

1                                   **MINUTES OF THE VILLAGE OF OLYMPIA FIELDS**  
2                                   **REGULAR MEETING OF THE BOARD OF TRUSTEES**  
3                                   **Held on March 11, 2013**

4  
5 The Regular Meeting of the Board of Trustees was held on Monday, March 11, 2013, at  
6 the Linzey D. Jones Municipal Building and was called to order by Village President  
7 Debra Meyers-Martin at 7:00 P.M. The assembly recited the Pledge of Allegiance.  
8 Administrator Mekarski/Village Clerk called the roll.

9  
10 Present: Trustees – Ormsby, Oliver, Pennington, Nale and Waite  
11                                   Village President Debra Meyers-Martin  
12                                   Village Administrator/Village Clerk, David Mekarski

13  
14 Absent: Trustee Gibson.

15  
16 **MINUTES:**

17  
18 **Motion by Trustee Oliver, second by Trustee Nale to suspend with the reading of**  
19 **the Minutes of February 25<sup>th</sup>, 2013.**

20 **Voice Vote:                   All Ayes.                                   Motion Carried.**

21  
22 **Motion by Trustee Pennington, second by Trustee Nale to approve the Minutes of**  
23 **February 25<sup>th</sup>, 2013, as amended.**

24 **Voice Vote:                   All Ayes.                                   Motion Carried.**

25  
26 **BILLS FOR APPROVAL:**

27  
28 Village President Meyers-Martin stated that she has Bills for Approval in the amount of  
29 \$163,990.92. She stated that there is a Cover Memo in the Board Packet designating the  
30 more significant payouts.

31 **Motion by Trustee Pennington, second by Trustee Ormsby to approve the payment**  
32 **of Bills for March 11<sup>th</sup>, 2013, in the total amount of \$163,990.92.**

33 **Roll Call:                   Ayes (5-0)                                   Motion Carried.**

34  
35 **COMMUNICATIONS AND PETITIONS:**

36  
37 Village President Meyers-Martin opened up Communications and Petitions at 7:10 P.M.

38  
39 **Comments by Mrs. Burleson -** Mrs. Helen Burleson stated that she resides at 56  
40 Graymoor Lane. Mrs. Burleson inquired of the Board what happened to the police  
41 information program. She stated that when there was a crime committed in the Village,  
42 the Police Department robo called and notified the homeowners that a crime had taken  
43 place. Mrs. Burleson stated that she understands that there were three burglaries or home  
44 invasions, or crimes committed in Graymoor on December 4<sup>th</sup>, December 14<sup>th</sup>, and  
45 December 21<sup>st</sup>. She doesn't know whether or not other people in Graymoor knew about it  
46 but she didn't. She believes that when a crime occurs it is very important that everybody

1 be aware of it so that we can take the necessary precautions to protect ourselves. She sent  
2 a copy of what Flossmoor sends out. They send out over their shield detailed information  
3 about any crime that takes place or attempted crime. They give a detailed description of  
4 the person, and what the person was wearing, and the time of day and what occurred.  
5 Mrs. Burleson thought that the Village had that program. She stated that it seems to have  
6 disappeared and it needs to be reinstated because it is very important.

7  
8 Trustee Waite stated that during that time Chief Krull wasn't here. There was a transition  
9 period. Trustee Waite stated that he has gotten a lot of robo calls from the Village.

10  
11 Village President Meyers-Martin stated that she believes that the program Mrs. Burleson  
12 is referring to is the "Code Red." She stated that if there was an incident, or a rash of  
13 incidents, or burglaries, the Village would send out an alert through the Village's Code  
14 Red, or Reverse 911. Those dates that Mrs. Burleson provided to the Board in the month  
15 of December, the Village was in transition. The Village's Acting Police Chief, Randy  
16 Kickert, was leaving. She believes at that point he had left officially. She stated that our  
17 Deputy Chief, Carl Frey, was acting in that position until Chief Krull arrived. Village  
18 President Meyers-Martin stated that Chief Krull is here this evening, and he can address  
19 how we will address that going forward.

20  
21 Chief Krull stated that we have the Code Red Program. They will use that when they  
22 have the opportunity to do so. They have to be careful because they don't want to  
23 broadcast too much information. They want to broadcast the correct, verified information.

24  
25 Chief Krull is in the process of looking at other systems to get the information out to the  
26 community. There is a program called "NIXLE." It is a relatively low cost, or no cost  
27 program. There is a program that they use at U. of I. at Champaign-Urbana for all of the  
28 parents. It is a GIS Program that actually maps the crime incidents. You can check that at  
29 your leisure. He is very interested in that program. The only problem with it is it does  
30 cost some money. Chief Krull stated that we do have a GIS Program here. He is just  
31 starting to understand how that one works.

32  
33 Mrs. Burleson stated that Chief Krull used a word that was very conditional, like it  
34 wouldn't occur every time.

35  
36 Chief Krull stated that they will certainly do their best to get all of the information out  
37 that they can. They have to be careful that all of the information is verified. The last thing  
38 that they want to do is to create undue panic. He stated that something as serious as a  
39 residential burglary or something such as that then yes, that information will go out.

40  
41 Mrs. Burleson stated that it works very well. She believes that there was a white van and  
42 the residents were all made aware of it. It just so happened that a neighbor came home  
43 and played his voicemail and heard the description. He looked out his door and saw the  
44 white van and the police were able to apprehend these people. She stated that it is very  
45 important. Mrs. Burleson stated that Flossmoor sends out emails. She thought that might  
46 be cheaper than the robo calls.

1 Chief Krull stated that we have to find a program that will reach most of the people. He  
2 stated that not everybody has email. Some people don't have landlines on their phones.  
3 Chief Krull stated that it is something that he is aware of and he is working on it. He will  
4 do his best to get the information out to everybody in a timely way.

5  
6 Trustee Waite stated that the nice thing about the robo call is you can put all your phones  
7 on that whether they are cell phones or landline phones. He stated that he has four lines  
8 and when the robo call comes in the two cell phones and two landline phones all start to  
9 ring.

10  
11 Village President Meyers-Martin inquired of Mrs. Burleson whether or not she has had  
12 the opportunity to meet Chief Krull. Mrs. Burleson stated oh, yes. Village President  
13 Meyers-Martin asked Chief Krull to speak briefly on the HALO Program which is  
14 something else that the Village has instituted to create a better relationship between the  
15 residents and the police.

16  
17 Chief Krull stated that the HALO Program is a program that will assign one of our  
18 officers to each Homeowners Association. If you have information that you want to get  
19 out to your neighbors, you can contact the officer that is assigned to your Homeowners  
20 Association, and that officer will do his best to get that information out. Chief Krull is  
21 hoping for a two-way exchange of information. He stated that it is a very exciting  
22 program. The officers are very excited about it. Chief Krull stated that it will allow  
23 everybody to put a name with the face as well, which is critically important.

24  
25 Village President Meyers-Martin thanked Mrs. Burleson for her comments.

26  
27 **Sponsorship Request for the Mrs. Illinois of America Pageant** – Mrs. Sanovia Parks  
28 stated that she is a contestant for the Mrs. Illinois of America Pageant this year. She is  
29 representing the married women in the Pageant System. The Pageant will be held on May  
30 18<sup>th</sup> at the Wentz Concert Hall in Naperville, Illinois. Mrs. Parks stated that she is asking  
31 for sponsorship. Each contestant is responsible for a \$500.00 entry fee, as well as a  
32 Sponsorship Page which is \$200.00. She stated that she would be very appreciative if the  
33 Village could sponsor her in any way possible, whether it is a Sponsorship Page, or  
34 helping her to raise the \$500.00 entry fee. Mrs. Parks and her husband have resided in the  
35 Village for the past two-years. Her husband is at home with their children and couldn't be  
36 with her this evening. She has an eight-year old son and a one-year old son. She is a  
37 graduate of Purdue University. She participated in the Miss U.S.A. Pageant in 2000 after  
38 she graduated from college. She has been in the Pageant System for a while. Mrs. Parks  
39 stated that she would be honored to represent the Village in the Mrs. Illinois of America  
40 Pageant.

41  
42 Village President Meyers-Martin inquired of Mrs. Parks where she resides in Olympia  
43 Fields. Mrs. Parks stated that she resides at 3225 205<sup>th</sup> Street. She has her Press Release  
44 so that the Village can verify her information. She has a sponsorship letter with the  
45 contact information. Mrs. Parks provided Administrator Mekariski with a copy of the  
46 documentation.

1 Village President Meyers-Martin inquired of Mrs. Parks what the sponsorship deadline  
2 date is. Mrs. Parks stated that she has to turn in all monies by April 1<sup>st</sup>. She stated that if  
3 there are any contributions, she would like to be contacted by March 22<sup>nd</sup>. Mrs. Parks  
4 stated that in the event that she still needs to raise more money, it will give her time to do  
5 so and to get everything submitted by April 1<sup>st</sup>.

6  
7 Village President Meyers-Martin stated that Mrs. Parks could help to bring that event to  
8 Olympia Fields. She stated that we will have to disseminate it and we will let you know.  
9 Village President Meyers-Martin thanked Mrs. Parks for coming to the meeting. She  
10 stated that we wish you the best of luck. Mrs. Parks stated thank you. Village President  
11 Meyers-Martin closed Communications and Petitions at 7:17 P.M.

12  
13 **CONSENT AGENDA:**

14  
15 **5(A). Ordinance #2013-03** – An Ordinance Abating the 2012 Tax Levy for the General  
16 Obligation Bonds, Series 2005A of the Village of Olympia Fields (First and Second  
17 Reading).

18  
19 **5(B). Ordinance #2013-04** – An Ordinance Abating the 2012 Tax Levy for the General  
20 Obligation Bonds (Alternate Revenue Source), Series 2008 of the Village of Olympia  
21 Fields (First and Second Reading).

22  
23 **5(C). Ordinance #2013-05** – An Ordinance Abating the 2012 Tax Levy for the 2010  
24 General Obligation Bonds of the Village of Olympia Fields (First and Second Reading).

25  
26 **5(D). Ordinance #2013-06** – An Ordinance Abating the 2012 Tax Levy for the 2011  
27 General Obligation Bonds of the Village of Olympia Fields (First and Second Reading).

28  
29 Village President Meyers-Martin stated that we have numerous Ordinances for our  
30 consideration tonight on the Consent Agenda. She stated that we have items 5(A) through  
31 5(D). She hopes that the Board had an opportunity to look over those items.

32 **Motion by Trustee Oliver, second by Trustee Ormsby to approve Items 5(A), B, C**  
33 **and D on the Consent Agenda.**

34 **Roll Call:                      Ayes (5-0)                                      Motion Carried.**

35  
36 **FINANCE:**

37  
38 **3<sup>rd</sup> Quarter Treasurer's Report** – Trustee Pennington stated that this evening we have  
39 our Village Treasurer, Don Theobald, of Theobald & Associates. Mr. Theobald will  
40 present the Third Quarter Treasurer's Report to the Board outlining the finances of the  
41 Village.

42  
43 Mr. Theobald provided the Board with the Third Quarter Budget Report Summary  
44 through the nine months ending January 31<sup>st</sup>, 2013. He stated that we will be talking  
45 about the status of expenditures and revenues through that period. On the second page  
46 under the column marked "Budget," that is the Budget that the Board approved. He stated

1 that for the General Fund, the revenues and expenditures yield a surplus of \$111,084.00.  
2 The next column shows the Budget as prorated through January 31<sup>st</sup>, 2013. If the Village  
3 would cut the expenses and revenues off at that point, the expenses would outpace the  
4 revenues by \$312,051.00. The actual results through that same period, the expenditures  
5 outpace the revenues by \$132,747.00, which is better than the budgeted by \$179,304.00.  
6 He stated that at this point through the end of three quarters, the Village is outpacing its  
7 Budget.

8  
9 Mr. Theobald stated that with respect to the Water Fund, the Village had budgeted a  
10 \$93,652.00 surplus. The prorated Budget says that the revenues would be in excess of  
11 expenditures by \$38,989.00. He stated that the Village is actually \$302,452.00 ahead at  
12 that point. There is a surplus of \$263,464.00.

13  
14 Mr. Theobald stated that the Sewer Fund was projected to be \$34,928.00 for the entire  
15 year. He stated that budgeted through nine months, revenues would be short of  
16 expenditures by \$12,303.00. He stated that revenues are outpacing expenditures by  
17 \$1,905,164.00. There are Bond Proceeds in there of \$2,075,000.00. Revenues are just  
18 slightly ahead of Budget. He stated that expenditures also have a little glitch in them as  
19 we are starting to show on budgeted expenditures for Bond Proceeds. The Water Fund  
20 and the Sewer Fund are doing as planned basically. At the end of the nine months the  
21 Village is slightly outpacing Budget in the General Fund.

22  
23 Mr. Theobald stated that the fourth column shows the variances. The Village is outpacing  
24 revenues by \$99,935.00. The various departments listed in the General Fund are close to  
25 being right on track. The total expenditures are less than Budget by about \$79,000.00.

26  
27 Village President Meyers-Martin asked Mr. Theobald to explain to the audience why  
28 sometimes the Village ends up in that position after nine months, and after six months in  
29 terms of funds.

30  
31 Mr. Theobald stated that some expenditures are planned at different points in the year.  
32 Some revenues come in at different points within the year. He stated that as long as we  
33 are tracking in accordance with the Budget, and we prorate the Budget through those nine  
34 months, we can tell whether we are doing better than or worse than the Projected Budget.  
35 He stated that it is not a bad thing to show that the Village has expenditures over  
36 revenues for the first nine months. Property Taxes are the main focus coming in through  
37 March and April. Mr. Theobald stated that is why we are a little bit behind when we take  
38 a snapshot as of January 31<sup>st</sup>.

39  
40 Mr. Theobald stated that he will briefly go over the documents that are attached to the  
41 Third Quarter Budget Report Summary. The attached documents gives the Village an  
42 insight into what Theobald & Associates is doing on a monthly basis to review the  
43 records of the Village. The first page says, "Village of Olympia Fields, Treasurer's  
44 Duties." They look at the Cash Receipts. They check to see if they agree with the  
45 Financial Statements. They check to see if they tie into the General Ledger. They look at  
46 the Deposits that are being made by the Village. Deposits are made twice a week. They

1 look at and they prepare the Bank Reconciliations. The bottom section shows that  
2 through January 31<sup>st</sup>, 2013, all of the Bank Reconciliations are complete and reconciled.

3  
4 Mr. Theobald stated that the next page is the Utility Billings. They look at those. They  
5 look at the journals that the Utility Billings come out of. They compare that to what is  
6 posted on the General Ledger. This is done on a monthly basis. They make notes if some  
7 things don't exactly tie out. They pursue further why they didn't tie out. Mr. Theobald  
8 provided an example to the Board.

9  
10 Mr. Theobald stated that the next document is the "Accounts Payable Check Register."  
11 They have the check number at the beginning of the run and at the end of the run. They  
12 account for check sequence. They make sure that all checks are documented in the  
13 General Ledger. He stated that accounting for the check sequence is very critical in  
14 making sure that the funds are being properly disbursed.

15  
16 Mr. Theobald stated that the last sheet is the "Payroll Journal." They review the Payroll.  
17 They look at the Payroll as it is in the journal and they compare it to what is in the  
18 Financial Statements to make sure that it is properly reflected. They have listed all of the  
19 Payrolls through January 31<sup>st</sup> of 2013. They look at the Cash Credit for each Payroll.  
20 There was approximately \$240,000.00 to \$250,000.00 in Payroll for each period. At the  
21 bottom of the list there is a Payroll for \$326,194.08. They examined why that was higher.  
22 They reconciled that the Payroll in that month in January is when the employees' paid  
23 unused sick time is paid out. These are some of the procedures that his team is doing for  
24 oversights month by month to make sure that the finances are correct and accurate. He  
25 stated that if there is anything out of line, they look at it and pursue it to resolve it.

26  
27 Trustee Ormsby stated that she had a question and she is sure that there is a simple  
28 answer. Trustee Ormsby inquired of Mr. Theobald why on the Check Sequencing there is  
29 so many "Void Checks" and what that means.

30  
31 Mr. Theobald stated that they have talked to Cynthia Saenz. They are recommending that  
32 we take more of the accounts and combine them, and consolidate the accounts so that the  
33 Village is paying its disbursements more or less out of one account. Right now they are  
34 paid out of multiple accounts. Sometimes when that takes place, it yields a manual  
35 process where you have to then write the MFT Check maybe, or another check from a  
36 different fund and those sometimes cause the Voids. He stated that it isn't that there is a  
37 problem, but it is just a laborious process. He stated that they are trying to consolidate  
38 some of the accounts so that you wouldn't have so many Interfund Balances which then  
39 cause you to have to repay those. He believes that will reduce the number of the Void  
40 Checks.

41  
42 Trustee Ormsby stated that she understands and she thanked Mr. Theobald.

43  
44 Trustee Pennington stated that he believes that it demonstrates that the finances of the  
45 Village of Olympia Fields are not only strong, but they are being handled properly as  
46 well. Trustee Pennington thanked Mr. Theobald.

1 Village President Meyers-Martin stated that she and Trustee Pennington had met and  
2 agreed that Mr. Theobald's Report on a regular basis would be quite valuable to the  
3 Board and to the audience. She is thrilled that they decided to take this route. It has  
4 proven to be quite beneficial to all of us. Village President Meyers-Martin thanked Mr.  
5 Theobald for his time.

6  
7 **Finance Committee** – Trustee Pennington stated that the Finance Committee will be  
8 meeting on Wednesday, March 13<sup>th</sup>, beginning at Noon until 5:00 P.M. to go over the  
9 individual Budgets of the Department Heads. They are going to try and have this session  
10 in one day. He stated that we may have to reschedule one Department Head.

11  
12 Trustee Ormsby stated that she is not available Wednesday afternoon at all. Trustee  
13 Pennington stated that we can talk after the meeting.

14  
15 **BUILDING:**

16  
17 **Family Dollar Update** – Trustee Ormsby stated that on the Agenda it states that there is  
18 a Family Dollar Update. Trustee Ormsby was hoping to be able to tell everyone that the  
19 Family Dollar is opening but she doesn't have that information. She stated that if the  
20 information becomes available prior to the next Board Meeting, she will make sure that  
21 everyone gets an email. She doesn't have the update that she was hoping for.

22  
23 **Irons Oaks Update** – Trustee Ormsby stated that the second piece of her report is Irons  
24 Oaks. On Friday, March 8<sup>th</sup>, there was a meeting with Trustee Ormsby, Trustee Gibson,  
25 Arlene Burke the Chairperson of the Beautification Committee, Denise Will the  
26 Executive Director of the Olympia Fields Park District, Cheryl Vargo, the Executive  
27 Director of Irons Oaks, John McDonnell, and Eric Darwell who is the Superintendent of  
28 Parks. Trustee Ormsby called the meeting. She stated that it has been an issue for this  
29 Board and the Beautification Committee. When Irons Oaks installed the Stealth Cell  
30 Tower, it was with the understanding that some of that money would be used to improve  
31 the perimeter. The Village hasn't seen the improvement on the perimeter. Trustee  
32 Ormsby wants better signage there. She is referring to the corner at Western Avenue and  
33 Vollmer Road. They called the meeting to see where Irons Oaks is with that. There is  
34 some confusion about that being the understanding. There is a new Executive Director.  
35 She believes that at the conclusion of the meeting everybody was more on the same page.

36  
37 Trustee Ormsby stated that currently Irons Oaks is using their money to clean up their  
38 grounds. They are removing dead trees. She stated that they are not necessarily trees that  
39 have fallen, and not necessarily trees that are dead because they become habitats. They  
40 are putting all of that money to use. They did not earmark any of that money for the  
41 Village's corner. Trustee Ormsby and Trustee Gibson were very vocal on how they  
42 supported the tower. The reason they supported it is because they thought it was good for  
43 the Village, and they also wanted the money to improve that corner and make it much  
44 more inviting to the Village of Olympia Fields. She stated that it is not clear where Irons  
45 Oaks is. That corner is very difficult to navigate. Irons Oaks is an asset. They are going to  
46 meet again. They are going to provide what dollars they have left out of this year's

1 Budget. They have assured Trustee Ormsby that they don't have any money left. Trustee  
2 Ormsby stated that she has a little bit of funding in her Beautification Committee Budget.  
3 They are going to see if they can do something to improve that corner by this spring.  
4

5 Trustee Ormsby believes that this has to be an ongoing process. She stated that it has  
6 been much less than what the Village expects for that corner. Trustee Ormsby stated that  
7 her goal as the Liaison to the Beautification Committee is that when you crossover  
8 Vollmer Road, Route 30, or Governors Highway, you know that you are in Olympia  
9 Fields. Trustee Ormsby is going to be working very hard with Irons Oaks. She stated that  
10 it was great to have everyone at the meeting. Administrator Mekarski was scheduled to  
11 attend the meeting but he had a conflict at the last minute. She stated that it is going to be  
12 cooperative. They are the Park District. They are not the Village so we must come  
13 together. It was a long meeting. It was a good meeting. She believes that they made some  
14 progress and she will keep the Board updated.  
15

16 Trustee Waite stated that all of the dead trees and the undergrowth that is down is also a  
17 fire hazard.  
18

19 Trustee Ormsby stated that Irons Oaks will argue that it is a habitat. Trustee Waite stated  
20 that it may be a habitat, but in a lot of the National Parks they have the controlled burns.  
21 They want to clean out some of that so that they don't have a fire hazard.  
22

23 Trustee Ormsby stated that Trustee Waite's point is good. She stated that she wanted to  
24 make it clear to Denise Will and Cheryl Vargo that the Village has no idea what Irons  
25 Oaks is doing in there. The Village doesn't get updates. She stated that it would behoove  
26 everyone in the Village to have someone from Irons Oaks come in a couple of times a  
27 year and tell the Board what they are doing. She believes that they have done wonderful  
28 things so far. They have done some clearing. They told Trustee Ormsby that they have  
29 Wildflowers that are blooming. Trustee Ormsby stated to Mrs. Vargo that we must have a  
30 much better cooperative between the two entities. Trustee Ormsby stated to Mrs. Vargo  
31 that they seem to operate on their own. She stated to Mrs. Vargo that the Village would  
32 like Irons Oaks to operate with the Village. Mrs. Vargo agreed to do that. Trustee  
33 Ormsby would like to get her on the Agenda soon. Trustee Ormsby believes that Irons  
34 Oaks should be on the Board's schedule so that they come in two or three times a year.  
35 She stated if there are issues we can talk to them about it and they can share what they  
36 have done. She has no doubt that they work very hard to do what they are doing. They  
37 just operate alone and not with the Village. Trustee Ormsby would like to improve on  
38 that.  
39

40 Village President Meyers-Martin stated that she gets her information through Mr.  
41 McDonnell and his relationship with Irons Oaks. Village President Meyers-Martin  
42 inquired of Trustee Ormsby how married Irons Oaks is to the habitat argument. She  
43 stated that has been ongoing. Trustee Ormsby believes that they are pretty married to it.  
44 The Executive Director is very knowledgeable. They have a mission and a goal of what  
45 they want that to be in there. She stated that she understands that. She stated that Trustee  
46 Gibson was vehement about it because she passes that corner all the time and how untidy



1 it looks. Trustee Ormsby stated that we understand it being a Nature Preserve. She stated  
2 that if you are flying by there and you don't know that it is Irons Oaks, you have to do  
3 something to clean that corner up so that you know behind that area that is where the  
4 habitat starts.

5  
6 Trustee Ormsby stated that they changed their sign. It was damaged because it had gotten  
7 hit. They didn't come through the Sign Commission. She stated that is a problem  
8 because: 1. We don't know what is going on. 2. The Sign Commission possibly could  
9 have enhanced the sign with them. She isn't sure why or what the breach is. She believes  
10 that it has to be a cooperative. It is an asset. Irons Oaks is in the Village. Last year there  
11 were all kinds of issues on the Flossmoor side. Last year they dumped mulch chips.  
12 People would pull alongside and open their trunks. Their kids would be out. She stated  
13 that everybody that lives near here knows that is a very dangerous corner. They would be  
14 shoveling the mulch into their trunks. She stated that you can't dump there. That can't  
15 happen. That is on the Flossmoor side. Trustee Ormsby stated that we are going to try to  
16 get together with them in a couple of weeks and she will keep the Board updated.

17  
18 Trustee Nale stated that the parking area that they use has really kind of gone downhill.  
19 They use to have wonderful Wildflowers growing against the roadway. Those were all  
20 taken away for some reason.

21  
22 Trustee Ormsby stated that Trustee Nale is correct. Trustee Ormsby stated that everything  
23 that is visible to her is important. It is important to the Village. She stated that Irons Oaks  
24 is important to the Village. It is a definite asset in the State. She is not taking anything  
25 away from them. She stated that they can't operate in a vacuum.

26  
27 Village President Meyers-Martin stated that they get many visitors from around the State.

28  
29 Trustee Ormsby stated that whenever someone comes into the Village she wants them to  
30 know that when they are in Olympia Fields they are in a very pretty place.

31  
32 **PLANNING:**

33  
34 Trustee Oliver stated that he did not have a Formal Report this evening.

35  
36 **PUBLIC WORKS:**

37  
38 **Bid Award Recommendation for the 2013 Landscape Maintenance at the 203<sup>rd</sup>**  
39 **Metra Parking Lot/Detention Basin and Cumberland Court** – Trustee Waite stated  
40 that we have a Bid Award recommendation for the 2013 Landscape Maintenance at the  
41 203<sup>rd</sup> Street Metra Parking Lot and Detention Basin and Cumberland Court. They put out  
42 bid requests to a number of people. The bids range from \$6,400.00 to \$14,750.00. The  
43 reason for the big discrepancy is because Cross Cuts Lawn & Snow have never had an  
44 opportunity to bid on a project before in the Village. The area was snow covered and they  
45 couldn't really see it and understand what the project was that they were bidding on.

1 Trustee Waite stated that Property Care Management has had that contract. Last year they  
2 bid \$6,000.00. This year they bid \$6,400.00. They were the lowest bidder. The company  
3 is owned by Calvin Jordan. That is a minority owned business.

4 **Motion by Trustee Oliver, second by Trustee Pennington to accept the Bid Award**  
5 **Recommendation as prepared by Joe Alexa, Public Works Director for the 2013**  
6 **Landscape Maintenance at the 203<sup>rd</sup> Metra Parking Lot/Detention Basin and**  
7 **Cumberland Court to Property Care Management in the amount of \$6,400.00,**  
8 **which represents the lowest and best bid, meeting all specifications as required**  
9 **under this Project.**

10 **Roll Call:                      Ayes (5-0)                                              Motion Carried.**

11  
12 Trustee Pennington stated that Calvin Jordan is not only a minority, but he is a resident of  
13 the Village of Olympia Fields. Trustee Waite apologized for forgetting to mention that.

14  
15 **HUMAN RESOURCES:**

16  
17 **Harassment Seminar** - Trustee Nale stated that she did not have a Formal Report this  
18 evening. She stated that a Harassment Seminar is going to be given to the staff on  
19 Tuesday, April 2<sup>nd</sup>, at 4:00 P.M. and on Wednesday, April 3<sup>rd</sup>, at 9:00 P.M.

20  
21 Administrator Mekarski encouraged the Trustees to attend one of the two sessions. There  
22 is one session in the daytime and one in the evening to accommodate the police  
23 department. He stated that this is a required workshop that we are asking all of the  
24 employees to attend. It is part of the Village's Risk Liability Insurance Program to  
25 essentially minimize the Village's risk. The workshop will be hosted by Susan Garvey an  
26 attorney from IRMA. It will go through all kinds of workplace harassment including  
27 sexual harassment. He stated that it will be very informative.

28  
29 **PUBLIC SAFETY:**

30  
31 **Homeowners Association Meetings** – Village President Meyers-Martin stated that  
32 Trustee Gibson is out of town. She stated that she and Chief Krull are just about finished  
33 with all of their meetings with the Homeowners Associations. She stated that the  
34 meetings have been very positive and Chief Krull has been very well-received. There  
35 have been a lot of questions, and a lot of interest in getting to know the Chief better and  
36 in working closely with the police department. They received a lot of enthusiasm  
37 regarding the HALO Program. Many of the Homeowners Associations have already been  
38 contacted by their Liaison. Village President Meyers-Martin resides in The Trails. Officer  
39 Dean is the Liaison for The Trails. Officer Dean has already been in contact with Mrs.  
40 Knowles and she is extremely excited. Village President Meyers-Martin stated that she is  
41 excited about the HALO Program and the fact that they have been able to get out and  
42 meet the homeowners. She stated that it is a positive. She stated that we have that dialog,  
43 and that contact, and it gives our residents a sense of confidence in the police.

1 **REPORT OF VILLAGE ADMINISTRATOR:**  
2

3 **Ordinance #2013-02 – An Ordinance Amending Section 2-163, “Bids for Public**  
4 **Works,” of Chapter 2, Article V, “Financial Affairs,” of the Village of Olympia**  
5 **Fields Village Code (First and Second Reading)** – Administrator Mekarski stated that  
6 the first item he has on the Agenda is Ordinance #2013-02. It is an Ordinance Amending  
7 Section 2-163, “Bids for Public Works,” of Chapter 2, Article V, “Financial Affairs,” of  
8 the Village of Olympia Fields Village Code. This is on First and Second Reading. He  
9 stated that this is some Ordinance clean-up that was discovered when going through the  
10 various Codes on behalf of our Federal Grant at The Traditions for the IKE Repaving and  
11 Sidewalk and Street Beautification Grant. The Village’s Ordinance is out-of-date with the  
12 State Code. The Ordinance as drafted by Judy Kolman raises the ceiling for receiving  
13 sealed bids for all Public Works Projects from \$5,000.00 to \$20,000.00. The last time the  
14 Code was updated was in 1989. The Ordinance has been prepared to adopt the Ordinance  
15 Amendments making that substantive change.

16 **Motion by Trustee Pennington, second by Trustee Nale to waive First Reading and**  
17 **adopt in Second Reading Ordinance 2013-02 – An Ordinance Amending Section 2-**  
18 **163, “Bids for Public Works,” of Chapter 2, Article V, “Financial Affairs,” of the**  
19 **Village of Olympia Fields Village Code.**

20 **Roll Call:**                      **Ayes (5-0)**                                      **Motion Carried.**  
21

22 **Ratification of Amendment to the T-Mobile Cellular Tower Agreement –**  
23 Administrator Mekarski stated that the next item is the Ratification of the Amendment to  
24 the T-Mobile Cellular Tower Agreement. He stated that this is a little finesse that we owe  
25 a lot of credit from Trustee Ormsby and her team. John McDonnell became aware of  
26 some upgrades to the T-Mobile Tower. It is located on the eastern Water Tower on  
27 Lincoln Highway. Mr. McDonnell noticed that they were making some equipment  
28 improvements. He negotiated an increase in the monthly rent by 13%. The increased  
29 revenue per month to the Village is now \$2,520.00 from \$2,460.00. He stated that with  
30 the support of the Village’s Legal Advisor the Village President signed the Amendment.  
31 The Amendment requires ratification by the Board.

32 **Motion by Trustee Ormsby, second by Trustee Oliver to ratify the execution of the**  
33 **Contract Amendment, entitled “First Amendment to Tower Lease with Option,”**  
34 **dated January 31<sup>st</sup>, 2013, between the Village of Olympia Fields and T-Mobile**  
35 **Central, LLC.**

36 **Roll Call:**                      **Ayes (5-0)**                                      **Motion Carried.**  
37

38 Trustee Waite inquired of Administrator Mekarski whether or not this means that the T-  
39 Mobile Cellular Service in the area will be superior now. Administrator Mekarski stated  
40 that it should be improved because they have upgraded the equipment to provide better  
41 signal strength. He stated that there have been improvements on the Sprint System. They  
42 didn’t expand their space, but the Sprint signal is significantly stronger now as well.  
43  
44  
45  
46

1 **REPORT OF VILLAGE PRESIDENT:**

2  
3 **Veterans Committee** – Village President Meyers-Martin stated that she wanted to report  
4 briefly on the Village’s newly initiated Veterans Committee. Their first meeting is  
5 scheduled for April 4<sup>th</sup>. She stated that the reason it is exciting to her is that every  
6 November 11<sup>th</sup> the Park District has a Veterans Ceremony in recognition of Veterans  
7 Day. It is always held at Sergeant Means Park. She has been attending for the past three  
8 or four years. She stated that there is very low attendance. The ceremony is extremely  
9 well put together. They have a color guard. They have seniors that sing patriotic songs.  
10 She stated that Trustee Pennington who is a veteran is always present as well. Trustee  
11 Pennington agreed that the attendance is very low.

12  
13 Village President Meyers-Martin stated that with the help of Joe Martin, Chairman of the  
14 Community Relations Committee they have put together a Veterans Committee. She  
15 stated that there are many veterans in the Village. This gives them the opportunity to  
16 come together and express their ideas. The Village can get information out to them as far  
17 as benefits that are available to them. She stated that it is very exciting to have this come  
18 together after all of this time. They have spoken with members of the Tuskegee Airmen’s  
19 Group. She stated that there is someone that is involved with the flight that takes World  
20 War II Veterans to Washington to see the Memorial. After the meeting on April 4<sup>th</sup> they  
21 will decide on an Executive Committee which will help to facilitate making and creating  
22 policy for the veterans.

23  
24 **UNFINISHED BUSINESS:**

25  
26 **Interest Rate for the Illinois Funds** – Trustee Pennington stated that at the last Board  
27 Meeting Village President Meyers-Martin had inquired about the interest rate that the  
28 Village is receiving for the Illinois Funds. He stated that the current interest rate for the  
29 Illinois Fund is .067%. The funds in the Illinois Metropolitan Investment Fund, the  
30 (IMET Fund), there are two. The one to three-year fund is .69%. The Convenience Fund  
31 is .34% in the IMET.

32  
33 Trustee Pennington stated that on January 31<sup>st</sup>, 2013, the Village had \$2,566,130.33  
34 invested in Illinois Funds. He stated that there is \$625,203.46 in the IMET one to three-  
35 year fund. He stated that there is \$2,604,936.29 in the IMET Convenience Fund. The  
36 Village has funds heavily invested in these two funds. They are the two Government  
37 Funds that the Village has monies in. Both funds carry a AAA Bond Rating and are  
38 backed by the United States Government. The Village has some backup capabilities as far  
39 as the protection of the funds. He just wanted to pass that information along to the  
40 Village President and the Board.

41  
42 Village President Meyers-Martin thanked Trustee Pennington for the follow-up. She  
43 stated that Illinois Funds while their rates are not high, they are the safest investment.

44  
45 Trustee Pennington stated that it appears that the economy is turning around and as it  
46 grows you will see a change.

1 **NEW BUSINESS:**

2  
3 **Arbor Day Celebration** – Trustee Ormsby stated that the Beautification Committee will  
4 be celebrating Arbor Day on April 26th, 2013, at 10:00 A.M. The tree will be going to  
5 Olympia Fields East in the boulevard. The boulevard was pretty much decimated by the  
6 Emerald Ash Borer. They may put three little trees in there because they lost so many.  
7 They try to get some students from Arcadia or from a nursery school. The Beautification  
8 Committee hands out items to the children. Trustee Ormsby will report on that at the next  
9 Board Meeting.

10  
11 **Superintendent Leak’s Community Update** – Administrator Mekarski wanted to  
12 remind the members of the audience that on Thursday, March 14<sup>th</sup>, 2013, at 7:00 P.M. at  
13 Rich South, Superintendent Leak is giving her report card on the performance of District  
14 227. He stated that it is a very critical meeting. The Educational Commission has  
15 suspended its activity for this month and will be attending that event. He encouraged  
16 everybody to get the word out and show some representation. He stated that is the only  
17 way that we will make a difference in the performance of the School System.

18  
19 Village President Meyers-Martin stated that it conflicts with the Olympia Fields East  
20 Homeowners Association Meeting. They are having a Candidates Forum at 7:30 P.M.

21  
22 **Meijer’s in Flossmoor** – Administrator Mekarski stated that the Board expressed interest  
23 and the Village President reported about the location of Meijer’s in the Village of  
24 Flossmoor across from The Traditions on Crawford and Vollmer. Meijer’s is coming to  
25 meet with the residents on Wednesday, March 13<sup>th</sup>, at The Traditions Clubhouse at 6:30  
26 P.M. Administrator Mekarski stated that he will be attending that meeting. The purpose  
27 of the meeting is primarily to discuss the mitigation of noise, light, and sound associated  
28 with the construction of the Meijer’s Super Center in the Village of Flossmoor.

29  
30 Village President Meyers-Martin stated that we have tried to remain involved in those  
31 conversations and discussions. There have been concerns expressed by The Traditions in  
32 terms of noise pollution, light pollution, and congestion. She stated that these are all of  
33 the things that traditionally come when you have a big box come to a community. The  
34 Village will continue to monitor those discussions as they go forward with Meijer’s.

35 **Motion by Trustee Pennington second by Trustee Nale to suspend the rules in order**  
36 **for Willett Hudson to address the Board.**

37 **Voice Vote: All Ayes. Motion Carried.**

38  
39 **Political Forum Hosted by the Enhancement Organization of Olympia Fields** – Mrs.  
40 Hudson stated that on Saturday, March 16<sup>th</sup>, 2013, at 11:00 A.M. at Village Hall, the  
41 Enhancement Organization of Olympia Fields is hosting a Political Forum that will  
42 showcase the candidates that are running for Village President, Village Trustee, as well  
43 as the Library Board. They are looking forward to everyone coming to hear what each  
44 candidate has to say.

1 **RESIGNATIONS AND APPOINTMENTS:**

2  
3 Village President Meyers-Martin stated that she did not have any Resignations or  
4 Appointments this evening.

5  
6 **EXECUTIVE SESSION:**

7  
8 **To Discuss Matters of Collective Bargaining - Open Meetings Act Section**  
9 **5ILCS120/2(c)(2) –**

10  
11 **To Discuss Matters of Property Acquisition – Open Meetings Act Section**  
12 **5ILCS120/2(c)(5) -**

13 **Motion by Trustee Pennington, second by Trustee Oliver to go into Executive**  
14 **Session at 8:05 P.M. to Discuss Matters of Collective Bargaining according to the**  
15 **Open Meetings Act Section 5ILCS120/2(c)(2) for a Verbal Report; as well as to**  
16 **Discuss Matters of Property Acquisition according to the Open Meetings Act**  
17 **Section 5ILCS120/2(c)(5) for a Verbal Report.**

18 **Voice Vote: All Ayes. Motion Carried.**

19  
20 Village President Meyers-Martin stated that the Board will not be taking any action once  
21 it comes back into Open Session. She thanked everyone for joining the Board this  
22 evening.

23  
24 **RETURN TO OPEN SESSION:**

25  
26 **Motion by Trustee Oliver, second by Trustee Nale to go back into Open Session at**  
27 **9:36 P.M.**

28 **Voice Vote: All Ayes. Motion Carried.**

29  
30 **ADJOURNMENT:**

31  
32 **Motion by Trustee Waite, second by Trustee Oliver to adjourn at 9:36 P.M.**

33 **Voice Vote: All Ayes Motion Carried.**

34  
35 **Respectfully submitted by Faith Stine.**  
36  
37  
38  
39