

1                                   **MINUTES OF THE VILLAGE OF OLYMPIA FIELDS**  
2                                   **REGULAR MEETING OF THE BOARD OF TRUSTEES**  
3                                   **Held on June 14, 2010**

4  
5 **Motion by Trustee Pennington, second by Trustee Ormsby that in the absence of**  
6 **President Jones, Trustee Meyers-Martin becomes President Pro Tem for the**  
7 **meeting.**

8 **Voice Vote:                   All Ayes.                                   Motion Carried.**

9  
10 The assembly recited the Pledge of Allegiance. The Regular Meeting of the Board of  
11 Trustees was held on Monday, June 14, 2010, at the Olympia Fields Village Hall and was  
12 called to order by President Pro Tem Meyers-Martin at 7:00 P.M. The Clerk called the  
13 roll.

14  
15 Present: Trustees – Gibson, Ormsby, Oliver, Pennington, Nale  
16                                   President Pro Tem Meyers-Martin  
17                                   Village Clerk, Judi Kay Rangel  
18                                   Village Administrator, David Mekarski

19  
20 Absent: President Jones

21  
22 **Amend Revised Agenda** - President Pro Tem Meyers-Martin stated that she would like  
23 to amend the Revised Agenda of June 14, 2010, to include an action under Public Safety  
24 for the approval of the purchase of holsters that were already suggested by the Executive  
25 Safety Committee. She stated that is under the Asset and Forfeiture Fund.

26 **Motion by Trustee Nale, second by Trustee Ormsby to amend the Revised Agenda**  
27 **of June 14, 2010, to include an action under Public Safety for the approval of the**  
28 **purchase of holsters that were already suggested by the Executive Safety**  
29 **Committee.**

30 **Voice Vote:                   All Ayes.                                   Motion Carried.**

31  
32 **MINUTES:**

33  
34 **Motion by Trustee Ormsby, second by Trustee Oliver to suspend the reading of the**  
35 **Minutes of May 24, 2010.**

36 **Voice Vote:                   All Ayes.                                   Motion Carried.**

37  
38 **Motion by Trustee Nale, second by Trustee Oliver to approve the Minutes of May**  
39 **24, 2010, as presented.**

40 **Voice Vote:                   All Ayes.                                   Motion Carried.**

41  
42 **BILLS FOR APPROVAL:**

43  
44 President Pro Tem Meyers-Martin stated that she has Bills for Approval totaling  
45 \$151,627.55. She stated that there is a Memo in the Board Packet outlining the significant  
46 bills.

1 **Motion by Trustee Pennington, second by Trustee Ormsby to approve the payment**  
2 **of bills for June 14, 2010 in the total amount of \$151,627.55.**

3 **Roll Call: Ayes (5-0) Motion Carried.**

4  
5 **COMMUNICATIONS AND PETITIONS:**

6  
7 President Pro Tem Meyers-Martin opened up Communications and Petitions at 7:05 P.M.  
8 There were members of the public present, but no one wished to address the Board.  
9 President Pro Tem Meyers-Martin closed Communications and Petitions at 7:06 P.M.

10  
11 **FINANCE:**

12  
13 Trustee Pennington stated that this evening his Financial Report would cover periods 11  
14 and 12, which is March and April of 2010 in the Village's Fiscal Calendar. The April  
15 report will close out the Fiscal Year 2009/2010.

16  
17 **Corporate Fund – March 2010** - Trustee Pennington stated that with regard to the  
18 month of March, the Village closed the month of March 2010 in surplus status. The  
19 actual fund revenue was \$661,272.76, versus a budgeted amount of \$69,749.05. The total  
20 fund revenue for March was \$1,156,459.87, versus a budgeted amount of \$746,290.18.  
21 The actual expenses for the month of March were in the amount of \$495,187.00, versus a  
22 budgeted sum of \$676,541.13. The total fund surplus was 11% above plan for March.  
23 The Village realized increases in the following revenue line items: Sales Tax Revenue  
24 was up 11%; Real Estate Tax Revenue was up 39%; Towing Impound Revenue was up a  
25 staggering 71%; RedFlex Revenue was up 16%, and Utility Tax Revenue was up 11%.  
26 Expenses during this period were consistent with prior months with the exception of a 5%  
27 increase in police full-time salary. This was attributed to Jim Guy's promotion,  
28 adjustment plus salary overlap in bringing a part-time officer on line for full-time duties  
29 to replace Sergeant Guy. The Fiscal Year to-date actual, plus encumbrance for March  
30 2010 is \$489,755.15.

31  
32 **Water Fund – March 2010** - Trustee Pennington stated that the Water Fund closed the  
33 month of March in surplus status. The Village realized a surplus sum in the amount of  
34 \$10,544.40. The actual revenue realized was \$100,031.71, against a Plan Budget of  
35 \$9,141.66. The realized expenses were \$89,487.31, against a Plan Budget of \$86,983.03.  
36 The Water Fund balance for the month of March was 80% above Plan.

37  
38 **Sewer Fund – March 2010** – Trustee Pennington stated that the Sewer Fund closed the  
39 month of March in surplus status. The Village's surplus fund balance at the end of March  
40 was \$64,922.87, or 44% of Plan. The actual revenue realized was \$164,693.86, against a  
41 Plan Budget of \$155,067.00, an increase of 6%. The realized expenses in this fund  
42 exceeded the Plan Budget by \$60,741.29, or 61%. The actual realized expense in this  
43 fund was \$99,770.99, against a Plan Budget sum of \$39,029.70. The revenue increase in  
44 this fund was sufficient enough to enable a closing month surplus for March. The Fiscal  
45 Year to-date actual, plus encumbrance is a deficit in the amount of \$736,887.36. This is  
46 due to the Village's ongoing Sewer Rehabilitation Project Village wide.

1 **Corporate Fund – April 2010** – Trustee Pennington stated that the Corporate Fund  
2 closed the month of April 2010 in surplus status. The Village realized actual revenue in  
3 the amount of \$531,240.17, against a budgeted sum of \$709,966.18, or 25% of Budget.  
4 There was a 29% increase in the expenses for this period in the amount of \$463,558.49  
5 actual, against a budgeted sum of \$329,238.88. The total fund surplus for April was  
6 \$67,681.66, or 82% of total Plan. The Fiscal Year to-date actual, plus encumbrance for  
7 April 2010 is a surplus in the amount of \$557,436.83. During this period there was a  
8 decrease in Real Estate Tax Revenue, but the Village continued to see significant  
9 increases in the following revenue line items: Towing and Impound up 66%; RedFlex up  
10 79%; Wireless revenue up 32%, and Utility Tax Revenue up 16%.

11  
12 **Water Fund – April 2010** – Trustee Pennington stated that the Village budgeted for a  
13 deficit in the Water Fund for the month of April. The total budget amount was  
14 \$133,389.37. That is a negative number. The Village realized actual revenue in the  
15 amount of \$45,409.07, against a budgeted sum of \$89,141.66, or 48% of Plan. The actual  
16 expenses were slightly above the budgeted sum of \$222,531.05. The actual expenses  
17 realized were in the amount of \$237,125.36. The total fund deficit for April in the Water  
18 Fund is \$191,716.29. The Fiscal Year to-date actual, plus encumbrance for this period is  
19 a deficit \$184,225.30.

20  
21 **Sewer Fund – April 2010** – Trustee Pennington stated that the Village budgeted for a  
22 deficit in the Sewer Fund for the month of April. The total budget amount was a deficit of  
23 \$77,952.70. The budgeted revenue figure was \$55,974.00. The Village realized actual  
24 revenue in the amount of \$34,265.36. The Village also rolled into this sum the EPA Loan  
25 in the amount of \$219,665.00, thus bringing the total actual fund revenues to  
26 \$253,930.36. The total fund expense was budgeted at \$133,926.70. The total fund  
27 expense actual was \$607,101.87. This included the IEPA Loan Stimulus sum of  
28 \$423,871.96, and Sewer Rehabilitation Capital expense of \$33,746.89. Both were listed  
29 as Capital Projects denominated as an expense in this fund. The total fund deficit in the  
30 Sewer Fund is \$353,171.51. The Fiscal Year to-date actual, plus encumbrance is a deficit  
31 in the amount of \$1,090,058.36.

32  
33 **BUILDING:**

34  
35 **Beautification Agreement between the Village of Olympia Fields and METRA for**  
36 **the Landscape Maintenance at Stamper Park – (Discussion Only)** – Trustee Ormsby  
37 stated that in the Board Packet is the Agreement between Metra and the Village, for the  
38 Village taking over Stamper Park. There was a Beautification Committee Meeting this  
39 morning. Several of the committee members stated that Stamper Park is being neglected.  
40 It is overgrown. It needs to be trimmed. She stated that the sooner a decision is made on  
41 who is responsible for the maintenance of the former park the better it will be. The area is  
42 quickly becoming an eyesore.

43  
44 Administrator Mekarski stated that he informed Noe Gallardo from Metra, that the  
45 Village was maintaining the park even though the Village doesn't currently have a  
46 contract. The Village's contractor who is in charge of maintaining the 203<sup>rd</sup> Street Metra

1 Station has been instructed to keep the grass cut. With regard to the major restoration of  
2 the site, Trustee Ormsby and the Beautification Committee would like to move planting  
3 material from the one section and spread it throughout the entire tract if acquired from  
4 Metra. Trustee Ormsby stated that the area has been neglected and needs weeding, and  
5 she would like to get in there and tidy it up.

6  
7 Trustee Ormsby stated that on Page 1 of the Agreement under Number 2, it states that  
8 “All work shall be done at Licensee’s sole cost and expense in a good and workmanlike  
9 manner.” She stated that she does not have any money budgeted at this point for  
10 maintaining the park or improving the park. She isn’t sure where that money is going to  
11 come from. The Village’s Landscaper has looked at it and determined it will take a week  
12 to clean and weed the area.

13  
14 Trustee Ormsby stated that on Page 3 of the Agreement under Number 9, it states that  
15 “Licensee agrees that it will not alter the Landscape Improvements, beyond that which is  
16 necessary in performing maintenance activities, nor will it construct ...” she stated that  
17 the Village Landscaper will be making improvements. They are going to remove a lot of  
18 what is in there. She inquired of Administrator Mekarski if she is asking for that entire  
19 area.

20  
21 Administrator Mekarski stated that she is. He spoke with Metra today and informed them  
22 that Baxter & Woodman is finalizing a legal description or a plat description of the  
23 property. He stated that the goal would be to work out the legal language within the next  
24 two weeks. Baxter & Woodman will have the legal description of the property for the  
25 next meeting on June 28<sup>th</sup>. Noe Gallardo will try to walk through with Metra in the next  
26 week to get it approved.

27  
28 The Metra Agreement states the Village “will not alter the Landscape Improvements,  
29 beyond that which is necessary in performing maintenance activities...” Trustee Ormsby  
30 stated the scope of work she is suggesting will include altering the landscape. Therefore,  
31 Trustee Ormsby stated the language in the Metra Agreement needs to be modified.

32  
33 Trustee Ormsby stated that on Page 4, Number 13 it states “This License may be  
34 terminated by Metra effective immediately upon notice to Licensee for any purpose as  
35 determined by Metra ...” Trustee Ormsby stated that is problematic. She stated that the  
36 Village is going to spend the money to get it up to the Village’s standards and maintain it,  
37 and then Metra is going to come back and say they want it back.

38  
39 Administrator Mekarski stated that would be difficult to change because it is a railroad  
40 right-of-way, and there could be any number of public purposes for Metra to immediately  
41 take access to the property.

42  
43 Trustee Pennington stated that he believes that this is stated language and that it cannot  
44 be changed because of the railroad rights of Metra. He does not believe that Metra would  
45 act on that given what Trustee Ormsby wants to do. It would only occur in a situation  
46 where Metra had specific design, or reason because of the railroad lines. Administrator

1 Mekarski stated that one example would be what is going on with the reconstruction of  
2 the platform at the 211<sup>th</sup> Street Metra Station. Trustee Pennington stated that he is  
3 working on the possibility of getting that station upgraded to meet ADA approval. He  
4 stated then and only then would paragraph 13 come into play with them taking it over,  
5 and probably taking the station out of service until the necessary ramps could be  
6 constructed.

7  
8 Trustee Ormsby stated that it was discussed to partner with the Olympia Fields Country  
9 Club to see if they would help with some of the work that needs to be done. She inquired  
10 of Trustee Pennington if Metra would object to a sign referring to the country club if they  
11 did partner with the Village in this endeavor. Trustee Pennington did not think that Metra  
12 would have a problem with that, because it is Metra's desire to work with the  
13 Municipalities in activities like this. Trustee Ormsby stated that the Village is only  
14 mowing the grass there. There have been complaints that it is overgrown.

15  
16 Trustee Pennington stated that it is overgrown. There are trees that need to be pruned.  
17 There are some Blueberry Trees in there and the blueberries are falling on the sidewalk  
18 and the steps.

19  
20 Trustee Ormsby inquired as to where she gets the money to do the work. Administrator  
21 Mekarski stated that Russ Ruscigno from the country club informed him that they are  
22 going to have six major tournaments in the next two to three years. They want to utilize  
23 the Metra for a primary access to the downtown hotels. They are not in the position to  
24 give cash, but they would give contributions in terms of mulch and things like that that  
25 they have on site. He believes it would be a good idea for him to setup a meeting between  
26 Russ Ruscigno, Trustee Ormsby, and the Beautification Committee. Metra has stated that  
27 they would be interested in increasing the parking fees from \$1.25 to \$1.50 which is  
28 consistent with the other Metra Stations. The Board can designate those parking fees for  
29 landscaping purposes. He stated that one idea was to change the boxes from the manual  
30 pay box to some type of electronic pay box.

31  
32 Trustee Pennington stated that if there is a contract in place, the only way that Metra  
33 would change the parking fee boxes is if we go 100% cash and have no monthly parking  
34 passes. He is currently working with another Village on that. He stated that there is no  
35 contract between Metra and the Village for the 203<sup>rd</sup> Street Metra Station. He was  
36 referring to the 211<sup>th</sup> Street Metra Station. If the Village wanted the electronic boxes at  
37 the 203<sup>rd</sup> Street Metra Station, the Village would have to cover the cost of that.

38  
39 Trustee Gibson inquired as to what the Agreement was between the Park District and  
40 Metra. Administrator Mekarski stated that they had a similar Agreement. The language  
41 was revised. He has a copy of that Agreement in his office.

42  
43 Trustee Gibson stated that she can't understand why the other Metra lots look better than  
44 the ones in Olympia Fields. She stated that they are all in better shape. She stated that the  
45 stations in the western suburbs and the northern suburbs all look wonderful. She can't  
46 imagine that all of those Municipalities are doing that for Metra at their own expense.

1 Trustee Pennington stated that he would take exception to that. He stated that this is not  
2 in defense of Metra, because his focus is out here. He stated that all the money has gone  
3 north and northwest and not out here. There are Agreements in place between each one of  
4 those north and northwest suburbs with Metra to do just what the Board is discussing  
5 now. Trustee Gibson can't understand why it takes so long for Metra to understand that  
6 this is Olympia Fields and that we want our stations to look presentable. She can't  
7 understand why it takes Metra so long for an Agreement to be made, so that Metra will  
8 give the Village something to help with the upkeep other than just mowing the grass. She  
9 stated that mowing the grass is on the Village because it wants the stations to look nice  
10 for the residents.

11  
12 Administrator Mekarski stated that there is an Agreement for the overall lot and that  
13 gives the Village the responsibility to collect the money and keep the money. But the  
14 Village is also responsible for all landscaping, all paving, all striping and all lighting.  
15 Trustee Gibson inquired of Administrator Mekarski if that included Stamper Park.  
16 Administrator Mekarski stated that does not include Stamper Park. He stated that  
17 Stamper Park was designated to the Park District. It is part of the railroad right-of-way.  
18 Trustee Ormsby stated that the Park District doesn't want it anymore. She stated that the  
19 Park District put a lot of money in that area to improve it. She stated the fact that the Park  
20 District is walking away from it is disappointing. She inquired as to whether or not the  
21 Village could get some transition money from the Park District until they get it cleaned  
22 up and take it over. Trustee Gibson inquired as to whether or not the Park District  
23 received money from the Metra Board. Administrator Mekarski stated that they did not.  
24

25 President Pro Tem Meyers-Martin stated that the Park District is walking away from the  
26 contract due to their funding issues, and not having the money to maintain it.

27 Administrator Mekarski stated that the Park District had a Landscape Architect look at  
28 Stamper Park to see what the cost would be to fix it up. The estimate was \$18,000.00.  
29

30 Trustee Ormsby stated that at some point she would like to have a discussion with the  
31 Board. She stated that it seems that the Park District creates a park and then abandons it.  
32 There is no maintenance for it and it becomes an eyesore for the Village. She stated that  
33 the Village needs to look into that. The Village doesn't have the money right now to take  
34 over Stamper Park. She believes in the end it would benefit the Village because it can  
35 advertise and put the Olympia Fields Country Club Logo there. She stated that Stamper  
36 Park is a significant gateway into Olympia Fields.

37  
38 Trustee Pennington inquired of Trustee Ormsby if she had a cleanup figure in mind.  
39 Trustee Ormsby estimates that it would cost \$3,000.00 to get the park cleaned up. She  
40 stated that she should have the Village's Landscaper go over there and provide an  
41 estimate on the cost to cleanup the park.  
42

43 Trustee Pennington stated that there is language in the Agreement that needs to be  
44 addressed and revised. Administrator Mekarski will be in contact with Noe Gallardo,  
45 Community Specialist – Community Affairs for Metra. Trustee Ormsby stated that she  
46 feels like she should be doing something now since the Village is getting complaints

1 about it. Trustee Pennington stated that we can highlight and impress upon Mr. Gallardo  
2 that the country club has six major events that are coming up in the near term and the  
3 need for something like this to be in place immediately. He stated that he will work with  
4 Trustee Ormsby and Administrator Mekarski on cleaning this up, from the standpoint of  
5 his position on the Metra Board as well as a Village Trustee. Trustee Ormsby will have  
6 the Village's Landscaper prepare an estimate on the cost to cleanup the park and she will  
7 e-mail that to all of the Trustees. She would like to speak with a representative from the  
8 country club as soon as possible to see what they are willing to do. Administrator  
9 Mekarski stated that the country club has the labor to do the work. Trustee Pennington  
10 stated that they would be able to prune the trees.

11  
12 Trustee Gibson inquired of Administrator Mekarski whether or not there is enough  
13 money collected that is used by the Village for the upkeep on the parking lot, and the  
14 lights, and whether or not some of that could be used for Stamper Park. Trustee  
15 Pennington does not believe that there is enough money collected.

16  
17 Trustee Ormsby inquired of Trustee Pennington as to whether or not it matters to Metra  
18 how full the lot is. Trustee Pennington stated that it is about 70% to 75% full. Trustee  
19 Ormsby inquired of Trustee Pennington if Metra was disappointed in that. He stated that  
20 he has not had that discussion with Metra. Trustee Pennington stated that for the month of  
21 April, the Village's revenue for the month of April for the Metra Lot was \$5,190.91. The  
22 actual expenses were \$9,127.77. That puts the Village in the hole in the amount of  
23 \$3,936.86 for the 203<sup>rd</sup> Street Metra Lot. Trustee Ormsby stated that we need to look at  
24 that and see why that is happening. He stated that this was in April and it will incorporate  
25 some winter months as well. There was a salt expenditure of \$4,950.00 in this period.

26  
27 Administrator Mekarski stated that the 211<sup>th</sup> Street Station will be closed this summer for  
28 construction on the platform. They plan to do it between the summer and November  
29 before the snow flies. They expect 100% occupancy at the 203<sup>rd</sup> Street Metra Station  
30 when this happens. A rough calculation of the revenue that the Village anticipates by  
31 filling up the 203<sup>rd</sup> Street Metra Lot is \$68,000.00 between now and December. He stated  
32 that money could be used for this issue. The Village could possibly setup a fund for the  
33 pay boxes. He stated that the Finance Committee may want to undertake an overall  
34 analysis of the rate structure and the cost. He stated that he has always been concerned  
35 about what the Village is paying for landscaping, snow plowing and salt operations over  
36 the year. The amount of money involved to repave that 10 years from now will be  
37 enormous, and the Village needs to buildup some capital reserves for that.

38  
39 Trustee Ormsby stated that we need to make sure that the name of the Executive Director  
40 is correct on the Agreement. Trustee Pennington stated that we have to remove Philip  
41 Pagano's name from the document. He stated that William Tupper is the Acting  
42 Executive Director right now. Trustee Pennington stated that there is a typographical  
43 error on Page 1, Number 1. It should be "fee" and not "free."

44  
45 Trustee Pennington stated that he would like to attend the meeting with the representative  
46 from the country club as well.

1 **PLANNING:**

2  
3 **Retail Redlining Steering Committee** – Trustee Gibson stated that she did not have  
4 anything on the agenda, but she wanted to report that the Retail Redlining Steering  
5 Committee met last week. She represented the Village and Administrator Mekarski at  
6 that meeting. There was excellent attendance by all four Municipalities, Matteson,  
7 Richton Park, Park Forest, and Olympia Fields, as well as the South Suburban Mayors  
8 and Managers Association and Diversity, Inc. as well as two or three other organizations  
9 that were interested in the particular study. She stated that the consultants presented  
10 some very, very interesting data that they had already worked on in this first phase.  
11 Studies were presented to the participants. There was lively dialog among the  
12 participants. They were asked to find other people that had an interest in Retail Redlining  
13 in this area that might be a good fit for the Steering Committee. Each person was asked to  
14 indicate what retail businesses and what large restaurant they would like to see here.  
15 They are going to start to contact those retail businesses. Trustee Gibson stated that the  
16 Steering Committee will be meeting again, but a date has not been determined.

17  
18 Administrator Mekarski stated that we are launching a detailed survey in September. The  
19 goal is to get 500 responses from the Village residents as to what their shopping  
20 preferences are and where they currently shop. The other four communities will be  
21 conducting a survey as well. He stated that a draft copy of the survey will probably be  
22 available in August for the Board. He stated that a blitz will be done with the  
23 Homeowners Associations to help get responses from the residents.

24  
25 President Pro Tem Meyers-Martin inquired of Trustee Gibson as to whether or not  
26 representatives from Homewood and Flossmoor were in attendance at that meeting as  
27 well. Trustee Gibson stated that they are not part of this particular Retail Redlining  
28 Program. It is only for the four communities. President Pro Tem Meyers-Martin inquired  
29 if there is a reason why Homewood and Flossmoor were not included.

30  
31 Administrator Mekarski stated that the Grant was applied for under the Southland  
32 Coalition, which is the four communities, that makeup SouthCom. He stated that after the  
33 Steering Committee has some initial findings, he is sure that they will reach out to those  
34 communities. The four communities don't want to spend consultant dollars on any issues  
35 that Homewood and Flossmoor may have. They want to concentrate the analysis on the  
36 shopping centers in the four communities.

37  
38 President Pro Tem Meyers-Martin stated that she understands why they want to focus on  
39 those four communities. She believes that at some point they need to include Homewood  
40 and Flossmoor, not because they have problems per se, but she believes that they would  
41 make our group stronger because they have been fairly successful. Administrator  
42 Mekarski stated that it is a good comment. He believes they will be included when we  
43 analyze the retail leakage. He believes that a lot of shoppers from the four communities  
44 shop at the Halsted Corridor.



1 **PUBLIC WORKS:**

2  
3 **Recommendation for Partial Payment to ERA Valdivia Contractors, Inc.** – Trustee  
4 Oliver stated that the rehabilitation on the west water tower has been completed. Mr.  
5 Alexa informed Trustee Oliver that they are in the process of chlorinating the tank itself.  
6 They hope that the tank will go back online no later than Monday, June 21<sup>st</sup>. Due to the  
7 fact that work has been done, there is a recommendation for partial payment to ERA  
8 Valdivia Contractors, Inc. in the amount of \$205,560.00.

9 **Motion by Trustee Pennington, second by Trustee Ormsby to recommend partial**  
10 **payment to ERA Valdivia Contractors, Inc. in the amount of \$205,560.00 for work**  
11 **completed in connection with the East and West Elevated Water Storage Tank**  
12 **Repainting Design and Construction Project, Payment Request No. 1.**

13 **Roll Call:                      Ayes (5-0)                      Motion Carried.**

14  
15 **Recommendation for Payment to Kim Construction Company, Inc.** – Trustee Oliver  
16 stated that he has another recommendation for payment for work that has been done  
17 regarding the Sanitary Sewer Manhole Rehabilitation at various locations throughout the  
18 Village. In the Board Packet is information regarding the work that has been done to-  
19 date.

20 **Motion by Trustee Pennington, second by Trustee Nale to recommend payment to**  
21 **Kim Construction Company, Inc. in the amount of \$19,710.00 for the work**  
22 **completed in connection with the Sanitary Sewer Manhole Rehabilitation various**  
23 **locations – Payment Request No. 3 ARRA Loan L 170052.**

24 **Roll Call:                      Ayes (5-0)                      Motion Carried.**

25  
26 **HUMAN RESOURCES:**

27  
28 **Executive Safety Committee** – Trustee Nale stated that the Executive Safety Committee  
29 met on June 3<sup>rd</sup>. They are in the process of forming a Smoke and Tobacco Free Policy.  
30 The policies that they have looked at are quite involved. It was decided that Trustee Nale  
31 and Cindy Saenz would get together and formulate a policy for the Village. Trustee Nale  
32 will meet with Cindy Saenz prior to the next Executive Safety Committee Meeting.

33  
34 **ID Badges** – Trustee Nale stated that at the next Executive Safety Committee Meeting,  
35 the police department will discuss with Trustee Meyers-Martin purchasing the equipment  
36 to make ID Badges for the Village employees, as well as purchasing gun holsters for the  
37 department. The police department will need 25 to 27 gun holsters.

38  
39 **Safe Removal of Tree Limbs** – Trustee Nale stated that a Public Works employee  
40 attended the Executive Safety Committee Meeting concerning the safe removal of tree  
41 limbs.

42  
43 **Village Government Community Guide** – Trustee Nale stated that the final discussion  
44 at the Executive Safety Committee Meeting ended with getting together with Chief  
45 Chudwin and Trustee Meyers-Martin, to complete the months of work that the Human

1 Resource Committee has committed to forming the Village Government Community  
2 Guide.

3  
4 **Human Resource Committee** – Trustee Nale stated that the Human Resource  
5 Committee will be meeting on Monday, June 21, 2010.

6  
7 Trustee Ormsby inquired of Trustee Nale as to what the discussion regarding the tree  
8 limb removal was about. Trustee Nale stated that the Public Works Maintenance Group  
9 sent one of their employees to the meeting concerning the safety of tree limb removal.  
10 Trustee Ormsby inquired of Trustee Nale if this was regarding trees on the property of  
11 residents or public areas. Trustee Nale stated that she did not know, but that she would  
12 check with Mr. Alexa and find out and get back to Trustee Ormsby on that.

13  
14 **PUBLIC SAFETY:**

15  
16 **Approval for Purchase of Gun Holsters** – President Pro Tem Meyers-Martin stated that  
17 for the Revised Agenda, she is seeking approval from the Board for the purchase of the  
18 holsters that Trustee Nale previously mentioned as recommended by the Executive Safety  
19 Committee for 25 to 27 holsters, not to exceed the amount of \$3,000.00.

20 **Motion by Trustee Nale, second by Trustee Ormsby to approve the purchase of 25**  
21 **to 27 holsters in an amount not to exceed \$3,000.00 through the Asset and Forfeiture**  
22 **Customs Account.**

23  
24 Trustee Pennington inquired of President Pro Tem Meyers-Martin if there was a need for  
25 a change in the holsters, and if so, why. Trustee Nale stated that Chief Chudwin spoke  
26 with Trustee Meyers-Martin about the importance of getting new holsters which prevents  
27 anybody that faces the police person on duty from drawing their gun away from the  
28 holster, which they can do now. The new holster will provide a design that they will not  
29 be able to do that in a confrontational case.

30  
31 Trustee Gibson stated that she thought it was the Board's understanding that if the matter  
32 is a cash item, or an item that has to be voted on because of funds, that the Board should  
33 have had information on it, and it should have been listed on the agenda. President Pro  
34 Tem Meyers-Martin stated that is normally the case. She stated that Chief Chudwin  
35 meant to mention this to Administrator Mekarski. President Pro Tem Meyers-Martin  
36 stated that she wasn't sure that it had to be approved by the Board since it was going  
37 through the Asset Forfeiture Account. She was then informed that it did have to come  
38 before the Board, and that Administrator Mekarski suggested to her that she amend the  
39 agenda this evening.

40  
41 Trustee Pennington stated that this should come before the Finance Liaison as well and  
42 he did not receive any information on this. President Pro Tem Meyers-Martin stated that  
43 she was led to believe that discussion had taken place. Trustee Pennington stated that  
44 discussion did not take place with him. Administrator Mekarski suggested tabling the  
45 matter to the next Board meeting and address it at that time.

1 Trustee Ormsby stated that we had a discussion that the Board could not take action on  
2 something that is not on the agenda. President Pro Tem Meyers-Martin stated that the  
3 Board did have that discussion.

4 **Motion by Trustee Nale, second by Trustee Ormsby to withdraw the previous**  
5 **Motion regarding the authorization to purchase the holsters.**

6 **Roll Call: Ayes (5-0) Motion Carried.**

7  
8 **Motion by Trustee Ormsby, second by Trustee Pennington that the approval to**  
9 **purchase the holsters be tabled to the Board Meeting on June 28<sup>th</sup> in order that the**  
10 **matter can be discussed with the Finance Liaison.**

11 **Roll Call: Ayes (5-0) Motion Carried.**

12  
13 **Reverse 911 System** – President Pro Tem Meyers-Martin stated at the last Board  
14 Meeting that the Reverse 911 System was being implemented. She stated that it is now  
15 complete. Chief Chudwin assured her that it will be up and running by the end of June.  
16 Training on the Reverse 911 System will begin on June 16<sup>th</sup> with SouthCom and the  
17 Commander Staff. Once that is in place, residents will be able to be reached by text, a cell  
18 phone call, through their e-mail, as well as through their land phones. She believes it is a  
19 wonderful thing for the residents.

20  
21 **Identification of Public Safety Officers** – President Pro Tem Meyers-Martin previously  
22 stated that Chief Chudwin and the police department were working on a booklet with the  
23 identification of the Public Safety Officers. She has a booklet this evening that has their  
24 pictures and names. She provided a booklet to each of the Trustees.

25  
26 **Public Safety Committee** – President Pro Tem Meyers-Martin stated that the Public  
27 Safety Committee will meet on Thursday, June 16<sup>th</sup> at Village Hall.

28  
29 **REPORT OF VILLAGE ADMINISTRATOR:**

30  
31 **Irons Oaks Summer Solstice** – Administrator Mekarski stated that the Irons Oaks  
32 Summer Solstice event will be held on Saturday, June 19, 2010. The event starts off with  
33 cocktails at 6:00 P.M. The Board budgets for this event every year. The Village has to  
34 call in a final count of the attendees. He asked that the Trustees notify him, Cindy Saenz,  
35 or Lorraine tomorrow morning to let them know if the Trustees and their spouses are  
36 attending the event.

37  
38 Trustee Gibson stated that she did not remember the Board budgeting for that this year.  
39 Administrator Mekarski stated that Cindy asked him to inquire about this tonight, and he  
40 didn't think that she would if it was not in the Budget.

41  
42 **Special Meeting with the Residents of The Traditions** – Administrator Mekarski stated  
43 that there will be a Special Meeting with the residents of The Traditions to educate them  
44 on the Special Service Area, which is a mechanism the Village would entertain to  
45 complete the paving of Traditions Drive. He provided a Memo to the Board today which  
46 stated that the Royal Bank of Canada is now opposing the creation of a Special Service

1 Area for the financing of the road. A few months ago, there was a meeting with the  
2 Village Attorney, Administrator Mekarski, residents of The Traditions, representatives  
3 from the Royal Bank of Canada and their attorneys. At that time, a representative from  
4 the Royal Bank of Canada suggested to the Village Attorney and Administrator Mekarski  
5 that the Village should go forward with exploring a Special Service Area. The Village is  
6 awaiting a letter from the Royal Bank of Canada regarding its position. There is a  
7 Memorandum in the Board Packet stating that the Village is going forward with the  
8 meeting on June 17<sup>th</sup> to educate the residents about a Special Service Area.

9  
10 Administrator Mekarski will be attending the meeting on June 17<sup>th</sup> as well as the Village  
11 Attorney, John Murphey, Joe Alexa, John McDonnell and Ray Koenig from Baxter &  
12 Woodman. Residents from The Trails will be stopping by to learn about the Special  
13 Service Area process for the financing of The Trails fence along Kedzie Avenue and  
14 possibly the commercial area. He invited the Trustees to attend the meeting as well.

15  
16 **Advocate Licensing Agreement** – Administrator Mekarski stated that the Village has a  
17 signed contract with Advocate. The Advocate Logo is on the tower. The Village logo  
18 faces east rather than facing west. A postcard was sent to the residents announcing the  
19 entrepreneurial strategy between the Village and Advocate.

20  
21 **Shroud on the Water Tower** – Administrator Mekarski stated that the painting on the  
22 water tower on Lincoln Highway will start sometime in September. When the water  
23 tower on Vollmer Road was painted, the Village realized it could potentially save  
24 \$50,000.00 by eliminating the shroud. The shroud is a complicated engineering feat  
25 where they have to weld metal irons to hang cables. The shroud goes up with the curtain.  
26 The contractors were rolling the tank with a standard roller and paint bucket. The paint  
27 contractor indicated to Administrator Mekarski and President Jones that they do many  
28 jobs without the shroud. Ray Koenig from Baxter & Woodman informed Administrator  
29 Mekarski that he would support a Change Order to remove that shroud. The \$50,000.00  
30 would be a direct inclusion into the Village's Fund Balance. That money could be placed  
31 in the Water Fund or the General Fund. It is a cost benefit situation. Administrator  
32 Mekarski stated that President Jones asked him to bring this before the Board this  
33 evening to give them time to think about this. The matter will probably be discussed  
34 formally at the Board Meeting on June 28<sup>th</sup>. Administrator Mekarski has to speak with  
35 Mr. Alexa to find out what the timing is on the painting of the Vollmer tower and what  
36 would be the deadline for a Change Order. Administrator Mekarski stated that he could  
37 have Ray Koenig from Baxter & Woodman attend the meeting, as well as the paint  
38 contractor.

39  
40 Trustee Gibson inquired of Administrator Mekarski if we are closer to a structure on the  
41 Route 30 tank than we were on the Vollmer Road tank. Administrator Mekarski stated  
42 that he thought that the park structure was relatively close to the Vollmer tank. He  
43 thought it was closer than the one residence in Maynegaite is to the tank on Route 30.  
44 The roller is a standard nine-inch roller. He believes that there is minimal risk. Trustee  
45 Ormsby stated that she would like to speak with the paint contractor.

1 Trustee Ormsby stated that her concern is safety. Trustee Pennington stated that you  
2 cannot overlook Mr. and Mrs. Steven Byrd because their house is the closest one to that  
3 tower. He is aware that Mrs. Byrd expressed some concern when she heard that the tank  
4 was going to be painted. Administrator Mekarski encouraged the Trustees to drive out to  
5 the water tower site and take a look at it.

6  
7 Trustee Ormsby inquired of Administrator Mekarski that if paint does fall or spill, who is  
8 obligated to take care of that. Administrator Mekarski stated that the Village is obligated  
9 to take care of it. He stated if a car was damaged, the cost to repair it would be minimal.  
10 Trustee Gibson inquired if Administrator Mekarski was referring to the cars along Route  
11 30. Administrator Mekarski stated no, he was referring to any vehicles owned by the  
12 residents in the area of the water tower. Trustee Gibson stated that since they are not  
13 spraying the paint, the likelihood of the paint flying is less unless they drop a bucket.

14  
15 Administrator Mekarski stated that they took the shroud off to paint the crown of the  
16 water tank on Vollmer Road. He stated that he was underneath the tank for a period of  
17 time, and there was no evidence of any dropped paint.

18  
19 **REPORT OF VILLAGE PRESIDENT:**

20  
21 President Pro Tem Meyers-Martin stated that she did not have a report of the Village  
22 President this evening.

23  
24 **UNFINISHED BUSINESS:**

25  
26 **New Signage for Village Hall** – Trustee Ormsby stated that in the Board Packet are the  
27 options for the new signage for Village Hall. She stated that she and Trustee Gibson like  
28 the option on the front page. She has to see a chip of the burgundy to make sure that it  
29 matches the awning. If it doesn't, then she would go with the option on page 2. She  
30 would like to have input from the Board on what they like. President Pro Tem Meyers-  
31 Martin stated that she likes the burgundy color on Page 1.

32  
33 Administrator Mekarski inquired of Trustee Ormsby if that is the aluminum sign panel  
34 that is colorized. Trustee Ormsby stated that it is. The letters are aluminum as well.  
35 Trustee Ormsby stated that she will go forward and bring the matter back to the Board at  
36 the next meeting. She will try to obtain a paint chip that she can show the Board.

37  
38 **Sculpture** – President Pro Tem Meyers-Martin inquired of Trustee Ormsby as to whether  
39 or not there is any further information on the sculpture. Trustee Ormsby stated that she  
40 spoke with John McDonnell this week and they are going to go forward with the cement  
41 pad for the sculpture. They received a couple of bids. They were within \$100.00 of each  
42 other. Once the pad is in place, the sculpture can be moved to Village Hall. She doesn't  
43 know if the sculpture should have a shroud on it.

44  
45 Trustee Gibson stated that they want to have a formal presentation for the sign and the  
46 sculpture. The question is, should that presentation be done before September 18<sup>th</sup>, or do

1 we do the presentation the morning of September 18<sup>th</sup>, which is the day of the Gala  
2 recognizing President Jones and Mrs. Jones. There is a way to shroud the sculpture until  
3 September 18<sup>th</sup>.

4  
5 President Pro Tem Meyers-Martin likes the idea of shrouding the sculpture until there can  
6 be a celebration. Trustee Gibson stated that September 18<sup>th</sup> could be a Historic Day and  
7 have the celebration outside the morning of September 18<sup>th</sup> for the sculpture and the new  
8 sign, and then have the Gala that evening. Trustee Ormsby stated that once the pad goes  
9 in, the existing sign could be removed so that the lighting for the sculpture can go in. A  
10 banner would have to be placed above the facade of the building indicating that the  
11 building is the Village Hall and police department. Trustee Gibson stated that the  
12 temporary banner would be the perfect shroud for the new name on the facade.

13  
14 **Metra Train Station at 211<sup>th</sup> Street** – Trustee Oliver inquired of Administrator  
15 Mekarski as to whether or not there is a final rendition of what the 211<sup>th</sup> Metra Station  
16 will look like. Administrator Mekarski stated that Baxter & Woodman have detailed  
17 construction plans for the platform. He stated that Mr. Alexa may have a copy in his  
18 office. He stated that a set of the plans could be brought in for the Board.

19  
20 Administrator Mekarski stated that they opened the bids up in April. They analyzed them  
21 in May. They were ready to give a release to the contractor starting by the end of June,  
22 beginning of July. They do anticipate the work to be started this summer and to have the  
23 work completed before the snow flies if at all possible. From August to around December  
24 1<sup>st</sup> the lot will be closed. A letter will be sent to the residents advising them that they can  
25 use the Park Forest lot behind Main Street in Matteson, or use the lot at 203<sup>rd</sup> Street in  
26 Olympia Fields. They anticipate that the 203<sup>rd</sup> Street lot will be fully occupied during this  
27 time period. Administrator Mekarski stated that the revenue that is collected for the 211<sup>th</sup>  
28 Street Metra Station is the property of the South Suburban Mass Transit District and not  
29 the Village's. The Village receives a small amount of money to cover the landscaping  
30 expenses. Trustee Pennington stated that the Village receives between \$4,500.00 and  
31 \$5,000.00 a month. The rest of the money goes to the South Suburban Mass Transit  
32 District.

33  
34 Administrator Mekarski stated that during the time the station is closed, the Village will  
35 not be receiving a check from the South Suburban Mass Transit District. He stated that  
36 the Village has to see how it can modify the Landscaping and Snowplowing Contract  
37 to suspend that work over there. Trustee Pennington stated that the bid for snowplowing  
38 will probably come up in September. Administrator Mekarski stated that construction  
39 projects could take longer than planned, and there has to be language in the contract for  
40 the snowplowing.

41  
42 **NEW BUSINESS:**

43  
44 **Dead Trees in Yards** – Trustee Gibson stated that knowing that we are a Tree City, and  
45 we are very proud of that, and that we are one of the Village's that protects its trees, she  
46 inquired of Trustee Ormsby what we should do when we ride around the Village and we

1 see many, many dead trees in yards. She stated that some of them look horrible. Trustee  
2 Ormsby stated that it is the responsibility of the homeowner. The Tree Ordinance  
3 addresses that. If they are an endangerment and they are going to fall, the homeowner has  
4 to have them taken down. Trustee Gibson stated that there are humongous trees in some  
5 of these yards that are dead. If a huge wind comes along, there is nothing to protect the  
6 tree or the tree limbs from falling down.

7  
8 Trustee Nale stated that she thought that was the responsibility of the Ordinance Officer  
9 to note that and to give them a ticket. Trustee Ormsby stated that it is to be noted and that  
10 is something that perhaps Reggie should start doing. Wherever there is a dead tree he  
11 should note it, and give the homeowner a copy of the Ordinance. She stated that doesn't  
12 mean that they have to take it down. They can say they want it as a bird refuge. Trustees  
13 Nale and Pennington stated that they had to take their dead trees down. Trustee Gibson  
14 stated that there are a lot of dead trees in Graymoor. Trustee Nale stated that there are a  
15 lot of dead trees in the Original Village. Trustee Nale stated that she assumed that the  
16 Ordinance Officer was taking care of that. Trustee Ormsby stated that she will send  
17 Reggie an e-mail tomorrow about it.

18  
19 **Dead Trees in Common Areas of Olympia Fields East** - Trustee Ormsby stated that  
20 there are dead trees in the common areas in Olympia Fields East. They want the Village  
21 to remove them. They don't have the funds to remove them. They are saying that the  
22 trees are a danger. Trustee Ormsby stated that she isn't sure how we are to proceed with  
23 this. Administrator Mekarski stated that those trees are in the public right-of-way. Trustee  
24 Ormsby stated that they are responsible for their common areas.

25  
26 Trustee Gibson stated that they have dead trees in Wysteria and they do not have a lot of  
27 money, but they take them down. She said not only do they look like an eyesore but they  
28 are dangerous. Trustee Ormsby stated that they are definitely dangerous.

29  
30 Administrator Mekarski stated that Olympia Fields East, by tradition, has taken care of  
31 the common areas. There is no legal responsibility by plat or by Ordinance. He stated that  
32 if there are dead trees in the public right-of-way endangering the public, Joe Alexa could  
33 get the Arborist to give a recommendation, and we can negotiate with Olympia Fields  
34 East, but ultimately the Village has the legal responsibility. Trustee Ormsby stated that  
35 Olympia Fields East has no money to take their trees down. That is their position. She  
36 asked Susan Moroney this morning to identify the trees, and then Joe Alexa can drive by  
37 and look at them and we will get a cost to remove them. She stated that she does not have  
38 money budgeted to take down dead trees. She stated that Public Works has some money.

39  
40 Administrator Mekarski stated that is something that Joe Alexa can look at in terms of the  
41 Road Fund. The liability for the Village would be huge if a tree in the public right-of-way  
42 struck a car and killed somebody. He stated that if there are dead trees in the public right-  
43 of-way we need to move on it quickly. Trustee Ormsby stated that she asked Susan  
44 Moroney to mark the trees this week and to contact her when the trees are marked. She  
45 stated that she wanted to have a program for the dead trees that are in the Village on an  
46 easement. She will have Reggie start to issue tickets for the dead trees that are on private

