

DATE _____
1st Inspection - \$50.00
Re-inspections - \$25.00



POINT OF SALE INSPECTION

Residential ____ OR Commercial ____

SELLER/OWNER INFORMATION

Property Address: _____

Contact Name: _____ Phone/Cell: _____

Date of Inspection: _____ Pass or Fail? _____

Is there a Lock Box on home? Yes No If yes, Lock Box # _____

Re-inspection of Property needed? Yes No

Closing Date: _____

WATER DEPT.

Is there an outstanding water bill?
Yes No

Amount of water bill due: _____

Date of final water reading: _____

Is water on in the home? Yes No

BUILDING DEPT.

Any outstanding liens on property?
Yes No

Total due for liens: _____

Are Permits needed for work?
Yes No

BUYER INFORMATION

New Owner Name: _____

Move-In Date: _____ Certificate of Occupancy Issued: _____
Date

PLEASE NOTE: ONCE OCCUPANCY HAS OCCURRED, RESPONSIBLE PARTIES ARE TO COME TO THE VILLAGE HALL AND DO THE FOLLOWING, WHERE APPLICABLE:

- SIGN UP FOR WATER SERVICE
- REGISTER THEIR HOME ALARM SYSTEM (\$25)
- OBTAIN A VILLAGE DOG LICENSE (\$10)
- PICK UP NEW RESIDENT PACKET

FAILURE TO COMPLY WITH THE ABOVE MAY RESULT IN FINES.

I understand all the above and will comply with the requirements:

Signature: _____ Date: _____