

1 **MINUTES OF THE VILLAGE OF OLYMPIA FIELDS**
2 **SPECIAL MEETING OF THE BOARD OF TRUSTEES**
3 **Held on April 11, 2016**
4

5 The Special Meeting of the Board of Trustees was held on Monday, April 11th, 2016, at the
6 Linzey D. Jones Municipal Building and was called to order by Village President Debra Meyers-
7 Martin at 7:00 P.M. The assembly recited the Pledge of Allegiance. The Director of
8 Finance/Deputy Clerk Cynthia Saenz called the roll.
9

10 Present: Trustees – Gibson, Nale, Pennington, Byrd, Hudson, and Waite
11 Village President Debra Meyers-Martin
12 Director of Finance/Deputy Clerk, Cynthia Saenz
13

14 Absent: Village Administrator/Village Clerk David Mekarski
15

16 **APPROVAL OF MINUTES:**
17

18 **Motion by Trustee Nale, second by Trustee Gibson to suspend with the reading of the**
19 **Minutes of the March 21st, 2016, Special Board Meeting, and the March 28th, 2016, Board**
20 **Meeting.**

21 **Voice Vote: All Ayes Motion Carried.**
22

23 **Motion by Trustee Pennington, second by Trustee Gibson to approve the Minutes of March**
24 **21st, 2016, the Special Board Meeting, and the March 28th, 2016, Board Meeting as**
25 **presented.**

26 **Voice Vote: All Ayes Motion Carried.**
27

28 **BILLS FOR APPROVAL:**
29

30 Village President Meyers-Martin stated that you have before you tonight Bills for Approval in
31 the amount of \$128,902.70. There is a Cover Memo in the Board Packet designating the more
32 significant payouts.

33 **Motion by Trustee Byrd, second by Trustee Pennington to approve the payment of Bills for**
34 **April 11th, 2016, in the total amount of \$128,902.70.**

35 **Roll Call: Ayes (6-0) Motion Carried.**
36

37 **PUBLIC HEARING:**
38

39 **Proposed Fiscal Year 2016-2017 Budget** – Village President Meyers-Martin opened the Public
40 Hearing at 7:03 P.M. to review the Proposed Fiscal Year 2016-2017 Budget. She stated that if
41 anyone wants to address the Board regarding the Fiscal Year 2016-2017 Budget they should take
42 a microphone and come forward as part of the Public Hearing.
43

44 Village President Meyers-Martin stated that she wanted to thank all of the Trustees for their hard
45 work and the time that they committed to getting this done. She stated that we are very proud of
46 this Budget. Once again, it is balanced with a small surplus which we are very proud of that. It
47 just reconfirms that this Board has always been fiscally sound and fiscally responsible. She

1 thanked the Trustees for their time. Village President Meyers-Martin stated that she thanks our
2 Deputy Clerk and our Director of Finance, one in the same, Cindy Saenz. She is absolutely
3 instrumental in helping us sift through all of the nuances of the Budget. She makes us aware
4 along with Don Theobald our Treasurer, of the expenses that we need to be mindful of, the
5 revenue, and how to be wise in reviewing both of those elements of our Budget every year.
6 Village President Meyers-Martin thanked Cindy Saenz for her professionalism and expertise.
7 Mrs. Saenz stated you are welcome and thank you.

8
9 Village President Meyers-Martin inquired once again whether or not anyone wished to address
10 the Board regarding the Budget. Village President Meyers-Martin thanked the Department Heads
11 one being Chief Krull from the Police Department, John McDonnell from the Building
12 Department, Jim Landini who is absent tonight, but we have Jeff Cartwright our Assistant Public
13 Works Director, and the Department of Finance. She thanked the Finance Committee for the
14 hard work that they do and the time that they commit. This is a process that we begin in January.
15 It moves throughout to this point in the Budget where we are ready to pass that. There is a lot of
16 time, and a lot of work, and a lot of commitment, and a lot of gnashing of teeth, and a lot of
17 discussion goes on in order to get that done. She is proud of all of the work that is done on behalf
18 of the Village of Olympia Fields.

19
20 Village President Meyers-Martin inquired once again whether or not anyone wished to address
21 the Board regarding the Budget. We are in a Public Hearing regarding our 2016-2017 Budget.
22 Although there were members of the public in the audience, no one wished to address the Board
23 Regarding the Budget. Village President Meyers-Martin closed the Public Hearing at 7:05 P.M.

24 **COMMUNICATIONS & PETITIONS:**

25
26
27 Village President Meyers-Martin opened Communications & Petitions at 7:05 P.M.

28
29 **Thank you to Mindy Prohaska and Naomi Perkins** - Mrs. Shirley Johnson stated that she
30 resides at 2481 Glen Eagles Drive. She had a little work done on her house. Mrs. Johnson wanted
31 to commend the Staff for being very cordial with her every need. Mrs. Johnson wanted to
32 commend Mindy and Naomi. She stated that Mindy was good and Naomi stayed a little later
33 than her time to finish talking to her with concerns she had regarding her project.

34
35 **Affordable Housing Proposal** – Mrs. Johnson stated that she did see the e-mail about the
36 Affordable Housing Proposal. She is concerned with this Affordable Housing that they keep
37 coming up with. She believes that we have a lot of Affordable Housing already. She doesn't
38 think that we need to build any new Affordable Housing. That is her concern. Mrs. Johnson
39 stated that if you can't afford to be in the Affordable Housing that we already have in existence,
40 she doesn't think that we need to build more. She wants to keep stressing that. Mrs. Johnson
41 stated that the Senior Citizen Housing is all right. All of these other little, smaller lot types of
42 things and bad materials types of things that they probably want to build cheaply, she doesn't
43 want that.

44
45 Trustee Gibson inquired of Village President Meyers-Martin whether or not anybody knows that
46 we don't have much control over what we are expected to have in Affordable Housing.

47

1 Village President Meyers-Martin stated that certainly there are situations where if, in fact, all of
2 the t's have been crossed and the i's have been dotted and the developer is working with the
3 owner of the property and they purchased it, it does make it difficult for you to dispute their right
4 to do that. However, what we have found over the years because we get many of these types of
5 Proposals, because it was land that was originally scheduled to be developed to be single-family
6 homes, condos, or townhomes, and the developer has gone bankrupt, the land falls in the hands
7 of the bank. We are more or less mandated to work with these banks that are bringing these
8 projects to the Board. It doesn't mean that we have to approve these projects. It means that you
9 have to at least entertain that conversation. You have to entertain that dialog, because if you
10 don't you are vulnerable to a lawsuit because you are interfering with commerce. We have had
11 conversations with all types of developers who have been brought to us from these banks that are
12 holding onto the properties. At this point, we have been able to keep our values high and not
13 have to have those types of developments in town. That being said, we do have to have that
14 dialog. We are more or less sometimes not in control of that property because the banks are. We
15 do try to regulate who comes into town through our Zoning Laws and through our Planning
16 Commission. She stated that Trustee Gibson is correct. Sometimes there is a lack of control on
17 the part of the Village to work with certain developers.

18
19 Trustee Pennington stated that notwithstanding those constraints from the planning standpoint,
20 we do have some degree of say-so regarding square footage. We can challenge the square
21 footage of a building or a prospective residence if it doesn't meet the criteria that have been set
22 forth by the Village of Olympia Fields. Then we have some arguments there. Short of that, as the
23 Village President stated we have to have the dialog with the developers, the bank, or both.

24
25 Village President Meyers-Martin stated and to agree with Mrs. Johnson, for years that is what the
26 south suburbs has said. We have nothing but Affordable Housing. The fact that the State now
27 mandates that you have a certain percentage of Affordable Housing based on calculations that
28 the State has, Olympia Fields wasn't in compliance with that. Flossmoor was not in compliance
29 either. The prevailing theory was that the south suburbs are nothing but Affordable Housing. The
30 State is always bringing these mandates to Municipalities that you then have to comply with,
31 unfunded mandates, you name it, they are always bringing these types of situations to
32 Municipalities. It is the job of the Municipality to try to navigate which ones they can actually
33 modify or moderate.

34
35 **Request for Bushes to be Trimmed at Scott Avenue and Governors Highway** - Mr. George
36 Chandler stated that he is with the Vienna Woods Homeowners Association. He wanted to talk
37 about the corner of Scott Avenue and Governors Highway. He stated maybe they can trim the
38 bushes back before they get too overgrown because everybody pulls way out there just as a
39 safety thing. He stated even when he was heading southbound and he wanted to turn to go home
40 and everybody is driving very quickly. There is no stoplight. He suggested maybe making the
41 speed limit 40-miles an hour on that street especially with the hospital expansion. The traffic will
42 be more and more. When people are trying to pull out and head south, it is very difficult to head
43 south on Scott Avenue when the cars are flying.

44
45 **Thank you to the Beautification Committee and for the Golf Outing** - Mr. Chandler stated
46 that the Vienna Woods Homeowners Association voted last year to spend some of the Golf

1 Outing money to fix the corner up. They did have the landscaper out to put some rocks and
2 mulch there. He thanked the generosity of the Beautification Committee and for the Golf Outing.

3
4 Village President Meyers-Martin stated that corner of 207th and Governors Highway, we have
5 been meeting with IDOT ever since the Water Park came to fruition there at the corner. We
6 always felt that it was extremely dangerous there with no light. Village President Meyers-Martin
7 stated that she has met with IDOT and a panel of their Engineers six or seven times over the past
8 two-years. Each time they say that the traffic does not warrant a traffic light there. They did not
9 have enough pedestrian data to put a stoplight there. They came out and did a Traffic Study.
10 They said, and she knows that it is not true, that people were driving at the 50-miles an hour
11 speed. She stated we all know that is not true. That is what they have told the Village. It has been
12 a long struggle. Her point to IDOT and which she believes is quite rational is that you don't want
13 to wait until there is a tragedy and then put a traffic light in.

14
15 Village President Meyers-Martin stated that she is going to Washington, D.C. This is the annual
16 lobbyist trip where she meets with Congresswoman Kelly, Senator Durbin, The Department of
17 Transportation, The Justice Department, and HUD. This year there may be dollars for them to
18 reconsider putting a traffic light there. We took Senator Hutchinson and members of IDOT out to
19 that corner. IDOT's answer to the problem was the Pedestrian Warning Light. It took seven
20 times of pushing that before any car ever slowed down to let you across. The members of IDOT
21 and Senator Hutchinson discovered that it didn't seem to help. She understands that there may be
22 some dollars available to fund that traffic light. We will, once again, go back to the drawing
23 board.

24
25 Village President Meyers-Martin stated that Jeff Cartwright is here. Maybe he could speak about
26 the trimming of the bushes.

27
28 Mr. Cartwright stated that he wrote that intersection down. He will see if they can take care of
29 that. He stated that usually we have to call the State and let them trim their own stuff, because
30 once we start doing it, it is ours. We don't like doing that because we will end up with the whole
31 darn street. Mr. Cartwright stated that he will take a look at it tomorrow. When he can get
32 somebody out there to trim it back a bit, we will see what we can do.

33
34 Mr. Chandler stated that it is okay now because you can see. There is no greenery present. He
35 stated that people just keep pulling further out and further out.

36
37 Mr. Cartwright stated that he will need to talk to the homeowner on the corner to make sure that
38 they are not trimming some of his stuff without his permission. Mr. Chandler stated that he is in
39 Florida. Village President Meyers-Martin closed Communications & Petitions at 7:18 P.M.

40
41 **CONSENT AGENDA:**

42
43 **A. Resolution #2016-04 – A Resolution Endorsing the Metropolitan Mayors Caucus**
44 **Greenest Region Compact 2.**

45
46
47

1 Village President Meyers-Martin stated that we have one item on the Consent Agenda. That is
2 Item 6(A) which is Resolution #2016-04. The Consent Agenda consists of elements that are
3 routine and do not require discussion or any kind of dialog regarding that Resolution.

4 **Motion by Trustee Pennington, second by Trustee Gibson to approve Resolution**
5 **#2016-04 – A Resolution Endorsing the Metropolitan Mayors Caucus’ Greenest Region**
6 **Compact 2.**

7 **Voice Vote: All Ayes Motion Carried.**

8
9 **ORDINANCE #2016-10 – An Ordinance Approving the Annual Budget of the Village of**
10 **Olympia Fields for the 2016-2017 Fiscal Year (First Reading)** – Village President Meyers-
11 Martin stated that brings us to Item 7 which is Ordinance #2016-10 - An Ordinance Approving
12 the Annual Budget of the Village of Olympia Fields for the 2016-2017 Fiscal Year on First
13 Reading.

14 **Motion by Trustee Byrd, second by Trustee Nale to approve on First Reading Ordinance**
15 **#2016-10 - An Ordinance Approving the Annual Budget of the Village of Olympia Fields**
16 **for the 2016-2017 Fiscal Year.**

17 **Roll Call: Ayes (6-0) Motion Carried.**

18
19 Village President Meyers-Martin stated congratulations on a balanced Budget.

20
21 **Bid Award Recommendation for the 2016 Landscape Maintenance at the 203rd Metra**
22 **Parking Lot/Detention Basin and Cumberland Court** – Village President Meyers-Martin
23 stated that next is Item 8 which is the Bid Award Recommendation for the 2016 Landscape
24 Maintenance. This is our contract that we Bid out every year for the Metra Lot. Mr. Landini has
25 provided the Bids that came in. There were five Bid Packets. The lowest Bid is \$6,500.00.

26
27 Trustee Hudson stated that she has not had a chance to do anything except read what he has said.
28 She stated that the Beautification Committee feels that he may not have obtained all of the
29 information that he needed in order to get a more competitive Bidding Process from these five
30 people. The Beautification Committee put the information together that was in the RFP. They
31 worked with DJ for several years. They are very comfortable with him. He did the Metra Lot last
32 year. He started the process before they had even completed the RFP. After we did the RFP his
33 Bid was close enough in order for them to just go ahead with it. They went with him last year.
34 This is the first year that he needed to do the maintenance for it. He continued to do what they
35 wanted him to do. They sent the RFP out. They believe that it was done equally. The
36 Beautification Committee wanted to have some way of determining whether or not everything
37 that DJ had done in the past was going to be done by this new person. She doesn’t know whether
38 or not Mr. Cartwright can tell us that or not.

39
40 Mr. Cartwright stated that he can’t. He doesn’t know that DJ had it last year. Trustee Hudson
41 stated that he didn’t have the parking lot itself. Mr. Cartwright stated that there is a \$5,000.00
42 difference between DJ and the bottom Bid. There is a \$4,400.00 difference between them and the
43 next highest Bidder.

44
45 Trustee Byrd inquired whether or not each one of them received the same RFP. Mr. Cartwright
46 and Trustee Hudson both stated yes. Trustee Byrd inquired why would he include something

1 additional in his Bid if each one received the same RFP. Mr. Cartwright stated that he can't
2 answer that.
3
4 Village President Meyers-Martin stated that she had a discussion with Jim Landini regarding the
5 Bidding Process. Everyone was given the same scope of work. Based on that scope they made
6 their Bids. She doesn't understand why there would have been a misunderstanding on DJ's part
7 as he put together his Bid.
8
9 Trustee Hudson stated that she read both of the things that were sent back to her. She believes
10 that the Bids are done appropriately. There are some things that she needs to know where we are
11 going to get it done that was not in either person's Bid. Part of that is the decoration, the boxes
12 that have flowers in them that was not included. DJ was not approved for either one. There are
13 some things that are not on there that we want done. This RFP that went out is done equally.
14 There is something that needs to be added and we need to know who is going to do that. This is
15 okay. This is appropriate and everyone did it equally. There are still some things that need to be
16 done that are not in here.
17
18 Trustee Pennington inquired of Trustee Hudson whether or not that fits the Budget that you have.
19 Trustee Hudson stated that the Budget would be fine. Mrs. Saenz stated that the Budget has not
20 been changed. Trustee Pennington stated that whatever additions you want there is sufficient
21 funds to cover that. Trustee Hudson stated that we would have money to have someone do those
22 things. Trustee Byrd stated so a separate Bid for those additional items.
23
24 Trustee Pennington stated that he has a question regarding both Packets. It kind of touches on
25 what Trustee Hudson was discussing. What happens in the event that a vendor fails to work
26 within the scope of this assignment? What recourse does the Village have? There is nothing in
27 either one of these two Proposals that addresses that. We need a Termination Clause in both
28 Proposals to address the lack of conformance by the vendor as we let these contracts out. There
29 is nothing in the language of the Agreement that addresses that. It is his recommendation that we
30 add a Termination Clause to both of these sections.
31
32 Trustee Waite stated that the year before last year we awarded the Bid to the lowest Bidder. That
33 Bidder did not perform and we had to get somebody else to do the work. Trustee Pennington
34 stated that is fine. The fact still remains the language should be in the Agreement. The language
35 is not in the Agreement. Trustee Waite stated that Trustee Pennington is right about that. Trustee
36 Waite stated that under common law there is a way to terminate a contract and that is they don't
37 perform. Trustee Pennington stated that he is fully aware of that. The language needs to be in the
38 Agreement.
39
40 Village President Meyers-Martin inquired of Trustee Hudson and Trustee Pennington whether or
41 not in lieu of the language they are suggesting to table this.
42
43 Trustee Hudson stated that she is not so sure and comfortable with the contractors that we would
44 not include that line. We could include that line. She is comfortable with the other section of it.
45 She is comfortable with the way they did it, not necessarily with the people that are doing it. She
46 doesn't know those people. She knows there are some people that have used them. She has
47 gotten information from them since she saw this. She is referring to "Suburban Landscaping."

1 Village President Meyers-Martin stated that we can amend the Motion so that includes the fact
2 that the acceptance of the Bid will not go forward until the Termination Clause of the contract is
3 finalized.
4

5 Trustee Pennington stated that we could okay the Proposals, the Agreements, subject to, and with
6 your items you just put those items out on a separate Bid for what you still want to be done
7 within the Village and perhaps with 203rd Street also. Trustee Hudson stated yes, 203rd as well.
8 Trustee Pennington stated that we can okay the Agreements subject to the inclusion of the
9 Termination Clause.
10

11 Village President Meyers-Martin stated that is what she was suggesting. Trustee Waite stated
12 that is fine. He would also add to that the items that you specifically want to deal with, and that's
13 the planters, planting and so forth. Then if the contractor says he can't sign this because these
14 items weren't there.
15

16 Trustee Hudson stated that she is asking for a separate RFP for that. Trustee Waite stated that if
17 we get it under the same RFP we have more clout with the contractor. If you get separate
18 contractors, one that is going to do the planting and the other one is going to do the cutting, it
19 seems like we don't have as much clout with the contractors as we would like to have.
20

21 Trustee Byrd inquired of Trustee Waite whether or not he is suggesting that we go out for Bid
22 again. Trustee Waite stated no. In the contract that is there, if you are going to add something to
23 it, you may just as well add something else to it and then there can be a discussion as to whether
24 or not the price needs to change. If it does, maybe we have to go out for another Bid. Right now
25 the lowest Bid we got was Suburban Landscaping. He stated that Public Works is recommending
26 that we give Suburban Landscaping the contract. If there is something not there that we want
27 there, we can put it there and the contractor can decide whether or not he can include those items
28 in the contract or not. If it is not, then he believes that we would have to go out and have another
29 Bid.
30

31 Village President Meyers-Martin stated that the new Public Works Staffer has a great deal of
32 expertise in landscaping. She knows that Jim Landini is quite confident that he is going to be
33 able to do some of these things that in the past our landscapers have done just because he has that
34 expertise. Village President Meyers-Martin suggested that before you move onto that level; sit
35 down with the Public Works Director and possibly the new staffer who is an expert in
36 landscaping to see if those are things that can be done in-house as opposed to another RFP.
37

38 Trustee Hudson stated that was her plan. The reason that she said we can go ahead with what we
39 have here is because these people might be good landscapers, and they may do what is required
40 of them to do here. She isn't at the point where she is absolutely happy and comfortable with the
41 boxes that they put around the Village Hall. She thought that they could have been done better,
42 and the decorations as a whole for the holidays she thought could be done better. She was hoping
43 that Mr. Landini could give her some guidance as to how we could get that done.
44

45 Village President Meyers-Martin suggested having that conversation because Mr. Landini has
46 someone on staff now that has a great deal of expertise in that.

1 **Motion by Trustee Pennington, second by Trustee Gibson to Accept the Bid Award**
2 **Recommendation as Prepared by Jim Landini, Public Works Director for the 2016**
3 **Landscape Maintenance at the 203rd Street Metra Parking Lot/Detention Basin and**
4 **Cumberland Court to Suburban Landscaping in the amount of \$6,500.00, which represents**
5 **the Lowest and Best Bid, Meeting all Specifications as Required under this Project; and**
6 **further Authorize the Village President to Execute a Contractual Agreement with**
7 **Suburban Landscaping Meeting the Village’s Contractual and Insurance Requirements;**
8 **subject to the addition of a Termination Clause in the event the work is not completed**
9 **satisfactorily.**

10
11 Trustee Byrd stated that he has one thing that he should have mentioned earlier. On Page 2 of the
12 contract, Section 4(B), “Contractor shall provide the Village with a Certificate of Insurance
13 reflecting auto and general liability...” There is no requirement for Workmen’s Compensation.
14 You need to add in the Workmen’s Compensation also. Trustee Pennington stated that is a good
15 point. Trustee Byrd stated that he believes that it was in the RFP, but not in the contract.

16
17 Trustee Waite inquired whether or not there is language in the contract that said the RFP
18 becomes part of the contract. Trustee Pennington stated no. **The Motion reads as follows:**
19 **Motion by Trustee Pennington, second by Trustee Gibson to Accept the Bid Award**
20 **Recommendation as Prepared by Jim Landini, Public Works Director for the 2016**
21 **Landscape Maintenance at the 203rd Street Metra Parking Lot/Detention Basin and**
22 **Cumberland Court to Suburban Landscaping in the amount of \$6,500.00, which represents**
23 **the Lowest and Best Bid, Meeting all Specifications as Required under this Project; and**
24 **further Authorize the Village President to Execute a Contractual Agreement with**
25 **Suburban Landscaping Meeting the Village’s Contractual and Insurance Requirements;**
26 **subject to the addition of a Termination Clause in the event the work is not completed**
27 **satisfactorily, and the inclusion of a Workmen’s Compensation Clause.**

28 **Roll Call: Ayes (6-0) Motion Carried.**

29
30 **Bid Award Recommendation for the 2016 Village Wide Landscape Contract – Village**
31 President Meyers-Martin stated that the second Bid Award Recommendation is for the Village
32 Wide Landscape Contract. She stated again needing to add the specification of the Termination
33 Clause as well as the Workmen’s Compensation. Trustee Byrd stated also the Certificate of
34 Insurance is not correct. It was stated in the Bid.

35
36 Village President Meyers-Martin stated that this is a little disheartening because every time we
37 have these contracts for landscapers for people who are responsible for maintenance at the Metra
38 Lot, this insurance question always comes up.

39
40 Trustee Byrd stated that the landscaper is not responsible for filling out that Certificate of
41 Insurance. It is the agent. Whenever that happens it is the fault of the agent. He doesn’t know
42 how we get around that. We usually send it back to them and give them a sample saying that you
43 have to correct this and fill it out in this manner. He believes that he gave out a sample last year
44 of how it should have been done. Mainly, there were a few things that were not right on this one.
45 On the Certificate of Insurance, the first line it has on the “Commercial General Liability
46 Section,” it is listed as “Claims-Made.” We don’t want a “Claims-Made” Policy. It should be an
47 “Occurrence Policy.” That’s the fault of the agent. He is not going to go into details on what

1 “Claims Made” means. The Liability Limits are okay. The Auto Liability Limits are questionable
2 but acceptable. It says on the Schedule “Autos.” If you are going to do a Schedule of Autos you
3 need a “Non-Owned” and a “Hired Auto” just in case a person is in a vehicle that is not owned
4 by that landscaper has an accident he is not responsible for it. So you are either going to do
5 “Scheduled Autos” or “Non-Owned” or you aren’t going to do any Auto. There is no Workmen’s
6 Compensation.

7
8 Trustee Hudson stated that in 3(A) it says, “Workmen’s Compensation based on what the State
9 of Illinois requires.” They said they have it.

10
11 Trustee Byrd stated that this is a copy of the Policy. It has to be on the Certificate of Insurance.
12 We don’t know if it is enforced or not. You need a Certificate from the agent for that reason to
13 make sure that it is enforced. The Workmen’s Compensation Policy needs to be on the
14 Certificate of Insurance. He doesn’t think this agent has it, or whoever has it has to get it to us.

15
16 Trustee Byrd stated that it says in the Motion based on an updated insurance. He was missing an
17 additional insured on there too which is required by the Village. It says in the Motion we accept
18 the Proposal based on them giving an updated insurance. Trustee Hudson stated that it says,
19 “Pending approval.” Village President Meyers-Martin stated that is all you need then. You are
20 not adding anything additional to that. Trustee Byrd stated no we just need a corrected Certificate
21 of Insurance. Village President Meyers-Martin stated that she was unclear whether or not Trustee
22 Byrd was adding something in addition to that, but you are not.

23
24 Village President Meyers-Martin stated that her only comment is that we go through this every
25 year. It seems as though that should be a little more well-organized in terms of the insurance and
26 the submission of that.

27
28 Trustee Byrd stated that he would recommend that when you send out an RFP that you put in a
29 sample Certificate in there saying they must have those items filled out. Trustee Pennington
30 stated exactly. Trustee Byrd stated that the sample was there. They can have more, but they can’t
31 have less. The sample was sent out. He stated that people don’t follow directions.

32 **Motion by Trustee Pennington, second by Trustee Byrd to Accept the Bid Award**
33 **Recommendation as Prepared by Jim Landini, Public Works Director for the 2016 Village**
34 **Wide Landscape Contract, in the amount of \$9,000.00, which Represents the Lowest and**
35 **Best Bid to Property Care Management, Pending Approval of the Final Certificate of**
36 **Insurance Meeting all Specifications as Required by IRMA and Specified within the Bid**
37 **Package; and further Authorize the Village President to Execute a Contractual Agreement**
38 **subject to the addition of a Termination Clause in the event work is not completed**
39 **satisfactorily.**

40 **Roll Call: Ayes (6-0) Motion Carried.**

41
42 Village President Meyers-Martin reminded all of the residents that you have about 15-minutes if
43 you did not have the opportunity to go to McDonald’s this evening. Our McDonald’s in Olympia
44 Fields was hosting a Fundraiser for Officer Tim Jones from the Park Forest Police Department.
45 You probably have heard that he was severely injured while on duty and is in great need of a lot
46 of rehabilitation. We are happy to announce that he is out of the hospital. He is out of intensive
47 care. He has been moved to a Rehabilitation Facility. That is good news for him and his family.

1 Village President Meyers-Martin stated that she was at McDonald's before she came to this
2 meeting. It was just spectacular, the number of people that were there, the police that were there.
3 McDonald's was packed. They had District 227's Jazz Band playing. They were fabulous. You
4 have about 15-minutes if you haven't been there. McDonald's was donating 30% of all proceeds
5 this evening to Officer Jones's family. We are very proud of Randy Conn, McDonald's, and the
6 Village of Olympia Fields for all of the support that she witnessed when she was there this
7 afternoon.

8

9 **ADJOURNMENT:**

10

11 **Motion by Trustee Pennington, second by Trustee Byrd to adjourn at 7:44 P.M.**

12 **Voice Vote: All Ayes Motion Carried.**

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14 **Respectfully submitted by Faith Stine.**

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