

1 **Holiday Awards Presentation** – Trustee Ormsby stated that it is our 12th Annual
2 Holiday Award Presentation. She stated that we have three, new, first-time winners. She
3 stated that the homes were beautiful.

4
5 Susan Moroney stated that she is a member of the Beautification Committee. She stated
6 that the First Place Winner is the McGuire Family. (There was a round of applause). No
7 one from the McGuire Family was present. Mrs. Moroney stated that the McGuire
8 Family will receive an Award Certificate and a Gift Certificate from Bizios Market. The
9 McGuire Family resides at 2451 Glen Eagles Drive. The Second Place Winner is the
10 Rutherford Family from 3150 London Drive in Maynegaite. Mrs. Moroney presented
11 Cheryl Rutherford with an Award Certificate and a Gift Certificate from Bizios Market.
12 (There was a round of applause). Administrator Mekarski stated that Cheryl is a long
13 standing member of the Olympia Fields Educational Commission. The Third Place
14 Winner is the Heath Family from 2915 Paris Road in Maynegaite. (There was a round of
15 applause). Mrs. Moroney presented the family with an Award Certificate and a Gift
16 Certificate from Bizios Market.

17
18 Trustee Ormsby stated that the Beautification Committee gave a Beautification
19 Certificate to the Maynegaite Homeowners Association for their entryway this year. The
20 Beautification Certificate will be sent to Andrea Townson, President of the Maynegaite
21 Homeowners Association. Trustee Ormsby stated that the entryway was absolutely
22 spectacular.

23
24 **Trustee Gibson Attends the Meeting Electronically** - President Meyers-Martin stated
25 that we are going to try to reach Trustee Gibson on the conference line. Administrator
26 Mekarski stated that Trustee Gibson is out of town. He stated that a State Statute was
27 recently passed which allows a member of the Board to participate electronically by
28 telephone provided we have a quorum in place. He stated that we do have a quorum of
29 the members in place. At 7:08 P.M. Trustee Gibson participated in the meeting
30 electronically consistent with State Law. President Meyers-Martin closed
31 Communications and Petitions at 7:08 P.M.

32
33 **FINANCE:**

34
35 **November 2010 Financial Statements – Corporate Fund** – Trustee Pennington stated
36 that the Village is seven months into the 2010 Budget. He will be reporting this evening
37 on the Financial Statements ending November 30, 2010. The Village budgeted for a
38 deficit in November. Our actual expenses exceeded our revenue by \$120,338.71, or 29%.
39 The following are the results: In the Corporate Fund, the Village realized a 17% increase
40 in income for the month of November. The Village realized \$298,758.71 against a
41 budgeted sum of \$247,625.35. The Village continued to see strong revenue activity in the
42 following Revenue Line Items: RedFlex Operations, Towing and Impound, and Wireless
43 Revenue. Sales Tax Revenue was within Budget for November. Although, the Village
44 did not Budget for Real Estate Tax Revenue in November, the Village did realize
45 \$46,736.00 in this Line Item. The Village’s expenses for this period were, for the most
46 part, consistent with the month of October. The Village’s Budgeted Expense was

1 \$400,101.04 against actual incurred expenses in the amount of \$419,096.88, or 5% above
2 Plan. Our total fund balance actual, was a deficit in the amount of \$120,338.17. Our
3 Fiscal Year to date actual plus encumbrance for the month of November was a deficit in
4 the amount of \$562,666.77.

5
6 **Water Fund** – Trustee Pennington stated that with respect to the Water Fund, the Village
7 budgeted for a deficit in this fund. The Village budgeted the sum of \$91,735.50 in
8 revenues, and realized \$93,619.65 in actual revenue. This resulted in an actual fund
9 surplus in the amount of \$14,254.55. With regard to expenses in this fund, the sum of
10 \$114,323.91 was budgeted, and the sum of \$79,365.10 was incurred in actual expenses.
11 This resulted in an expense deficit for November in the Water Fund in the amount of
12 \$22,588.41. Trustee Pennington stated that notwithstanding the deficit however, our
13 Fiscal Year to date plus encumbrance in the Water Fund is a surplus in the amount of
14 \$462,768.91.

15
16 **Sewer Fund** – Trustee Pennington stated that with respect to the Sewer Fund, the Village
17 closed the month of November in a surplus status. The revenue Budget for November
18 was \$621,175.75. Our actual realized revenue was \$617,833.76, or 1% of Plan. The
19 Expense Budget for this fund was \$200,297.75. Our actual realized expense in this fund
20 was \$245,945.00, or 19% above Plan. We closed the month of November in a surplus
21 status. The closing sum was \$371,888.76. Our Fiscal Year to date actual plus
22 encumbrance in the Sewer Fund for November is a surplus in the amount of \$265,872.25.

23
24 Trustee Oliver inquired of Trustee Pennington why the numbers have been so high
25 regarding the Wireless Revenue in November. Trustee Pennington stated that he wasn't
26 sure as to the revenue rates and he deferred to Administrator Mekarski. Trustee Oliver
27 inquired if the Village's towing fee is \$500.00 per tow. President Meyers-Martin stated
28 that it is \$500.00 per tow. He stated that he was just curious because the Village is getting
29 a lot of revenue from the towing.

30
31 Chief Chudwin stated that when the Board passed the Tow/Impound Ordinance we
32 looked at various Tow/Impound Programs in the area. They ran from the variable of
33 \$500.00 up to \$1,000.00. He stated that it was our choice to recommend to the Board the
34 \$500.00 Tow/Impound Fee. He stated that any person arrested for a Class "A"
35 Misdemeanor, a serious traffic matter where they either have a revoked driver's license or
36 a suspended license, or issues of that order, when the arrest is made the vehicle is towed,
37 impounded and then subject to that impound fee. Chief Chudwin stated that with cases
38 involving driving under the influence of drugs or alcohol, the officers have to go to court
39 numerous times and they are paid two hours of overtime each time. He stated that many
40 times the \$500.00 doesn't cover the officer's cost in court. They were trying to take some
41 of the burden off of the residents in terms of dealing with these criminal cases, so that the
42 residents were not bearing the cost of the overtime fees in court.

43
44 Administrator Mekarski stated that with regard to the Wireless Revenue, if you look at
45 the Fiscal Year to date actual encumbrances \$114,269.61, we are pretty consistent with
46 where we should be towards this period of the year, because we are budgeting

1 \$120,000.00. He stated that the Wireless Revenue must be coming in per the contract two
2 payments a year, and so it shows a large increment coming in, in November, but when
3 you spread it over the 12 months, the Village is pretty much on target. Trustee
4 Pennington stated that it is consistent with the Wireless Revenue in October as well.

5
6 **BUILDING:**

7
8 **Sign Ordinance Revision Update** - Trustee Ormsby stated that she wanted to inform the
9 Board that she, along with Trustee Gibson and John McDonnell have been working over
10 a year on revising the Sign Ordinance. They are coming to the end of the Sign Ordinance
11 Revision. Teska has been working with them on the revisions. Trustee Ormsby
12 anticipates the Sign Ordinance being before the Board at the first or second Board
13 Meeting in March. She stated that our goal was in clarity. They wanted to try to get as
14 few variances before the Board as possible. She is anxious for the Board to review it and
15 to get feedback from the Board.

16
17 Trustee Gibson stated that Trustee Ormsby did a wonderful job of explaining what they
18 have been doing. She stated that they wanted to make it simplistic and very
19 understandable for everybody, so that there wouldn't be any loopholes in it.

20
21 **PLANNING:**

22
23 Trustee Gibson stated that she did not have a formal report this evening.

24
25 **PUBLIC WORKS:**

26
27 **Consideration of Bid Award for the Lift Station Standby Generator Improvements**
28 **Project** – Trustee Oliver stated that the Board recently passed as part of Phase I, the Lift
29 Station Standby Generator Improvement Project. He stated that we are now at Phase II of
30 that project. He stated that we are now at the point where we need some monies to
31 upgrade or get new generators for the Lift Stations. Trustee Oliver turned the discussion
32 over to Administrator Mekarski who has been involved with the project.

33
34 Administrator Mekarski stated that this has been a topic of discussion for the Board for
35 well over a year. The Village has a Water Pumping Facility, two water towers, and
36 various controls that are located at the Pump Facility, the water towers, and at the
37 Department of Public Works Building on Governors Highway. In addition, the Village
38 operates ten Sanitary Sewer Lift Stations. The Lift Stations take the sanitary sewer
39 sewage and lift it from a lower elevation allowing it to go by gravity flow to the
40 Metropolitan Water Reclamation District's main sewer. He stated that when there is a
41 power failure we can have an interruption of critical services. In the case of water, you
42 can have an interruption of the Village's water supply coming in from Oak Lawn, and/or
43 either one of the towers, which could adversely affect life and property. The Village
44 maintains about three days of pressure in the water tanks. In the case where there is a
45 long duration of a power outage, the Village could have a serious condition where it
46 would not be able to deliver water for sanitary purposes or deliver water for fire flows.

1 Administrator Mekarski stated that out of the ten Sanitary Lift Stations, there are about
2 three that have some type of standby generator. He stated that this is a huge crisis. He
3 stated that in the past during a storm where there was a power outage, residents may have
4 received a 911 call telling them not to use any water. The shutdown of the Sanitary Sewer
5 Lift Station due to a power outage means that all of the sewage is starting to backup in
6 the line. The sewage backup could then go into the basements of residents or in the first
7 floor of homes that do not have a basement. The Village has a small Department of
8 Public Works. During storm conditions, the Department of Public Works and the police
9 have had to take the portable generators from one Lift Station to the other. This prevents
10 them from doing their regular work. The Board is in the process of correcting this
11 problem. Under Phase I of the project, the generator at the Kedzie Avenue Lift Station is
12 in the process of being replaced. That generator pumps out three-quarters of the Village.
13 The Woodstock Lift Station is being implemented with a new standby generator. The
14 generator at the Maynegaitte Lift Station is being replaced. Phase I was financed through
15 the variance and the \$2,800,000.00 Bond. There was money left over.

16
17 Administrator Mekarski stated that this evening we are taking the remaining generators
18 for the multiple Lift Stations, as well as the Water Control Facilities. The Bid that has
19 been received came 35% under engineering estimate. The engineering estimate was
20 \$460,000.00. The Bid that is being recommended to the Board this evening from
21 Robinson Engineering is for \$299,850.00. This is not a budgeted item but it is a critical
22 item. The recommendation is that a portion of the Unrestricted Net Assets from the Water
23 Fund be used to fund the portion of these generators dealing with Water Facilities. This
24 would include the major pump facility that receives water from Oak Lawn, the generators
25 by the two water towers, and some limited generators by the control panel in the
26 Department of Public Works Building. That comes up to \$131,200.00. In addition, there
27 is a recommendation that the Unrestricted Net Assets from the Sewer Fund finance the
28 remaining elements. The amount from the Sewer Fund would be \$168,650.00. There are
29 adequate revenues in these funds. The Water Fund will be repaid as soon as the Village
30 receives the tap-in fee which is associated with the Olympia Fields Country Club/Village
31 of Olympia Fields Cross Connection Study.

32
33 Administrator Mekarski stated that the Village activated its Emergency Management Plan
34 today with President Meyers-Martin and all of the Department Heads for the pending
35 blizzard. He stated that the Village has to activate through the Village President's
36 directive, emergency standby generators just to make sure that in the event there are high
37 winds with the blizzard conditions and long-term power outages, the Village can assure
38 that the sewage is going to continue to flow. This is the second time the Village has had
39 to do this. He stated that during the blizzard they want to put all of the manpower towards
40 plowing the roads. The Chief's concern is that if the Department of Public Works isn't
41 available to take a swathe down the center of all of the streets in the Village as quick as
42 they can, he is immobilized in the case of a fire or any incident where he can't respond.
43 He stated that next year we won't have to face the issue of the generators anymore. It will
44 be taken care of. He stated that the generators are necessary and critical.

1 **Motion by Trustee Ormsby, second by Trustee Oliver to award the lowest and best**
2 **bid for Lift Station Standby Generator Improvement Projects to Hy-Power**
3 **Electrical Company in the amount of \$299,850.00 with said funds coming from the**
4 **Village's Net Assets in its Proprietary Funds, reducing Unrestricted Net Assets of**
5 **the Water Fund by \$131,200.00 and a reduction of \$166,650.00 in the Unrestricted**
6 **Net Assets of the Sewer Fund; with the further understanding that the Water Fund**
7 **would be reimbursed in an equivalent amount (\$131,200.00) from the future**
8 **Olympia Fields Country Club Water Tap-in Fees which are expected to be received**
9 **prior to the close of Fiscal Year 2011.**

10
11 **Trustee Gibson stated that President Meyers-Martin stated \$166,650.00 and she**
12 **thought it should be \$168,650.00. Administrator Mekarski stated that Trustee**
13 **Gibson was correct. There was a typo error on the Robinson Report. He stated that**
14 **it is \$168,650.00.**

15 **Roll Call: Ayes (5-0) Motion Carried.**

16
17 **Purchase of a New Dump Truck with Snowplow and Salt Spreader** – Trustee Oliver
18 stated that the next item has to do with the purchase of a new dump truck with a
19 snowplow and salt spreader. He stated that in Fiscal Year 2010 Joe Alexa, the Public
20 Works Director had budgeted for a new dump truck in the amount of \$55,000.00. Due to
21 the fact the Village is part of a Cooperative Agreement; the Village could purchase the
22 truck for \$51,790.00. This went out for Bid and Currie Motors had won the Bid. The
23 Memo in the Board Packet describes the new dump truck. The truck that Mr. Alexa is
24 currently using is 10 years old.

25 **Motion by Trustee Gibson, second by Trustee Ormsby to approve the purchase of a**
26 **new Ford F-450, 1-ton dump truck with a snowplow and a salt spreader at a cost not**
27 **to exceed \$51,790.00 from Currie Motors.**

28 **Roll Call: Ayes (5-0) Motion Carried.**

29
30 **Message from the Department of Public Works** – Trustee Oliver stated that for the
31 benefit of the public, Mr. Alexa is asking for the Village residents to be patient with
32 them, because if we do get the snow that they are predicting, the highest priority of the
33 Department of Public Works is to clear a path through the streets so that emergency
34 vehicles can get through. He stated that you may not see your streets plowed in the
35 manner that you ordinarily would. If you live on a cul-de-sac that may not get plowed on
36 the first pass. The highest priority would be to move the snow so that emergency vehicles
37 can get through, and as the day and the time permits, they will clear the rest of the streets.

38
39 Administrator Mekarski stated that with regard to snowplowing operations, the Village
40 may take some of their Department of Public Works trucks, if necessary, on the State
41 Highway and County Highway to insure that the Village has a clear path to St. James
42 Hospital and other critical buildings. Typically, the Village would plow the local roads
43 only, but the first priority in this type of emergency is to deal with opening lanes for
44 emergency vehicles. He stated that we have to recognize that the State and the County
45 could be overwhelmed.

1 Administrator Mekarski stated that under the authorization of the Village President, we
2 have made a number of emergency purchases and commitments today delivering to the
3 Department of Public Works two, additional front-end loaders for opening up drifts and
4 clearing out large openings. There is an additional snowplow being held on reserve and it
5 may be delivered tomorrow morning from Gallagher Asphalt Company. Additional
6 equipment, additional standby contractual labor, and generators have all been purchased
7 for tomorrow. If the storm is declared a National Disaster and a Declaration of
8 Emergency is signed by the Governor, all of the contractual costs that the Village incurs
9 can be reimbursed by FEMA at typically 90 to 95 cents on the dollar.

10
11 President Meyers-Martin stated that we will be putting together a Code Red
12 Announcement to all of the residents regarding if you have a loss of power, if you need to
13 move to a Warming Center, if you need any kind of assistance, if you need to get to the
14 hospital, Code Red will be giving instructions on what the policy will be, and what your
15 options will be in terms of what the Village will be able to provide.

16
17 Chief Chudwin stated that he was informed that the Governor signed a Declaration of
18 Emergency several hours ago in preparation for this storm. He was informed by
19 Commander Frey at the last weather update, that we could receive more snow than what
20 was anticipated. No one will know that for another 12 to 18 hours. He stated that we have
21 the planning process in place. He stated that Administrator Mekarski's leadership over
22 the past year to make sure that the Village has this equipment has been a huge help. They
23 are developing the Code Red Message this evening. Some of the places that they thought
24 could be used as emergency Warming Centers cannot be used because they do not have
25 generator backup. They are checking with the churches, synagogue, and the School
26 District to see what is available. He stated that the Code Red Message should indicate
27 that if the residents have critical medications that they need, they should go during the
28 day tomorrow to get what they need. He stated that the Code Red Messages are held to
29 about a minute at the most. He stated that as conditions change, we will do our best to get
30 that information to the residents.

31
32 Administrator Mekarski stated that compounding the situation is the fact that we have
33 zero degrees predicted for Wednesday evening.

34
35 Trustee Nale inquired how falling limbs from trees would be treated that cross the
36 highways. Chief Chudwin stated that we discussed that with Mr. Alexa today. They will
37 use the heavy equipment that is in place, as well as the heavy equipment that
38 Administrator Mekarski was able to bring in on contingency and push it off the roadway
39 to keep the lanes open. There will not be any attempt to try to cut it at that time.

40
41 Administrator Mekarski asked Chief Chudwin to mention to the Board and the audience
42 the value of text messaging and how that might be your last lifeline.

43
44 Chief Chudwin stated that one of the things we discovered is that our cell phones are
45 precarious at best. Even though you can't call out on your cell phone, the last remaining
46 part of the cell phone system that works is the Short Message System or text. He stated

1 that it has worked well in the past. It is dependent on the condition of the cell towers and
2 the wind velocity.

3
4 President Meyers-Martin stated that we hope that everyone in the audience is signed onto
5 Code Red.

6
7 Chief Chudwin stated that we hope that this is not as significant a storm as the one in
8 1967 or 1979. The precautions were a good planning exercise. He urged everyone not to
9 take this lightly. He stated that one thing we urge you to do is do not travel. If there is a
10 medical emergency, call the police department. They will do everything in their power to
11 get to you. He stated that being stuck out on the road in sub zero weather, with your car
12 not working and high snow around you is a deadly combination. He stated that it does not
13 have to be that far from your home for you not to be able to get back home. He stated
14 please stay indoors.

15
16 **HUMAN RESOURCES:**

17
18 Trustee Nale stated that she did not have a formal report this evening. She congratulates
19 all of the people that have worked very seriously and long on this upcoming storm and
20 the preparations thereof. She believes that the public would appreciate the knowledge.

21
22 **PUBLIC SAFETY:**

23
24 **Professional Services Agreement with Spectrum Computer Services** – President
25 Meyers-Martin turned the matter over to Chief Chudwin. Chief Chudwin stated that over
26 the past two years the Village has entered into an Agreement with Richton Park, Park
27 Forest and Matteson under the SouthCom umbrella. The previous Computer-aided
28 Dispatch Service was failing, and the company that was supplying that service was not
29 going to be able to continue at the level we desire. Administrator Mekarski discovered a
30 German Company called “Frequentis.” A Grant was obtained through Congressman
31 Jackson’s Office for SouthCom to be the flagship for this country of this operation. The
32 company is installing the final phase before we go operational on February 28th. He stated
33 that they had to purchase ten additional desktop computers because all of the computers
34 they had did not have sufficient power to run this extensive program. The Board
35 approved the expenditure out of the Customs Asset Forfeiture Fund for the purchase of
36 the computers.

37
38 Chief Chudwin stated that they were informed that on January 24th Frequentis was
39 traveling from their main facility in Virginia to come to Illinois to install all of the new
40 software in the new computers. The computers have to be preset to accept the software.
41 He stated that this was coming a little quicker than what they had anticipated. They had
42 the computers and hardware stored. They did not have the setup process initiated. When
43 they were informed this would occur on January 24th, they didn’t have time to put it
44 through the ordinary and customary timeframe to bring it to the Public Safety Trustee and
45 through Finance with Trustee Pennington, and then to the Board as a whole to seek
46 approval for a contract to do this. Stan Latting has the contract for doing the IT work for

1 the Village. Since he has setup all of the systems already, it made sense to seek him out
2 and ask him if he would be available to do this. Mr. Latting studied the project and
3 submitted a contract proposal not to exceed \$4,000.00 to do the setup on the computers
4 and to do the migration of the software, and to see them in operation and debug the
5 system as we went along. He stated that it could easily be 40 plus hours of work. Mr.
6 Latting anticipated that it would be less but there was no way to know that. Chief
7 Chudwin then spoke with President Meyers-Martin and Trustee Pennington and they
8 reviewed the contract. He requested if Mr. Latting could come in on January 22nd and
9 setup the computers to make them accessible on January 24th. The Village President and
10 Trustee Pennington approved this and realized this was a critical issue that had to be met.
11 He stated that if we didn't do this, Frequentis would be going back to Virginia. He stated
12 that the system has to go online. Chief Chudwin apologized to the Board for doing this in
13 reverse. He stated that Mr. Latting did come in and setup the computers and Frequentis
14 came and got them online. Mr. Latting will stay with this program and make sure that
15 everything is debugged. He believes that they were treated fairly in terms of cost and that
16 the work is progressing properly.

17 **Motion by Trustee Pennington, second by Trustee Nale to authorize the Village**
18 **President to enter into a Professional Services Agreement with Spectrum Computer**
19 **Services to facilitate the installation and setup of computers necessary for the data**
20 **and communication link for SouthCom Frequentis System, not to exceed \$4,000.00;**
21 **with said funds coming from the Village's Customs Asset Forfeiture Funds.**
22

23 Trustee Pennington stated that this is a tremendous cost that we are getting this service at.
24 He suspects that the services for this project would probably triple what the Village is
25 getting it at. He stated that this is quite a savings to the Village and we are getting top
26 gear communication systems. He is in full favor of this.

27 **Roll Call: Ayes (5-0) Motion Carried.**
28

29 **REPORT OF VILLAGE ADMINISTRATOR:**
30

31 **Ordinance #2011-01** – Administrator Mekarski stated that Ordinance #2011-01 is an
32 Ordinance establishing the Village of Olympia Fields Special Service Area No. 2 The
33 Traditions Subdivision on First and Second Reading. The Board has passed previous
34 actions setting this Ordinance before the Board this evening. The Ordinance establishes a
35 Special Taxing District, or a Special Service Area, which is supported by all of the
36 residents in The Traditions. It is designed to amortize the final lift of asphalt paving that
37 needs to be done to complete The Traditions Subdivision. The original developer
38 defaulted on his obligations. The Village is pursuing three strategies. The first strategy is
39 the Special Service Area (SSA), which this action would enact today by Ordinance. The
40 second strategy is legally going after the insurance company for the Surety Bond that was
41 placed by the original developer. The third strategy is a Grant through the State of Illinois
42 under the IKE Program for \$350,000.00, which is the whole cost of this project. He stated
43 that the Village President just signed the fourth stage of approval of a multistage Grant
44 request. The Village has met the application criteria, the survey criteria, as well as
45 additional forms regarding the Village's population. Administrator Mekarski stated that
46 today the Village certified its part in minority and women owned enterprises, and our

1 commitment to look for minority contractors to do the work. There is a strong possibility
2 that the Board could learn that the Village could receive this Grant within the next 30
3 days. There are no guarantees. If the Grant is received, the Village would cancel the
4 Special Service Area and there would not be a special tax placed on the residents in The
5 Traditions. If the Village does not receive notice about the Grant within the next 30 days,
6 it is going to go forward with the Special Service Area. They have spoken with Kevin
7 McCanna the Village's Financial Advisor, to put in a special call on the Bonds so that the
8 Village can pay them all upfront with a minimal amount of interest incurred. He stated
9 that probably in March there will be an Ordinance calling for the sale of the Bonds. They
10 were going to present that this evening, but Mr. McCanna has advised the Village that the
11 financial market is not good in the month of February. He advised the Village to wait
12 until March or April when the Village can get a lower interest rate.

13 **Motion by Trustee Oliver, second by Trustee Pennington to waive First Reading**
14 **and adopt in Second Reading Ordinance #2011-01- An Ordinance establishing the**
15 **Village of Olympia Fields Special Service Area No. 2 – Traditions Subdivision.**

16 **Roll Call: Ayes (5-0) Motion Carried.**

17
18 **Ordinance #2010-16** - Administrator Mekarski stated that Ordinance #2010-16 is an
19 Ordinance amending Chapter 21, Article 11, "Water Systems," Sections 21-21 and
20 Sections 21-26, of the Olympia Fields Village Code. He stated that this is on Second
21 Reading. He stated that this was introduced to the Board a number of meetings ago. This
22 is a revision to the Village's Water Rate Ordinance. It establishes a differential water rate
23 for Commercial and Institutional users. The rationale for making this change is to allow
24 the Village to capture new revenue without impacting the residential consumer and by
25 doing so the Village can finance its portion of the Olympia Fields Country Club/Village
26 of Olympia Fields Cross Connection Water Project.

27
28 Administrator Mekarski stated that to explain for the benefit of the public, the Village
29 needs to have a large size water line connect the east side of our facility and the west side
30 of our facility. During drought conditions, the Village loses water pressure on the eastern
31 side. The water towers are irregularly filled because of the water pressure being pumped
32 to the east side. There is a pipe on Lincoln Highway and one on Vollmer Road delivering
33 water. If anyone of those was ruptured or interrupted in service, the Village could have a
34 threat to fire flows in water pressure on the east side of the Village. The Village had to
35 pursue a \$2,100,000.00 cross connection of the Village's water main. The Village has
36 been in negotiations with the Country Club to enter into a Partnership Agreement. The
37 Country Club has tentatively agreed to pick up 50% of that cost, as the water line would
38 greatly benefit their operations, providing them with potable water, and reliable water.
39 The Village's portion of the cost is about \$1,000,050.00. In order to finance that, this
40 Ordinance would make a Commercial and Institutional adjustment. Initially, it was
41 proposed that the Commercial and Institutional rate would be 50% more than the
42 residential rate. After reviewing the 2030 Analysis with Don Theobald, the Department
43 Heads, the Finance Committee, and the Village President, the Ordinance can be amended
44 this evening in Second Reading from 1.50 to 1.25, or 25% above the residential rate.

45

1 **Motion by Trustee Pennington, second by Trustee Ormsby to approve in Second**
 2 **Reading Ordinance No. 2010-16- An Ordinance amending Chapter 21, Article 11,**
 3 **“Water System,” Sections 21-21 and 21-26, of the Olympia Fields Village Code, as**
 4 **amended in Section 21-21(b)(2) and (3) setting the new rate for**
 5 **Commercial/Institutional rates at 1.25 times the rate charged to residential**
 6 **customers.**

7 **Roll Call: Ayes (5-0) Motion Carried.**

8
 9 **Ordinance #2011-02** – Administrator Mekarski stated that Ordinance #2011-02 is an
 10 Ordinance authorizing the Issuance of General Obligation Bonds (Alternate Revenue
 11 Source) of the Village of Olympia Fields, Cook County, Illinois, in an aggregate principal
 12 amount not to exceed \$3,750,000.00. This is for First and Second Reading. Administrator
 13 Mekarski stated that this is the Ordinance initiating the Bond Sale for the Public/Private
 14 Partnership with the Country Club. It does not set forth any obligations to the Board at
 15 this point in time. It merely starts a Public Notice that we announce to the public that we
 16 have the intent to construct a \$2,000,000.00 Water Project and that the Village is in
 17 negotiations with a Public/Private Partnership with the Country Club. The Country Club
 18 is paying its fair share. The Village is paying its fair share. There is no impact on the
 19 Village’s taxpayer or residential rate payer.
 20

21 Administrator Mekarski stated that this sets forth the process to create this Ordinance and
 22 opens up a 30-day back door Referendum process. If citizens are opposed to it, they may
 23 initiate a Petition. Following the action of this Ordinance, he will discuss with the Board
 24 the Draft Agreement with the Country Club. He stated that the Country Club will be
 25 ready to execute the Partnership Agreement on February 26th. That will be the time that
 26 this back door Referendum period closes. If the Country Club decides not to go forward
 27 with the Agreement, the Village will not go forward with the second part of this
 28 Ordinance. If the Agreement goes through, then we can go forward with the second stage
 29 of opening the door for a spring Bid release and construction. That is why the timing on
 30 this is so critical.

31 **Motion by Trustee Pennington, second by Trustee Oliver to waive First Reading**
 32 **and adopt in Second Reading Ordinance No. 2011-02 – An Ordinance authorizing**
 33 **the Issuance of General Obligation Bonds (Alternate Revenue Source) of the Village**
 34 **of Olympia Fields, Cook County, Illinois, in an aggregate principal amount not to**
 35 **exceed \$3,750,000.00; and authorize the Village Clerk to certify the Agenda,**
 36 **Meeting Minutes, and signed copy of said Ordinance; and further authorize the**
 37 **Deputy Clerk to publish in the Southtown Star this authorizing Ordinance together**
 38 **with the Notice in the statutory form.**

39 **Roll Call: Ayes (5-0) Motion Carried.**

40
 41 **Authorization for the Village President to execute an Agreement entitled “Public**
 42 **Improvement and Utility Service Agreement [Draft] – Discussion Only –**
 43 Administrator Mekarski stated that in the Board Packet is a copy of the Public/Private
 44 Partnership Agreement in Draft Form. The Agreement lays out the present cost for the
 45 five elements. The Water Main Project is \$2,150,000.00. The tap-on fee which in part
 46 will go towards the generators is \$303,600.00. The Country Club is responsible for

1 paying the tap-on fee. The Country Club is replacing their road that will be disturbed by
2 the water line from the gate to the bridge at a cost of \$68,400.00. The Country Club and
3 the Village is replacing Country Club Drive from Western Avenue to the gate at a cost of
4 \$300,700.00. The Country Club has agreed to pay 50% of a public roadway. They have
5 no legal obligations to do it. The Country Club is financing a road from the bridge to the
6 tennis courts at a cost of \$371,400.00.

7
8 Administrator Mekarski stated that the years of the Debt Service on the water main is 20
9 years. The tap-on fee is financed for 10 years. Country Club Road is financed for 15
10 years which is the lifespan of the road. Country Club Road from Western Avenue to the
11 gate will be financed for 15 years, and from the bridge to the tennis courts is 15 years.
12 The Country Club has decided to take out Country Club Bridge crossing Butterfield
13 Creek. They will finance those themselves outside of the Bond Act. The elements are tax
14 exempt elements of the Bond. This will not impact residential taxpayers. It will not
15 impact residential water users. Due to the fact the Village is partnering with a private
16 entity, it wanted to have a sense of security that in the future if the Country Club should
17 be sold, or cease to operate, or default on its obligations, which is an unlikely scenario,
18 there is a provision in the Agreement that the Country Club's portion of the Debt Service
19 is covered by a Letter of Credit. Administrator Mekarski asked the Board to review the
20 Agreement and if they have any questions to let him know. He would like the Board to
21 adopt the Agreement on February 14th, and the Country Club can adopt it on February
22 26th so that construction can begin in the spring.

23
24 Administrator Mekarski stated that his hat is off to all of the Board Members and the
25 consulting team. The process took about nine months. He stated that Trustee Pennington
26 was instrumental throughout the process as the Chairman of the Finance Committee.

27
28 President Meyers-Martin stated that it is her understanding that a Letter of Credit was
29 approved by the Board of the Country Club. Administrator Mekarski stated that they have
30 not done that yet. Their full Board will not act on it until February 26th. He stated that we
31 will go forward with the Bond Sale the beginning of March.

32
33 **Authorization for the Village President to execute the Notice of Award Number**
34 **SBAHQ-10-1-0289 for the amount of \$100,000.00** – Administrator Mekarski stated that
35 the Village has received \$100,000.00 contractually from the Small Business
36 Administration from our award from Congressman Jackson to take on the second phase
37 of the Campaign to Fight Retail Redlining. The Village received \$122,000.00 from
38 Congressman Jackson for Phase I. Trustee Ormsby and Trustee Gibson worked weeks to
39 select a professional consulting team and they have been monitoring the process as part
40 of the Steering Committee.

41
42
43
44
45

1 **Motion by Trustee Nale, second by Trustee Ormsby to authorize the Village**
2 **President to execute the Notice of Award Number SBAHQ-10-1-0289, the South**
3 **Suburban Coalition Retail Investment Strategy, Phase II (Campaign to Fight Retail**
4 **Redlining), allowing the Village to receive \$100,000.00 on behalf of the Village of**
5 **Matteson, Park Forest, Richton Park and Olympia Fields to finance professional**
6 **service to complete the proposed scope of services filed with SBA.**

7 **Roll Call: Ayes (5-0) Motion Carried.**

8
9 **Comprehensive Phone List** – Administrator Mekarski stated that President Meyers-
10 Martin passed out a Comprehensive Phone List for the upcoming blizzard. The phone list
11 has everyone’s cell number, business number, and home number. If there are any changes
12 to the numbers, the Trustees should call the changes into the office in the morning. He
13 stated that this will insure that we have communication not only with the employees in
14 the field, but the Trustees who might receive concerns from residents.

15
16 **REPORT OF VILLAGE PRESIDENT:**

17
18 **Request to utilize the Olympia Fields Conference Center for Worship Services on**
19 **Sundays by the Inspired Word International Ministries** – President Meyers-Martin
20 stated that the first item on her agenda is a request to utilize the Olympia Fields
21 Conference Center for worship services on Sundays by the Inspired Word International
22 Ministries. She stated that there is a Memo in the Board Packet regarding this matter.
23 President Meyers-Martin stated that she is recommending that we deny this request. She
24 stated that it is an extreme reasoning based on the separation of church and State. She
25 believes that when we contemplate allowing religious services to take place in a public
26 building we are crossing the line. She is recommending that we deny the request.

27 **Motion by Trustee Oliver, second by Trustee Ormsby to authorize the Board of**
28 **Trustees to deny the application for use of the Old Village Conference Room by**
29 **Inspired Word International Ministries, for use for worship services on Sundays.**

30
31 Trustee Pennington inquired as to why they came to the Village. Trustee Gibson stated
32 because we have vacant space that they see as not being used by anybody especially on
33 Sundays. Trustee Pennington inquired if the space they were leasing in Park Forest was a
34 privately owned piece of property or was it public. Trustee Gibson stated that it was her
35 understanding that the facility they are using became too small. They do not know
36 anything about the ownership of the facility.

37 **Roll Call: Ayes (5-0) Motion Carried.**

38
39 **Authorization for the Village President to enter into an Agreement with Theobald**
40 **Associates to provide Professional Financial Services for the Village of Olympia**
41 **Fields** – President Meyers-Martin stated that the next item is for authorization for the
42 Village President to enter into an Agreement with Theobald Associates to provide
43 Professional Financial Services for the Village of Olympia Fields. President Meyers-
44 Martin stated that we met with Don Theobald this evening to clarify this Agreement. She
45 stated that she is satisfied with the elements of the contract.

1 **Motion by Trustee Pennington, second by Trustee Oliver to authorize the Village**
2 **President to enter into a Professional Services Agreement with Theobald Associates**
3 **to provide Professional Financial Services, on an ongoing basis to the Village of**
4 **Olympia Fields, in an amount not to exceed \$22,400.00; with an additional**
5 **allocation not to exceed \$15,000.00 for the completion of the 2030 Plan.**
6

7 President Meyers-Martin stated that she knows that there are questions because the
8 numbers are different than the Memo. Trustee Ormsby stated that she was a little
9 confused. She inquired if this was something that is going into our Budget now.

10
11 President Meyers-Martin stated that we already have a contract in place with Mr.
12 Theobald.

13
14 Administrator Mekarski stated that we are currently under services with Theobald
15 Associates to provide services as Treasurer for \$16,000.00 a year. Mr. Theobald is asking
16 for an increase from \$16,000.00 to \$22,400.00. Administrator Mekarski stated that we
17 have asked Mr. Theobald to handle four things that he currently is not doing. The Village
18 is asking for a higher level of account and financial related services to backup Cynthia
19 Saenz as Director of Finance, including a chart of accounts, which is a very
20 comprehensive program to look at all of our accounts, consolidate them consistent with
21 audit recommendations, and work with Cynthia to close out all those accounts and
22 prepare her accounts for auditing on an annual basis. The Village has asked Mr. Theobald
23 to start attending the meetings for the Police Pension Board and to monitor and give
24 advice to the Police Pension Board. He stated that the former Village President and the
25 Board had discussed that out of all of the funds, the Police Pension Fund was the most
26 vulnerable. We have a large unfunded liability that we need to look at our investment
27 strategy. Mr. Theobald has been asked to attend Trustee Pennington's Budget Committee
28 Meetings and to participate with the Board of Trustees in the Budget Workshop giving
29 financial advice and oversight. He stated that we are adding services, and to begin the
30 services immediately. President Meyers-Martin stated that the \$22,400.00 is for his duties
31 as Treasurer. Administrator Mekarski stated that this was initiated about six months ago
32 by the former Village President. He felt very strongly about making these improvements
33 to give this Board the financial oversight it needed to maintain the kind of stability we
34 have in all of our accounts.

35
36 Trustee Ormsby stated that this is a surprise to her. She didn't know that this was in the
37 works. It is not budgeted. She was not aware of it.

38
39 Trustee Gibson stated that we are adding onto his Treasurer salary which will go from
40 \$16,000.00 to \$22,400.00. President Meyers-Martin stated that is correct but it will
41 include the additional services and duties that he will be providing. The allocation of the
42 \$15,000.00 for the 2030 Plan was a request of former President Jones. He thought that
43 was something that would be of benefit and value to the Trustees as we went forward
44 with the budgeting process. The Village had a contract with him for \$16,000.00 for his
45 Treasurer duties. Trustee Gibson inquired as to what kind of contract we have with him
46 for the 2030 Plan. Administrator Mekarski stated that we do not have a contract with him

1 for that. Trustee Gibson inquired as to how the Village has been paying him for that.
2 Administrator Mekarski stated that the main element Mr. Theobald has done on the 2030
3 Plan is the water component. The water component the Village has been able to budget as
4 a soft cost against the overall Bond Sale for the Public/Private Partnership. He stated that
5 the costs for the engineering, the attorney's fees, and the fees for the bond counsel, and
6 for Don Theobald for the 2030 Plan has been folded into the Public/Private Partnership
7 Cross Connection Study. He stated that what has to be completed are the 2030 Sanitary
8 Sewer element, and the 2030 on the General Fund.

9
10 Administrator Mekarski is asking the Board to consider this because it is so critical,
11 especially this year to allow that 2030 Analysis to be done concurrent with the Budget.
12 When the Board makes a Budget decision, he wants the Board to understand the impact
13 of the changes in state shared revenues, the new legislation on State Income Tax, the
14 impact on the 911 revenues coming into the Village, the question of whether you can
15 maintain your normal cost of living to the employees, and the question of whether we
16 should have the new Health Insurance Program looked at on 2012 or 2013. He stated that
17 the main reason the Village has a AAA Bond Rating and has sustained it through the
18 recession in 2008, 2009, and 2010, and hopefully 2011, is because of the power of the
19 2030 Analysis. He stated that we just figured out with Mr. Theobald's help in the 2030
20 Analysis how to accomplish a \$2,000,000.00 Water Project at zero cost to the residents of
21 the Village, and at a zero cost to the Village's residential rate payers. He discussed at
22 length with the Village President and Trustee Pennington the importance of looking at a
23 detailed Sewer Analysis. He stated that we are approaching a crisis situation in the
24 Village's Sanitary Sewer System in Graymoor because of the pump reduction that was
25 forced on the Village with the new pump, and we are still far away from removing the
26 rainwater. The Village is operating with the old pump and the new pump. He stated that if
27 the Metropolitan Water Reclamation District pulls the plug on that, there could be raw
28 sewage in the homes of Graymoor. There are 30 homes with lateral problems in
29 Graymoor. Seven homes have to be taken to court for enforcement. The Village may
30 need money that it would only find with the revenue studies on the 2030 Plan. He stated
31 that between now and the spring; the Metropolitan Water Reclamation District could pull
32 the plug. He is asking the Board to trust him as the Administrator that this is needed and
33 it is critical.

34
35 Trustee Pennington stated that these are services that we have never had coming from our
36 Treasurer. He stated that President Meyers-Martin and Administrator Mekarski are right
37 that the 2030 Analysis is something that we need. He stated that we need it updated, and
38 we need it to be consistent with our plans and our initiatives that we want to see go
39 forward in this Village. He stated that we have never had this type of service before
40 especially at this time of the year right at Budget. He stated that we have always had to
41 guesstimate and then hope and pray that the realized revenue is consistent with what we
42 have projected. He does see Trustee Ormsby's point. We do have a contract with Don
43 Theobald Associates currently. It would make perfect sense if he would honor that
44 contract up to April 30th and then we just budget this into 2011/2012. He stated that we
45 are facing initiatives that we have not faced before that calls for us to take another look at
46 doing that.

1 Trustee Ormsby stated the mystery to her was why we couldn't wait until the Budget
2 time. She appreciates that Trustee Pennington heard what she said. She understands what
3 Trustee Pennington is saying. She stated that it was a lot to absorb and a bit of a shock
4 but she understands. She stated that Trustee Pennington's explanation was helpful.

5
6 Trustee Oliver stated that he is accustomed to the Board reciting the Mantra "If it's not in
7 the Budget we can't approve it." He stated that the Board has been doing that for years.
8 However, for this occasion, the Board would defer to Trustee Pennington, Administrator
9 Mekarski, and what the Village President is saying.

10
11 Trustee Pennington stated that he could go on record to say that if we were not faced with
12 these issues, we wouldn't have this discussion. We would follow the Mantra. Given the
13 fact that we are faced with critical issues, and he cannot overemphasize that, we must
14 take action now notwithstanding the fact it may not be feasible in the minds of some of
15 the Board Members.

16
17 President Meyers-Martin stated that she asked Don Theobald to provide the 2030 data
18 that we are asking for prior to the Budget Process because she thought considering all of
19 the things that we have going on, things that are coming down the pike, that it was
20 important to have that data before the Board goes into the Budget Process. She thought
21 that it would give the Board a better guideline in terms of the Board's understanding of
22 what we need to do as far as the Budget goes, considering the projects that are on tap that
23 are at emergency stage, including the sewer.

24
25 Trustee Gibson stated that she believes where her concern and where Trustee Ormsby's
26 concern is, if this has been going on for the last three or four months, it seems reasonable
27 that somewhere along the way the other Board Members should have been informed that
28 this is being discussed and considered, rather than coming to the time for the vote and
29 then trying to explain what is very critical. She can imagine that it is critical at this point.
30 She stated that having some knowledge of this would have been better for some of us.

31 Trustee Pennington stated that he thought that was a very fair statement and he agrees.

32
33 President Meyers-Martin stated that she believes that former President Jones felt in his
34 discussions with Mr. Theobald that it was important to do an update of the 2030 Study.
35 She stated that Administrator Mekarski could probably speak as to why that wasn't
36 before the Board in terms of his desire to have that updated and to update this contract.

37
38 Administrator Mekarski stated that he believes that former President Jones did bring up
39 to the Board multiple times our involvement with Don Theobald and the development of
40 the 2030 for the Water Analysis. It was the driving tool for this Public/Private
41 Partnership. He stated that it wasn't until the last weeks in November that they sat down
42 with Mr. Theobald to try to come to a final conclusion of what the expanded role for
43 Treasurer would be, the 2030 Analysis, and the additional role of reviewing the Police
44 Pension Board, and the additional roles of the Budget were fully crafted. The Board then
45 went into a transition and now we are in the second meeting of the year. He stated that
46 there was a debate on whether we should do this pre-Budget which was the wish of

1 former President Jones, which we did not do, or do it concurrent with the Budget, which
2 is what we are asking you to do tonight or to do it, post Budget. He stated that Mr.
3 Theobald would probably state that he would prefer to do it post Budget. Administrator
4 Mekarski strongly recommended to the Village President that we do it concurrent with
5 the Budget based on the new information they received this week with Robinson
6 Engineering and Joe Alexa on the severity of the Graymoor situation. He stated that we
7 have to take the old Lift Station offline. If the Metropolitan Water Reclamation District
8 orders the Village to take it offline in March or April, and the Village doesn't remove the
9 rainwater, there will be 144 homes with raw sewage in them. He has to find a mechanism
10 to finance additional work which may mean lining laterals, grouting the laterals at the
11 main line. They are looking at televising the 30 to 40 lots that are private violations of the
12 Sewer System. The Village has ordered the Village Attorney to conduct court
13 enforcement of seven homes. It is critical. That played in his mind to strongly
14 recommend to Trustee Pennington, the Trustee Liaison to the Finance Committee, and
15 the Village President that it is critical to do it right now. He stated whether we start that
16 now or in the beginning of the next Fiscal Year it won't change the price. \$15,000.00 is
17 still \$15,000.00. Trustee Pennington stated we are still going to have to pay it.

18
19 Trustee Nale stated that she was surprised by this too. She had no idea that any of this
20 was going on. She stated that we need to have some direction from a person that is
21 capable of giving us that type of advice and direction.

22 **Roll Call: Ayes (5-0) Motion Carried.**

23
24 **UNFINISHED BUSINESS:**

25
26 **Request to utilize the Olympia Fields Conference Center for Meetings of the Annual**
27 **Diversity Dinners Committee** – President Meyers-Martin stated that there is a Memo in
28 the Board Packet regarding the times and dates of the meetings of the Diversity Dinners
29 Committee. She stated that her concern was if there was any conflict with any other
30 associations that meet there. She is assuming that there is no conflict. Administrator
31 Mekarski stated that he is assuming that his staff checked that, but it can easily be
32 corrected if there is a conflict.

33 **Motion by Trustee Oliver, second by Trustee Ormsby to authorize the Board of**
34 **Trustees to approve the use of the Old Village Hall Conference Room with no fee,**
35 **for the annual Diversity Dinners Meeting Committee for the following days:**
36 **February 2nd, 2011 at 3:00 P.M.; March 3rd, 2011 at 12:00 P.M.; March 23rd, 2011 at**
37 **3:00 P.M.; April 6th, 2011 at 3:00 P.M.; and April 14th, 2011 at 6:00 P.M.**

38
39 Trustee Nale stated that if we begin doing these activities without a fee being established
40 to provide a resource for the usages of those rooms, this can go on, and on, and on. She
41 stated that we could have various organizations coming in and asking for the same thing
42 and they pay nothing. She stated that this organization and the one that is up next on the
43 Agenda for the use of the Conference Room are not Village founded. They are founded
44 by other sources. She asked if this was going to be nongratiuitous that anybody that uses
45 the room doesn't have to pay a fee for it. She stated that the Village has the expense of

1 the heating, cooling, cleaning up and setting up. She thinks there should be some
2 stipulation where the users have to pay a fee.

3
4 President Meyers-Martin inquired of Trustee Gibson if she has stipulations of who can
5 receive these services for free, and what the formula is for the fee, since she has worked
6 with the scheduling of the Conference Center.

7
8 Trustee Gibson stated that we do have a fee formula for outside organizations. The
9 general rule is that the Homeowners Associations, and any other clubs and organizations
10 related to the Village like the Enhancement Organization can use the building free of
11 charge. That is why they setup the office with funds from former President Jones' Golf
12 Outing in order to facilitate computers and copiers which are all leased, and it comes
13 from that fund. It is her understanding from Cynthia Saenz that former President Jones
14 left a sum of money in the fund for this year. They are waiting for President Meyers-
15 Martin to get her Golf Outing together and to find out whether or not she will decide to
16 use that fund for the same purpose. There are some outside organizations and activities
17 that take place there and they pay. She stated that this is a variance because Diversity
18 Dinners covers all of the communities. It would be up to the Board to decide if that is a
19 worthwhile project for the Village not to charge a fee. Trustee Gibson stated that she has
20 a problem with allowing the Park District to do their business there without charging,
21 because the Village never gets anything from the Park District without paying. She does
22 not have a problem with the Diversity Dinners Committee. They only want the
23 Conference Center for a short span of time. She stated that we do have set rules for what
24 the fee is and who can use it at no charge.

25
26 Trustee Nale believes that you have to define what worthwhile projects are. She stated
27 that most of the projects that she has been presented with are worthwhile; it is just that we
28 are not getting anything to cover some of the costs that present themselves with the use of
29 that building.

30
31 President Meyers-Martin stated that it is totally discretionary if you think it is a
32 worthwhile cause or not for each individual Board Member. She stated that this is for a
33 limited time. It is not ongoing throughout the year. There are a set number of meetings.
34 She stated that there was money put aside to fund that building for Homeowners
35 Associations in particular, and associations. She stated that it is discretionary as to what
36 other agencies or organizations the Board would want to come under that umbrella.

37
38 Trustee Pennington inquired if this was the first time that Mrs. Sokol has requested to use
39 the Old Village Hall. Trustee Gibson stated that Mrs. Sokol has not asked for space to
40 meet before.

41
42 Trustee Nale stated that the Village contributes to the Diversity Dinners and yet we are
43 giving them the usage of the Conference Center. Trustee Nale stated that she doesn't
44 understand that. Trustee Gibson stated that the Diversity Dinners is an activity that goes
45 on throughout all of the communities. She stated that a lot of Olympia Fields residents
46 participate in the Diversity Dinners each year by either sponsoring a dinner at their house,

1 or being a participant. She stated that in the past they may have been having their
2 meetings at other sites in other Villages. She stated that we have to do this on a case by
3 case basis.

4 **Roll Call: Ayes (4) Trustee Nale voted No. Motion Carried.**

5
6 **NEW BUSINESS:**

7
8 **Request to utilize the Olympia Fields Conference Center for Meetings of the MOF**
9 **Baseball Organization** – President Meyers-Martin stated that we have a request to
10 utilize the Olympia Fields Conference Center for meetings of the MOF Baseball
11 Organization.

12
13 Trustee Oliver stated that in light of the fact of the previous discussion, he would like to
14 rescind his request. He stated that the MOF Baseball League will just rent out from time
15 to time when we need the space.

16
17 **Liaison to the Park District** – Trustee Oliver stated that President Meyers-Martin was
18 the Liaison at the Park District for the Annual Fall Festival. He is rendering his services
19 to be the Liaison to the Park District if the Village President feels that is something that
20 should still be done.

21
22 President Meyers-Martin stated that the original reason for a Liaison being established to
23 the Park District for the Fall Family Festival was because the Village was donating to that
24 event, and the Village had no idea what the funds were being used for, and how the Park
25 District was reaching out to the community. She stated that the Village knew nothing
26 about the event. She stated that the first year she was the Liaison the event went well.
27 Then there was a change in Administration with the Park District. She believes that they
28 did not have the event for one year. The following year the Park District changed the
29 name of the event and the date and it became something else. President Meyers-Martin
30 stated that if Trustee Oliver would like to continue to work with the Park District she is
31 all for that.

32
33 President Meyers-Martin wanted to make sure that Trustee Oliver was positive that he
34 wanted to rescind his request for the MOF Baseball Organization to use the Conference
35 Center. Trustee Oliver stated that he rescinded his request. He stated that we will consider
36 this at another time.

37
38 **Thank you to the Village** – Trustee Nale stated that she wanted to thank all of the
39 Village employees and the Trustees for their service to her and to her family upon her
40 husband's death. She stated that she and Bob met when they were 16, and they were
41 married when they were 20. She stated that we have a fantastic family that has been our
42 greatest support through this whole process. She stated that you have no idea what it feels
43 like to be at the receiving end of so many friends, and so many good wishes, so many
44 neighbors, so many employees in the Village, and she just wanted to tell everyone how
45 grateful she is.

1 President Meyers-Martin stated that everyone loved Bob and they all wanted to respect
2 him and honor his life, and his citizenry in the Village of Olympia Fields. Trustee Nale
3 thanked President Meyers-Martin.
4

5 Trustee Ormsby stated that we are so happy to have Trustee Nale with us tonight. She
6 stated that Trustee Nale is very brave to be here and strong. Trustee Nale thanked Trustee
7 Ormsby. Trustee Nale stated that she has a strong family behind her.
8

9 **RESIGNATIONS AND APPOINTMENTS:**

10
11 **Nomination by Village President Meyers-Martin for Trustee Appointment to fill the**
12 **vacant Trustee Seat (formerly held by Debbie Meyers-Martin) with a term ending**
13 **April 30th, 2013; and a Motion to confirm the President’s appointment by the Board**
14 **of Trustees –** President Meyers-Martin stated that she has before the Board this evening
15 a nomination for a new Trustee to take her place on the Village Board.

16 **Motion by Trustee Pennington, second by Trustee Ormsby to affirm the Village**
17 **President’s appointment of Robert C. Waite to fill the vacant Trustee Seat (formerly**
18 **held by Debbie Meyers-Martin) with a term ending April 30th, 2013.**

19 **Roll Call:** **Ayes (5-0)** **Motion Carried.**
20

21 President Meyers-Martin congratulated Trustee Robert Waite. (There was a round of
22 applause). She stated that Trustee Waite will be sworn-in at the Board Meeting on
23 February 14th. Prior to that time, Trustee Waite will have an opportunity for an
24 orientation on the role and the guidelines for the Village Board. President Meyers-Martin
25 welcomed Trustee Waite to the Village Board. She stated that she is very happy that he
26 has been affirmed as the new Village Trustee. She stated that Judge Jones will be
27 swearing-in Trustee Waite.
28

29 **Board of Trustees Committee Reassignments –** President Meyers-Martin stated that
30 she does have some committee changes. She stated that the Trustees who have been
31 reassigned to different committees were made aware of the changes.
32

33 **President Meyers-Martin stated as Village President, I would like to assign the**
34 **responsibilities of the Public Safety Committee to Trustee Carolyn Gibson. Trustee**
35 **Gibson will remain on the Sign Committee. She will take over the duties as Public**
36 **Safety Liaison.**
37

38 **President Meyers-Martin stated as Village President, I would like to assign the**
39 **responsibilities of the Planning and Zoning Commission to Trustee Kelvin Oliver.**
40

41 **President Meyers-Martin stated as Village President, I would like to assign the**
42 **responsibilities of the Public Works to our new Trustee Robert Waite who will be**
43 **sworn-in on February 14th.**
44

45 **All other Committee Assignment formerly held other than what is amended will**
46 **remain the same.**

1 **EXECUTIVE SESSION:**

2
3 **Personnel Reclassification and Compensation – Exceptions to the IL Open Meetings
4 Act Section 5ILCS120/2(c)(1); With a Need to Reconvene –**

5 **Motion by Trustee Nale, second by Trustee Ormsby to move into Executive Session
6 at 9:04 P.M.**

7 **Voice Vote: All Ayes Motion Carried.**

8
9 **Motion by Trustee Gibson, second by Trustee Oliver to return to Open Session at
10 9:45 P.M.**

11 **Voice Vote: All Ayes Motion Carried.**

12
13 **Reassignment of Records Clerk to Records Supervisor –
14 Motion by Trustee Gibson, second by Trustee Oliver to the reclassification job
15 position of Miss Joyce Rambo who holds the current title and classification of the
16 position of Police Clerk, to the position of Police Records Supervisor.**

17
18 Trustee Oliver inquired if that requires Board approval or if it is something that the Chief
19 can do on his own. Administrator Mekarski stated that anytime there is reclassification of
20 a position it requires Board approval. Typically, they do compensation also.

21 **Roll Call: Ayes (4) Trustee Pennington voted No. Motion Carried.**

22
23 **Motion by Trustee Gibson, second by Trustee Nale to provide Miss Rambo a salary
24 adjustment of \$2,000.00 for the period February 1st through April 30th, 2011,
25 representing a salary change of \$48,896.00 to \$50,896.00 annually, and further
26 authorize the continued discussion of the compensation for this new classification in
27 the 2011/2012 Budget Process to determine the appropriate salary adjustment for
28 the upcoming Fiscal Year.**

29
30 Trustee Nale stated that she would feel more comfortable if Miss Rambo did not receive
31 a “Cost of Living” amount in the new Budget. President Meyers-Martin stated that the
32 Motion doesn’t specifically ask for that. It just asks for continued discussion of what
33 compensation should be approved.

34 **Roll Call: Ayes (2) Trustees Ormsby, Oliver and Pennington voted No.**

35 **The Motion does not carry.**

36
37 **Further Discussion on the Weather** – Chief Chudwin stated that we need to pay
38 attention as far as what is going on weather wise for the next 48 hours. He wants them all
39 to stay in close touch. There will be an update the first thing in the morning.

40
41 President Meyers-Martin inquired of Chief Chudwin if he knew what time the Code Red
42 Notice will go out. Chief Chudwin stated that he was waiting until the end of the evening
43 to see what additional information they were able to put together. They don’t have the
44 ability to put out the information for Warming Centers right now. They don’t have
45 anything finite in the Village. If they identify a site they have to staff it. Right now they
46 don’t have the personnel to do anything other than their basic emergency response

1 activities. If they take control over a church location, or a school location for a Warming
2 Center, the Village is responsible for what happens there. He stated that is a huge
3 responsibility. Dr. Leak told Chief Chudwin that Rich South is a location because it has
4 fully generated heat. Rich Central doesn't have any generators. Trustee Nale inquired as
5 to the hospital. Chief Chudwin stated that the hospital is trying to deal with their issues
6 with staffing and would not be feasible as a Warming Center.

7
8 Trustee Ormsby inquired if the Village has enough salt. The Chief stated that the
9 Department of Public Works is pretty solid in what they are doing. The Department of
10 Public Works is sleeping over at the site.

11
12 Chief Chudwin stated that tomorrow night the department has hotel rooms at the
13 Hampton Inn that they were able to get at a 50% reduction in price. The department
14 helped the Hampton Inn out not too long ago, and the Hampton Inn was very kind to give
15 them the reduction in the price. They have six rooms there. He stated that the day shift for
16 the following day will stay Tuesday night at the Hampton Inn; otherwise, we believe that
17 we won't get them into work. Depending how bad the storm is, they will move into 12
18 hour shifts. They can use funds from the Customs Asset Forfeiture Fund to help with any
19 overtime costs associated with the storm. There will be no impact on the General Fund.
20 They are getting a couple of snowmobiles. With a snowmobile they can get anywhere in
21 the Village. That is their contingency for extraordinary medical emergencies. They have
22 someone on tap with their big wreckers so they can pull the department's equipment out
23 or an ambulance out if they get stuck in drifts.

24
25 Administrator Mekarski stated that they were able to secure a front-end loader at the
26 Department of Public Works building and there is another one with a driver on standby
27 from Crete.

28
29 Chief Chudwin stated that the grocery store is on an 18 hour restock position.
30 Administrator Mekarski stated that he is trying to get John Bizios to stay overnight and
31 not drive back to Naperville so that he can open up the grocery store in the middle of the
32 night. Chief Chudwin stated that we have Sharing Agreements with GFS and Jewel. As
33 of tomorrow afternoon, the Board Room will be the Emergency Operation Center. He
34 stated that we will make a decision whether or not to split the town in half and establish a
35 substation at Jewel if they need to, so that there is a presence that is self-contained on the
36 east side. The condition of Vollmer Road will determine if they can make the crossing on
37 the north. He stated that Vollmer can get really bad. It is tough for the County at times to
38 get down here. The biggest concern is the roadways leading into the hospital. The State
39 has Governors and Crawford. The County has Vollmer. He stated that if we have to
40 prioritize things, our first priority has to be the hospital. He stated that we can't get
41 anybody to a Trauma Center right now.

42
43 Administrator Mekarski stated that the National Weather Service is advising
44 Municipalities to prepare for long-term power outages because they are expecting 50 mile
45 an hour gusts. The low temperature on Wednesday will be zero. One thing that they

1 discussed with the Department Head Team is the concern for the elderly that are living
2 alone.

3

4 Trustee Gibson inquired if The Park has generators. Chief Chudwin stated that it broke in
5 the last storm but it is fixed now. He stated that they can virtually deal with anything
6 that comes at them if they have the mobility to move people and to move things.

7

8 **ADJOURNMENT:**

9

10 **Motion by Trustee Ormsby, second by Trustee Pennington to adjourn at 10:06 P.M.**

11 **Voice Vote: All Ayes Motion Carried.**

12

13 **Respectfully submitted by Faith Stine.**

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