



1 for the Humvee that we got. We had a separate line item in the Budget for gift donations. When  
2 we started this project he told everybody it was going to be cost neutral. It is cost neutral. Those  
3 funds came right out of that line item.

4 **Motion by Trustee Pennington, second by Trustee Hudson to approve the payment of Bills**  
5 **for November 28<sup>th</sup>, 2016, in the total amount of \$121,095.85.**

6 **Roll Call: Ayes (5-0) Motion Carried.**

7  
8 **COMMUNICATIONS & PETITIONS:**

9  
10 Village President Meyers-Martin opened Communications & Petitions at 7:03 P.M.

11  
12 **Information Only – Village of Olympia Fields – Regional Transportation Authority –**  
13 **Access to Transit Improvement Program – Grant Application Submission – October 19,**  
14 **2016 – Patricia Barker – Robinson Engineering –** Village President Meyers-Martin stated that  
15 we have one item under Communications & Petitions which we will go to now. That is our  
16 Regional Transportation Authority Transit Improvement Program Grant Application. We have  
17 Pat Barker with us tonight from Robinson Engineering who will talk about any updates with our  
18 Grant, and maybe explain the parameters of the Grant and what it would affect in terms of our  
19 211<sup>th</sup> Street Metra Station.

20  
21 Administrator Mekarski stated that as the Board is aware our primary and principal engineer with  
22 Robinson Engineering was formerly Jeff Koza. Mr. Koza took a position with the Village of  
23 Northbrook. We have been working with Pat Barker for the last decade relative to Transportation  
24 Grants who has been moved up to continue her work in transportation, but to also represent us in  
25 all general engineering matters. Our principal engineer and contact will be Miss Barker.

26  
27 Administrator Mekarski stated that today we have fantastic news to let you know about. Pat is  
28 the principal engineer who has been working on the Vollmer Road Reconstruction Project. We  
29 have enjoyed a \$1,000,000.00 Preliminary Engineering Grant. We added another \$330,000.00 to  
30 that Preliminary Engineering Program with a second Grant. We are about to embark a little over  
31 \$300,000.00 in Early Warning Signs, another Grant to protect vehicles and pedestrians from  
32 catastrophic crashes at the Vollmer Road Bridge. Tonight’s focus is looking at the Lincoln  
33 Highway Corridor from Wal-Mart to the 211<sup>th</sup> Metra Station. In working with Pat and the  
34 Robinson Team we identified a Grant opportunity. Pat was invited tonight to discuss the  
35 Application that is in your packet.

36  
37 Miss Barker stated that she has been here for a few years working behind the scenes working on  
38 projects. At Robinson she is the head of the Transportation Department. She helps the Village  
39 get Federal and State money to help with transportation. She has been working on several  
40 projects for the Village.

41  
42 Miss Barker stated that we had an opportunity to apply for an RTA Grant for the Village. She  
43 stated that for 2016 the RTA Grants have a cap of a Half a Million Dollars. She stated that we  
44 needed a Half a Million Dollars and that is what they applied for. Two-years ago, the projects  
45 that were selected for these RTA Grants were provided with 80% CMAP Funds; this is  
46 Congestion Mitigation Grants from the CMAP Agency. There was a 20% match from RTA. This  
47 year the RTA is not as generous in the Grants that they are labeling as RTA. When they

1 advertised them and gave out the information they stated that the projects that are selected for  
2 funding will receive 80% CMAP Funds, up to 15% RTA Funds, and 5% Local Funds. They  
3 submitted an Application. They have come back to us twice and asked about tweaking it. They  
4 submitted it three times. They took it to all three agencies in the RTA and they showed it to  
5 CMAP. Everyone is very pleased with it. Last Wednesday they stated that it is not really a 15%  
6 RTA match. It is a 5% RTA match because it is based on the income and certain parameters of  
7 each community. They had not mentioned that to Robinson after it had been reviewed numerous  
8 times. Miss Barker stated that we are not very pleased with that but there doesn't seem to be  
9 much they can do. The parameters of the Application included new sidewalk that would connect  
10 the 211<sup>th</sup> Street Station with the new Wal-Mart all the way to Western Avenue. She stated that  
11 the work that IDOT did two-years ago at that intersection at Western and Lincoln Highway to  
12 improve the traffic signals there and to provide for pedestrian signals that will help us.

13  
14 Miss Barker stated that if our Grant is selected it will pay for sidewalk on the north parkway on  
15 Lincoln Highway. The residents, commuters, and the pedestrians will have the connectivity that  
16 they should have and would like to have. That is a real plus. There will be landscaping on the  
17 north parkway and underpass lighting which is sorely needed there. Those things are all eligible.  
18 They told Robinson most recently that this type of RTA Funding that they are calling "Access to  
19 Transportation, Access to Transit" does not include landscaped medians. The Village has an  
20 option to include that. It does include the sidewalk, the underpass lighting, and the landscaping in  
21 the parkway. These elements add aesthetics and safety. Those elements are very solidly included.  
22 It will improve the traffic signals in between our termini so that we will have pedestrian  
23 crossings at the two existing traffic signals in between. Those will be upgraded to include  
24 pedestrian crossings with countdown. Those are the main elements that are being included. We  
25 have already done a topographic survey to pick up all the information needed so that we have all  
26 the details. We had a kickoff meeting at IDOT. We already started the Phase I Study to make  
27 sure that this project is eligible and provides all the detail that IDOT requires for using Federal  
28 Funds. We don't need any right-of-way. The project is moving along very well. They aren't sure  
29 how quickly they will hear back from RTA. They are excited about this because they know that  
30 there are deficiencies in that area. They know it would be a real plus to add sidewalk in there,  
31 and to add lighting in there and some nice landscaping through that corridor. They see how many  
32 people use that every day. She believes that there are important elements that contribute to the  
33 quality of this Application.

34  
35 Village President Meyers-Martin stated that we are very pleased with Park Forest because they  
36 had to supply their support of the Grant Application. We received their support and we  
37 appreciate that from Park Forest.

38  
39 Miss Barker stated that they received more than that from Park Forest. When they were able to  
40 confirm that they used Federal Money on the south parkway when they added their sidewalk, and  
41 their improvements with landscaping, there was no question they had to have the type of  
42 Environmental Study on their parkway that we were required on our parkway. We saved about  
43 \$7,000.00 by tapping into their documentation that is still eligible for one more year to be  
44 considered. We don't have to do that part of the Study. It moved it faster and it has already been  
45 accepted. We have already gotten IDOT to confirm that the Study that they did on the south side  
46 will help our project move even faster. That's a real plus. And they wrote a letter of support. She  
47 stated that we like to look at the underpass lighting on both sides. That is what makes the most

1 sense. At certain times of the evening, the south side has a few lights. It is not consistent and it is  
2 not bright enough to meet the current standards. That will be looked at. One of their comments  
3 was that a letter from Park Forest would help strengthen the Application. That is why they got  
4 that.

5  
6 Village President Meyers-Martin stated that we've always received lots of complaints about the  
7 lighting. This will improve that visually for not only pedestrians but drivers.

8  
9 Trustee Waite stated that if you are going west at sunset, as you come up to that bridge you are  
10 going like this, and then you go under the underpass and it is like the lights are turned off.

11  
12 Administrator Mekarski stated that our local match for this Grant could come from our General  
13 Fund if there are funds available, or our Non-Home Rule Sales Tax which has been dedicated to  
14 infrastructure. We are considering the Phase II Road Program which is the additional seven-  
15 miles of road that requires repaving throughout the Village. We could include any kind of match  
16 requirements if this Grant is awarded with that financing option.

17  
18 Trustee Byrd stated so our local match now is not 5%. Miss Barker stated it is 15%. Trustee Byrd  
19 inquired of Miss Barker whether or not that includes fencing. Miss Barker stated that it does not  
20 include fencing. She stated that fencing would require that we have an easement at each and  
21 every parcel along there because it is using Federal Money. She stated that because it is Federal  
22 Money it requires them to go through an Appraisal on each parcel. It would take an extra year. It  
23 would keep us from being eligible. It seemed more prudent to wait and add that later with a  
24 different type of funding. They would consider it not eligible anyway.

25  
26 Administrator Mekarski stated that they had a constraint with the I-tap phones in Park Forest.  
27 The majority of that was funded with General Fund monies. There are some portions that are in  
28 the IDOT right-of-way which did not require those special easements. Park Forest had that  
29 similar constraint.

30  
31 Administrator Mekarski stated that if we do get the Grant award and it is looking positive, we  
32 will cross that hurdle with a little creative planning and ingenuity.

33  
34 Trustee Pennington stated that this project has been around for nine-years starting back in 2007  
35 when he was on the Steering Committee with Metra, CN, and the RTA. It is good to see that it is  
36 now taking shape and coming to fruition. Trustee Pennington inquired of Miss Barker whether or  
37 not she thinks that there will be any potential impact from the Federal Government with the  
38 change of Administrations with respect to funds allocated for transportation services.

39  
40 Miss Barker stated that what is good about these funds is it is a very specific category of funding.  
41 So it is already in the CMAP pot of money. That is good for us. It is well defined and it is well  
42 allocated.

43  
44 Trustee Robinson inquired of Miss Barker that once it is approved, what is the overall time line  
45 for all of this to happen. What are we looking at?

46

1 Miss Barker stated that she is glad that Trustee Pennington mentioned that nine-years. The 2007  
2 Study was what made this project eligible for funding. That is such a plus. Federal Money means  
3 that things move slowly. If we are awarded these funds, we sit down and go to several meetings  
4 and they say now you can prepare a Draft Agreement to use Federal Funds for Phase II Design  
5 Engineering to prepare the contract plans. Then you submit the Draft Agreements. On average it  
6 takes six-months for the Agreements to be approved. Nothing can be done until that is in place. It  
7 is slow moving. The design in that process is mostly finishing the Phase I Plans that will be 60%  
8 to 70% done when we finish Phase I, the initial Study. They have to be completed with all the  
9 Specs, and details, and standards included and submitted to IDOT. That takes a couple of  
10 months. Submit it a second time that takes a couple months. Realistically with how long it takes  
11 to get Agreements, it will probably be 2018 to go to construction. That is a realistic schedule. We  
12 would target a winter IDOT letting because the State would let the contract for Federal Money. It  
13 takes two-months to award. You have the season 2018 to construct.

14  
15 Village President Meyers-Martin inquired of Miss Barker how soon are you confirmed. Miss  
16 Barker stated that we haven't heard that schedule yet. She believes January is the way that it  
17 worked before.

18  
19 Trustee Byrd stated that he just wanted to be clear. On Attachment A, those numbers are just  
20 reversed which is the RTA share as the local share. We just reverse the two columns. Miss  
21 Barker stated that they did. Miss Barker stated that it is funny that they forgot to mention that to  
22 them the first three times they looked at it.

23  
24 Trustee Robinson stated that in anticipation of all of this taking place, your team will be  
25 continuously going through the Plans. His concern is making sure that in the interim that you  
26 will be working towards putting this together so that when 2018 comes we are ready to go. Miss  
27 Barker stated that when Federal Money is used for transportation there is what they call a "Phase  
28 I Requirement." That is what they are working on right now. The Preliminary Engineering, the  
29 Environmental Study, and all the details that they have to submit to IDOT is like a  
30 checklist. This, this, this, and review them. They submit the Report. That's why they had to go  
31 out and do the topography first. They do actual drawings. They have to literally have cross  
32 sections of sidewalk every 25-feet. If there are any driveways they have that. All of the new  
33 ADA ramps will be included. All of the traffic signals for new pedestrian crossings will be  
34 included. There is a lot of work that will be done in this first phase. Assuming we get the  
35 funding, then they would wait to get the Agreements in place for Phase II. Then they can  
36 complete the Contract Plans. That would set the schedule for IDOT letting.

37  
38 Trustee Pennington stated that one of the important things that we discussed back in 2007 was  
39 the building out of Route 30 going west of the CVS Pharmacy. There were Proposals out  
40 onboard at that time to try to get that land sold so we could go into Economic Development  
41 between the Village of Olympia Fields and Park Forest. He believes that Matteson had some  
42 small part in there too. He stated that with this development taking the shape that it is taking  
43 now, it is very, very conceivable that we could see additional benefit coming out of this via the  
44 build-out of that land area just west of the CVS Pharmacy. That adds to the overall development  
45 of the Village and the overall region.

46

1 Village President Meyers-Martin stated that we would hope so except that improvement just  
2 west of the CVS was state dollars and the Governor had kind of frozen that money temporarily.  
3 Trustee Pennington stated things are changing.

4  
5 Village President Meyers-Martin stated that this is very good news. Even though we have been  
6 talking about it for quite some time we are closer than we have ever been. Trustee Waite  
7 congratulated Miss Barker.

8  
9 Administrator Mekarski stated that there is one other announcement that Miss Barker wanted to  
10 make relative to our Vollmer Road Project. We received some regional notoriety of significance  
11 that is increasing our opportunities to advance from Preliminary Engineering to Phase II  
12 Engineering, and hopefully to a major Appropriation Grant.

13  
14 Miss Barker stated that they have been doing everything they can to try to drum up additional  
15 funding for Vollmer to keep it moving and to put future funding in place. They have been  
16 looking for all kinds of opportunities. They had the opportunity to meet with the State Secretary  
17 of Transportation, Randy Blankenhorn, and Ed Paesel. When Mr. Blankenhorn was in the area  
18 they took a drive with him down Vollmer both ways several times and talked about it and the  
19 need there. She stated that with the generous support of the SSMMA to have Phase I started, we  
20 need to keep that project going and get money in place for Phase II. They have written to the  
21 Secretary of Transportation about shifting some funds from other projects that aren't moving  
22 forward in the region to this project which has been deemed a regionally significant project.  
23 About a month ago they went to a meeting in Springfield. They were told that it would be very  
24 good if CMAP recognized Vollmer Road as one of the regionally significant projects in the six  
25 County area. They have a short list of what those projects are. It is kind of a category and it  
26 doesn't guarantee funding. That was the direction that they took in meeting with the County and  
27 asking them to move forward and assisting them in submitting that information. They have  
28 submitted it to CMAP. The County only submitted two projects. One has to do with freight. The  
29 other one is Vollmer Road in terms of significant projects in the region. So CMAP can focus on  
30 those. That may help us down the road to get more funding. That is a real plus. They haven't  
31 heard yet, but it was a good effort and a timely effort to get that on their short list of those types  
32 of projects.

33  
34 Although there were members of the public in the audience, no one wished to address the Board.  
35 Village President Meyers-Martin closed Communications & Petitions at 7:24 P.M.

36  
37 **CONSENT AGENDA:**

38  
39 **A. Recommendation for Payment of Invoice #16100292 to Robinson Engineering for Work**  
40 **Completed in Connection with the Vollmer Road Reconstruction Project – Phase I**  
41 **Kedzie Avenue to Western Avenue (Project No. 14-590) in the Amount of \$32,223.34.**

42  
43 Village President Meyers-Martin stated that brings us to the Consent Agenda Item 6(A). This is a  
44 routine item that does not require additional discussion among the Board. These monies were  
45 reimbursed from the Grant that we received for the Phase I Engineering of Vollmer Road.

46 **Motion by Trustee Waite, second by Trustee Byrd to Approve Consent Agenda Item (A.)**  
47 **Voice Vote: All Ayes Motion Carried.**

1 **FINANCE:**

2  
3 **September and October 2016 Financial Statements** - Trustee Byrd stated that you should have  
4 the Report from September and October in front of you today. In looking at the September  
5 Treasurer's Report of Cash Balances, the total balance in the 10 accounts the Village has is  
6 \$5,917,649.83. The second page gives the amount in each fund from the General Fund to the  
7 Grant Fund, and the Interfunds that are in debt to the General Fund. There is a total of  
8 \$5,615,407.68. The Revenue for the month of September was higher than what we had projected  
9 for our Budget, except for the Water Fund. It was \$2,000.00 short of what was projected for that  
10 month.

11  
12 Trustee Byrd stated that the General Fund had budgeted \$395,533.00. The actual Revenue  
13 received was \$411,780.00. In the Water Fund the Village budgeted \$191,633.00. The actual  
14 receipts were \$189,626.00. In the Sewer Fund the Village budgeted \$134,704.00. The actual  
15 Revenue was \$138,068.00. Most of the Revenue exceeded what we had budgeted for the month  
16 of September.

17  
18 Trustee Byrd stated that all of the Department Heads continue to do an excellent job of keeping  
19 the Expenses down. In the General Fund the Village budgeted for Expenses in the amount of  
20 \$504,018.00. The actual Expenses were \$523,084.00. It exceeded the Budget by approximately  
21 \$18,000.00 for the month. It was close in line to what was budgeted. The Village had budgeted  
22 \$158,734.00 in Expenses in the Water Fund. The actual Expenses were \$147,429.00. In the  
23 Sewer Fund the Village budgeted \$64,097.00 for Expenses. The actual Expenses in the Sewer  
24 Fund were \$58,922.00. The Water Fund and the Sewer Fund were less for Expenses than what  
25 was budgeted for that month.

26  
27 Trustee Byrd stated that on the second page is the "Year to Date Surplus/Deficit." It shows the  
28 Revenue and Expenses and what our actual surplus/deficit is for that five-month period. In the  
29 General Fund the Village budgeted to have a deficit of \$302,992.00. The actual deficit as of  
30 those five-months is \$22,312.00. There is definitely a positive in the Revenue and Expense in the  
31 General Fund for those first five-months. In the Water Fund the Village budgeted \$200,695.00  
32 for surplus. The surplus was actually \$227,595.00 which exceeded the Budget for the month. In  
33 the Sewer Fund the Village budgeted \$217,317.00. We actually had \$128,004.00.

34  
35 Trustee Byrd recommends that everyone goes through the detailed sheets. He stated look at the  
36 "Year-to-Date Budget," and the "Fiscal Year-to-Date Actual And Encumbrance" to see how we  
37 are doing as of this date.

38  
39 **October 2016 Financial Statements** - Trustee Byrd stated that for October's Report under Cash  
40 Balance for the 10 institutions that the Village has money in there is currently \$5,508,534.08 in  
41 those banking institutions. The second page shows the different funds and the amount for each,  
42 and the Interfunds and the amounts.

43  
44 Trustee Byrd stated that the October Report is a six-month report. We are halfway through our  
45 Fiscal Year. The Village still tends to be on track for the Budget for the year. Trustee Byrd stated  
46 that for October in the General Fund for Revenue, the Village budgeted \$769,959.00. The actual  
47 Revenue was \$632,042.00 which was lower than what was budgeted for. In the Water Fund the

1 Village budgeted \$194,633.00 in Revenue. The actual Revenue was \$143,579.00. In the Sewer  
2 Fund the Village budgeted \$136,204.00. The actual Revenue was \$119,841.00. There was less  
3 Revenue received in the month of October in all three funds than was budgeted for that month.  
4

5 Trustee Byrd stated that if you go to the Expense side in the General Fund the Village budgeted  
6 \$455,925.00 in Expenses. The actual Expenses were \$398,589.00. The Village budgeted  
7 \$425,072.00 for Expenses in the Water Fund. The actual Expenses were \$422,456.00. In the  
8 Sewer Fund the Village budgeted \$246,780.00 for Expenses. The actual Expenses were  
9 \$249,654.00. He stated that what is helping a great deal is that most of our Department Heads are  
10 falling below the Budget in Expenses each month. He stated that for the first six-months  
11 Expenses have been down.  
12

13 Trustee Byrd stated that on the second page is the “Year-to-Date Surplus/Deficit.” He stated for  
14 the first six-months we had budgeted \$11,041.00 in the General Fund. We are at \$211,142.00.  
15 We are ahead in our Budget by approximately \$200,000.00 in the “Year-to-Date  
16 Surplus/Deficit.” In the Water Fund the Village budgeted a deficit in the amount of \$29,744.00.  
17 The deficit is \$51,281.00. The Water and the Sewer tend to fluctuate based on the billing cycle.  
18 In the Sewer Fund the Village budgeted for a surplus of \$106,741.00. The actual is a \$1,809.00  
19 deficit. That is where we are expected to be at this time.  
20

21 Trustee Byrd stated that on the Detailed Report under “Towing and Impound” the Village had  
22 budgeted to be at \$80,000.00. The Village is at \$53,975.00. We are under our Budget for  
23 Revenue receivables in that column. That means that there are not a lot of cars being towed out  
24 there so that is good. If you go to the “RedFlex” and the “RedFlex Collection,” The RedFlex  
25 Collection the Village budgeted \$285,000.00. The Village received \$357,000.00. These are old  
26 debts that are being collected. You can see how each Department is doing. He stated that on Page  
27 9 of the Detailed Report you can see the “Year-to-Date Budget.” This shows the Expenses. The  
28 Village budgeted to have \$2,009,435.24 for the first six-months. The Expenses for the Police  
29 Department for the six-months was \$1,875,805.05. That is a \$135,000.00 savings in Expenses  
30 for those six-months. Trustee Byrd stated that he will take any questions.  
31

32 Trustee Pennington stated that he looked at the Corporate Fund and Trustee Byrd is right on  
33 point with respect to Expenses. The Expenses have been controlled. The Expenses have been  
34 within Budget. He stated in some cases favorable to Budget. He thinks it is great that the overall  
35 Fund Surplus in the Corporate Fund is 26% favorable to Budget. It hasn’t been that high in quite  
36 some time. Trustee Pennington commended the Administration and the Department Heads for  
37 arriving at that particular percentage figure.  
38

39 Trustee Byrd stated we give all the credit to them because it is easier to cut Expenses and control  
40 Expenses than to get Revenue.  
41

42 **2017 Health Insurance Record** – Trustee Byrd stated that he believes the 2017 Health  
43 Insurance was a mistake under his part of the Agenda.  
44

45 Village President Meyers-Martin stated that renewal is coming up. We are considering some  
46 different options just because of cost containment for insurance. As we discussed earlier, we will  
47 be meeting to discuss some of those Proposals related to Employee Health Insurance.



1 **BUILDING:**

2  
3 **Holiday Lights** - Trustee Hudson stated that she did not have a Formal Report this evening.  
4 Trustee Hudson expects to have the holiday decorations around Village Hall by December 1<sup>st</sup>.  
5 The holiday lights that are placed at Kedzie and 207<sup>th</sup> Street should be up by December 1<sup>st</sup>. The  
6 sockets on some of the poles were not working properly. That delayed them a little bit in getting  
7 those lights up.

8  
9 Village President Meyers-Martin stated that there was a little electricity problem at the Village  
10 Hall too. Mr. McDonnell stated that is all fixed.

11  
12 **Holiday Awards** - Trustee Hudson stated that if you want to be included in the judging for the  
13 Holiday Awards you should start decorating now. The Beautification Committee is going to have  
14 the Homeowners Associations start to look at the various homes. They will get as many in the  
15 area as they would like. The Beautification Committee will take the top three homes out of the  
16 ones that the Homeowners Associations gives to them.

17  
18 **PLANNING:**

19  
20 **Veterans Affairs Committee Update** – Trustee Pennington stated that he has no Formal Report  
21 from Planning unless Mr. McDonnell wants to add something. Mr. McDonnell stated that he  
22 didn't have anything to add. Trustee Pennington stated that he will provide an update on the  
23 Veterans Affairs Committee and what they have been doing. The purpose of the Veterans Affairs  
24 Committee is to serve as an advisory body to the Village President, and the Board of Trustees on  
25 matters pertaining to Veterans that are residents of the Village. The Committee will identify and  
26 recommend to the President Workshops and Informational Seminars concerning benefits  
27 accruing to the Veterans and their surviving family members. The Committee will assist in  
28 developing activities, events, celebrations, and memorials honoring and celebrating resident  
29 Veterans and their service to our country. The officers serving in leadership roles for the  
30 2016/2017 year are: Don Ransford, Chairman; Nicole Mandeville, Vice Chairman; and Trustee  
31 Howard Robinson, Secretary.

32  
33 **Annual Brookdale Veterans Day Breakfast** – Trustee Pennington stated that the Committee  
34 participated in the planning of the Annual Brookdale Veterans Day Breakfast on November 10<sup>th</sup>  
35 of this year. The breakfast was held at the Brookdale Senior Living Center. Nearly 100 Veterans  
36 and their family members attended. On behalf of the Committee he wants to personally thank  
37 President Meyers-Martin for her welcoming remarks and Trustees Byrd, Hudson, Gibson, and  
38 Waite for their attendance and participation.

39  
40 Trustee Pennington stated that unfortunately the Olympia Fields Park District was forced to  
41 cancel its Veterans Day event due to internal issues. We anticipate participating with them next  
42 year.

43  
44 **Veterans Memorial** - Trustee Pennington stated that the Committee is committed to  
45 constructing a memorial to Veterans in the Village. This idea was first discussed as a project of  
46 choice in their inaugural meeting in 2014. They have commenced their planning discussions.  
47 More will be reported on this endeavor as it develops.

1 **Veterans Breakfast December 3<sup>rd</sup>** - Trustee Pennington stated that the Committee is extending  
2 the Veterans Day Holiday by hosting a Veterans Day Thank You Breakfast this coming  
3 Saturday, December 3<sup>rd</sup>, at the Olympia Fields Country Club. The event will start at 9:00 A.M.  
4 and end at 1:00 P.M. The event will be held in the Candlelight Dining Room. There is a charge  
5 of \$25.00 per person which will be used as seed capital for the design of the memorial. All  
6 Veterans are invited, as well as concerned citizens who wish to support our Veterans. He has  
7 tickets. He stated that if anybody would like to buy a ticket tonight he is more than happy to sell  
8 it to them.

9  
10 **PUBLIC WORKS:**

11  
12 **Resolution #2016-16 – A Resolution for Construction on State Highways for Calendar year**  
13 **2017 and 2018** – Trustee Waite stated that there is so much construction that goes on every year  
14 that is minor that the State would like to grant a blanket approval for Work Permits and so forth  
15 over the period 2017 and 2018. They ask the Village to pledge in good faith that they guarantee  
16 the work, and that it will all be done within the parameters of the requirements of IDOT, and that  
17 the Village will assume all liability if anything happens.

18 **Motion by Trustee Waite, second by Trustee Byrd to Approve Resolution #2016-16: A**  
19 **Resolution for Construction on State Highways for Calendar Year 2017 and 2018; Further**  
20 **that a Copy of this Resolution be Forwarded to the Village’s Property & Liability Insurer,**  
21 **Intergovernmental Risk Management Agency (IRMA).**

22  
23 Administrator Mekarski stated that our DPW Director customarily does all kinds of work in the  
24 right-of-way. This allows him to do that emergency work without pulling an individual Permit.

25 **Roll Call:                      Ayes (5-0)                      Motion Carried.**

26  
27 **Holiday Party** – Trustee Waite stated that there is room for 250 people. They have sold 200  
28 tickets. The other 40 places that they were able to fit in are fit in without tickets. They just make  
29 a reservation and pay their money. The Holiday Party has sold more tickets this year than any of  
30 the other years. This year it was under the direction of Shiree Giblin. She has been a ball of fire.

31  
32 Village President Meyers-Martin stated that it seems like it is going to be a lot of fun. Village  
33 President Meyers-Martin thanked Trustee Waite for his hard work on that Committee. Trustee  
34 Waite stated that he has been on the Committee every year for the last 13-years.

35  
36 **HUMAN RESOURCES:**

37  
38 **Executive Safety Committee Update** – Trustee Robinson stated that he has no Formal Report.  
39 The Executive Safety Committee met on November 18<sup>th</sup>. The discussion centered around the  
40 upcoming inspection. There is an assessment that the Village has to go through by IRMA every  
41 three-years. The discussion centered around preparation. On November 30<sup>th</sup> the Department  
42 Heads have to come back to the Village Administrator and coordinate with Cindy Saenz in  
43 response to where they are at with their Village Policies and the Village Plans.

44  
45 Administrator Mekarski stated that as Chair of the Executive Safety Committee Trustee  
46 Robinson met with all of the Department Heads. We sit down every other month with the  
47 Executive Safety Committee. We go through a Risk Management Assessment. We look at all

1 departments, all operations and all Policies adopted by the Board. We go through a methodical  
2 checklist that is developed by our Property and Liability Insurer to insure that we are minimizing  
3 the amount of risk exposure to the Village. We make sure our Personnel Policies are in order to  
4 avoid any kind of labor violations or litigation involving employees. It could involve looking at  
5 the Policies that we have in place for fiduciary oversight insuring that proper internal controls are  
6 instituted in the departments. It is also a physical inspection of all of our buildings to make sure  
7 that we have no trip hazards, safety problems with especially our Public Works equipment that  
8 may cause accident or injury. There is a 32-page assessment. Each department concentrates on  
9 their functional area. There is a huge amount of responsibility on our Chief of Police, as he has  
10 some of the greatest risk exposure out of any department with just the nature of his work in  
11 protecting life and property of all of the Village residents, as well as Village property and  
12 businesses. We submit that Report to IRMA. He stated that IRMA does a physical inspection.  
13 They meet with each of the Department Heads. We continue to refine and improve. Each year we  
14 have been going up in our overall score. We expect to do that significantly this year. We have  
15 completed a 50% major overhaul of our Personnel Manual. That is being headed up by our Legal  
16 Team with Judy Kolman to make sure that it is meeting all Federal and State Statutory  
17 Guidelines for labor.

18  
19 **Human Resources Committee Update** - Trustee Robinson stated that this goes hand-in-hand  
20 with the Human Resource Committee as well. The Human Resource Committee will be  
21 reviewing some of those items as well. He did have an opportunity to meet the current members  
22 of the Human Resource Committee on an introductory basis. They talked about the Personnel  
23 Manual. They have a firm handle on how they want to approach that. They will keep the Board  
24 updated on how that is coming along. Mr. Owens and Mr. Mullins are on the Committee and  
25 they are in the audience this evening. We have a pretty good plan in place. We were scheduled to  
26 meet tonight, but since we had the special Executive Session, they had to reschedule that for  
27 another day. Their plan is to make sure that everybody is informed and that the Human Resource  
28 Committee is well involved in what goes on with the Department Heads and the different  
29 departments.

30  
31 Village President Meyers-Martin stated that our newest Trustee, Trustee Robinson, was assigned  
32 to Human Resources and the Executive Safety Committee. He is just now getting acclimated and  
33 meeting the members. She appreciates his hard work in getting up to speed. That was the role of  
34 our former Trustee, Trustee Nale, who did an excellent job. Village President Meyers-Martin  
35 stated that she is happy that he is working with those Committees now.

36  
37 **PUBLIC SAFETY:**

38  
39 **Cook County Sheriff and Metropolitan Water Reclamation District Collaboration –**  
40 **Medication Collection Unit** – Village President Meyers-Martin stated that Trustee Gibson is not  
41 here so Chief Krull will give her Report. She stated that Trustee Gibson is our Public Safety  
42 Liaison.

43  
44 Chief Krull stated you have a work product in front of you dated November 28<sup>th</sup>, 2016.  
45 Previously, we had a red collection unit from CVS. It was donated to the Village for our  
46 residents to properly dispose of unwanted medication rather than leaving it on a shelf in your  
47 bathroom, or throwing it in the garbage, or flushing it down the toilet. All you had to do was

1 bring the meds in here and place them in a zip lock bag and use the red collection unit that we  
2 got “free” from CVS. Although we got the red box to collect the meds, the Village ended up  
3 holding the bag to try to get rid of those meds. It wasn’t a lot of money, but it was a small  
4 expense that was not planned for. It ended up being about \$150.00 a year. It was certainly money  
5 well spent. It was a burr in his backside since the project started only because he was told when  
6 they got the red box that it was completely free.

7  
8 Chief Krull stated that to Sheriff Tom Dart’s credit, he partnered with the Water Reclamation  
9 District. We now have a new gray unit in the hallway next to the old, red CVS unit. It will be  
10 removed shortly. That program is completely and totally free to the Village. If you have kids or  
11 grandkids, it is not a good idea to keep that kind of stuff lying around. He stated bring them in  
12 and we will call the Sheriff’s Department. They will come and there will be no cost to the  
13 Village. The Village ended up saving some money with this partnership.

14  
15 **Public Safety Committee Update** – Chief Krull stated that we did meet with Trustee Gibson.  
16 We went over some of the new testing procedures. He stated that for the first time in the history  
17 of the Police Department we had a formalized written testing process. The candidates that  
18 wanted to be hired here needed at least 60-hours of college credit and/or prior service in the U.S.  
19 Military. We got over 140-people that took the test. It was cost neutral. If you wanted to take that  
20 test to try to get hired here, the cost was borne by the Applicant. It didn’t cost the Village any  
21 money to run that test. We got two new officers from that testing process. He is happy to report  
22 from the last meeting, that the State is finally starting a new Part-Time Academy starting January  
23 6<sup>th</sup>, 2017. He stated with the Board’s approval, he is going to ask for that at the December 12<sup>th</sup>  
24 Meeting. We will be hiring on two, new part-time officers that will need to go through the  
25 training at the Part-Time Academy. They should be able to hit the street and start their Field  
26 Training sometime towards the end of June of 2017. It is always a good idea to try to use part-  
27 time officers. They do work at a lower cost. There are no health benefits that the Village needs to  
28 pay for them while they are here. It is a good opportunity to get quality, young officers in here  
29 and have them as our farm team so when we have an opening we already know the product that  
30 we have, and we can pick and choose, and plug those officers right into full time and we can  
31 keep running as usual.

32  
33 **Two Olympia Fields Police Officers to Receive Awards** - Chief Krull stated that Officer Riley  
34 Mayer and Officer Lawrence Smith will be recognized by Sheriff Tom Dart tomorrow at his  
35 Annual Awards Ceremony. It is really impressive. There will be over 80 agencies from  
36 throughout Cook County there and all their officers. Chief Krull thanked Village President  
37 Meyers-Martin for her support because she will be in attendance at the Awards Ceremony.

38  
39 **REPORT OF THE VILLAGE ADMINISTRATOR:**

40  
41 **Discussion Only - Ordinance #2016-20** – **Authorization for the Village President to Execute**  
42 **a Cable Television Franchise Agreement by and Between the Village of Olympia Fields,**  
43 **Illinois And Comcast of Illinois/West Virginia, LLC.** – Administrator Mekarski stated that he  
44 is very pleased to introduce to you an item that his office and Cynthia Saenz’s office has been  
45 working on for a number of months, probably close to a year. That is for the renewal of our  
46 Franchise Agreement with Comcast. Tonight we have with us Yohan Fernando, who is the  
47 Government Liaison for Comcast. Mr. Fernando will go through the Franchise Agreement with

1 the Board. Administrator Mekarski prepared a Memorandum dated November 28<sup>th</sup> that  
2 highlighted the changes that we have been negotiating over the last few months. We have ironed  
3 out all of those issues and provided various Ordinances to Mr. Fernando, The Right-of-Way  
4 Ordinance and the Customer Service Ordinance. On your dais is a copy of the Revised Franchise  
5 Agreement. Mr. Fernando was given a copy of that by Mr. Peter Coblentz. There is a copy of the  
6 Ordinance which would be introduced for First and Second Reading and adoption at the  
7 December 12<sup>th</sup> Meeting. He stated that for discussion purposes tonight is an opportunity for you  
8 to get an understanding of the Franchise Agreement. He would like the Board Members to pay  
9 particular attention to Section 8.7 which is on Page 11 on the new Agreement. It outlines a  
10 unique opportunity to upgrade our Government Access Channel equipment to provide a higher  
11 delivery of services to our public.

12

13 Mr. Fernando stated that he is the Senior Manager for Government Affairs for Comcast. He has  
14 been working in the south suburban area for quite a while now. He came before the Board 15-  
15 years ago for the previous Franchise renewal as well. He stated that Cynthia had just started at  
16 the Village at that time. He worked with her on that Agreement. In 2007, the State, in its efforts  
17 to provide low competition adopted some legislation which gave companies like them the  
18 opportunity to negotiate a Franchise directly with the Municipality, or go to the State and get a  
19 State Franchise. Some companies are just going to the State and saying that they would like to  
20 serve a certain portion of the community, or a full community, and then be granted a Franchise to  
21 do that. They have continued their practice of negotiating a Franchise locally with each  
22 Municipality. That's how the company has grown and how they have continued to operate. They  
23 started discussions about a year ago with regard to this renewal. He believes that they have  
24 finally arrived at a pretty good Agreement that takes into account some of the concerns that  
25 David and Cynthia have addressed. They have incorporated some language that addresses those  
26 concerns in this document. This is a non-exclusive Agreement. It is for a term of 10-years. The  
27 previous Agreement was for 15-years.

28

29 Mr. Fernando stated that some of the changes are that this Agreement takes into account some of  
30 the laws that were adopted by the State. An example is the Customer Service Standards  
31 applicable to those that negotiate local Franchises as well as those that get State adopted  
32 Franchises. You are getting the revenue at the highest level under the law. The Franchise Fees  
33 are 5% of gross revenues. The gross revenues definition is very broad. There's language in place  
34 where should the Village decide at some point to expand its utility of the Government Access  
35 Channel that there is a funding mechanism in place for that as well. Mr. Fernando stated that he  
36 would be happy to answer any questions.

37

38 Trustee Waite stated that he believes he read a couple of times in The Wall Street Journal when  
39 they rank the various providers of cable that Comcast is always close to the bottom in terms of  
40 customer satisfaction.

41

42 Mr. Fernando stated that he does acknowledge that has been the perception and the valuation.  
43 There's a company outside of Comcast that does that. He stated that last year Senior  
44 Management has made a very focused effort to change that perception and to put mechanisms in  
45 place. Trustee Waite stated that they changed their advertising. They said, "We are going to do  
46 our best to give you really good service." Mr. Fernando stated that they are doing that because an  
47 investment has been made financially to make that happen. Some of these changes are going to

1 take time to have a real impact. The improvements are not going to be seen overnight. Trustee  
2 Waite stated that it is not his experience with Comcast to have them really, seriously interested in  
3 taking care of any problems that he might have, especially if something happens on the weekend.  
4 Mr. Fernando stated that he is sorry that Trustee Waite experienced that. Mr. Fernando went  
5 back and looked at the number of complaints received by him from the Village. He stated that for  
6 the last five-years they have only received 12 complaints. He stated that if you have a personal  
7 issue, or an issue that is affecting you feel free to contact him and he will be happy to address  
8 that. He is sorry for that experience.

9  
10 Administrator Mekarski stated that Mr. Fernando has been excellent in addressing customer  
11 service concerns. If Administrator Mekarski receives any in his office all he has to do is put a  
12 call in. He stated that within minutes he gets a return call and he receives a continual update on  
13 the status of that repair. Mr. Fernando personally handles each one to the customer's satisfaction.

14  
15 Village President Meyers-Martin stated that she echoes that as well. He has always been very  
16 responsive when we have had to call him. She stated that he is always there when the South  
17 Suburban Mayors and Managers are down in Springfield for Lobby Day.

18  
19 Mr. Fernando stated that he has been working in the south suburban area for 15-years. He is very  
20 passionate about this area. He continues serving this area because he is interested in this area.

21  
22 Administrator Mekarski stated that Section 8.7 is real significant because we are very far behind  
23 other Villages in terms of our Government Access Channel. The equipment to deliver streaming  
24 video services of this meeting if so wished by the Board, or of our Planning and Zoning  
25 Commission, significant Town Hall Meetings, we don't have fiber optic cable delivered to this  
26 building. The fiber optic cable is delivered to the Old Village Hall. We have to communicate to  
27 each of the two buildings via radio waves, Radio Wave Relay System which is not very effective  
28 and can have its problems and interruptions. Second of all we don't have the proper playback  
29 equipment. We are currently using an obsolete PC and we are embedding if we have a film into a  
30 PowerPoint which ultimately fills up the memory capacity of the computer very fast and the  
31 program stops midstream. Our camera equipment is now close to seven or eight-years old. It is  
32 essentially obsolete. We don't have a system to zoom in and zoom out effectively. The quality is  
33 relatively poor.

34  
35 Administrator Mekarski stated that in 8.7 of this contract, if wished by the Board at any time,  
36 you can invoke a very small fee, 35-cents per month per customer. Over a year it could create  
37 close to \$5,000.00. That doesn't buy a lot of technology. Over five-years you could have  
38 \$25,000.00, and that should be adequate to get proper camera equipment, playback equipment,  
39 the feed into this building which we will be upgrading our Business Connection for our PC  
40 System and part of that cost will be subsidized through that. You could then have the ability to  
41 broadcast your Meetings or your Town Hall Meetings, and we could do other programs. The  
42 Mayor was introducing a concept for Economic Development called "Inside Look." The Mayor  
43 would go to a business and have cameras there and the residents could see a new business  
44 opening. You take the cameras in to meet the chef and the owner. You show the residents the  
45 ambience, and you talk about the specials, and how it is fundamentally important for residents to  
46 patronize that business, and the Economic Development Plans surrounding that establishment.  
47 That could happen to every business in the Village. We could do various news magazines or

1 Talks Shows where possibly the President and the Board may feature one week Public Works.  
2 She could have the Liaison to the Public Works Department, and the Public Works Director, and  
3 our Engineer, and we could feature some of the Grant Projects that were discussed tonight on  
4 Lincoln Highway or Vollmer Road. This is an opportunity to give to the public openness,  
5 accountability, transparency, good information on a continual basis at a very high quality.  
6 Administrator Mekarski inquired of Mr. Fernando if he wanted to talk about what other  
7 communities are utilizing.

8  
9 Mr. Fernando stated that Administrator Mekarski summed it up very well. He has put  
10 Administrator Mekarski in touch with a couple of people who have full time studios in their  
11 Municipalities, so you can take a look at that and maybe get some best practices out of them as  
12 well.

13  
14 Village President Meyers-Martin stated that we have also reached out to Country Club Hills  
15 because they have a very extensive Video Program there. Mr. Fernando believes that they are  
16 looking at implementing the same pass-through that David was talking about right now.

17  
18 Administrator Mekarski stated that if everything is in order, we would place this on the Agenda  
19 for formal consideration with the Ordinance and the Agreement. The Board can take it into  
20 consideration. We will go forward with whatever the action may be.

21  
22 **Ordinance #2016-18 – An Ordinance of the Village of Olympia Fields, Cook County,**  
23 **Illinois, Authorizing the Establishment of Tax Increment Financing “Interested Parties”**  
24 **Registries and Adopting Registration Rules for Such Registries (Lincoln Highway South**  
25 **Tax Increment Financing District) (First and Second Reading) –** Administrator Mekarski  
26 stated that the second item on his Report is Ordinance #2016-18. It’s an Ordinance of the Village  
27 of Olympia Fields, Cook County, Illinois, Authorizing the Establishment of a Tax Incremental  
28 Financing “Interested Parties” Registries and Adopting Registration Rules for such Registries.  
29 This is for our Lincoln Highway South Tax Incremental Financing District. This is for First and  
30 Second Reading.

31  
32 Administrator Mekarski stated that as the Board is aware, we are under a task to redo or  
33 reauthorize our Tax Incremental Financing District for the Jewel Osco Plaza. That encompasses  
34 the entire plaza of Olympia Corners, as well as the gas station that is currently owned by Nick  
35 Tanglis of Gas Depot who operates the Shell Station which is under a purchase option by  
36 Wal-Mart to be converted to a Wal-Mart Gas Station. The Village is intending to reset that TIF  
37 to take advantage of additional tax incentives so we have a greater opportunity to try to induce  
38 Class “A” Retail to that corridor. This is one of the steps in the State Statutory Process. It  
39 provides an opportunity to establish a registry. That means that any citizen that resides in the  
40 Village or any interested party, such as a business operating in the Village or an organization that  
41 is chartered here and doing work in the Village, can show their proper ID at the counter and they  
42 can put their name on the Registry, and every Report, Resolution, and invitation of the meeting  
43 or of the formal proceedings of the Joint Review Board and/or this Board dealing with this TIF  
44 District they would be noticed on, and they would be invited to come and participate and be an  
45 active participant as a citizen in the process. It is another mechanism to provide openness,  
46 accountability, transparency for our public to participate in the process. We formally are required  
47 by law to send it to all taxable properties that are affected by the TIF, and all Taxing Bodies, our

1 School Districts, Library Board, and Prairie State College that are affected by the TIF. This is an  
2 opportunity for the general citizen and/or business to get involved. We provided a copy of the  
3 TIF Report as prepared by Teska Associates which is one of the required elements in initiating  
4 this TIF Process.

5 **Motion by Trustee Byrd, second by Trustee Pennington to Waive On First Reading and**  
6 **Adopt in Second Reading Ordinance #2016-18 – An Ordinance of the Village of Olympia**  
7 **Fields, Cook County, Illinois, Authorizing the Establishment of Tax Increment Financing**  
8 **“Interested Parties” Registries and Adopting Registration Rules for Such Registries for the**  
9 **(Lincoln Highway South Tax Increment Financing District).**

10 **Roll Call: Ayes (5-0) Motion Carried.**

11  
12 **Ordinance #2016-19 – An Ordinance of the Village of Olympia Fields, Cook County,**  
13 **Illinois, Authorizing the Establishment of Tax Increment Financing “Interested Parties”**  
14 **Registries and Adopting Registration Rules for Such Registries (Town Center Tax**  
15 **Increment Financing District) (First and Second Reading) –** Administrator Mekarski stated  
16 that the next Ordinance is exactly the same thing but it is for our TIF District dealing with the  
17 Town Center which is now an Amended Town Center TIF. It includes the entire Town Center by  
18 the 203<sup>rd</sup> Street Metra Facility. It is bounded by the Country Club to the east, and on the west  
19 Kedzie Boulevard. He stated 203<sup>rd</sup> Street is to the south and north is Vollmer Road. That’s our  
20 Town Center. It incorporates the entire Vollmer Road Commercial Retail Corridor. It picks up  
21 Governors Office Park, a portion of Franciscan St. James Hospital, the taxable portion, and also  
22 the Tolentine Center. We had a Joint Workshop Meeting most recently on that. This establishes  
23 the Registry for the same purpose. An Ordinance has been prepared for your consideration.

24 **Motion by Trustee Hudson, second by Trustee Byrd to Waive on First Reading and Adopt**  
25 **in Second Reading Ordinance #2016-19 – An Ordinance of the Village of Olympia Fields,**  
26 **Cook County, Illinois, Authorizing the Establishment of Tax Increment Financing**  
27 **“Interested Parties” Registries and Adopting Registration Rules for Such Registries for the**  
28 **(Town Center Tax Increment Financing District).**

29  
30 Trustee Pennington inquired with respect to the Monastery, have we initiated steps to change the  
31 status of that property. It is zoned residential.

32  
33 Administrator Mekarski stated that is correct and so are the 79-acres that were recently  
34 purchased by Franciscan St. James. We are going through a rezoning process. We will be having  
35 a Work Session and a Formal Public Hearing at the Planning and Zoning Commission level  
36 creating a Mixed Use Medical District. That will be applicable for all of St. James, the former  
37 and still occupied medical building on Crawford and 203<sup>rd</sup> at the corner, the 79-acres that  
38 Franciscan St. James owns to the south of 203<sup>rd</sup>, and the Tolentine Monastery. All of this land  
39 was already encompassed into this Board’s Resolution to create a Medical Campus. The second  
40 step is the rezoning which is undergoing right now. The third step will be the final creation of  
41 this TIF.

42  
43 Trustee Pennington inquired for his clarity, whether or not the land which is encumbered by the  
44 Monastery is the only taxable portion of the Tolentine Property. Administrator Mekarski stated  
45 that it currently is not taxable because it’s owned by the Monastery. There is a purchase option  
46 with an ancillary medical facility. If they purchase it then it would be taxable. Trustee  
47 Pennington stated that he understands that point. He stated that by going through this Motion, he



1 is wondering if we are putting the cart before the horse as it relates to the Monastery, because for  
2 all intense purposes we are asking for the establishment of a TIF prior to the rezoning and the  
3 possible sale of the property. He stated so we have a conflict.  
4

5 Administrator Mekarski stated that the rezoning is more affective in an efficient way to go  
6 forward with the future development, but it is not the only way. He stated that currently even  
7 under the R-1 Zoning, you could go through a Special Use procedure that is allowable under the  
8 Ordinance to do an adaptive reuse or convert the Monastery to a Medical Facility as a Special  
9 Use. We were doing the same thing when we were considering a Special Use consideration for  
10 the Monastery to be converted to a Veterans Affairs Facility. The Ambulatory Care Facility that  
11 is being planned to be constructed on the south side could follow that course too with a Special  
12 Use Permit. We are trying to move away from that Special Use consideration and make it more  
13 clearly defined, more predictable Mixed Use Medical District. The rezoning will probably take  
14 place before the TIF is created. This takes at least 180-days. This doesn't lock you into the TIF.  
15 This basically just establishes the Registry so folks can participate in the process. We have to set  
16 up a Joint Review Board which is composed of all of the Taxing Bodies. The President will  
17 appoint a citizen representative to that body. They will give this Board a recommendation. In a  
18 few months down the road you will be asked to create the TIF. He believes that the rezoning  
19 should be completed prior to creating the TIF.  
20

21 Village President Meyers-Martin stated that a Planning and Zoning Meeting is scheduled for  
22 December 17<sup>th</sup> to begin the process of reviewing the Ordinance.  
23

24 Administrator Mekarski stated that this has a huge benefit in terms of TIF because the tax  
25 increment that could be created for any medical use in there is substantial. It could be used to  
26 incent private development. It could be used for financing public projects, including improving  
27 our Transportation System within the TIF District, our pedestrian amenities, park land, Sculpture  
28 Gardens, or Veterans Affairs Memorial. Anything that is defined that is of public necessity can  
29 be financed with surplus after private development is incented with that.  
30

31 Trustee Pennington stated that assumes there is a surplus though. Administrator Mekarski stated  
32 that's true. In this particular case because the Monastery is non-taxable now, you are starting  
33 with a zero base. Any new development that comes in there is going to produce a very  
34 substantial amount of increment. It is estimated that the current proposed Medical Use could  
35 produce over \$31,000,000.00 in TIF Increment. Their entire Redevelopment Plan is probably no  
36 more than \$15,000,000.00. That could produce over 23-years a surplus that could be used to  
37 move around the TIF. The Board could accomplish some of its Town Center public objectives  
38 utilizing incremental surplus. We will be going through numerous educational meetings and  
39 public meetings informing the public on how this is going to be used, and demonstrating to the  
40 Board how it can be used for both private incentives and public improvements.

41 **Roll Call:                      Ayes (5-0)                      Motion Carried.**  
42

43 **REPORT OF THE VILLAGE PRESIDENT:**  
44

45 **Resolution #2016-17 – A Resolution Authorizing an Intergovernmental Agreement for the**  
46 **Study of Regional Water Supply Alternatives** – Village President Meyers-Martin stated that  
47 she has before you tonight a Resolution regarding the Regional Water Supply Alternative Study

1 and creating an Intergovernmental Agreement. She talked about this for some time now. It  
2 started over a year ago. She was serving as the President of South Suburban Mayors and  
3 Managers Association. They created a Water Task Force. She felt that all of the towns are  
4 dealing with high water rates, where they get their quality supply, the quality of the water supply,  
5 and redundancy in terms of what are their emergency measures regarding water. Our contract is  
6 with Oak Lawn who is our provider of water. They are the middleman between us and Chicago.  
7 We do get Lake Michigan water. Oak Lawn passes on increases to us when Chicago passes  
8 increases to them. We are always at the mercy of the City of Chicago and Oak Lawn. As a Board  
9 and as an Administration, we felt that we needed to begin to explore other options. The days of  
10 paying pennies for your water are gone. Water is a commodity now just like gas and oil. We can  
11 explore other options to regulate water rates so we are not at the mercy of the City of Chicago  
12 and Oak Lawn. We have had conversations with the City of Chicago Heights to supply water to  
13 the Village in an effort to stabilize water rates so that they are not going up 5%, 10%. There were  
14 times when the City of Chicago was passing on 14% increases to Oak Lawn and therefore to the  
15 Village. That is something that is not sustainable in terms of water rates. We had conversations  
16 with Mayor Gonzalez regarding the ability of the City of Chicago Heights to provide water to  
17 this Village through Hammond. That is Lake Michigan water coming from a different source.  
18 She stated that by doing that the City of Chicago Heights becomes our middleman and therefore  
19 we are at the mercy of that town.

20

21 Village President Meyers-Martin stated five or six-years ago there was a strategy to put together  
22 another Water Authority. At the time it was comprised of six-towns. The strategy itself was not  
23 flawed. The towns were not financially stable. They weren't politically stable. That strategy fell  
24 apart. As a result of her working with the Water Task Force, they began to explore that strategy  
25 again. She is happy to say that she wasn't the only one that was concerned about water rates and  
26 how we were going to stabilize them in the future. That Water Authority was getting their water  
27 through the City of Hammond. There was no middleman. We became our own bosses. We  
28 became our own Water Authority, and therefore we are not at the mercy of other towns who  
29 were supplying water to the Village. As a result of those conversations with Robinson  
30 Engineering who had done the engineering previously, or had looked at the engineering  
31 previously, we were able to put together a consortium of towns including the Village of Calumet  
32 Park, the Village of Hazel Crest, the City of Country Club Hills, the Village of Homewood, the  
33 Village of East Hazel Crest, the City of Markham, the Village of Flossmoor, the Village of  
34 Matteson, the Village of South Holland, the Village of Thornton, and the Village of Olympia  
35 Fields. Three towns met with the Mayor of Hammond to find out if they were even open to  
36 recreating that relationship with the towns. The Mayor of Hammond would not agree to meet  
37 unless the Village of Olympia Fields, the Village of Homewood, and the Village of South  
38 Holland were at the table, being the most stable financially of all of those towns.

39

40 Village President Meyers-Martin stated that as a result of that we began serious discussions  
41 about creating our own Water Authority, which would allow us to stabilize those rates at 3%  
42 annually. Administrator Mekarski stated that is about 50% of what the annual increase has been  
43 for the City of Chicago and Oak Lawn. Village President Meyers-Martin stated that in our  
44 estimation it was a worthwhile venture to continue. She stated not only would we consider that  
45 as our own Water Authority, but it would give us a basis of making decisions on whether or not  
46 the proposals that the contract that we have with Oak Lawn, or the proposal that we have from  
47 the City of Chicago Heights, if they were viable in terms of something that we really would

1 consider. A Resolution was put together by these 11-towns. Olympia Fields is taking the lead on  
2 that. We were the first town to begin those discussions to create this Resolution which is 2016-  
3 17.  
4

5 Village President Meyers-Martin stated that this Resolution would allow the Village to explore  
6 and research Preliminary Engineering for this relationship with the City of Hammond. Right now  
7 we just have estimates in terms of that cost. It would allow us to refine those costs related to  
8 Hammond versus the cost of continuing business with Oak Lawn, or to take a new venture with  
9 the City of Chicago Heights. It would put Robinson in a position of preliminary negotiations for  
10 the 11-towns with the City of Hammond. This Resolution talks about the cost of putting together  
11 this Agreement. You have a Memo that describes the new Water Authority that is being  
12 proposed with those 11-towns. It gives you the Master Water Agreement that would start in  
13 2024. That is when our contract is up with Oak Lawn. She stated that \$10,000.00 is given by  
14 each town. Each town is taking this before their Board, as well as we are doing here for approval.  
15 Trustee Waite has been sitting in on some of those meetings with the other 11-towns.  
16

17 Trustee Waite stated that if we are able to carry this through to fruition we will have a very stable  
18 source of water. It will help Hammond. They already have the property on the Illinois/Indiana  
19 line where we could have a water treatment area. Our crib would go further out into Lake  
20 Michigan than what Hammond's does. Hammond has a problem in the wintertime. If it gets too  
21 cold they have to back off on their water because it won't flow because of all of the ice. We  
22 would have a place where they could tap into the same line. He wishes that he had a map because  
23 it shows where the right-of-way is to get it over here. He stated that in the 30-year Plan he  
24 doesn't think there was any year where our water rates were higher than what is coming out of  
25 Oak Lawn or Chicago. Their increases are significantly higher. It is making them the highest cost  
26 water supplier in the area. There are other communities that are on wells. The aquifer is dropping  
27 to the point where they have to put the wells down deeper almost every year. Eventually, he  
28 doesn't think that the wells will be a satisfactory consideration. We are on the right path. He  
29 stated that we will be able to sell water that the Village doesn't use to Elgin, Frankfort,  
30 Kankakee, and other places that are on lakes, rivers, or wells. It is probably the most important  
31 thing that this Board is undertaking and going to undertake for the next 50-years.  
32

33 Village President Meyers-Martin stated that the thing about the Agreement is that it doesn't  
34 commit you to being a part of this consortium or this new Water Authority. It allows us to  
35 participate with the other towns in this exploration of the pros and cons, the possibilities and the  
36 benefits, and the value of creating this Water Authority. As we have seen over the past five or  
37 six-years, the City of Chicago's rate increase has never been less than 5%. We project that they  
38 will probably remain at 5% if not more, just because Mayor Emanuel does not believe in passing  
39 on these water increases to the residents of Chicago because the suburban users don't vote for  
40 him. He has been consistent in passing on those water rate increases to the suburban users. This  
41 is a way for us to explore some other options and have a good sense of the value and the benefits  
42 of doing that.  
43

44 Trustee Pennington inquired of Village President Meyers-Martin whether or not other  
45 Municipalities would have the opportunity to join this consortium if they so desire.  
46

1 Village President Meyers-Martin stated that they will have the ability to participate. What level  
2 they will be at will depend on their financial status. This failed previously because there wasn't  
3 political will to go forward. Those communities were not financially stable.  
4

5 Trustee Pennington stated that you had mentioned earlier that the possible target date for this to  
6 go into effect would be 2024.  
7

8 Village President Meyers-Martin stated that is when our contract is up with Oak Lawn. The  
9 Village of Matteson's contract is up in 2022.  
10

11 Trustee Pennington inquired that if we are the lead and the start date is tied into when our Oak  
12 Lawn contract expires, how does that affect the other 10 Municipalities if they have different  
13 expiration dates.  
14

15 Administrator Mekarski stated that the target date for the authority is much earlier. If they can  
16 get this online in 2018, 2019, that is what they are shooting for. It's a number of years prior to  
17 our expiration. We are tied to Oak Lawn until 2024 so we can't jump aboard. We would lock our  
18 position in as a Charter Member. The 11 members become Charter Members. They have an  
19 entrepreneurial position. If other members do come on, there may be buy-in fees, startup fees,  
20 and a different rate structure that would be offered those incoming members, thereby helping  
21 reduce the Charter Members water rates even lower.  
22

23 Village President Meyers-Martin stated the other thing that this Agreement is going to begin the  
24 process of is those towns are all over the south suburbs. There would have to be engineering to  
25 find out how is that pipeline going to serve all of those towns. That's information that would  
26 come out of these Preliminary Studies.  
27

28 Trustee Pennington stated that he would further presume that given the example she just cited the  
29 cost would be a proportionate share between these towns. He stated not so much for this Study.  
30

31 Administrator Mekarski stated that the cost for this Study is equal. It would be based on water  
32 allocation and the distance from the pumping facility.  
33

34 Village President Meyers-Martin stated that we had to guarantee to Hammond that we were  
35 going to be able to have 20 million gallons a day between the 11-towns.  
36

37 Trustee Robinson inquired of Village President Meyers-Martin whether or not we would be  
38 obligated to a cost as a Charter Member.  
39

40 Village President Meyers-Martin stated for making the pipeline, yes. According to everything  
41 that has been discussed previously, that cost is going to come out of the water rates savings.  
42

43 Administrator Mekarski stated that there is no alternative out there without a substantial cost. He  
44 stated that Oak Lawn is asking the Village to sign a Master Agreement. The current cost of that  
45 project is \$217,000,000.00. The Village's share of that is 3.25% or 3.50%. It is about  
46 \$5,500,000.00. It went up since our last Work Session. This project is \$350,000,000.00. It is

1 11-members. We are one of the smallest of the 11-members. We haven't calculated the ratio of  
2 allocation. That is one of the things that would be done by the Study. You would find out a better  
3 estimate of the cost. You would have a clear definition of the right-of-way to be acquired. You  
4 would have preliminary negotiations with the City of Hammond. You would have a Draft  
5 Intergovernmental Agreement, and a Cost Benefit Analysis. He stated without that we are not  
6 able to decide between the three alternatives what is better for our cities for the next 50-years.

7  
8 Trustee Robinson stated that he understands that. Maybe he is misunderstanding, but his concern  
9 is that we would be paying the cost as a Charter Member, plus locked into our Agreement with  
10 Oak Lawn until 2024. Are we paying two costs?

11  
12 Administrator Mekarski stated that is something that would have to be figured out. Village  
13 President Meyers-Martin stated that is part of the contract process in terms of working with Ice  
14 Miller, because one of the things that needed to be in place was the fact that if, for instance, a  
15 Village signs on to be part of the Water Authority, if that Administration changes, they are still  
16 locked in. It doesn't change based on who is in office. That was something that was not in place  
17 previously. There is a great deal of excitement. The Village of Homewood was kind of  
18 representing the Village of Flossmoor. Flossmoor will always do what the Village of Homewood  
19 does. It was kind of amazing how that excitement grew about creating this new Water Authority  
20 that had not been discussed for five or six-years.

21 **Motion by Trustee Pennington, second by Trustee Robinson to Approve Resolution #2016-**  
22 **17 – A Resolution Authorizing an Intergovernmental Agreement for the Study of Regional**  
23 **Water Supply Alternatives.**

24 **Roll Call:                      Ayes (5-0)                      Motion Carried.**

25  
26 **Town Hall Meeting** – Village President Meyers-Martin stated that hopefully you all got the  
27 letter regarding our Town Hall Meeting that is coming up on December 6<sup>th</sup>. That will take place  
28 in the Board Room at 7:00 P.M. If you are available, we welcome every resident who would like  
29 to be a part of that discussion. She believes that you will find it quite informative. Maybe it will  
30 provide some relief to rumors that have been swirling, information that has been out that has  
31 been distorted or incorrectly stated.

32  
33 **UNFINISHED BUSINESS:**

34  
35 **Ordinance #2016-16 – An Ordinance Amending Section 4-35, “Maximum Number,” of**  
36 **Chapter 4, Article II, “Licenses,” of the Olympia Fields Village Code (Dotty’s #2 Olympia**  
37 **Square – Bizios Plaza) (First and Second Reading)** – Village President Meyers-Martin stated  
38 that brings us to Ordinance #2016-16. That is related to the number of Liquor Licenses in the  
39 Village. You have a Memo discussing that. This is for the Bizios Plaza for Dotty’s that has  
40 expressed interest in opening a location there based on their Proposal for an expanded, enhanced  
41 location.

42  
43 Mr. James Lang stated that he is the Director of Government Affairs. We went through quite an  
44 expansive redesign for our Olympia Fields location for Dotty’s Number 1 which is currently  
45 under construction. We just did our demo putting in the water sprinklers. We will be starting on  
46 all the underground water next week. We had a nice opportunity to go into the Bizios Plaza  
47 which is extremely attractive because it is a very strong anchor. The timing couldn't be better

1 because we are under construction on Number 1 that we can parlay that into under construction  
2 on Number 2. We will come in with the same exact look, plan and materials, everything that we  
3 went through the first time; it would just be in a slightly smaller location. This is the only town  
4 that we have that look. We understand exactly what we are going to come in and present to you  
5 in location Number 2. It will not change.

6  
7 Administrator Mekarski asked Mr. Lang to describe the second location and where it is. We have  
8 some new members on the Board so you could refresh the public and the Board where your first  
9 location is and where the second location is.

10  
11 Mr. Lang stated that the first location is on Lincoln Highway. This location will be in the Bizios  
12 Plaza that we are asking for a Liquor License for. They like the look that the Village President,  
13 the Board, and David wanted. They will probably not replicate that too many times because it  
14 does add to the cost of build-out. He knows that Chief Krull is here. The exact same security  
15 measures interior, exterior. He stated the same exact security lighting as the first location. It is  
16 basically a replication for Site Number 2. It is no different.

17  
18 Trustee Pennington inquired of Mr. Lang whether or not he plans on having a fireplace at the  
19 second site. Mr. Lang stated yes, sir. It is a slightly smaller location. That is the only difference.  
20 The materials are the same. The look is the same. Trustee Pennington stated that he was recently  
21 in his facility in Matteson. This is an entirely different look. This is the crème de la crème of  
22 Dotty's. Mr. Lang stated that he cannot disagree with that. We are paying for it, but we  
23 understand.

24  
25 Trustee Byrd inquired of Mr. Lang when his expected opening date is. Mr. Lang stated that the  
26 first one we should be done in 90 to 120-days. The construction schedule is a little bit longer  
27 because this build-out takes a little bit longer to build what you see versus our other locations.  
28 We see it as a business opportunity. If we can get approved on location Number 2 right now,  
29 then we can use the same contractors, get the same materials, and do a concurrent construction  
30 schedule. We think that we can get approved so much faster with our Permits because we know  
31 what we have to build now. The first one took a little bit of time.

32  
33 Village President Meyers-Martin stated that what is being passed around is the Proposal for the  
34 new and improved Dotty's.

35 **Motion by Trustee Pennington, second by Trustee Hudson to Waive on First Reading and**  
36 **Adopt in Second Reading Ordinance #2016-16 – An Ordinance Amending Section 4-35,**  
37 **“Maximum Number,” of Chapter 4, Article II, “Licenses,” of the Olympia Fields Village**  
38 **Code.**

39  
40 Village President Meyers-Martin stated that the Licenses have to do with the fact that you must  
41 have a Liquor License in order to operate.

42 **Roll Call:                      Ayes (5-0)                      Motion Carried.**

43  
44 **Reconsideration of Matters per Section 2-64: Motion to Reconsider the Denial of the**  
45 **Consent Judgment between the Village of Olympia Fields and Central States Tower III,**  
46 **LLC. – Village President Meyers-Martin stated that brings us to matters per Section 2-64 which**  
47 **is a Motion to Reconsider the Denial of the Consent Judgment between the Village of Olympia**

1 Fields and Central States Tower. She has a Memo from John Murphey our Village Attorney  
2 related to the number of Trustees here and the vote that it would require in order to reconsider.  
3 “If there happens to be five Trustees at the meeting and three vote in favor, the Village President  
4 votes because under the law, the Village President votes when half of the Trustees vote in favor  
5 of a measure even if there is no tie.” The Motion to Reconsider has to be moved by a Trustee  
6 who voted no formerly.

7  
8 Trustee Waite stated that means that he is excluded. Village President Meyers-Martin stated that  
9 you are excluded. Trustee Pennington read the three Motions. Administrator Mekarski stated that  
10 each Motion has to be considered separately. If the first one doesn’t pass the next two are moot.  
11 If the first Motion is approved, then you go to the second Motion and the third Motion.

12  
13 Trustee Pennington stated shouldn’t we discuss the rationale behind this reconsideration. Village  
14 President Meyers-Martin stated that the rationale behind the Motions being proposed for  
15 reconsideration is the fact that our Attorney, John Murphey, was in the process of going to  
16 Summary Judgment on the fact that we denied Central States Tower the ability to construct the  
17 tower. It was determined that we had no legal standing to do that. There was a Consent  
18 Agreement offered. We voted yet again no on that. Central States Tower was ready to go to a  
19 Judge for a Summary Judgment which would leave you no alternative but to construct the tower.  
20 At that point they would not be obligated to put in the elements that had been placed by Planning  
21 and Zoning in terms of the Monopine and the additional landscaping that had been proposed, and  
22 the matching bricks around the base of the tower. They would not be obligated to that at all.  
23 They would only have to build a tower.

24  
25 Trustee Waite stated that part of that also was that they were going to set aside a Bond for  
26 \$20,000.00 should in the future that tower require dismantling, which normally they don’t do  
27 that in a lot of other towers. They just leave it there until it falls down he guesses. Trustee  
28 Pennington stated or if there was no antenna on the Monopine in a 12-month period, then the  
29 Monopine would be removed.

30  
31 Village President Meyers-Martin stated that before our Attorney went to Summary Judgment he  
32 asked if there was a sense from the Board that they would be willing to reconsider their previous  
33 votes. Everyone indicated that there was at least some enthusiasm for doing that. That is where  
34 we are today. We have been instructed many times at this point that if, in fact, we are to lose this  
35 case, then we are responsible for those monies. They are not covered by IRMA, by our Risk  
36 Management Company at all.

37  
38 Trustee Byrd inquired which is approximately how much. Village President Meyers-Martin  
39 stated that we have been given figures in the amount of about \$400,000.00.

40  
41 Administrator Mekarski stated that has been revised because Central States Tower have not put  
42 in their initial pleadings their Attorneys Fees, and John Murphey had indicated that under the  
43 provision of law that they are filing under they are not entitled for those Attorneys Fees. At this  
44 point he is estimating it is only our Attorneys Fees that would be lost which is contrary from the  
45 first advice that was provided by IRMA which was \$400,000.00 of both Plaintiff and Defendant,  
46 uninsured loss. John is saying under the current pleadings and under the section of law that they  
47 are filing under, our exposure is \$50,000.00 plus or minus. The Attorney has said you have a

1 99% chance of losing. You have at least a \$50,000.00 exposure to the loss, uninsured. They have  
2 no obligation to put in the landscaping, the brick wall, or any of the stealthing with the  
3 Monopine. It would just be the pole with the ugly array.

4  
5 Trustee Byrd stated so we have in front of us a \$50,000.00 cost, plus the Monopine will not be  
6 up. The pole will be put up. Trustee Waite stated that if you go forward with litigation, they  
7 wouldn't be obligated to put up anything other than a pole and it would be a Summary Judgment  
8 against the Village.

9  
10 Administrator Mekarski stated that the Attorney would do his best at trying to negotiate that. But  
11 there would be no obligation to do it. He stated that their Attorneys Fees because they have a  
12 substantial Law Firm in Chicago would be way above what our Attorneys Fees would be. They  
13 will probably be throwing in well over \$100,000.00 in fighting this case.

14  
15 Trustee Byrd stated which we would not be responsible for. Administrator Mekarski stated at  
16 this juncture Attorney Murphey indicated we would not be responsible. But that may make them  
17 less likely to give what their estimate was somewhere in the neighborhood of \$100,000.00 to  
18 \$200,000.00 in additional costs that the Monopine, the brick wall, the Arborvitaes, the Maple  
19 Trees, and all the other screening was.

20  
21 Trustee Pennington inquired whether or not it is your sense that the Plaintiffs are still willing to  
22 abide by those Agreements. Administrator Mekarski stated yes, they are. Village President  
23 Meyers-Martin stated that it was her sense that they were. Trustee Robinson stated that if we do  
24 decide, we will definitely have that in writing. Trustee Pennington stated that it is already in  
25 there. Trustee Waite stated that it is in writing but we rejected it. Trustee Pennington stated that it  
26 is not in here. But it is already developed.

27  
28 Administrator Mekarski stated that the only reason why you probably have this opportunity for  
29 the reconsideration is that litigation has not formally started. In order to save costs for the Village  
30 we had not ordered the detailed transcripts of the numerous Public Hearings and Public Meetings  
31 of both the Planning and Zoning Commission and the Board of Trustees, because it looked like  
32 there was a possible settlement consideration by the Board. Once it was clear that the Board  
33 made a decision not to accept the Consent Judgment, then we were preparing for litigation. The  
34 first step was authorizing Faith to prepare detailed transcripts. Those were just delivered before  
35 Thanksgiving. We are at that point right now to give those to Central States Tower. They would  
36 then prepare their first step in litigation. That lull of not producing the detailed transcripts gave  
37 us an opportunity to even reconsider this. This is on the Agenda not at the request of the  
38 Administration, but at the request of an individual Trustee who had the right to place this item on  
39 the Agenda for consideration and the Mayor concurred.

40 **Motion by Trustee Pennington, second by Trustee Hudson to Reconsider the Denial of the**  
41 **Consent Judgment Between the Village of Olympia Fields and Central States Tower III,**  
42 **LLC.**

43 **Roll Call:                   Ayes (4-0) (Trustee Waite was not**  
44 **Eligible to Vote on this)                   Motion Carried.**

45  
46



1 **Motion by Trustee Pennington, second by Trustee Byrd to Approve the Consent Judgment,**  
2 **No. 2016 CV 07984 Between the Village of Olympia Fields (DEFENDANT) and Central**  
3 **States Tower III, LLC (PLAINTIFF).**

4 **Roll Call: Ayes (5-0) Motion Carried.**

5  
6 **Motion by Trustee Pennington, second by Trustee Robinson to Waive First Reading and**  
7 **Approve in Second Reading Ordinance #2016-17 – An Ordinance Granting a Special Use**  
8 **Permit Subject to Certain Terms and Conditions (Central States Tower III, LLC/20401**  
9 **Western Avenue).**

10 **Roll Call: Ayes (5-0) Motion Carried.**

11  
12 **NEW BUSINESS:**

13  
14 The Board did not have any New Business to discuss this evening.

15  
16 **RESIGNATIONS AND APPOINTMENTS:**

17  
18 **Resignation – Elke Godwin from the Human Resource Committee – Village President**  
19 **Meyers-Martin stated that she has before you tonight two Resignations. The first is from Elke**  
20 **Godwin.**

21 **Motion by Trustee Robinson, second by Trustee Pennington to Accept the Resignation of**  
22 **Elke Godwin from the Human Resource Committee, Dated November 7, 2016; and Further**  
23 **Authorize the Village Administrator to Send a Letter of Appreciation on Behalf of the**  
24 **Village President and the Board of Trustees for Service to our Village.**

25 **Voice Vote: All Ayes Motion Carried.**

26  
27 Village President Meyers-Martin stated that we thank Elke for her service and wish her well in  
28 her more relaxed state.

29  
30 **Resignation – Robert McCullough from the Community Relations Commission – Village**  
31 **President Meyers-Martin stated that the second one is Mr. McCullough who provided a verbal**  
32 **Resignation to Chairperson Jessie Bowie.**

33 **Motion by Trustee Pennington, second by Trustee Byrd to Accept the Resignation of**  
34 **Robert McCullough from the Community Relations Commission, and Further Authorize**  
35 **the Village Administrator to Send a Letter of Appreciation on Behalf of the Village**  
36 **President and Board of Trustees for Service to our Village.**

37 **Voice Vote: All Ayes Motion Carried.**

38  
39 **EXECUTIVE SESSION:**

40  
41 **To Discuss Matters of Personnel – Open Meetings Act Section ILCS120/2(c)(1) – with a**  
42 **Need to Reconvene –**

43  
44 **Motion by Trustee Pennington, second by Trustee Byrd to go into Executive Session to**  
45 **Discuss Matters of Personnel According to the Open Meetings Act Section ILCS120/2(c)(1)**  
46 **with a Need to Reconvene at 9:13 P.M.**

47 **Voice Vote: All Ayes Motion Carried.**

1 Village President Meyers-Martin stated that we will be reconvening and taking action on one  
2 item. If you want to stay you are certainly welcome to do that.

3

4 **OPEN SESSION:**

5

6 **Motion by Trustee Pennington, second by Trustee Byrd to close Executive Session and go  
7 into Open Session at 10:05 P.M.**

8 **Voice Vote: All Ayes Motion Carried.**

9

10 **Fulfillment of Salary Adjustment Milestone for Completion of Education Requirement and  
11 Certificate per Approved Budget –** Village President Meyers-Martin stated that there is a  
12 Motion to authorize a salary adjustment.

13

14 **Motion by Trustee Byrd, second by Trustee Waite to Authorize the Finance Department to  
15 Process the Budgeted Salary Stipends, Retroactive to the Course Completion Date, to the  
16 Annual Salary of Gladys Foster, Executive Assistant to the Village President and Village  
17 Administrator for the Successful Completion of the 5-Day Basic Economic Development  
18 Course Offered by the International Economic Development Council which was Held in  
19 Naperville, Illinois for October 2016.**

20 **Roll Call: Ayes (5-0) Motion Carried.**

21

22 **ADJOURNMENT:**

23

24 **Motion by Trustee Pennington, second by Trustee Robinson to adjourn at 10:08 P.M.**

25 **Voice Vote: All Ayes Motion Carried.**

26

27 **Respectfully submitted by Faith Stine.**

28

29

30

31

32

33

34

35

36

37

38