

1 Trustee Gibson inquired of Village President Meyers-Martin whether or not the amount
2 of \$11,086.00 would be deducted from the total amount of the bills to be paid until the
3 Board is sure what it is for. Trustee Ormsby stated that Administrator Mekarski is
4 confident that the bill was for a streetlight so that is okay. He stated that he could provide
5 that information to everyone tomorrow by e-mail. Village President Meyers-Martin stated
6 that Trustee Ormsby was not questioning the amount.

7 **Roll Call: Ayes (6-0) Motion Carried.**

8
9 Village President Meyers-Martin stated that she wanted to draw the Board's attention to
10 the items under Number 6, Number 7, and Number 11 on the Revised Agenda.

11
12 **COMMUNICATIONS AND PETITIONS:**

13
14 Village President Meyers-Martin opened up Communications and Petitions at 7:10 P.M.

15
16 **Beautification Committee 2011 Holiday Awards** – Village President Meyers-Martin
17 stated that the first item under Communications and Petitions is the Beautification
18 Committee 2011 Holiday Awards. She then turned the presentation over to Trustee
19 Ormsby.

20
21 Trustee Ormsby stated that this is always fun and exciting. She stated that Susan
22 Moroney is here to announce the winners. The Beautification Committee went out and
23 drove around each neighborhood to see how beautiful the Village is at this time of year.
24 There were a lot more homes decorated with lights than last year. She stated that it was
25 hard to make a decision.

26
27 Mrs. Susan Moroney stated that she is here this evening to present the awards for the
28 Holiday Awards Program. She stated that the McGuire Family of 2451 Glen Eagles Drive
29 won First Place. Trustee Ormsby stated that Glen Eagles Drive is in The Greens. She
30 stated that it is a beautiful, beautiful, beautiful home. She stated that with the lights and
31 everything it was just gorgeous. The McGuire Family received a \$100.00 Gift Certificate
32 from Bizios.

33
34 Mrs. Moroney stated that the McKinney Family residing at 38 Danube Way in Vienna
35 Woods won Second Place. Mr. George Chandler, President of the Vienna Woods
36 Homeowners Association accepted the award on behalf of the McKinney Family. He
37 thanked the Beautification Committee for selecting that house. He stated that it was a
38 very nice job that Mr. McKinney and his wife did. The McKinney Family received a
39 \$75.00 Gift Certificate from Bizios.

40
41 Mrs. Moroney stated that the McCormick Family residing at 20525 Hellenic Drive in the
42 Original Village won Third Place. Trustee Ormsby stated that this family is nominated
43 every year. Mr. McCormick stated that his wife does everything. Mr. McCormick
44 extended his thanks to Mrs. Moroney. The McCormick Family received a \$50.00 Gift
45 Certificate from Bizios.

1 Mrs. Moroney stated that the Village appreciates everybody's efforts and their
2 decorating. She stated that when the Beautification Committee has the summer
3 Landscaping Award Program it appreciates all of the hard work and effort that goes into
4 that.

5
6 Trustee Ormsby stated that the Presidents of the Homeowners Associations nominate six
7 homes. They pick the top three and then the Beautification Committee makes their
8 decision based on those nominations. She stated that there is always confusion that the
9 Beautification Committee makes the nominations and they don't.

10
11 **Services Agreement between the Village of Olympia Fields and Theobald &**
12 **Associates for the Implementation of Internal Controls for the Police Department**
13 **Records/Adjudication Clerk** - Village President Meyers-Martin asked to amend the
14 Agenda to bring Don Theobald up from the Report of the Village Administrator to
15 Communications and Petitions to speak on the Memo that is in the Board Packet
16 regarding some enhanced professional services from our Treasurer, Don Theobald, with
17 three main points that would be part of that enhancement. The Village is asking Mr.
18 Theobald to provide the Board with a Time and Task Analysis for all departments, and all
19 positions within those departments. She stated that we are also asking for an in-depth
20 Procedural Manual describing all positions within the Village Hall.

21
22 Administrator Mekarski stated that the overall program will be looking at all of the
23 departments. This particular one, because of the urgency involved, is limited to the
24 Records Management Division of the police department. The Time and Task Analysis,
25 the development of the Procedural Manual, and the implementation of internal controls as
26 recommended by Sikich, all deal with Records Management in the police department.
27 Village President Meyers-Martin stated and then finally Logistics for those Internal
28 Controls.

29
30 Mr. Theobald stated that he, along with Jenni Booth from his firm met with
31 Administrator Mekarski and Cynthia Saenz to discuss the project at hand. They will
32 perform procedures in the Records Management Department to assess what is going on
33 and line it up with the recommendations from Sikich. The project is limited to the Police
34 Department Records Management. That will be performed by one of his team members.
35 It should take less than 40 hours. They are ball parking that it will not exceed 40 hours.

36
37 Administrator Mekarski stated that once the element is completed to address the internal
38 controls in the police department, they will be approaching the Board to look at
39 developing a Procedural Manual for all of our other stations: The water clerk, the
40 building clerk, accounts payable, and accounts receivable. He stated that helps
41 management in a number of ways. If an employee is sick or absent for a prolonged period
42 of time, management will have a detailed manual so that they can get temporary help to
43 continue operations smoothly and effectively. It provides a very good internal control for
44 management to conduct Employment Evaluations/Performance Evaluations. It is a great
45 tool for the Village President and the Board of Trustees to provide their fiduciary
46 oversight for all of our procedures. He stated that it will be implemented, but it will

1 with her that the other students don't do whose parents just pay to have them come over
2 here. She is residing this year in Olympia Fields and he thought it would be a good
3 opportunity for her to see her local government in action. He stated that Noro has a brief
4 presentation she would like to give.

5
6 Trustee Waite inquired of Mr. Offord if Noro is attending school over here. Mr. Offord
7 stated that she is at Marian Catholic. He stated that no student comes without school
8 approval. Some students go to the public school. Some students go to the private schools.
9 Trustee Waite inquired of Mr. Offord what grade Noro is in. Mr. Offord stated that she is
10 a junior.

11
12 Noro Baboji stated that she is a Foreign Exchange Student from Nigeria involved in the
13 FLEX and YES Department Program for the State Government. She stated that Nigeria is
14 a Federal Republic Constitution that consists of 36 states. Its capital is Abuja. It has about
15 50 languages and 250 dialects and ethnic groups. She is from a family called "The
16 Children of Baboji's Family." She is the youngest child in the family. She has five
17 brothers and one sister. She lives in a Village called "Kazong Madu District." It consists
18 of 500 people. She stated that they don't speak English. They speak their Tribe which is
19 called "Ttiz." That is the main language spoken in her Village. (There was a round of
20 applause).

21
22 Village President Meyers-Martin welcomed her to Olympia Fields. She stated that we
23 certainly wish you success at Marian Catholic High School.

24
25 Trustee Waite stated that we have a lot of immigrants in the Chicago area from Nigeria.
26 Mr. Offord stated that Dr. Egwele is her mentor while she is here. She would like to
27 become a doctor. Trustee Waite stated that he and Dr. Egwele are golfing pals and good
28 friends. He stated that Dr. Egwele's wife is a Pediatrician and Dr. Egwele is an
29 Orthopedic Surgeon. They have two girls and two boys. They are from the same town but
30 they never met each other until they went to medical school in Spain. They immigrated
31 here and then got married. Dr. Egwele's son recently got married. He stated that on a
32 Friday evening they had a traditional Nigerian Wedding. Everyone was dressed in the
33 native dress. Then on Saturday they got married in the Catholic Church.

34
35 Mr. Offord inquired whether or not there were volunteer opportunities in the Village for
36 students regarding what goes on in the Village. He stated that Noro has to do community
37 service. She is going to do some work at the hospital. He felt that was a good place if she
38 wants to be a doctor.

39
40 Trustee Waite stated that there is a charity in Chicago Heights called "Respond Now."
41 They have been providing services in the area for over 40 years. Carl Wolf is the
42 Executive Director. Trustee Waite is sure that she would be welcomed as a volunteer. He
43 stated that they have a lot of volunteers and they help provide food, shelter and other
44 things for the poor people in our neighborhood. They try to find housing for the people
45 who are homeless. He stated that it is surprising that a country as rich as the United States
46 has poor people and homeless people, but we do.

1 Village President Meyers-Martin stated that Mr. Offord could come to Village Hall and
2 speak with Cindy Saenz or Administrator David Mekarski and they could discuss what
3 might be available for Noro in order for her to help the Village out. She stated that we
4 would love to have you as a volunteer.

5
6 Administrator Mekarski stated that we are involved with all kinds of community
7 activities and Boards and Commissions. He stated that it would be great if she could
8 come in the morning or an afternoon, and he would introduce her to all of the department
9 heads and she could get an orientation on each of the departments and what they do for
10 the Village such as Public Works, Finance, Administration, Police, and from there they
11 can discuss opportunities with the department heads for volunteering and contributing to
12 the Boards and the Commissions. He believes that it would be really rewarding and the
13 Village looks forward to that. Noro stated thank you. Village President Meyers-Martin
14 closed Communications and Petitions at 7:31 P.M.

15
16 **CONSENT AGENDA:**

17
18 **5(A) Recommendation for a Final Waiver of Lien and Contractor Invoice**
19 **#1104603-F to Iroquois Paving Corporation for work completed in connection with**
20 **Oak Lane Improvements in the amount of \$60,890.43.**

21 Village President Meyers-Martin stated that we will move on to the Consent Agenda.

22 **Motion by Trustee Gibson, second by Trustee Waite to approve item 5(A) under the**
23 **Consent Agenda.**

24 **Voice Vote: All Ayes. Motion Carried.**

25
26 **FINANCE:**

27
28 **Fiscal Year 2012-2013 Budget Process Calendar** – Trustee Pennington stated that the
29 2012-2013 Budget Process has begun. He stated that the department heads have been
30 tracking the expenditures for the year. He is requesting that the department heads
31 continue to show prudence and restraint in any expenditures that they may make between
32 now and April 30th.

33
34 Trustee Pennington stated that the Finance Committee will be meeting on January 30th.
35 The Finance Committee will set out the parameters and the scope of this year's Budget.
36 On February 10th, they will have the Fiscal Year 2012 end of the year expenditures. The
37 Fiscal Year 2013 Budget Projections will be due to the Finance Director by the close of
38 business on February 10th. He stated that on February 17th the Preliminary Budget
39 Workbooks will be delivered to the Trustees and the Finance Committee. The Finance
40 Committee Review Meeting will be held on February 22nd. He stated that from February
41 27th through March 2nd, there will be review sessions with the Finance Committee and the
42 department heads. The Revised Budget Packets will be distributed on March 9th. The
43 Trustees will review the entire Budget for 2012-2013 on March 17th and March 31st. He
44 stated that from April 2nd through April 6th, the recommended Budget will be on display
45 at Village Hall. The residents will have an opportunity to review with specificity the
46 Budget that is being put forth for this Fiscal Year. At the Board Meeting on April 9th, the

1 First Reading of the Budget Ordinance will be held. On April 23rd, the Second Reading of
2 the Budget Ordinance will be held. On May 1st the Fiscal Year 2012-2013 Budget will be
3 implemented.

4
5 Trustee Pennington stated that we are a strong Village. We still maintain our AAA Bond
6 Rating. Olympia Fields is the only Village in the southern suburbs that carries that
7 distinction. The Village has achieved that goal for the past five years. He stated that we
8 must be mindful that there are still economic challenges that the Village must face. He
9 implores that thought to the department heads and to the Trustees to work diligently to
10 insure that we have a balanced Budget. The Village has had a balanced Budget for the
11 last 13 years. The Village has never had a Budget that was over Budget or in the red.

12
13 Village President Meyers-Martin thanked Trustee Pennington for the calendar regarding
14 the Budget Process for 2012-2013. She asked that if any of the Trustees have any
15 conflicts with the two dates that are scheduled for the Budget Review by the Trustees,
16 that they contact Trustee Pennington, Administrator Mekarski or the Village President so
17 that they can determine if those dates need to be changed.

18
19 **Collateralization** – Trustee Pennington stated that at the last Board Meeting the Village
20 President had a question regarding collateralization. He reviewed his records. He had
21 indicated that all of the Village’s investments are collateralized to the fullest. Each one of
22 the accounts that the Village has is fully collateralized up to the bank’s standard.
23 Anything over that is collateralized at 105%. The Village’s finances are completely
24 secured. He stated that if any financial institution should go under where the Village has
25 funds in place, those funds will be protected up to 105% over the \$250,000.00 which is
26 the statutory limit that the banks have.

27
28 Village President Meyers-Martin stated that she felt that was the case because the State
29 requires 105%. She thanked Trustee Pennington for checking into that for her.

30
31 **BUILDING:**

32
33 **Update – 20000 Governors Highway – Demolition of Former Governor’s Restaurant**
34 **Building** – Trustee Ormsby stated that the demo for the restaurant next door will, in all
35 likelihood, start in the next 10 days. It will take Baxter & Woodman a day to review it.
36 The general contractor for the owner has been ill and in the hospital. Mr. McDonnell
37 spoke with the general contractor several times from the hospital. Everything is in order.
38 Mr. McDonnell is confident that within the next 10 days demolition will start.

39
40 **Update on the Demolition of the Harold Motors Complex** – Trustee Ormsby stated
41 that if you went by Lincoln Highway today you saw that they have started the demolition
42 there. They have a Permit to start the demolition of the structure located at 2501 Lincoln
43 Highway. They do not have the County Permit for the structure located at 2625 Lincoln
44 Highway. They expect to have that by the week of February 1st. The temporary fence is
45 on the construction site. Trustee Ormsby is anxious to see how that looks when it comes
46 down. The Village is monitoring that.

1 **Update – Old Village Hall Renovations** – Trustee Ormsby stated that we budgeted last
2 year to renovate the Old Village Hall. The Village is in the process of doing that. The
3 dais is still there. They received quotes to have the dais removed and the quotes have
4 come in significantly higher than what the Village had hoped for. One of the options is to
5 take the dais out. There is a door on the dais. If the dais is removed then that leaves all
6 kinds of issues. One of the suggestions was leave the elevation but take the dais out and
7 put a guard across. The dais isn't utilized at all. The quote is close to \$10,000.00 because
8 there is brick in front of it. The Village will probably have to do part of it in this year's
9 Budget, and part of it in next year's Budget. The Village had to replace the furnace and
10 the air conditioner in the Old Village Hall. She stated that all of the ceiling tiles and the
11 electrical have to be done. She stated that it is a significant project. Trustee Ormsby
12 stated that Mr. McDonnell is getting all of the figures and information together by the end
13 of the week for the Village President. The new suggestion to just pull the dais and leave
14 the stairs will also be a line item.

15
16 Village President Meyers-Martin inquired of Trustee Ormsby whether or not she got the
17 carpet. Trustee Ormsby stated that she did. She stated that there is a little bit of painting
18 involved in there as well. There is very little painting that needs to be done in the Board
19 Room. The hallway down to the bathrooms needs to be painted because it has not been
20 done in a while. She stated that replacing the ceiling tile and the lighting will make a
21 significant difference in that space. She stated that we are close to getting a figure and
22 then we can see how much can fit into this year's Budget and how much will have to go
23 into next year's Budget.

24
25 Village President Meyers-Martin stated that she didn't think that we thought about the
26 removal of the dais and the cost involved in that. Trustee Ormsby stated that if the dais
27 was removed the room would be used to its optimum. She stated that it makes sense to
28 look at removing the dais but she doesn't know if the expense warrants doing it.

29
30 Trustee Gibson stated that the Enhancement Organization and the Homeowners
31 Associations use that dais when they have their meetings. She stated that after we moved
32 out of the Old Village Hall it was mentioned that would be a very, very costly expense
33 for us to take that dais down and do it the right way. She suggested that perhaps it would
34 be good to just leave it there.

35
36 Trustee Ormsby stated that it is very complicated to get the dais down because we have
37 the stairs going up to it. There is the egress going out of it. There are stairs there. She
38 stated that we will have to discuss whether we leave it or we don't leave it.

39
40 Village President Meyers-Martin stated that the benefit of removing the dais is it will
41 make that space much bigger in square footage. She stated that if it is cost prohibitive we
42 will decide at that point.

43
44 **Update – Dog Ordinance** – Trustee Ormsby stated that we do have the language for the
45 Dog Ordinance. It has gone to the Village Attorney for approval. After they have
46 approved the Ordinance it will be given an Ordinance Number. She stated that once that

1 is done then the signage will go up. She stated that we all agreed that the new signage
2 should include the Ordinance Number. She stated that the language in the Ordinance is
3 excellent. It is very clear. She is hoping that by the next Board Meeting, the Board will
4 have a copy of the language in the Ordinance. She stated that Joe Alexa found a Village
5 that had an Ordinance with everything that Olympia Fields would want in its Ordinance.
6 She stated that now the Village will have the ability by Ordinance to enforce these laws.
7 She stated that we have had people that have not maintained their backyards and that has
8 been an issue with flies and smell, and this addresses that. She stated that this was sent to
9 the Village Attorney a while back, and the attorney has been very busy. She stated that
10 the Village President or Administrator Mekarski may have to phone the Village Attorney.
11 Trustee Ormsby stated that she wants these signs up by spring and she can't do it without
12 the Ordinance. The Ordinance is pretty simple and straight forward.

13
14 Administrator Mekarski stated that he will follow-up on that with the Village Attorney.
15 He stated that he has kept the Village Attorney busy. Village President Meyers-Martin
16 stated that we will just inform the attorney that we have to have that Ordinance. Trustee
17 Ormsby stated that she will make sure that a copy of the Ordinance is forwarded to Chief
18 Chudwin as well.

19
20 **PLANNING:**

21
22 **Educational Commission - Mini Grant Award Ceremony** – Trustee Oliver stated that
23 he didn't have a formal report this evening. He stated that on behalf of Chairman Pro
24 Tem David Mekarski and Commissioner Ernie Gibson, and on behalf of the Educational
25 Commission, he wanted to thank this Board and the Village President for being present at
26 the Mini Grant Award Ceremony on January 10th. He stated that it was a very moving
27 experience to award the teachers, principals, and superintendents of the schools in our
28 District with the \$1,000.00 Mini Grants. He stated that we heard some very gracious and
29 moving remarks from our Village President. We also heard a challenge that
30 Superintendent Blondean Davis put out for her Southland Charter School that we all
31 found to be quite honorable. He will save that for another time. He thanked the Board and
32 the Village President for being present for that event.

33
34 **Public Planning Workshop** – Trustee Oliver stated that Administrator Mekarski will
35 speak more about an element of the Public Planning Workshop that was held in his
36 report. He stated that on January 11th, there was a Public Planning Workshop held with
37 Park Forest, Matteson, and Olympia Fields. They were discussing the three Villages
38 getting together to plan how the 211th Street Project might look with landscaping and
39 other amenities to make it very attractive and make it look uniform.

40
41 **PUBLIC WORKS:**

42
43 **Cook County Permits to turn the water on at the Country Club** – Trustee Waite
44 stated that he didn't have a formal report this evening. The Village is waiting for the
45 Permits from Cook County to turn the water on at the Country Club. The Village is doing

1 Trustee Nale stated that they did discuss an injury to Mike Gatlin of Public Works. He
2 tripped in a hole as he was reading meters and he was off for a few days.

3
4 Trustee Nale stated that Chip Heaver from Public Works had surgery but he is back on
5 duty.

6
7 Trustee Nale suggested that IRMA's Safety Regulations be reviewed by all of the
8 department heads in lieu of the new Budget. She stated that some of the safety regulations
9 that have been submitted by IRMA need to be placed in the Budget for next year.

10
11 Trustee Nale stated that Public Works and the police department are coordinating the
12 fitting of earplugs for the times when they are involved with excessive noise like on the
13 rifle range, or when Public Works is using heavy equipment. It is her understanding that
14 the earplugs have to be fitted individually.

15
16 Trustee Nale received information from Matt Walker who is the Director of an Employee
17 Awareness Program. The Executive Safety Committee recommended that Mr. Walker
18 attend one of the meetings to discuss what his involvement would be with the employees.

19
20 Trustee Nale stated that Chief Chudwin announced that the detail of transferring our fire
21 protection over to Chicago Heights is going smoothly.

22
23 Trustee Nale stated that she ordered new videos from IRMA's Library to be viewed by
24 the various departments in the month of November. Those titles include: "Fall
25 Protection," which means actually falling and not the season of the year. She ordered a
26 video on "Non-verbal Communications," which includes body gestures and body
27 language. She ordered a video entitled "365 Degrees of Snow and Ice Management."

28
29 **Human Resource Committee** – Trustee Nale stated that the Human Resource
30 Committee did not meet in January due to the Martin Luther King Holiday. The next
31 Human Resource Committee Meeting will be held on February 20th.

32
33 **PUBLIC SAFETY:**

34
35 **Fire Contract and Transition Information** – Trustee Gibson stated that she has an
36 update on the Fire Contract and the transition information. She stated that the Public
37 Safety Committee met on January 12th with Fire Chief James Angell from the Chicago
38 Heights Fire Department. Chief Angell reported on his review of equipment and
39 manpower that will be directed to Olympia Fields. She stated that a timeline is very
40 critical because it relates to the transition, and how it will be developed and how we
41 move forward. They anticipate having various meetings with Chief Angell and his
42 firefighters. Chief Angell indicated that the GIS response time figures to the furthest
43 point of the Village which had been done appeared to be correct. That was a better
44 timeframe than what the Village currently has. Chief Angell indicated that the Mutual
45 Aid Fire Response System of the surrounding communities will not be affected and that
46 all needed equipment will be available. She stated that if Chicago Heights is involved in a

1 fire in their area, and there is a fire in Olympia Fields, we are a member of the Mutual
2 Aid Fire Response System. That means that all of the surrounding Villages will aid
3 Olympia Fields.

4
5 Chief Angell stated that the Chicago Heights Firefighters are traveling through the
6 Village and will be doing so more frequently in their fire trucks in order to become
7 familiar with the streets and the addresses in Olympia Fields, particularly in Graymoor.
8 They are asking that residents make sure that their address is visible.

9
10 Trustee Gibson stated that Chief Chudwin and Deputy Chief Kickert will be available to
11 set up ride-a-longs for both in coming staff and line officers so that they meet our police
12 officers and learn the specifics of the Village from the perspective of the police officers,
13 and so the police officers understand the needs of the fire department. She stated that if
14 there is a fire, both the Chicago Heights Police Officers and the Olympia Fields Police
15 Department would respond. She stated that we will be working jointly to provide a full
16 working description of fire and medical response for the residents, for the Village
17 President, and the Board, because the Village plans on having Town Hall Meetings. The
18 Village President met with the Olympia Fields Enhancement Organization this past
19 Wednesday evening and she explained to them that the Chicago Heights Fire Department
20 would soon be handling fires and medical emergencies within the Village.

21
22 Trustee Gibson stated that a Knox-Box is usually in commercial establishments. The fire
23 department has a key to that Knox-Box. If there is a fire and no one is present in the
24 building the fire department can get inside. Trustee Gibson stated that residents can have
25 a Knox-Box and they are not that costly.

26
27 Trustee Gibson stated that Acting Fire Chief Angell was appointed chief of the Chicago
28 Heights Fire Department last Wednesday by Mayor Gonzalez. She stated that he is a very
29 nice man and he is willing to do whatever it is that the Village needs in our transition.

30
31 Chief Chudwin thanked Trustee Gibson for leading the effort that we have achieved so
32 far. He is very positive. He stated that we are exactly at the point in time that we
33 anticipated we wanted to be. There has been no resistance along the line in terms of
34 transition issues. Chief Angell indicated that the Fire Chief in Matteson has been helpful
35 in making the transition. Chief Chudwin stated that we were very pleased to hear that. He
36 stated that we are getting full cooperation. Chief Angell feels that we are in a very
37 positive position to move forward in this transition. The equipment and manpower issues
38 are being addressed at this point in time. The police department is committed in
39 providing police officers to every run that they make, whether it is for a fire or for an
40 ambulance so that they have that level of comfort as we go through this process. He
41 stated that in the initial phase we are giving them ride-a-longs. He stated that if you don't
42 live in Graymoor and you are trying to navigate the streets in the dark it can be a great
43 challenge. He stated that we have set timelines and we are meeting those timelines. The
44 Village President wants to have a Town Hall Meeting or meetings to educate the public
45 on what to expect in terms of this transition. He feels very positive about this. He thanked

1 the Village President and the Board for their support in moving through this. He stated
2 that within the next couple of months this will all come together.

3
4 Trustee Nale believes that it is important that all homes have their addresses visible from
5 the street. She stated that there are many, many homes that do not have their house
6 numbers up.

7
8 Chief Chudwin stated that will be a conversation he will continue to have with Trustee
9 Gibson and Administrator Mekarski as to how we can best facilitate that, or if there are
10 additional measures that we need to bring back to the Board. He stated that some towns
11 have the curbs marked. He stated that we can't do it that way in the Village.

12
13 Village President Meyers-Martin stated that on one level you could make it a project of
14 all of the Homeowners Associations. They can stress within their membership that all
15 addresses have to be visible, easily read from the curb and well lit.

16
17 Trustee Waite thought that the U.S. Post Office wouldn't deliver the mail if there was no
18 house number. He stated that he lived in one place where the U.S. Post Office wouldn't
19 deliver the mail to any place that did not have a visible address. He suggested checking
20 with the United States Post Office. The post office could notify the homeowners that
21 don't have a visible address that if they don't get one, they won't deliver their mail.

22
23 Trustee Pennington believes that all of the residents have addresses. You just can't see
24 them at night. He stated that in Graymoor, some of the mailboxes have their addresses on
25 them.

26
27 Trustee Gibson doesn't believe that is an Ordinance in the Village or in the State that the
28 post office won't deliver the mail. Trustee Pennington stated that his mail is delivered to
29 his home. Trustee Gibson stated that a lot of areas in the Village have mailboxes on the
30 street and that is where the mail is delivered.

31
32 Village President Meyers-Martin believes that as we move forward we can discuss in
33 more depth the issue of addresses. She believes that they can work through the
34 Homeowners Associations and have them stress that issue so that everybody can be
35 found by the fire department. She stated that we are going to have Town Hall Meetings.
36 A letter will be going out to all of the residents in the Village explaining about the change
37 in service, and indicating how we got to this point, and why the Village has chosen the
38 City of Chicago Heights. They will be invited to meet the Fire Chief and the firemen in
39 order to give them a comfort level and confidence in this new service. She is very excited
40 about this. She believes that once the true details are revealed, and people know the truth
41 about the new service, that they will be as excited as we are.

42
43 Trustee Ormsby stated that she will do some research on the addresses. She will look to
44 see if any other Villages have an Ordinance that addresses that. She stated that is an issue.
45 Everybody's address should be visible. Trustee Nale stated that she believes that Park

1 Forest has an Ordinance. Trustee Ormsby stated that she will look into it and see if she
2 can bring something back to the Board.

3
4 **REPORT OF VILLAGE ADMINISTRATOR:**

5
6 **Resolution #2012-01 – A Resolution authorizing the Village of Olympia Fields to**
7 **enter into a contract to join the South Suburban GIS Consortium and serve as, or to**
8 **appoint, the Official Representative of the Village of Olympia Fields to the South**
9 **Suburban GIS Consortium Steering Committee** – Administrator Mekarski stated that

10 this is a great Economic Development and planning opportunity that has become
11 available through the auspices of a major Federal Grant to our 42 communities. The
12 South Suburban Mayors and Managers Association has received \$2.4 Million Dollars
13 from a Housing and Urban Development Sustainable Community Fund. He stated that as
14 part of that project they are instituting a web-based Geographic Information System. A
15 Geographic Information System is a computerized system that allows you to analyze and
16 display both demographic data and geographic data, or spatial data, in a composited
17 format. He stated that the Village can take all of the Public Works data, all of our
18 geographical information, our parcel data from the Assessor’s Office, our water lines, our
19 sewer lines, our laterals, our Sanitary Sewer Code Conformance, our Economic
20 Development Zones, street repairs, Future Land Use Maps, zoning information, and
21 Special Building Code Regulations, and all of that information can be loaded into the GIS
22 System and the Village can do complex analysis with that. He stated that if an economic
23 developer is in the northwest portion of Chicago, and they need to look at the
24 Lincoln/Western Parcel to identify if there is proper infrastructure, water lines, sewer
25 lines, ingress and egress, aerial photography, parcel description, zoning, TIF Zone, they
26 can see that and they can look at various data files that are associated with those
27 geographic elements. He stated that if the Village were to build this system on its own, it
28 would cost hundreds of thousands of dollars. The Resolution allows each of the 42
29 communities to participate through an annual fee of \$8,448.00. He stated that by
30 participating at this level the Village will also be part of the management of the entire
31 project. He believes that all of the departments and the Trustees will benefit by this over
32 time.

33
34 Administrator Mekarski stated that the Resolution was drafted by the South Suburban
35 Mayors and Managers Association. It allows the Village to be part of the consortium. The
36 Village has adequate funds in the Planning Budget to advance this. Administrator
37 Mekarski strongly recommends that the Board go forward with this. He stated that he,
38 along with the Village President heard a presentation about this great opportunity at the
39 South Suburban Mayors and Managers Association’s dinner meeting last Thursday. He
40 stated that 10 communities out of the 42 communities that comprise the South Suburban
41 Mayors and Managers Association are signed up for this.

42
43 Trustee Gibson inquired of Administrator Mekarski if the Board could have a better copy.
44 Administrator Mekarski stated that you can go to the web pages but he will provide a
45 better copy to the Board.

1 Trustee Ormsby stated that there are three tiers. Trustee Ormsby inquired of
2 Administrator Mekarski what the difference was in the tiers.

3
4 Trustee Waite stated that he was at the demonstration. He stated that it is impossible to
5 describe it. He stated that it is fantastic. You sit with a laptop and project it up on a
6 screen. He stated that you can see your dog playing out in the yard. You can see all of the
7 highway signs.

8
9 Trustee Ormsby stated that she sees the benefit of it. She was just questioning the
10 difference between the tiers. Administrator Mekarski stated that Tier 3 the Village did not
11 take. It will grant a Municipality priority access to a GIS Technician in the office. The
12 cost of the majority of the technicians for Tier 3 is estimated between \$12,000.00 and
13 \$20,000.00. The Village didn't do that. The Village did the in between tier which allows
14 the Village to sit at the consortium table and help drive the project.

15
16 Trustee Gibson inquired of Administrator Mekarski if this is similar to what they are
17 doing for the Village on the roads. Administrator Mekarski stated that this is adding to it.
18 He stated that we can take all of the road data and add it to this system. He stated that
19 because it is web-based, every person here can pull the data down from your homes.
20 Administrator Mekarski stated that if you are an Economic Developer, homeowner, or a
21 Homeowners Association President you can go to the system and look up parcel data,
22 look up water lines and sewer lines and we can have associated data files that correspond
23 with it. Trustee Waite stated that you can look up every tree in the Village.

24
25 Administrator Mekarski stated that you can do various sophisticated queries. You can
26 find all of the parcels that are commercially zoned with an excise force main, and excise
27 water line that has rail access. It will describe that and identify all the available sites that
28 meet whatever criteria you are defining.

29
30 Trustee Ormsby inquired of Administrator Mekarski whether or not the \$8,448.00 would
31 be consistent for the next several years, or is the price going to go up. Administrator
32 Mekarski stated that it hopefully will go down as more participants join. He stated that if
33 we get the majority of the 42 communities it will be more than self-sustaining. He
34 believes that this is the high end of what the Village will pay. He doesn't believe that the
35 Village is at the level where it needs Tier 3. He stated that with Tier 2 Trustees can help
36 administration and sit on the consortium and help drive the project. He stated that a lot of
37 our planning studies are downloaded on the website. The Village's Economic
38 Development data, the Village's Design Guidelines and the Retail Redlining is already
39 there. They are going to take elements of all of those reports and enter it into the GIS
40 System so that they can be utilized for complex analysis. He stated that it is important
41 when retailers are conducting location analysis, and trying to compare a site in Matteson,
42 a site in Orland and a site in Olympia Fields, because there are specific elements that they
43 are looking for. He stated that if we can help them do that from their desktop in northwest
44 Chicago or wherever they are, we have a better chance of them coming down and looking
45 at the opportunity to make Economic Development happen.

46

1 Village would keep 100% of the proceeds associated with that ticket or that Adjudication
2 Process.

3
4 Administrator Mekarski stated that they want to maintain some limited services of our
5 Public Works Department. He stated that one would be for emergency repairs. The
6 emergency repairs would be reimbursed on a time and material basis at a reasonable rate.
7 They would also like a daily or every other day trash and minor maintenance pickup. In
8 the Board Packet is a Memo from Mr. Alexa outlining the total hours a year it would take
9 for his team to maintain the limited maintenance of trash and debris. It is 104 hours. The
10 labor cost is \$26.00 an hour. He estimated the total benefits received from the internet
11 IRS Schedule of the vehicle cost per hour and indicated that would not exceed \$7,254.00.
12 The contract provides for a monthly fee of \$605.00. That is adequate to pay for 100% of
13 the costs for the Department of Public Works. He just received the contract on January
14 17th, even though it is postdated October 11th. He just sent it to Judy Kolman to review to
15 make sure that we have insurance and the indemnifications. He is open to comments,
16 suggestions, or changes. If the legal review is completed, it can be placed on the Agenda
17 for action at the next Board Meeting.

18
19 Trustee Gibson stated that the only problem she has is with one word “reasonable.” She
20 stated if we think it is reasonable and they think it is unreasonable, what is the response
21 going to be. Administrator Mekarski stated that you are talking about with regard to
22 emergency repairs. He stated that Mr. Alexa has a good relationship with Jim McCabe,
23 and Administration has a trusting relationship with Mr. McCabe and he would expect that
24 to continue.

25
26 Trustee Pennington stated that along that same line is the monthly service fee in lieu of
27 any additional repair work that Mr. Alexa’s department would have to do. Administrator
28 Mekarski stated yes. Emergency repairs are fixing a light or fixing a pothole, or some
29 other kind of rail that is broken, that is time and material. The \$605.00 is really to pay for
30 the daily spot checking and emptying the trash cans and picking up the debris. Trustee
31 Pennington stated that we only net out \$6.00 for the entire year on this contract. Trustee
32 Pennington inquired of Administrator Mekarski if we could negotiate the \$605.00 higher.
33 Administrator Mekarski stated that we could discuss this after the meeting. He would call
34 Mr. McCabe and bring that suggestion prior to the next meeting. He believes that Mr.
35 McCabe would be open to that.

36
37 Village President Meyers-Martin stated the only thing with those kinds of understandings
38 where you think that you are on the same page, that works only until you end up not
39 being on the same page and then you have to do something a little more in depth in terms
40 of that understanding.

41
42 Administrator Mekarski stated that if you look at the vehicle costs that is just paying for
43 wear and tear and gas. We have already budgeted for that. He stated in some respects that
44 is a bit of a profit center for us. Our labor costs are an actual reimbursement, so that
45 would be flat. Benefits are flat. The vehicle costs are something that the Village would

1 have absorbed anyway. Administrator Mekarski will be happy to work with Trustee
2 Pennington and contact Mr. McCabe to see if we can tweak it a little bit.

3
4 Trustee Gibson inquired of Administrator Mekarski if we know what kind of agreement
5 they have with the other surrounding Villages. Administrator Mekarski stated that he has
6 not reviewed that. Every Municipality was a little bit different. Most have phased out of
7 the monthly process. Some have automated coin machines like Richton Park. He stated
8 that by not having to collect the coin boxes it will reduce the amount of time of the
9 administrative staff to handle the cash.

10
11 Village President Meyers-Martin stated that she has asked Cindy and John to look into
12 those costs so that the Board can take that into consideration in this Budget cycle,
13 because it has become quite labor intensive.

14
15 Trustee Ormsby inquired of Trustee Pennington what the problem was with the monthly
16 Permit Parking if the people don't use it or it doesn't generate enough revenue.

17
18 Village President Meyers-Martin stated that what was explained to her is that if you have
19 someone with a monthly pass, they may not use it every day. She stated that by turning it
20 back to a daily fee, it frees up more spaces. There are more spaces accessible to the
21 public because you don't have someone who has the pass and they are out sick, but
22 nobody can park in that space.

23
24 Trustee Pennington stated that is correct. Metra has always been against the Monthly
25 Parking Permits. Trustee Gibson stated they get their money upfront. Trustee Pennington
26 stated that Metra doesn't get 100% of that. They get a proportionate share of the monthly
27 fee. He stated that if they got 100% of it they would probably insist that every parking
28 slot be a monthly parking slot but that is not the case. He stated that when the Village had
29 control over the 211th Street Metra Lot, he attempted to get the cash receptacles changed.
30 Metra said to make it 100% cash only, daily, and then Metra might be able to give the
31 Village some assistance. The Village doesn't have control over it now the CSSMTD
32 does.

33
34 Administrator Mekarski stated that he will work with Trustee Pennington on tweaking the
35 contract for additional administrative costs and get back with the Board following the
36 legal review.

37
38 **2012 Federal Priority Projects for submission as part of South Suburban Coalition –**

39 Administrator Mekarski stated that the next item is the 2012 Federal Priority Projects for
40 submission as part of South Suburban Coalition. He stated that this year is a little bit
41 different because we are under a freeze by President Obama and by Congress on
42 earmarks. That doesn't negate our need to communicate with our Federal Legislatures of
43 our local needs. He stated that there are opportunities and Authorization Bills to include
44 some of our Transportation Projects and our Water and Sewer Projects. The Lobbyist is
45 working very hard to try to give us an early scan on competitive Grants. He stated that we
46 have included our Master Bike Path and Pedestrian Safety Plan in this also.

1 Administrator Mekarski stated that there are four submissions. They are as follows: 1.
2 Sanitary Sewer Master Plan Capital Project Implementation Request. That is for
3 \$19,000,000.00. 2. Water Master Plan Capital Project Implementation Request. That is
4 for \$6,000,000.00. 3. Master Bike Path and Pedestrian Safety Plan. That has various
5 projected costs, \$705,000.00. 4. Vollmer Road and Kedzie Avenue Roundabout, which is
6 a gateway, an area for public sculpture and landscaping, but also a mechanism to design
7 traffic flow and help prevent a lot of the catastrophic failures that we get from trucks on a
8 monthly basis colliding into the embankment on Vollmer Road. They are being submitted
9 tonight for the Board's perusal. The Board may provide comments back to him and/or the
10 Village President. Village President Meyers-Martin and Administrator Mekarski are
11 scheduled to go to Washington, D.C. with the other Mayors and Managers in April, but
12 no date has been set yet due to conflicts with the schedule.

13
14 Village President Meyers-Martin stated that we were always a coalition of four towns:
15 Olympia Fields, Park Forest, Richton Park and Matteson. Last year the Village of
16 Matteson dropped out. They got their own Lobbyist. The Village President spoke with
17 the Mayor from University Park and they have expressed an interest in filling that void
18 and joining the coalition in order for it to be four towns again working with the Lobbyist
19 strategy.

20
21 Trustee Ormsby inquired of Village President Meyers-Martin about Flossmoor,
22 Homewood or Chicago Heights. She suggested reaching out to Chicago Heights.
23 Administrator Mekarski stated that may be a possibility. He stated that this found its basis
24 with the SouthCom communities. The Board of Directors of SouthCom had to get
25 recommendations regarding that. They had no opposition to University Park joining since
26 Matteson had dropped out. He stated that we can discuss that with our Lobbyist,
27 especially Chicago Heights with our fire opportunities. Trustee Ormsby thought that
28 Chicago Heights might be a nice fit. He asked the Board to review the documents and
29 offer any comments or suggestions. A final report will be provided to the Board once it is
30 completed by the STA Team.

31
32 **Resolution #2012-02 – A Resolution authorizing a Village Representative to execute**
33 **a Power Supply Contract with the lowest responsible bidder** – Administrator
34 Mekarski stated that every year, every other year we work for competitive bids for our
35 water pumping facilities and our sewer pumping facilities to save dollars and try to
36 identify a power company in lieu of Commonwealth Edison's rates. This year bids will
37 be going out to Integrys, Exelon and to Constellation. The Bids will be opened up on
38 February 1st. There will be a period of time from February 1st to sometime in March
39 where they will be looking at the market. They will make a phone call giving us probably
40 less than 12 hours to lock a rate in. We don't know when that will happen. Trustee
41 Pennington has participated in this in years past. The call comes in from David Hoover
42 from NIMEC. Administrator Mekarski would then brief the Village President and the
43 Chairman of the Finance Committee. Once there is verbal concurrence with the Village
44 President and the Chairman of the Finance Committee we go ahead and accept one of the
45 Bids. We have a choice to decide one year, two years, or three years. There may be
46 conference calls with David Hoover to get an understanding of what their

1 recommendations are. That is what is before the Board. We don't have time to ask the
2 Board for authorization for the Village President to execute an Agreement. This
3 Resolution authorizes the Village Manager to execute the Agreement and to participate in
4 the bidding process representing the Village President and the Board.

5 **Motion by Trustee Pennington, second by Trustee Oliver to approve Resolution**
6 **#2012-02 – A Resolution authorizing a Village Representative to execute a Power**
7 **Supply Contract with the lowest responsible bidder.**

8 **Roll Call: Ayes (6-0) Motion Carried.**

9
10 Trustee Pennington stated a point of order; the last word after “responsible” is misspelled.
11 Trustee Gibson stated that the one on the dais is correct.

12
13 Administrator Mekarski stated that we are putting a Referendum on this year's ballot to
14 allow residents to take advantage of savings that could be achieved to lower electrical
15 rates below the rate that Commonwealth Edison provides. It is a win-win because the
16 residents can choose their own supplier and they have been receiving options in the mail.
17 They could continue with Commonwealth Edison and opt out, or they could accept the
18 lower price that would be received if we go out on bid. Letters will be going out to the
19 residents on behalf of the Village President and the Board of Trustees, since the Trustees
20 support putting the Referendum on the ballot.

21
22 Administrator Mekarski stated that we are going to ask Naomi to take the information
23 from David Hoover and develop a webpage. There will be an additional blitz of
24 information as time goes on.

25
26 Trustee Ormsby stated that one of the most important pieces of information when we had
27 our presentation is that ComEd does not want to be in this business anymore. She stated
28 that it sounds like we are trying to compete against ComEd and that is not the issue. She
29 believes that the residents have to understand that.

30
31 Administrator Mekarski stated that ComEd wants to get into the transmission business
32 which they are. They no longer want to provide you with power. Exelon is their power
33 company now.

34
35 Trustee Ormsby stated that she has heard people say that they want to be loyal to ComEd.
36 She stated that we have to make that really clear. Administrator Mekarski stated that we
37 can mention that in the cover letter. He stated that he will work with the Village President
38 to draft it and pass it on to the Trustees.

39
40 Trustee Pennington stated that you may want to consider including those Municipalities
41 surrounding the Village who have done this. He believes that the Village of Glenwood is
42 doing this now. He believes that they are offering it to their residents as well as an option.
43 He suggested adding a list of Municipalities that are doing the same thing.

44
45 Trustee Gibson believes that it will be a good idea because she received comments from
46 several residents that were prior Homeowners Association Presidents where they are

1 confusing this with the increase in the water bill that we just received from Chicago. She
2 believes that the letter would be a good idea to indicate what is going on.

3
4 **SSMMA Grant** - Administrator Mekarski stated that this just came out today; the
5 Economic Development wing of the SSMMA received a small Grant from the
6 Community Challenge Grant Process to look at Transportation Oriented Design Sites and
7 the 203rd Street Metra Station was selected. This was a \$25,000.00 Grant for four sites.
8 This allows a little bit of conceptual planning and designing for the Plan Commission to
9 consider revising its Master Plan and create an Area Plan. He stated that this is a
10 depiction that came out of the planning process that Trustee Ormsby and Trustee Gibson
11 participated in, in one of the earlier sessions. You have a long-range plan taking our
12 condominium site, which is in final approval in a PUD. It shows the marriage of that with
13 a series of townhomes up and down 203rd Street and a destination restaurant. This might
14 be a unique synergy to participate with the Country Club to try to provide luxury
15 condominiums and townhomes, and short-term stay and long-term stay for the events
16 going on at the Country Club. There are only about 20 rooms in the Country Club itself.
17 The only available real estate is the 30 or so homes in the colony. Those are only single-
18 family. He stated that while the market is a bit soft for some of these products, they may
19 not be soft for the membership of the Country Club to participate in partnership with the
20 Village. The condominiums could go on the general market. One or two of the
21 condominiums could be reserved for executive suites for short-term or time share usage.
22 The restaurant could be occupied by a celebrity chef from the Country Club or from
23 another location. There is a similar country club that is evolving this kind of Land Use
24 Plan and the restaurant has become a destination. Mike Hoffman was awarded the
25 contract by the South Suburban Mayors and Managers Association. They would like
26 comments back within 10 days. Administrator Mekarski asked Trustee Oliver as the
27 Liaison to the Plan Commission, to contact Chairman Blackwell of the Plan Commission
28 in order for him to pass it along to the rest of the Commissioners to get comments from
29 them. He stated that perhaps Mr. Hoffman could stop by and you could have an informal
30 work session or they could participate in a conference call and we can get the comments
31 there.

32
33 Trustee Waite believes that there is a market for that kind of thing. He stated that a lot of
34 the members of the club live downtown. Some members of the club live in the
35 community but they have condominiums downtown. The houses that are built on the
36 country club property are owned by the member, but it is on a 99 year ground lease as
37 opposed to a permanent kind of condominium. He believes that it needs a little bit more
38 investigation. He stated that in his mind there is a possibility that something could work.

39
40 Trustee Ormsby stated that when she sat with Bridget and Mike they were thinking that
41 maybe this should all be retail. She stated that what this Village continues to lack is very
42 high-end townhomes or condominiums. She stated that we do have the Metra Line. She
43 stated that if we can work with the country club it would be great. She stated that if you
44 want to sell your house and stay in this community you don't have an option unless you
45 can get into The Greens. There isn't much turnover there. Trustee Ormsby stated that this
46 is our key spot right now. It comes right off of our Kedzie Avenue development. It is a

1 walk to the train and to the country club. She stated that the walk to the train should be a
2 big pull and that is where our PR has to start. She stated that the Village has to highlight
3 that the Village is walk able to the train. She believes it is an exciting thought and the
4 country club piece of it is very helpful.

5
6 Trustee Waite stated that several members of the country club live in The Greens and
7 they have condominiums downtown. Trustee Gibson stated that several members of the
8 country club live in Wysteria and they have condominiums downtown.

9
10 **REPORT OF VILLAGE PRESIDENT:**

11
12 **Request from the Village of Park Forest to support the renaming of Metra’s 211th**
13 **Street Station to – Park Forest/Lincoln Highway Station** – Village President Meyers-
14 Martin stated that in the Board Packet is a Memo from Tom Mick who is the Village
15 Manager in the Village of Park Forest. He is asking for the Village’s support for a name
16 change for the 211th Street Metra Station. It is known as “211th Street.” She stated that
17 she never realized that was unacceptable to the residents in the Village of Park Forest.
18 They felt that their name should be involved with that station in some way, shape, or
19 form. In the Memo it indicates that Mr. Mick did receive support from former Village
20 President Jones regarding the name change and he now has garnered support from the
21 Village of Matteson. It is unclear from the Memo whether or not Matteson has agreed to
22 the name change and that they are not insisting that Matteson be involved in the name.
23 Administrator Mekarski stated Park Forest/Matteson.

24
25 Village President Meyers-Martin stated that it seems that Matteson may have
26 relinquished that request and are willing to go with 211th Street/Park Forest or Park
27 Forest/Lincoln Highway. Village President Meyers-Martin inquired of the Board whether
28 or not they had an objection to include Park Forest in the name of that station.

29
30 Trustee Ormsby stated that she had all kinds of objections because it is a gateway to the
31 Village. The station sits in Olympia Fields. She stated that changing it to Park Forest is
32 confusing to her.

33
34 Trustee Oliver stated that the northern part is in Olympia Fields and the southern part is
35 in Park Forest. He stated that there is no dedication of a train stop along the line that says
36 Park Forest. There is one for Matteson and there is one for Olympia Fields.

37
38 Trustee Ormsby inquired what was wrong with calling the station “211th Street.” Trustee
39 Oliver stated that it doesn’t give them any name recognition out here. He stated that they
40 have been talking about this for years. This is not new. Trustee Ormsby stated that former
41 Village President Jones stated that a name change was possible. He didn’t say that the
42 name change should be Park Forest. She stated that she was there for that discussion. She
43 stated that it could be called “Lincoln Highway.” She stated that she would be fine with
44 that.

1 Trustee Waite stated that Lincoln Highway would make a lot more sense than 211th
2 Street. He stated that he hasn't seen a 211th Street Sign.

3
4 Village President Meyers-Martin stated that everybody should know that Lincoln
5 Highway is 211th Street. She stated that as a train rider she believes it would be less
6 confusing to name it 211th Street/Park Forest. She stated that everyone that rides the
7 Metra knows what 211th Street is.

8
9 Trustee Waite stated that there are people that ride the Metra that are tourists and they are
10 totally confused because they don't know where to get off at. Trustee Ormsby stated that
11 she is not a train rider but when she has ridden it, it is confusing to her on where to get off
12 at. Trustee Pennington stated that they have conductors to help with that.

13
14 Trustee Oliver stated that as a train rider, everyone that rides the train knows that 203rd
15 Street is the Olympia Fields stop. He stated that area is just one, awesome, beautiful site.
16 He stated that as neighbors that we are trying to partner with out here, with the 211th
17 Transit Oriented Development Project, it makes sense to advocate on their behalf that the
18 station be called "Park Forest/Lincoln Highway" or "Park Forest/211th Street."

19
20 Village President Meyers-Martin stated that the issue is what about Park Forest. Trustee
21 Gibson stated that she has been a proponent of having signs for the Villages out on I-57
22 that says where you are. She believes that Park Forest should have something on that line
23 so that if a person is coming from Chicago to Park Forest they will know where to get off
24 at.

25
26 Trustee Pennington stated that we have had this discussion at Metra as well. Metra wants
27 to see what the communities do. He stated that the 211th Street TOD Project is a matter of
28 branding. Park Forest wants to increase their branding. He stated that it makes sense to
29 list Park Forest as a stop to give them a little bit more exposure. Matteson only has a
30 small part in the TOD Project. Matteson already has a stop. He proposed that the Board
31 agree to list Park Forest but also include Lincoln Highway. He would completely remove
32 211th Street off of the signage and rename the station "Park Forest/Lincoln Highway." He
33 stated that when the GPS announces the stops they will say 211th Street/Lincoln
34 Highway. The conductors announce the stops. Trustee Waite stated that made a lot of
35 sense to him too. Trustee Pennington stated that if the name change takes place, Metra
36 will prepare new maps and new station directories that show the new name.

37
38 Village President Meyers-Martin stated that the first question is whether or not the Board
39 is in favor of a name change. The second question is whether the name change will
40 include the Village of Park Forest, and then whether or not we want to keep it as 211th
41 Street, or change it to Lincoln Highway.

42
43 Trustee Waite stated that you could say "Park Forest/Olympia Fields/Lincoln Highway."
44 Trustee Pennington stated that you will get blowback on that because we already have an
45 Olympia Fields stop at 203rd Street. Trustee Nale stated that she thought it should be Park

1 Forest. Trustee Pennington stated that we need an Intergovernmental Agreement agreeing
2 to the fact.

3 **Motion by Trustee Oliver, second by Trustee Pennington that we change the name**
4 **of the station to “Park Forest/Lincoln Highway.”**

5 **Roll Call: Ayes (5) (Trustee Ormsby voted No). Motion Carried.**
6

7 Administrator Mekarski stated that he will forward correspondence on behalf of the
8 Village President on the name change to Mayor Ostenburg.
9

10 **Information Only: Lane closing on Lincoln Highway from Olympian Way to**
11 **Indiana** – Village President Meyers-Martin stated that there is a Memo in the Board
12 Packet stating that the lane closing on Lincoln Highway from Olympian Way to Indiana
13 is scheduled to take place from January 30th through February 12th from 9:00 A.M. to
14 3:00 P.M. This is the second time that they have had to do that in terms of lane closures
15 on Route 30. Village President Meyers-Martin stated that the first time did not cause as
16 much of a traffic issue as the Village thought that it would. The work was completed
17 faster than what the Village had anticipated. She stated that for the first work project the
18 Village had officers out directing traffic on Vollmer Road and Route 30 in order to
19 prevent trucks from going under the viaduct and getting stuck which would have caused a
20 major hassle. That overtime was paid for by IDOT.
21

22 Village President Meyers-Martin stated that this time IDOT is not agreeing to do that
23 because they don't think that it is necessary. She knows that Chief Chudwin was a little
24 disappointed with that.
25

26 **Decision Regarding Geo-Soul** – Village President Meyers-Martin stated that the Motion
27 to Vacate the Stay was denied by the Court and therefore the Village has a ruling in its
28 favor that Geo-Soul needs to vacate those premises. She stated as it relates to the Liquor
29 License, the Village is required to hold a Hearing by the State Liquor Control Act. That
30 requires a Public Hearing to be held within three days of a written notice to the licensee
31 or Geo-Soul. After the Public Hearing is held, the Village must render a written order
32 within five days after the Hearing. It is scheduled to provide them with that notice
33 tomorrow.
34

35 Administrator Mekarski stated we will hold a Hearing either Monday or Tuesday of next
36 week. It would be posted on the doors. It would be put on Channel 4 and the internet
37 because it is a Public Hearing. The Liquor Control Commissioner can designate herself,
38 or she can designate a Hearing Officer such as the Administrator to open the Hearing. We
39 have to have a Court Reporter. We would take testimony from the applicant to see if he
40 has anything to reverse the order of the Court or to show that he has secured possession
41 of the property. He stated that failure to do that; the Village cannot continue his
42 application or issue a Liquor License. He stated that following the ruling of the Hearing
43 Officer we can then give a written notice. Just a few days have to pass after that written
44 notice, and then the police department can take steps to insure that there is no longer
45 illegal dispensing of alcoholic beverages and they can ticket, close down, and/or arrest.

1 Trustee Gibson stated that she really wants to be present for the Hearing but she is
2 leaving town next Tuesday. She would appreciate it if the Hearing could be scheduled for
3 next Monday. Administrator Mekarski stated that he has to check Judy Kolman's
4 schedule. The Board does not have to take action tonight. After a brief discussion it was
5 decided that the Public Hearing would take place on Monday, January 30th, at 9:00 A.M.
6

7 **Work Session with Robinson Engineering** – Village President Meyers-Martin stated
8 that we held a work session with Robinson Engineering on Friday to discuss the GIS
9 Road Program. She stated that Trustee Waite was there. She stated that it is fascinating.
10 She stated that it is a marvelous tool for the Village to have to determine the condition of
11 our roads. It is web-based. Mr. Alexa can access this information from his office. He can
12 tell the degree of a road condition in terms of if it needs to be repaired. It allows you to
13 forecast 10 to 20 years out in terms of how quickly you will need to repair a road. It gives
14 you inside information so that you don't let road conditions get to the point where you
15 have to totally reconstruct a road. She stated that you get into the very expensive costs if
16 you have to reconstruct a road. It allows you to maintain the road at a reasonable cost
17 because you are ahead of the game, and you are being proactive in that maintenance. She
18 was very pleased with that. The Board will be looking at that in terms of the budgeting
19 cycle. Mr. Theobald is going to enter all of that data into the 2030 Plan. The Board will
20 be able to see what options it can take advantage of in terms of road maintenance. She
21 stated that some options are more costly than others. She stated that we want to be
22 mindful of that in light of Debt Service and all of those things that enter into our AAA
23 Bond Rating. She stated that it will be extremely helpful to the Board as we move
24 forward with road maintenance in the Village.
25

26 Administrator Mekarski stated that we will have a work session on an early evening or on
27 a Saturday so that all of the Trustees can look at the results and help prioritize roads. He
28 stated that we do have the MFT Funds this year. We only have about \$120,000.00. The
29 Village President was talking about reserving that until the Village sees what the
30 preliminary estimates are for safety crossings to Tolentine Park, because you could utilize
31 that to pay for that or subsidize that in lieu of the roads. Everyone knows that is a critical
32 element.
33

34 Village President Meyers-Martin stated that Russ Prekwas will be in touch with Diane
35 O'Keefe at IDOT to talk about that crossing again. It is his recommendation that only a
36 traffic light is going to mitigate the risk at that intersection. She stated that the Village
37 will be looking at what type of costs that would incur.
38

39 Trustee Ormsby inquired of Village President Meyers-Martin whether or not Mr.
40 Prekwas thought a stop sign would do that. Village President Meyers-Martin stated that
41 Mr. Prekwas felt that only a stoplight with the ability to press the button so that you can
42 cross will do that. Trustee Ormsby stated that the cost for that is near a Million Dollars.
43

44 Administrator Mekarski stated only if channelization is required. That includes left-hand
45 turn lanes and widening lanes. Village President Meyers-Martin stated that we will be
46 meeting with Diane O'Keefe.

1 **UNFINISHED BUSINESS:**

2
3 **Signs in the Village Right-of-way** - Trustee Oliver stated that several members of this
4 Board, as well as himself, have received numerous complaints within the last couple of
5 months about someone who is placing signs along our Village right-of-way advertising
6 housing with a specific price for these homes. The police have gone out and removed the
7 signs. They thought that the one home on Brookwood had been sold and that the activity
8 would cease after the Building Department called the guy and talked to him. The guy is
9 still around. The Village is still getting complaints. This weekend some of those same
10 signs were out. It isn't in our neighborhood. He stated that it is in Chicago Heights.

11
12 Trustee Gibson stated that someone stuffed the mailboxes on Wysteria about a home that
13 was going to be sold on Brookwood.

14
15 Trustee Oliver inquired what recourse the Village has about this. Trustee Ormsby stated
16 that our new Sign Ordinance will be addressing that. Administrator Mekarski stated that
17 if they are in the public right-of-way Reginald Ford can pull those for you. Trustee
18 Pennington stated that he pulled four of them in Graymoor at the Joe Orr section.

19
20 **NEW BUSINESS:**

21
22 **Open Meetings Act Training** – Trustee Pennington stated that he received an e-mail
23 pursuant to his involvement with Metra that all elected officials and/or appointees to
24 government entities must take Open Meetings Act Training. Trustee Gibson stated that it
25 has to be done by January 2013. You can do it online. It is a State Law.

26
27 **RESIGNATIONS AND APPOINTMENT:**

28
29 Village President Meyers-Martin stated that she did not have any Resignations or
30 Appointments this evening.

31
32 **EXECUTIVE SESSION:**

33
34 **Executive Session to discuss matters of litigation – Open Meetings Act Section**
35 **5ILCS120/2(c)(11)** – Village President Meyers-Martin asked for a Motion to go into
36 Executive Session to discuss matters of Litigation according to the Open Meetings Act
37 Section 5ILCS120/2(c)(11). She stated that we will not take any action once we return to
38 Open Session.

39 **Motion by Trustee Ormsby, second by Trustee Nale to go into Executive Session at**
40 **9:33 P.M. to discuss matters of litigation according to the Open Meetings Act**
41 **Section 5ILCS120/2(c)(11).**

42 **Voice Vote: All Ayes Motion Carried.**

43
44 **Motion by Trustee Gibson, second by Trustee Nale to return to Open Session at**
45 **10:10 P.M.**

46 **Voice Vote: All Ayes Motion Carried.**

