1.8 Million Dollars. The
34 estimated cost for Option 3b is Two Million Dollars. President Jones stated if the Village
35 does this, it is a long-term debt proposition. It's a major capital expenditure. President
36 Jones inquired out of all the options provided, would Option 3a or 3b have the most
37 impact on solving the flooding problems. Mr. Peck agreed that Option 3a or 3b would
38 have the most impact to the homes. Baxter & Woodman stated a new conveyance should
39 be constructed along one route or the other. President Jones inquired between Option 3a
40 and 3b, which would be the least disruptive to the existing homes and the topography.
41 Ms. Bergner thought Option 3a would be the least disruptive, due to the fact there is less
42 distance to cover there. President Jones asked if the benefits were relatively the same
43 between Option 3a and 3b. Ms. Bergner stated they are about the same. Trustee
44 Pennington asked if the cost deferential between Option 3a and 3b was due to the route
45 that would be taken. Ms. Bergner stated that is true. She stated it is different pipe being
46 used and less expensive, but a longer route is involved. Trustee Pennington stated then

1 either 3a or 3b would alleviate the problem in the subdivision. President Jones stated not
2 completely. Both pipes would end up in Butterfield Creek.

3
4 President Jones stated if the Village decides on Option 3a or 3b, the next step would be to
5 have engineering plans and specs. He inquired as to what the engineering contract would
6 cost. Mr. Peck stated he did not know. Ms. Bergner stated between 30 and 40 homes are
7 being adversely impacted. President Jones stated for a Two Million Dollar debt, the
8 Village is looking somewhere in the neighborhood of \$200,000.00 a year in debt service.

9
10 President Jones stated the Board will not be making a decision this evening. President
11 Jones stated this would be before the Board on July 28, 2008. There will be a meeting
12 with the Homeowners Association as well as the rest of the neighbors to discuss this. At
13 the next Board Meeting President Jones would like to be able to give Baxter & Woodman
14 some direction as to their next step in relation to this project, including input regarding
15 the budget. President Jones stated we have to look at the Village's revenues. The Board
16 would have to decide which Option they want to pursue. The next step would be to sign
17 an Engineering Services Agreement.

18
19 Mr. Max Geldean stated he resides at 20808 Greenwood Drive. He has resided there for
20 32 years. At the time they moved in, they didn't know they were living in a floodplain.
21 He feels it is a regional problem because the flooding has increased during the time they
22 have resided there. Mr. Geldean stated the Village may still want to consider a flood
23 retention basin.

24
25 Mrs. Shinker inquired as to whether or not a retention pond could be built in Spirit Trail
26 Park. President Jones stated if that was done the neighborhood would continue to suffer
27 because the flow would still be coming through there. President Jones stated if a
28 detention pond could be built north of Mrs. Shinker that would help, because the water
29 would be collected before it reached Suburban Woods, but then you still have to find a
30 way to pipe the water out of that detention area to Butterfield Creek. President Jones
31 stated the Board should not totally throw out Option 1.

32
33 President Jones inquired as to whether or not flood proofing the homes would help. Mr.
34 Peck stated when flood proofing a home you look at the condition of the foundation. If
35 the water is having a hard time leaving the property you look at ways to get the water
36 away from the property. Mr. Peck stated you look to see if there are any modifications
37 that can be done to the foundation openings. He stated you find out if you can raise the
38 window wells up. If you have windows in the foundation you don't use, Mr. Peck stated
39 you could block them up if it is compliant with the Fire Code. Mr. Laveez Middleton
40 asked if this would be at the Village's expense. President Jones stated it would be in lieu
41 of spending Two Million Dollars. There is no guarantee it will work. It may alleviate
42 water getting into the basement.

43
44 President Jones stated between now and the next Board Meeting there would be a
45 neighborhood meeting. President Jones instructed Baxter & Woodman to prepare an
46 Engineering Services Agreement for Option 3a. President Jones requested that Baxter &

1 Woodman check with the Army Corps of Engineers, as well as the Metropolitan Water
2 Reclamation District as far as what the Village would like to do. Further, President Jones
3 would like Baxter & Woodman to find out whether or not Butterfield Creek will be able
4 to handle this. Ms. Bergner stated by doing this, the Village is not increasing the amount
5 of water that is entering the creek. They could be increasing the rate, but the amount is
6 the same.

7
8 Mr. Middleton, President of the Suburban Woods Homeowners Association wanted
9 clarification that there would be two pipes existing together with Option 3a. Ms. Bergner
10 stated that was correct.

11
12 **ENGINEERING SERVICES AGREEMENT BETWEEN THE VILLAGE OF**
13 **OLYMPIA FIELDS AND BAXTER & WOODMAN ENGINEERS FOR THE**
14 **GRAYMOOR SUBDIVISION POND REHABILITATION AND DRAINAGE**
15 **IMPROVEMENTS.**

16
17 **Motion by Trustee Oliver, second by Trustee Ormsby to authorize the Village**
18 **President to execute the Engineering Services Agreement between the Village of**
19 **Olympia Fields and Baxter & Woodman Engineers for the Graymoor Subdivision**
20 **Pond Rehabilitation and Drainage Improvements.**

21 **Roll Call: All Ayes (6-0) Motion Carried.**

22
23 Trustee Pennington expressed his thanks to the Board on behalf of the Graymoor
24 Subdivision.

25
26 **HUMAN RESOURCES:**

27
28 Trustee Nale stated that she had two specific items to report on. At the last Human
29 Resource Committee Meeting the fourth draft of the goals of the Public Works
30 Department was finalized. The draft has been sent to Joe Alexa for his input and
31 approval.

32
33 Trustee Nale stated the Human Resource Committee is still discussing a Credit Union for
34 the employees. The Human Resource Committee has thoroughly investigated the Illiana
35 Credit Union. Trustee Nale stated they are now looking into the U.S. Bank Credit Union.
36 Trustee Nale stated pursuant to President Jones suggestion, she discussed the matter with
37 Trustee Pennington. Trustee Nale stated that Trustee Pennington only had one question
38 regarding the Credit Unions, and that was whether or not the Credit Unions required a
39 minimum number of employees to participate in the program. Trustee Nale stated the
40 Illiana Credit Union has no minimum requirement. The Human Resource Committee will
41 continue looking into these matters.

42
43 Trustee Nale stated Prairie State College has eight teaching modules that can be
44 presented to the employees. Each module has a different timeframe and a different cost.
45 The Human Resource Committee is continuing to look into the Credit Unions and what
46 Prairie State College has to offer.

1 Trustee Nale stated the Human Resource Committee held a brainstorming session as to
2 what the employees might be interested in having. One idea was to have the employees
3 have input as to the "Person of the Year." This would be celebrated over the Christmas
4 holiday. Another idea was to have a Suggestion Box placed in each department. Another
5 idea was any employee that performs a lot of volunteer work, as part of their lifestyle,
6 would be recognized in the Village Newsletter. It was suggested that CPR Training be
7 provided to the Village Employees. And the last idea was to obtain different videos to be
8 provided to the different departments within the Village. The Human Resource
9 Committee will narrow down what items they wish to pursue. Trustee Nale stated if
10 President Jones, Administrator Mekarski or members of the Board have any additional
11 ideas, they should forward those ideas to Trustee Nale or another member of the Human
12 Resource Committee.

13
14 Trustee Nale stated the Safety Committee recently met. The Safety Committee received
15 an IRMA Report for the month stating that no activity had occurred. Jack Kelly reported
16 on an IRMA Meeting that was held in Flossmoor. The Safety Committee discussed a
17 form that is used in case of an accident or incident. The Safety Committee will review the
18 blank forms provided to each Department Head that would be filled out in case of an
19 accident or incident.

20
21 Trustee Nale stated Cindy Saenz has purchased wipes for disinfecting the phones and
22 computers. Each department will be responsible for ordering their own wipes.

23
24 A discussion was held by the Safety Committee in regard to having a Defibrillator, as
25 well as having exit directions for some of the doors in Village Hall and the Community
26 Center.

27
28 The Safety Committee held a discussion in regard to there not being sufficient parking
29 spaces on court nights and a possible solution. The Safety Committee would like to have
30 a fan for the exercise room in the police department. The Safety Committee discussed
31 providing cameras in the area of the Interrogation Room. Due to the holiday, Trustee
32 Nale stated the next Safety Committee Meeting would be held on July 10, 2008. The
33 Safety Committee will have a tour of Public Works at their next meeting.

34
35 Trustee Nale stated the police suggested having a fence to obliterate where their cars are
36 parked. President Jones stated at some point these items would have to become
37 recommendations.

38
39 **PUBLIC SAFETY:**

40
41 Trustee Meyers-Martin stated the Board received in their packet a Memo from Deputy
42 Chief Randy Kickert for authorization to purchase a customs vehicle for Officer Guy.
43 The current vehicle that Officer Guy is driving has over 130,000 miles on it. Trustee
44 Meyers-Martin stated when the vehicles have over 80,000 miles on them they become
45 dangerous for the officers. Trustee Meyers-Martin stated \$24,000.00 has been budgeted

1 for that vehicle. She stated the police found a used vehicle that will cost \$13,500.00. This
2 includes the refitting for the radios and other special equipment that would be needed.

3
4 **Motion by Trustee Oliver, second by Trustee Ormsby for Authorization to the**
5 **Police Department to purchase a 2005 fully loaded Dodge Mini Van and trade in the**
6 **Department's 2000 Taurus for a total amount not to exceed \$11,500.00 plus**
7 **associated taxes, registration and licensing fees; and further authorize the**
8 **Department to equip said vehicle with necessary police surveillance equipment. Said**
9 **expenditures budgeted against the Village's Asset Forfeiture 09 Fund, line item**
10 **account number 14.**

11
12 Trustee Pennington inquired as to the odometer reading on the 2005 Dodge Mini Van.
13 Trustee Meyers-Martin stated she did not have that information. Trustee Pennington
14 stated the police department begins having problems with the vehicles once they reach
15 84,000 miles. Trustee Pennington inquired as to why the police department would
16 purchase the 2005 Dodge Mini Van if it has over 80,000 miles on it. Administrator
17 Mekarski stated it was his understanding that the mileage on the car the police
18 department wants to purchase is in the 40,000 miles range. Administrator Mekarski stated
19 due to the fact this car will not be used to patrol the Village, this car should be able to be
20 used for four to five years. The mini van will be used to conduct surveillance.

21 **Roll Call: All Ayes (6-0) Motion Carried.**

22
23 Trustee Meyers-Martin stated that Chief Chudwin received word that an Asset Forfeiture
24 Payment in the amount of \$162,688.00 would be signed off on June 27, 2008, and the
25 police department should receive the payment within the next week.

26
27 **REPORT OF VILLAGE ADMINISTRATOR:**

28
29 Administrator Mekarski stated the first item on his agenda is the Comprehensive Sanitary
30 Sewer Rehabilitation Project Status Update. A copy of a detailed report from Robinson
31 Engineering was included in the Board's Packet. The report outlines the manhole
32 inspections, repair summary, house-to-house inspection report, flow monitoring results,
33 status of the cleaning and televising portion of the project, as well as upcoming expenses.
34 President Jones stated the Board would be receiving these reports periodically.

35
36 President Jones stated a second letter has been sent to the residents of the homes that the
37 inspectors have not obtained access to in order to perform an inspection. If the residents
38 do not allow the inspectors access to perform the inspections, a warrant would be
39 obtained and enforced. President Jones stated The Smoke Testing Program should be
40 completed within the next 60 to 90 days. Once that is completed, the Village will issue
41 notices of violations to the residents that have improper connections to the sewer system.
42 Approximately, 20% of the homes inspected so far have been found to have violations.
43 President Jones stated the Village anticipates the televising and cleaning process to be
44 completed within the next 60 to 90 days. Once that is completed Robinson Engineering
45 will be able to provide an analysis of the lining that will need to be done.

1 At a prior Board Meeting, Administrator Mekarski informed the Board that SouthCom
2 would have to replace their current operating software, due to the fact the current vendor
3 would be withdrawing support for the software. Administrator Mekarski stated
4 Frequentis is a European Company that has expressed an interest in SouthCom as their
5 first site in the United States with their technology. Administrator Mekarski included a
6 report in the Board's Packet from the Park Forest Fire Chief, Robert Wilcox, who was a
7 member of the team that went to Europe to view the technology. Administrator Mekarski
8 stated Frequentis is at SouthCom this week conducting demonstrations of their
9 technology. They are meeting with the EMS personnel and fire and police personnel.
10 Administrator Mekarski stated the Village should receive a proposal from Frequentis
11 within the next 30 to 45 days. Administrator Mekarski urged the Trustees to attend the
12 demonstration to be held on June 25, 2008, at 1:00 P.M.

13
14 The next item on Administrator Mekarski's report concerns The Traditions. Administrator
15 Mekarski previously e-mailed a summary of the meeting that President Jones and
16 Administrator Mekarski had with the residents of The Traditions to the Board, along with
17 a letter from Jim Peterson. Administrator Mekarski stated he received correspondence
18 from the Village Attorney, Mr. Murphey, providing a strategy to augment final paving in
19 the subdivision. Administrator Mekarski stated the Village is working on a strategy of
20 aggressive enforcement, as well as for final engineering improvements in the subdivision.
21 Trustee Ormsby stated she has a lot of questions, but she will wait to see what happens by
22 the next Board Meeting.

23
24 The next item on Administrator Mekarski's report concerns St. James Hospital
25 discontinuing the Level One Trauma Center. A copy of the letter from Seth Warren, the
26 President of St. James Hospital and Health Centers is included in the Board's Packet.
27 Administrator Mekarski stated as of July 1, 2008, St. James Hospital would discontinue
28 being a Level One Trauma Center. The closest Level One Trauma Center for this area is
29 Christ Community Hospital on 95th Street.

30
31 In order to maintain the experts at a Level One Trauma Center 24/7 it is a huge drain on
32 St. James Hospital, and it's diverting the funds that the CEO feels they need to provide
33 daily care to the thousands of patients they deal with on an annual basis. By discontinuing
34 the Level One Trauma Center St. James Hospital will be able to concentrate on a higher
35 level of care, as well as a higher level of care with the emergency services. A Level One
36 Trauma Center puts a tremendous burden on police services within the community.

37
38 President Jones stated St. James Hospital has had to subsidize the cost for providing that
39 service through their own revenues, because of the slow reimbursements and under
40 reimbursements from the State and Federal government to provide that service. Many of
41 the people that need this service do not have insurance. President Jones stated St James
42 Hospital did not come to this decision lightly. President Jones is hopeful that St. James
43 Hospital will be in a better financial position down the road, and will be able to provide
44 this service again.

1 President Jones stated in regard to the Fairway Estates Neighborhood Drainage Study,
2 there would be a meeting on June 25, 2008. Representatives from Baxter & Woodman
3 and the Village would be meeting with the residents of Fairway Estates to discuss the
4 study that was prepared by Baxter & Woodman. The study was previously discussed at
5 the Board Meeting of June 9, 2008.

6
7 President Jones stated the annual Matteson Area Chamber of Commerce "State of the
8 Village" Program is on June 25, 2008, at Dining on the Green in Park Forest.
9 Administrator Mekarski will be attending. President Jones is hoping to attend. President
10 Jones stated if any of the Trustees would like to attend the luncheon and speak on behalf
11 of the Village they are more than welcome to attend.

12
13 Administrator Mekarski stated the Village is initiating the Lincoln Highway/Western
14 Avenue Corridor Analysis. The Village received a \$30,000.00 Grant from the
15 Department of Commerce and Economic Opportunity (DCEO). \$10,000.00 would be
16 obtained from Currie Motors. Administrator Mekarski stated that President Jones
17 suggested appointing Trustee Oliver and Trustee Gibson and/or Trustee Ormsby to the
18 Steering Committee. The Steering Committee will be setup by the City of Chicago
19 Heights and the Village of Olympia Fields. Administrator Mekarski stated the Steering
20 Committee would consist of 10 members as follows: Three landowner developers from
21 each community, and two elected officials or appointed officials from each community.
22 The appointment of the committee will be conducted on July 28, 2008. Administrator
23 Mekarski will be meeting with the City of Chicago Heights, Teska & Associates, and
24 Bridget Lane from BDI, and Matt Currie on July 9, 2008, at 10:00 A.M. Administrator
25 Mekarski invited the Trustees to attend the meeting.

26
27 Administrator Mekarski stated there are new purchasers for the Burgundy Bistro. The
28 new entrepreneur has applied for a Liquor License. A meeting is being setup with the
29 Department of Commerce and Economic Opportunity as well as the State Treasurer's
30 Office to secure a low interest loan. Administrator Mekarski will forward a Memo in that
31 regard.

32
33 Administrator Mekarski stated that Merrill Marxman, Market Manager for the Olympia
34 Square Farmer's Market, became ill on June 17, 2008. It is anticipated that he will be
35 present at the Farmer's Market on Friday.

36
37 Administrator Mekarski stated Life Line Screening will be conducting screenings for
38 stroke and heart disease on July 1, 2008, at the Olympia Fields Conference Center. The
39 screening is being sponsored by Ingalls Memorial Hospital. Life Line Screening is open
40 to the members of the public. President Jones suggested putting the information on
41 Channel 4.

42
43 Administrator Mekarski stated the last item on his report is the International Classic Bike
44 Race. At the last Board Meeting there was a lengthy discussion about the International
45 Classic Bike Race possibly being held in Olympia Fields at Bicentennial Park. At that
46 meeting the Board deferred any action on it. The members of the International Classic

1 Bike Race have met with Jimmy Garofalo, the owner of Olympia Club, to determine the
2 possibility of running the race privately. Mr. Garofalo would handle all elements of the
3 event consisting of concessions, security, road closure and resident notification. Chief
4 Chudwin informed Administrator Mekarski that four police officers would be needed to
5 control traffic. This would cost approximately \$2,000.00. The bike club would pick up
6 this cost. Administrator Mekarski stated the only streets that would be closed would be in
7 Olympia Club. Parking would be at the Metra Lot. There are nine residents in Olympia
8 Club at the present time.

9
10 President Jones stated after the last Board Meeting, the Village was able to gather more
11 information about the event from disinterested parties. The feedback was very positive.
12 Trustee Meyers-Martin stated at the prior discussion the awards would be presented in a
13 ceremony at Bicentennial Park. She inquired as to where the awards would be presented
14 if the race was held in Olympia Club. President Jones stated there are vacant lots in
15 Olympia Club where they could have an awards presentation. President Jones stated the
16 Board can see how it turns out in Olympia Club, and perhaps the Village would take it on
17 as an annual event. Trustee Meyers-Martin inquired as to whether or not the Village
18 would still be able to have the race on a Sunday as previously discussed at the last
19 meeting, should the Village decide to host this event. President Jones stated the Village
20 would be able to host the race on a Sunday. Trustee Pennington inquired as to whether or
21 not the Village had to worry about any liability issues. President Jones stated it is not the
22 Village's event; therefore, the Village is not responsible. Trustee Ormsby stated the Board
23 was excited about the event; it was the timing that was the issue.

24
25 **REPORT OF VILLAGE PRESIDENT:**

26
27 President Jones stated he did not have a report.

28
29 **UNFINISHED BUSINESS:**

30
31 President Jones stated he is pleased with the landscaping that is being done at the Old
32 Village Hall, as well as at the new Village Hall. Trustee Ormsby is pleased with the
33 landscaping at the Old Village Hall. She stated the landscaper spent four or five days
34 working there.

35
36 **NEW BUSINESS:**

37
38 Trustee Ormsby stated one of the police officers contacted her regarding a tree located in
39 the back of Village Hall that drops gummy sap on the squad car that is parked directly
40 under it. The officer suggested removing the one branch. The landscaper informed
41 Trustee Ormsby that most of what is underneath the branch is dead, and removing the
42 branch is not the solution. Trustee Ormsby stated the tree would probably have to be
43 removed which will leave two trees. Trustee Ormsby stated that Jim Peterson looked at
44 the tree also. There is an egress right next to the trees. Trustee Ormsby stated that Jim
45 Peterson thought if the egress was closed off with a gate that would provide three more
46 parking spaces for the police officers. The tree in question is an old age, pine tree. It is

1 difficult for Trustee Ormsby to agree to take that tree down. There is very little green in
2 the back. The police department is short on parking in the back. Trustee Ormsby stated
3 this has not been budgeted for.

4
5 President Jones stated the matter would be discussed with Chief Chudwin. President
6 Jones would like to save the tree, if possible.

7
8 **RESIGNATIONS AND APPOINTMENTS:**

9
10 **Motion by Trustee Gibson, second by Trustee Meyers-Martin to approve Resolution**
11 **#2008-07 – A Resolution Making Appointments to Various Village Positions,**
12 **Commissions and Committees as Amended.**

13
14 President Jones stated this would formalize Carl Forn as the Village Treasurer.

15 **Voice Vote: All Ayes (6-0) Motion Carried.**

16
17 **Motion by Trustee Oliver, second by Trustee Pennington to appoint Art Byrd as the**
18 **Village Representative to the Chicago South Suburban Mass Transit District.**

19 **Voice Vote: All Ayes (6-0) Motion Carried.**

20
21 **EXECUTIVE SESSION:**

22
23 **Motion by Trustee Pennington, second by Trustee Gibson to enter into Executive**
24 **Session at 9:55 P.M.**

25 **Voice Vote: All Ayes (6-0) Motion Carried.**

26
27 **Motion by Trustee Gibson, second by Trustee Ormsby to return to Open Session at**
28 **10:18 P.M.**

29 **Voice Vote: All Ayes (6-0) Motion Carried.**

30
31 **ADJOURNMENT:**

32
33 **Motion by Trustee Gibson, second by Trustee Meyers-Martin to adjourn at 10:20**
34 **P.M.**

35 **Voice Vote: All Ayes (6-0) Motion Carried.**

36
37 **Respectfully submitted by Faith Stine.**