

1                                   **MINUTES OF THE VILLAGE OF OLYMPIA FIELDS**  
2                                   **REGULAR MEETING OF THE BOARD OF TRUSTEES**  
3                                   **Held on December 10, 2012**

4  
5 The Regular Meeting of the Board of Trustees was held on Monday, December 10, 2012,  
6 at the Linzey D. Jones Municipal Building and was called to order by Village President  
7 Debra Meyers-Martin at 7:03 P.M. The assembly recited the Pledge of Allegiance.  
8 Administrator Mekarski/Village Clerk called the roll.

9  
10 Present: Trustees – Gibson, Ormsby, Oliver, Pennington, Nale and Waite  
11                                   Village President Debra Meyers-Martin  
12                                   Village Administrator/Village Clerk, David Mekarski

13  
14 Absent: None.

15  
16 **MINUTES:**

17  
18 **Motion by Trustee Nale, second by Trustee Pennington to suspend with the reading**  
19 **of the Minutes of November 26<sup>th</sup>, 2012.**

20 **Voice Vote:                   All Ayes.                                   Motion Carried.**

21  
22 **Motion by Trustee Gibson, second by Trustee Nale to approve the Minutes of**  
23 **November 26<sup>th</sup>, 2012, as presented.**

24 **Voice Vote:                   All Ayes.                                   Motion Carried.**

25  
26 **BILLS FOR APPROVAL:**

27  
28 Village President Meyers-Martin stated that she has Bills for Approval in the amount of  
29 \$103,999.57. She stated that there is a Cover Memo in the Board Packet designating the  
30 more significant payouts.

31 **Motion by Trustee Pennington, second by Trustee Gibson to approve the payment**  
32 **of Bills for December 10<sup>th</sup>, 2012, in the total amount of \$103,999.57.**

33 **Roll Call:                      Ayes (6-0)                                   Motion Carried.**

34  
35 **COMMUNICATIONS AND PETITIONS:**

36  
37 Village President Meyers-Martin opened up Communications and Petitions at 7:05 P.M.

38  
39 **Special Presentation: Standard & Poor’s Report – Village President Debra Meyers-**  
40 **Martin** – Village President Meyers-Martin stated that we have the new Standard &  
41 Poor’s Report. She is proud to say that Olympia Fields has gained the AAA Bond Rating  
42 for the fifth consecutive year. She is very proud of the efforts of this Board to be fiscally  
43 responsible, as well as our Trustee Liaison to the Finance Committee, Bill Pennington.  
44 She stated that we have a member of the Finance Committee in the audience. She stated  
45 that this is not easily done. Village President Meyers-Martin stated that a AAA Bond  
46 Rating is better than what the United States of Americas has. She stated that for the

1 Village to maintain that for the past five consecutive years throughout the recession says  
2 a lot about the hard work, dedication, and the commitment that we have to fiscal  
3 responsibility, and to our fiscal responsibility to the residents of Olympia Fields. She is  
4 very proud of that. (There was a round of applause).

5  
6 Village President Meyers-Martin stated that she wanted to read a little bit from the report  
7 of Standard & Poor's. In terms of the outlook, they state that "The stable outlook reflects  
8 our anticipation that the Village will maintain its strong financial operations and very  
9 strong reserves. Olympia Fields' participation in the Chicago Metropolitan Area's deep  
10 and diverse economy also supports the outlook. The ratings could be pressured should the  
11 Village see any significant decrease in reserves resulting from the phase-out of the  
12 PTELL rollback. However, given the Village's strong financial oversight and active  
13 budget monitoring, we do not expect to change the ratings within the two-year outlook  
14 horizon." They also mention in terms of their rationale how they come up with that  
15 determination of the AAA Bond Rating and the maintaining of that: 1. Is the participation  
16 in the Chicago Metropolitan Area's deep and diverse economy. 2. Our strong income  
17 levels. 3. Our very strong reserves and good financial management.

18  
19 Village President Meyers-Martin stated that she is very proud that we have been able to  
20 maintain that very, very prestigious AAA Bond Rating. She thanked the Board and the  
21 Finance Committee for keeping the Village on the straight and narrow.

22  
23 Trustee Pennington stated that the Standard & Poor's AAA Bond Rating to the Village  
24 not only included these two new issues that Mrs. Houston is going to talk about this  
25 evening, but they also affirmed the Village's other Bond Ratings that we have out there,  
26 and we have had them for the past four and a half, five-years. He wanted to make it clear  
27 that it is not just on one particular bond issuance. It is on all the bonds that the Village has  
28 out in the marketplace today.

29  
30 Trustee Waite inquired of Trustee Pennington what the approximate interest difference  
31 would be between the AAA Bond Rating and a single A Bond Rating. Trustee  
32 Pennington stated that he didn't know the answer to that question but it would be  
33 significant. It would be at least two, two and a half, or 3%.

34  
35 Mrs. Brenda Houston from Spear Financial stated that she couldn't say off the top of her  
36 head. The person that can do that is Kevin and unfortunately he had a commitment  
37 tonight.

38  
39 Trustee Waite stated that he was trying to emphasize how important that AAA is  
40 compared to other Municipalities. He stated that Matteson's Bond Rating was reduced to  
41 BBB. He stated that is a huge difference.

42  
43 Mrs. Houston stated that when a community has a BBB they can still issue bonds, but  
44 they are paying a much higher interest. There is an insurance company that insures  
45 Municipal Bonds. They would have to take out an insurance policy and sometimes that

1 insurance policy can be an additional 1% of their total outstanding Debt Service, not just  
2 the principal, but the principal and interest over the life of the bond.

3 **Motion by Trustee Pennington, second by Trustee Waite to add the issuance of the**  
4 **bids to the Agenda.**

5  
6 Administrator Mekarski stated for the record, this is for two bids, \$1,700,000.00 General  
7 Obligation Bond Alternative Revenue Source, Series 2012 A, and also the \$2,100,000.00  
8 General Obligation Bond Alternative Revenue Source, Series 2012B.

9 **Voice Vote: All Ayes. Motion Carried.**

10  
11 Mrs. Houston stated that today the Village received bids from three different  
12 underwriters. The way the Bond Sale was conducted is called an “Open Auction.” It is  
13 done electronically and the underwriters put in their bids. They have no way of knowing  
14 anyone else’s interest rate that they are bidding. They do know who is first place, second  
15 place and third place according to who is bidding the lowest interest rate. The lowest  
16 interest rate that ultimately wins the bonds, the underwriter turns around and sells those  
17 bonds to their clients.

18  
19 Mrs. Houston stated that with Series 2012B the same three underwriters were active in  
20 bidding. There was a lot of interest in purchasing these bonds. The Bank of Oklahoma  
21 did not buy even though they changed their bid and improved it. Bernardi Securities  
22 purchased those.

23  
24 Mrs. Houston stated that with Series 2012A the Bank of Oklahoma was able to put in the  
25 best bid after changing theirs in order to purchase the bond issue. They are going to be  
26 the underwriters. Both bids are very favorable. Series 2012A will carry an interest cost of  
27 2.69. Series 2012B will carry an interest cost of 2.96.

28  
29 Trustee Pennington stated that these are outstanding bids. Mrs. Houston stated that the  
30 reason the Village got these bids is because of its AAA Rating. Mrs. Houston  
31 congratulated the Village on retaining the AAA Bond Rating. She remembers when the  
32 Village received their first AAA Rating. It was the first issue that she had worked with  
33 that became a AAA while she was working on it. She knows that the Village is proud and  
34 she is proud of the Village. Trustee Gibson stated good work.

35 **Motion by Trustee Pennington, second by Trustee Oliver to recommend that the**  
36 **Series 2012A Bonds be awarded to the bidder at the price of \$1,700,407.36 being a**  
37 **true interest rate of 2.6977 as adjusted, to be awarded to BOSC, Inc. from**  
38 **Menomonee Falls, Wisconsin.**

39 **Roll Call: Ayes (6-0) Motion Carried.**

40  
41 **Motion by Trustee Pennington, second by Trustee Oliver to accept the Series 2012B**  
42 **Bonds be awarded to that bidder at the price of \$2,075,010.00 and being the true**  
43 **interest rate of 2.9600 to Bernardi Securities, Inc., Chicago, Illinois.**

44 **Roll Call: Ayes (6-0) Motion Carried.**

1 **2012 Citizens Police Academy Graduates – Certificate Presentation – Village**  
2 President Meyers-Martin stated that we are going to recognize our 2012 Citizens Police  
3 Academy Graduates. This is our inaugural class. We are very happy to have the members  
4 here. She introduced Officer Garcia and Officer Kickert.

5  
6 Officer Garcia thanked Village President Meyers-Martin and the Board for the  
7 opportunity and the support that they have given him and Officer Kickert in this  
8 endeavor. It is the first time that they have instituted any kind of program. It is his  
9 opinion that the program was a success. The program went for 10 weeks. Officer Garcia  
10 stated that the program is designed to give the participants a working knowledge of the  
11 Olympia Fields Police Department and foster a dialog with the community. The students  
12 that are graduating here today are informed members of the community. They  
13 experienced hands on the interworking of the Olympia Fields Police Department. The  
14 students participated in a variety of classes. He stated that we appreciate the commitment,  
15 dedication, and enthusiasm to the program that they have demonstrated throughout the 10  
16 weeks. The classes included tours of several Public Safety locations including the  
17 Olympia Fields Police Department, the SouthCom Dispatch Center, and the Chicago  
18 Heights Fire Department. Each tour provided the students with an opportunity to learn,  
19 ask questions, and explore the equipment that enhances the Public Safety of Olympia  
20 Fields and its community members. He stated that with each class the students were able  
21 to meet new passionate instructors and Olympia Fields Police Officers that serve our  
22 community. An instructor from the South Suburban Family Shelter collaborated with an  
23 Olympia Fields Police Officer to inform our students about issues involved in Domestic  
24 Violence. Another class involved the joint effort of an accident investigator and one of  
25 our police officers to teach our students about the South Suburban Major Accident Task  
26 Force. Officer Garcia hopes that the students will continue to communicate with the  
27 officers. They look forward to working with each and every person here today to make  
28 this an even better community.

29  
30 Officer Garcia thanked Trustee Gibson who is the Liaison to the Public Safety  
31 Committee. He stated that the Chief, Deputy Chief, and the Public Safety Committee  
32 allowed them to present the program to the Board. He stated that without Trustee  
33 Gibson's efforts we would not be able to institute this program.

34  
35 The following are the citizens that graduated from the Citizens Police Academy: Craig  
36 Abraham, Mr. Robert Brani, Mr. John Chana, Miss Nancy Dietz, Mr. Isaac Harris, Mr.  
37 Lee Langon, Miss Beverly Sanders, and Mr. John Taylor. Officer Garcia stated that Mr.  
38 Ken Hopman is in college. He couldn't be here this evening because he had finals. (There  
39 was a round of applause).

40  
41 Village President Meyers-Martin congratulated everyone. She stated that we are so proud  
42 that you were our flagship class. She thanked everyone for participating. Village  
43 President Meyers-Martin stated that we hope that more members of the community will  
44 join the next class.

1 Officer Garcia stated that they don't have a date yet for the next class. They are going to  
2 ask the students that just graduated to do an evaluation to help them improve the class.  
3 They will make it better with their input. Each student was given a gift bag.  
4

5 Mr. Langon stated that the residents salute the Olympia Fields Police Department and all  
6 the agencies that participated in making the first Citizens Police Academy Program a  
7 rousing success. He stated special thanks to the facilitators, Officer Garcia and Officer  
8 Kickert. The program was informative. It was very well-done. He stated that we  
9 appreciate the Administration underwriting this program because it is absolutely  
10 worthwhile. He thanked them for their time and their commitment to this. He stated that  
11 we look forward to the program continuing. (There was a round of applause).  
12

13 Village President Meyers-Martin thanked Officer Garcia and Officer Kickert for running  
14 this program and starting it up in the Village. She stated that it was very exciting. She  
15 stated that she is sure that everyone learned a lot. She stated that we want to see it  
16 continue. Village President Meyers-Martin thanked the officers for their hard work.  
17

18 Trustee Gibson thanked Officer Garcia and Officer Kickert. She stated that it proves that  
19 you are doing a wonderful job since none of them missed a class. She stated that we are  
20 happy that you took the time and the effort to do that. Trustee Gibson stated that we hope  
21 it continues to be a very good program for the Village. (There was a round of applause).  
22

23 **Concerns about the Possible Meijer Store in Flossmoor** - Mrs. Sue Banach stated that  
24 she resides in The Traditions. Mrs. Banach stated that they have heard that Flossmoor is  
25 intending to build a Meijer's Store across the street from them. She lives on Vollmer and  
26 Crawford. They are very concerned about this. They are concerned about traffic and  
27 noise. They submitted a letter with all of their concerns. They are hoping that Olympia  
28 Fields would be some support for them and they hope that this doesn't happen. She stated  
29 that there are some residents here from our community because we are all concerned.  
30

31 Mrs. Mary Chase stated that she is also a resident of The Traditions. They have had  
32 flooding problems at the intersection of Vollmer and Crawford which have not been  
33 resolved. They don't know if having the Meijer Store there and a bigger paved area for  
34 parking would impact that some more. They are concerned about the traffic because  
35 when the flooding existed people cut through The Traditions. She stated that they still do  
36 that to avoid that intersection. They are worried about the impact on the financial  
37 ownership of their buildings and if it will go down if they have this kind of building  
38 across the street from them.  
39

40 Village President Meyers-Martin stated that she certainly understands their concerns. She  
41 thanked them for coming this evening. Village President Meyers-Martin stated that she  
42 had a meeting with Mayor Braun prior to their announcement about the Meijer's Store.  
43 Mrs. Chase stated that they wouldn't have known about it if Mrs. Banach hadn't seen it in  
44 the newspaper.  
45

1 Village President Meyers-Martin stated that she knows that they made a public  
2 announcement in the newspapers. She stated that Meijer's has not bought the land yet. It  
3 is not a given that deal will happen. If it happens, it is way down the road.

4  
5 Mrs. Chase inquired of Village President Meyers-Martin whether or not there would be a  
6 way for them to express their concerns sometime in this process. She stated that they are  
7 willing to go to their meetings in Flossmoor but they don't know if it is appropriate to go  
8 there now or wait.

9  
10 Administrator Mekarski advised them to go to all of the Public Hearings and Public  
11 Meetings to learn about the project and for them to outline their concerns. He stated that  
12 you raised a good question about the flooding on Crawford and Vollmer. He stated that  
13 we have that same concern. He stated that the Meijer's officials probably don't realize  
14 how traffic could be interrupted on a regular basis because of the viaduct and trucks  
15 either hitting the viaduct or backing up. That can affect traffic east and west. He stated  
16 that probably needs to come out in their Traffic Analysis. That is not an easy issue to  
17 mitigate.

18  
19 Mrs. Chase stated that we will need a traffic light to get in and out of our community  
20 since the main entrance is on Vollmer. That would be an expense that probably the  
21 Village would have to pay. She stated that Bizios would be impacted.

22  
23 Mrs. Banach stated that The Park would be impacted. She stated that we are all seniors.  
24 The hospital would be impacted and the traffic. Crawford is just one lane in each  
25 direction. She stated that could possibly be a traffic jam.

26  
27 Village President Meyers-Martin stated that I am sure that they will have Public Hearings  
28 going forward. She suggested that they attend all of those.

29  
30 Mrs. Chase stated that the newspaper article stated that they were having a meeting in  
31 front of the Flossmoor Village Board on December 17<sup>th</sup>. She stated that we will go to that  
32 meeting.

33  
34 Village President Meyers-Martin stated that you may get some additional details that  
35 were not included in the newspaper article. Village President Meyers-Martin stated that  
36 she knows that they are not close to that being a done deal. She thanked them for coming  
37 and expressing their concerns. She stated that we have those same concerns as well.  
38 Village President Meyers-Martin closed Communications and Petitions at 7:35 P.M.

39  
40 **FINANCE:**

41  
42 **2<sup>nd</sup> Quarter Financial Report** – Trustee Pennington stated that he has several items to  
43 discuss tonight. The first item is our 2<sup>nd</sup> Quarter Financial Report. That will be presented  
44 by Miss Jenni Booth from the Accounting Firm of Don Theobald and Associates. Don  
45 Theobald is the Village Treasurer. Both Don and Jenni work diligently on the Village's  
46 Finances and on our 2040 Economic Plan. Trustee Pennington stated that he had

1 discussed the 2<sup>nd</sup> Quarter Financial Report at the last Board Meeting. Miss Booth will  
2 give a more definitive approach to the 2<sup>nd</sup> Quarter Financial Report.

3  
4 Miss Booth passed out the Budget Report to the Board. Miss Jenni Booth stated that Don  
5 Theobald could not be here tonight and she is here in his place. Miss Booth stated that the  
6 Budget Report that she passed out is for the 2<sup>nd</sup> Quarter of Fiscal Year 2012. The report  
7 takes you through the first six-months of the Fiscal Year. It shows the revenues and  
8 expenses for the three major funds of the first six-months of the Fiscal Year.

9  
10 Miss Booth stated that what they have tried to do is summarize the activity of the General  
11 Fund, the Water Fund, and the Sewer Fund for the first six-months of the year. They  
12 summarized the revenues and highlighted the expenses. There are four columns. The first  
13 column is the Budget. That is the total Budget for the year. The second column is the  
14 Budget for the first six-months of the year. The actual year-to-date is in the third column.  
15 That is the actual amounts for the first six-months of the year. The fourth column shows  
16 you whether the actual is favorable or unfavorable to the Budget. The overall Budget for  
17 the year for the General Fund Revenues is just under \$6,000,000.00. The first six-months  
18 of the year it is \$2,700,000.00 approximately. The actual revenue that has come in is  
19 higher by \$108,000.00. It is favorable at \$2,800,000.00. The expenses were broken out by  
20 departments. Everyone is paying attention to the Budget and pretty much staying on  
21 Budget overall within the departments. Miss Booth stated that if you look at the total  
22 General Expenses, the total Budget for the year is just under \$5,900,000.00. She stated  
23 that for the first six-months the Budget is just under \$2,500,000.00. The Village is right  
24 in line with the Budget at just under \$2,500,000.00, and favorable Budget of about  
25 \$4,000.00.

26  
27 Miss Booth stated that the next line summarizes all of the activity for the first six-months  
28 of the year. In the second column the budgeted amount of revenues to expenses was a  
29 surplus of \$244,000.00. She stated that is what we expect. That is what was budgeted.  
30 What actually occurred for the first six-months was revenue of \$2,800,000.00. Last year's  
31 expenses were just under \$2,500,000.00. The Village is ahead of Budget at a \$356,000.00  
32 surplus for the first six-months of the year. Overall the Village is \$112,000.00 above  
33 where it is expected to be.

34  
35 Miss Booth stated that with regard to the revenue, you have a favorable Budget of  
36 \$108,000.00. That is mainly attributed to the State Income Tax. The State is finally  
37 catching up. In a couple of the months the Village received one disbursement from the  
38 State each month. There are a few months where they actually doubled up.

39  
40 Miss Booth stated that as far as the Water Fund, it looks like the Village is doing fine in  
41 the Water Fund. It has a favorable \$117,000.00 revenue. The water revenue is coming in  
42 better than budgeted. She stated that there was a billing issue with The Park of Olympia  
43 Fields. There were some payments that had not come in for a few years that were caught.  
44 A bill was sent out to them and they made up the difference and paid right on time. That  
45 is one of the reasons why there is such a favorable balance there.

1 Trustee Ormsby inquired of Miss Booth who caught that error. Miss Booth stated that she  
2 believes that it was Cynthia Saenz and Karen. She isn't sure of all the details. She briefly  
3 discussed it with Cynthia today. She believes it was about five-years. There was an issue  
4 of about \$7,500.00 a year. It was caught and addressed. The Park paid it promptly. The  
5 surplus in that fund is just over \$300,000.00.

6  
7 Miss Booth stated that the Sewer Fund looks okay. The Sewer Fund does show an  
8 unfavorable deficit at the six-month mark of \$49,000.00. There was some sewer  
9 investigation work that was done for \$149,000.00 over Budget. The Village filed a  
10 Reimbursement Resolution so when the bond money comes in that will be reimbursed.  
11 That should not be a concern. It will be taken care of. It looks like the Village will be in  
12 good shape throughout the end of the year.

13  
14 Administrator Mekarski stated that the General Fund surplus was no small  
15 accomplishment. Prior to the close of the First Quarter, the first three-months of the year,  
16 we started seeing some alarming trends in revenue collection, in particular in the police  
17 department. We called an emergency meeting of our Department Head Team and  
18 implemented a hiring freeze and asked all departments to tighten up their Budget on  
19 expenditures. The actual year-to-date of \$356,297.00 was significantly evaluated and  
20 viewed by Standard & Poor's, and was one of the main reasons we were able to sustain  
21 our AAA Bond Rating. This community came back from a deficit from last year of  
22 almost an equal amount, bouncing back to make up for that deficit plus having a surplus  
23 in less than a six-month period. It was outstanding budgetary oversight by this Board, the  
24 Finance Committee, and by our Department Head Team.

25  
26 Trustee Pennington stated that it is a great report. It speaks with specificity as to how we  
27 look at our Budget and how we take into consideration the revenue that comes in. We try  
28 to balance those out with our expenses and keep them in line with the revenues. Trustee  
29 Pennington thanked Jenni and Don Theobald for their work in keeping it all on track.

30  
31 Miss Booth stated that she wanted to go over the Treasurer's duties that are performed on  
32 a monthly basis. They have a detail of all of the work that they do. She stated that if you  
33 ever want to see any of that detail all you have to do is ask and they will go over that with  
34 you. The following duties are done on a monthly basis: They review the accounts  
35 payable. They question any unusual items. They go to Cynthia first. They look at all the  
36 Payroll Reports. They look at the journal entries to make sure that everything is being  
37 posted properly and the amounts appear reasonable. They look at the Cash Receipts that  
38 come in and make sure that they are posted properly. If there is anything significant or  
39 unusual they will discuss it with Cynthia or the appropriate person. They look at the  
40 Utility Billing Report and review those. They assist with the bank reconciliations. As  
41 Village Treasurer that is a wonderful check to make sure that the Accounting Records are  
42 in sync with what the Bank Balances are.

43  
44 Village President Meyers-Martin stated that Theobald and Associates, Don and Jenni,  
45 also work very closely with the Village to put together our 2040 Plan, which is very  
46 innovative for the Village. She doesn't believe that many Municipalities do that in terms

1 of looking ahead into 2040 to find out what the expenses will be, and what we need to be  
2 prepared for in terms of costs. She thanked Jenni and Don for the good work that they do  
3 with our 2040 Plan as well.

4  
5 Miss Booth thanked Village President Meyers-Martin. She stated that as a consultant she  
6 works for several different Villages. She is honored to work with the Village of Olympia  
7 Fields. She stated that the Village is proactive. She is proud to work with the Village. It is  
8 wonderful. Miss Booth congratulated the Village on its AAA Bond Rating.

9  
10 Trustee Pennington stated that his next item under Finance covers three specific  
11 Ordinances. He stated that this is the time of year that we take a levy and an assessment  
12 on our property taxes and revenues in order to develop our Budget for next year.

13  
14 **Ordinance #2012-23 – An Ordinance for the Levy and Assessment of Taxes for the**  
15 **Fiscal Year beginning May 1, 2012, and ending April 30, 2013, of the Village of**  
16 **Olympia Fields, Cook County, Illinois. (First and Second Reading).**

17 Trustee Pennington stated that the first Ordinance before the Board this evening is Ordinance  
18 #2012-23 - An Ordinance for the Levy and Assessment of Taxes for the Fiscal Year  
19 beginning May 1, 2012, and ending April 30, 2013, of the Village of Olympia Fields,  
20 Cook County, Illinois. This is on First and Second Reading. Trustee Pennington stated  
21 that the Board of Trustees and the Village President have determined that the total  
22 amount of revenue or appropriations to be collected for the tax levy for the current Fiscal  
23 Year to be \$2,597,792.00. The amount is hereby levied and assessed on all properties  
24 subject to the taxation within the Village of Olympia Fields according to the evaluation of  
25 the property as assessed and equalized for State and County purposes for the current  
26 Fiscal Year. Attached to the Ordinance is a listing of schedules showing the General  
27 Corporate Fund and the amount of the total appropriation, estimated receipts from the  
28 sources other than the tax levy, and an amount to be raised by the tax levy. He stated that  
29 we have indicated that this is set at a 5% value. It shows with specificity the amounts to  
30 be raised in the tax levy to the amount of \$2,597,792.00. He stated that it is on First and  
31 Second Reading.

32 **Motion by Trustee Waite, second by Trustee Nale to approve proposed Ordinance**  
33 **#2012-23 on First and Second Reading, an Ordinance for the Levy and Assessment**  
34 **of Taxes for the Fiscal Year beginning May 1, 2012, and ending April 30, 2013 of the**  
35 **Village of Olympia Fields, Cook County, Illinois.**

36 **Roll Call: Ayes (6-0)**

**Motion Carried.**

37  
38 **Ordinance #2012-24 – An Ordinance for the Levy and Assessment of Special Service**  
39 **Area Taxes for the Fiscal Year beginning May 1, 2012, and ending April 30, 2013, of**  
40 **the Village of Olympia Fields, Cook County, Illinois, in and for Special Service Area**  
41 **Number One. (First and Second Reading).**

42 Trustee Pennington stated that Ordinance  
43 #2012-24 is an Ordinance for the Levy and Assessment of Special Service Area Taxes for  
44 the Fiscal Year beginning May 1, 2012, and ending April 30, 2013, of the Village of  
45 Olympia Fields, Cook County, Illinois, in and for Special Service Area Number One.

46 Trustee Pennington stated that this covers the Governors Office Park area and that levy  
has been assessed at \$35,000.00.

1 **Motion by Trustee Ormsby, second by Trustee Nale to approve proposed Ordinance**  
2 **#2012-24 on First and Second Reading, an Ordinance for the Levy and Assessment**  
3 **of Special Service Area Taxes for the Fiscal Year beginning May 1, 2012, and ending**  
4 **April 30, 2013, of the Village of Olympia Fields, Cook County, Illinois, in and for**  
5 **Special Service Area Number One.**

6 **Roll Call: Ayes (6-0) Motion Carried.**

7  
8 **Ordinance #2012-25 – An Ordinance Adopting the 2012 Tax Levy for the Village of**  
9 **Olympia Fields Special Service Area No. 3. (First and Second Reading).** Trustee

10 Pennington stated that the final Ordinance is Ordinance #2012-25. This is an Ordinance  
11 adopting the 2012 Tax Levy for the Village of Olympia Fields Special Service Area No.  
12 3. This levy covers our Oak Lane Road rehabilitation and resurfacing. This levy will be  
13 assessed to those homeowners at a total amount of \$7,500.00 which is the amount of the  
14 levy. It will be a proportionate share shared by the residents of Oak Lane.

15 **Motion by Trustee Ormsby, second by Trustee Oliver to approve proposed**  
16 **Ordinance #2012-25 on First and Second Reading, an Ordinance adopting the 2012**  
17 **Tax Levy for the Village of Olympia Fields Special Service Area No. 3.**

18 **Roll Call: Ayes (6-0) Motion Carried.**

19  
20 **BUILDING:**

21  
22 **Emerald Ash Borer Tree Removal Update** – Trustee Ormsby stated that she just had an  
23 update on the Emerald Ash Borer Tree removal. Joe Alexa, our Public Works Director is  
24 in the process of reviewing the trees again to get an absolute final count on the trees that  
25 are going to come down. He will go out to bid this week. At the next meeting they will  
26 have those bids to look at. She stated that hopefully we will be able to capture as many of  
27 the 100% trees that are dead under our \$20,000.00 amount. Since the last Board Meeting  
28 Trustee Ormsby, Trustee Pennington, and Mr. Lee had a field trip to look at some of the  
29 dead trees. They were able to see how brittle and dangerous the trees are. She stated that  
30 it is a good thing that the Board approved the unencumbered funds to do this. She met  
31 with Trustee Waite and Trustee Gibson prior to the Board Meeting this evening. Trustee  
32 Ormsby stated that we are all up-to-date and moving forward on the Emerald Ash Borer  
33 Tree removal. She stated that Mr. Alexa is confident that we will have those bids by the  
34 next meeting.

35  
36 Village President Meyers-Martin inquired of Trustee Ormsby that once they have those  
37 bids how quickly are they going to begin work. Trustee Ormsby stated that she believes  
38 immediately. That is what they are asking for. The trees are so dead and so brittle.

39  
40 Trustee Pennington stated that there are several trees right off of 207<sup>th</sup> Street. One tree  
41 has to be 35 to 40-feet tall and it is dead. He stated that a heavy wind could blow the tree  
42 over onto 207<sup>th</sup> Street. He stated that our liability issues are at stake here in the event that  
43 something like that should happen, or a heavy ice storm comes through and causes it to  
44 fall on automobiles or even pedestrians that walk through there. He stated that this is  
45 something that we need to do.

1 Village President Meyers-Martin stated that is why we wanted to be proactive with that.

2  
3 Trustee Ormsby stated that is another good thing that this Board does is to be proactive  
4 and to address something that was not budgeted for, but is a necessity for the health of  
5 this Village. She stated that she appreciates it and she appreciates everybody's help with  
6 this.

7  
8 **Report on Dog Registration Enforcement** – Trustee Ormsby stated that there is a  
9 Memorandum in the Board Packet. Naomi Perkins compared the Cook County Rabies  
10 Vaccination listing against the Village's Dog Registration listing. Trustee Ormsby stated  
11 that we have 573 dogs in our Village and only 89 dogs have tags. A few years ago the  
12 Board changed the penalty for not getting your dog registered. It is very inexpensive to  
13 get your dog registered. The fee is \$10.00. If you don't get your dog registered the fee is  
14 \$50.00. Naomi is sending out letters to all of the people that do not have their dog  
15 registered. Some people have 4, 5, 6, and 7 dogs in their house. She stated that our Code  
16 Enforcement Officer, Reginald Ford, will be following up on this. She stated that we will  
17 have much better compliance this year.

18  
19 **PLANNING:**

20  
21 Trustee Oliver stated that he did not have a Formal Report this evening.

22  
23 **PUBLIC WORKS:**

24  
25 **Report on December 6<sup>th</sup> Meeting with the Village of Oak Lawn** – Trustee Waite  
26 stated that we had a meeting on December 6<sup>th</sup> on the subject of water. There were 16  
27 people present. Most of the 14 suburbs were represented that are supplied with water  
28 from Oak Lawn. They have come up with a detailed, long-range spreadsheet that lists  
29 how they arrived at the various kinds of cost allocations for the improvements that they  
30 have. Some of the improvements include the addition of a new 60-inch water main to  
31 handle increased requirements from various people. The Village is 18-miles from Oak  
32 Lawn where the water is coming from. That is taken into consideration when they are  
33 looking at how you allocate the cost. The Village doesn't have as much room for new  
34 construction as some of the other Villages have. The added capacity is then allocated  
35 more to them than it is to the Village. The total expenditure is \$173,000,000.00 for the 14  
36 suburbs. He stated that trying to negotiate an allocation is not easy. Trustee Pennington  
37 and Administrator Mekarski attended the meeting as well.

38  
39 Trustee Waite stated that we have five engineering consulting firms that are working with  
40 the various Villages and working amongst themselves, and working with the Village.  
41 What they have come up with does not contain anything for redundancy. Trustee Waite  
42 stated that we had a water main break about three-years ago. It was fixed in a day and a  
43 half. It took six-feet of water out of our reservoir and we only had two-feet left. If it had  
44 gone another half a day the Village wouldn't have had any water. He stated that is a  
45 catastrophe. If the break would have occurred a few hundred feet further east, it would  
46 have been under Butterfield Creek and it would have taken approximately a week to fix

1 that break. A redundancy would have enabled the Village to continue to have water. He  
2 stated that is what we are trying to do.

3  
4 Trustee Waite stated that we have considered other sources for water. Chicago Heights  
5 gets their water from Hammond, Indiana, from Lake Michigan. Hammond has probably  
6 the lowest water rate, 50-cents per thousand gallons. Our cost is five-times that. The  
7 infrastructure in Hammond is worse than what it is in Chicago because they haven't been  
8 charging their constituents enough to allow for keeping their infrastructure up-to-date.  
9 Now they are confronted with that and they have quadrupled Chicago Heights water  
10 rates. However, that still is not as high as Oak Lawn. The Mayor of Chicago previously  
11 stated that they are going to make the suburbs pay for their infrastructure for their  
12 constituents. They raised the price 25% this year. They already told us they are going to  
13 raise the water rate prices 15% more for the next four-years and beyond that. You are  
14 looking at 60% on top of 25%. The Village talked to Chicago Heights about running a  
15 water main down Vollmer Road east just past Halsted where they have a pumping station  
16 where water comes in from Hammond, and we could connect there and not get water  
17 through Oak Lawn. However, we still wouldn't have any redundancy. We talked about  
18 this line being an emergency line with Chicago Heights and that would give us the  
19 redundancy so if there was an emergency we turn on the valve, we shut off a valve and  
20 begin pumping water from Chicago Heights, Hammond and Lake Michigan all the way  
21 around our neighborhoods.

22  
23 Trustee Waite stated that someone at the meeting came up with the thought that not only  
24 does it give the Village an emergency supply of water; it also gives Chicago Heights an  
25 emergency supply of water. As other discussion continued at the meeting, they were  
26 talking about the 60-inch water main. Tinley Park doesn't want a 60-inch water main  
27 because they don't want to pay for it. They are one of the biggest users. Oak Lawn  
28 refuses to consider anything less than 60-inch. As the water comes from the pumping  
29 station in Oak Lawn, when they get to the peak season of usage they have to pump the  
30 water at speeds of 160-miles an hour. There is significant friction with water. That is a  
31 dangerous situation if you have a break in a water main with the water going 160-miles  
32 an hour. That is not acceptable.

33  
34 Trustee Waite stated that somebody suggested that maybe we should consider this  
35 Chicago Heights connection as a way to take some of the pressure off the system during  
36 peak usage. The engineers stated that they would have to go back and do some studies  
37 and think about what that would require. They had inquired how big a main the Village  
38 was talking about running down Vollmer Road. Trustee Waite stated that the Village was  
39 thinking in terms of it being an emergency thing and maybe 12-inches. It could be 30-  
40 inches to take care of these problems. There would be a substantial savings to everyone if  
41 they did that. The meeting went on for six-hours. There was a free-flow of discussions. It  
42 was very open. He stated that it looks like there is a more cooperative attitude among all  
43 of the players. Matteson has no way to pay for what their share would be. The Village's  
44 share of that \$173,000,000.00 is about \$24,000,000.00. There is no way that the Village  
45 can do this without Matteson and Country Club Hills participating. This problem needs to  
46 have a long-term solution. Some of the water lines have been in use for 50-years. They

1 are failing and they need updating. He stated that this Board, our engineering people, and  
2 the Public Works people are working hard to come up with alternatives that are cost  
3 efficient for our constituents.

4  
5 Village President Meyers-Martin stated that our costs are tied in with the Village of  
6 Matteson and the City of Country Club Hills. She inquired of Trustee Waite whether or  
7 not both of them were present at the meeting, and how proactive they have been.

8  
9 Trustee Waite stated that Country Club Hills was present. Matteson was not present  
10 which is kind of disturbing in itself because they know they have a problem. He stated  
11 that Oak Lawn is going to set up a similar meeting and they would like the Village's  
12 participation because the three of us that were present probably represented 90% of the  
13 ideas that the engineers got excited about that could be a cost savings. Matteson has  
14 downgraded their bonds to a BBB. If you look up their bonds on the bond market, they  
15 are selling at a discount of probably 30% or more. That's a very, very difficult situation.  
16 The Village has a AAA Bond Rating. The interest rates that were discussed earlier were  
17 less than 3%. He stated that those low interest rates are not going to go on forever. He  
18 stated that we probably have about a three-year window where we can get a lot of work  
19 done using the lower interest rates to pay for it, and then pay the money back with  
20 inflated dollars down the road and have the interest rates go up.

21  
22 Trustee Waite stated that one of the ideas that came up was that the Village might be able  
23 to go to Matteson and we could do their bonds, and for collateral they would give the  
24 Village the right in case of failure, to take the money directly from the water users in  
25 Matteson. He thought that was Trustee Pennington's idea. They would be Water Bonds.  
26 In a failure you would send in a receiver to collect the money and pay off the bonds. He  
27 stated that there are creative thought processes going on, but we don't have forever to get  
28 it done.

29  
30 Trustee Oliver inquired of Trustee Waite what the worst case, best case timeframe is that  
31 we are talking about here. Trustee Waite stated that he doesn't know that he can answer  
32 that question.

33  
34 Administrator Mekarski stated that Oak Lawn would like this Board to give them some  
35 kind of feedback of whether the Village will participate in the Master Water Contract  
36 which represents the \$162,000,000.00 sometime in January or February. The Board will  
37 hold a special Work Session. Baxter & Woodman is still under contract by Matteson,  
38 Country Club Hills, and the Village to distill those numbers to make sure that we are  
39 paying an equitable share as compared to the western growth communities, Orland,  
40 Mokena, New Lenox and Tinley Park. That analysis will be delivered by Steve Larson of  
41 Baxter & Woodman. Russ Prekwis of Robinson Engineering now has the numbers to do  
42 the Cost Benefit Analysis between the Oak Lawn System and the City of Chicago  
43 Heights System. The Board will look at that as to whether or not it wants to abandon Oak  
44 Lawn altogether and go with Hammond and Chicago Heights. That is one alternative.  
45 The second alternative would be to go with Oak Lawn for a blended approach, go with  
46 the Master Water Plan with Oak Lawn for its main supply, but just use Chicago Heights

1 for redundancy. The third option is just going 100% with Oak Lawn for both the Master  
2 Water Plan and redundancy. Jenni Booth was at the Water Meeting. Jenni and Betty are  
3 going to be distilling the numbers into the 2040 Plan. He stated that there is probably no  
4 single, bigger decision that this governing authority is going to have to make probably for  
5 the next century. He stated that we are at a pinnacle of making some major decisions.  
6 This Board has some alternatives and other communities do not. The Chicago Heights  
7 alternative is one-third the cost of the Oak Lawn redundancy. The Oak Lawn redundancy  
8 is \$24,000,000.00. He stated that we are looking at \$6,800,000.00 in Chicago Heights.

9  
10 Trustee Waite stated that Administrator Mekarski brought up before that if you go with  
11 Chicago Heights and Hammond you are going across the state line, and you are going to  
12 have some risk because you won't have 100% control over what is going on. He stated  
13 that if we end up with a way to blend the risk between Oak Lawn and Chicago Heights,  
14 we end up giving Chicago Heights redundancy, and we have redundancy. He stated that  
15 we may be able to reduce rates by taking water during peak periods. He stated that there  
16 could be a lot of things there that wouldn't be as risky as trying to get water from Lake  
17 Michigan and going through another state.

18  
19 Village President Meyers-Martin stated that it was John Murphey's opinion that if we can  
20 get some sense as to how enthusiastic Country Club Hills is to participate with us so that  
21 we can share those costs. They have implied that they want to wait out their contract to  
22 2024.

23  
24 Trustee Pennington stated that our contract does not expire until 2024. Oak Lawn had to  
25 upgrade their system. He stated that five or six-years ago this Board went through a  
26 whole analysis of the Oak Lawn water issues and what they wanted the Village to do at  
27 that particular point in time. Now we have this new Master Plan because of what the City  
28 of Chicago is charging Oak Lawn who disburses the water throughout the southern  
29 suburbs. We did not have these numbers in the past. It was amazing to see these numbers  
30 come to fruition at the December 6<sup>th</sup> meeting.

31  
32 Village President Meyers-Martin stated that the Village had been asking for those  
33 numbers for a long time.

34  
35 Trustee Pennington stated that this Board needs to determine whether or not we want to  
36 stay the course, wait out the contract until 2024 and then deal with Oak Lawn, or do we  
37 take the position that we have these alternatives thinking out of the box type concepts and  
38 we will have to have Work Sessions.

39  
40 Village President Meyers-Martin inquired whether or not Chicago Heights is in Court  
41 with Hammond. Trustee Waite stated that they are. What they were concerned about is if  
42 they didn't pay the increase to Hammond they would just turn the water off. So they got  
43 them in Court now and they can't turn the water off until something is resolved. He stated  
44 that the line that we run down Vollmer would enable us to say that we are going to wait it  
45 out until 2024. He stated then we have an emergency thing that could give us some time.

1 It is his opinion that we shouldn't do that. He believes that we should encourage Country  
2 Club Hills to move forward and try to get it resolved over the longer period.

3  
4 Trustee Pennington stated and Matteson too.

5  
6 Village President Meyers-Martin stated that we will be scheduling Work Shops on this.  
7 There are a lot of moving pieces here. Trustee Pennington stated that it is very complex.

8  
9 **HUMAN RESOURCES:**

10  
11 Trustee Nale stated that she did not have a Formal Report this evening.

12  
13 **PUBLIC SAFETY:**

14  
15 Trustee Gibson stated that she did not have a Formal Report this evening.

16  
17 **REPORT OF VILLAGE ADMINISTRATOR:**

18  
19 **Part-Time Police Officer Ordinance – Legal Opinion (Section 3.1-30-21) from the**  
20 **Village Attorney** – Administrator Mekarski stated that the first item is the legal opinion  
21 by Judy Kolman regarding the Part-Time Police Officers Ordinance. She placed in  
22 writing for the Board the interpretation of Section 3.1-30-21. She points out that the  
23 Village is a non-home rule community. The Ordinance changes that were tabled at the  
24 last Board Meeting are structured in that fashion because it is a State Statute. It does not  
25 preclude the Village from hiring part-time officers or from advancing part-time officers  
26 to full time officers. He stated that you can't layoff one of your full time officers and then  
27 for the economy replace on a permanent basis that full time officer with two part-time  
28 officers. It is inconsistent with State Statute. He stated that by Motion of the Board this  
29 Ordinance will be scheduled at your January Meeting for reconsideration. It was tabled at  
30 the last Board Meeting until this legal opinion was evaluated.

31 **Motion by Trustee Gibson, second by Trustee Oliver to place this Ordinance back**  
32 **on the Board Agenda at the Board Meeting on January 14<sup>th</sup>, 2013.**

33 **Voice Vote: All Ayes. Motion Carried.**

34  
35 **Robinson Engineering Quarterly Activity Report** – Administrator Mekarski stated that  
36 the second item is for the Board's perusal. If there are any questions he will bring  
37 representatives from Robinson Engineering to the January Meeting. The Board has the  
38 Robinson Engineering Project List dated December 20<sup>th</sup>, 2012. It outlines all of the  
39 projects that we are working on, water, sewer, roads, Storm Water Management, Grants  
40 and non-Grants.

41  
42 Trustee Ormsby inquired of Administrator Mekarski whether or not this is separate from  
43 what she was requesting of Robinson Engineering, or whether or not this is what she was  
44 requesting from them. Trustee Ormsby stated that what she was looking for was what we  
45 have spent with them in this Fiscal Year, what is still open, and what projects are covered  
46 by Grants.

1 Trustee Waite stated that there is a project number. He is certain that Robinson  
2 Engineering has this on their computer by project number and they can tell you what is  
3 outstanding for every project. He believes that it is just a matter of asking them.  
4

5 Trustee Ormsby stated that she wants to know where we are to-date in this Fiscal Year,  
6 and where we are estimated versus actual, and what we budgeted for, and where we are  
7 with our Budget.  
8

9 Trustee Pennington stated that we want to know completed projects as well. This report  
10 does not reference completed projects. He stated that we need to see that as well.  
11

12 Trustee Waite stated or progress payments, some of these projects are 40% done, 10%  
13 done.  
14

15 Trustee Ormsby stated that if you can get them to do that for me, that would be great.  
16

17 Administrator Mekarski stated that he will have the report detailed for the January  
18 Meeting and he will have a representative from Robinson here to answer any specific  
19 questions.  
20

21 **2011 Annual Municipal Franchise Report – ComEd** – Administrator Mekarski stated  
22 that the next item is for the Board’s reference. It will be provided on an annual basis. It is  
23 from Commonwealth Edison. It is very good reading to determine where our outages  
24 have been in the Village and how our outages have compared regionally, and what capital  
25 improvements Commonwealth Edison has done to correct outages whether it is overhead  
26 or underground. There is contact information. It is confidential and propriety information.  
27 He asked the Board Members to retain that portion of the report. This would not be  
28 subject to FOIA. There is contact information if a constituent calls and has some concern  
29 about who to contact, or how to contact someone for a power outage or a streetlight that  
30 is out. As Trustee, you can feel free to make those calls or refer them to Administrator  
31 Mekarski or Joe Alexa.  
32

33 Trustee Waite suggested putting some of this information on the website. Administrator  
34 Mekarski stated that some of this information they don’t want to go out to the general  
35 public. He will find out what can be placed on the webpage. He stated that some of this is  
36 for Trustees, Public Works Director, Police Chief and the Village Administrator. That  
37 way they can respond in a timely fashion and not be inundated with a series of customer  
38 calls. Page 24 is to keep the lines free during an emergency. That is restricted for police,  
39 fire and EMS personnel. He suggested that the Board keep Page 23 so that they can call  
40 on behalf of a constituent and get the process going. That is for a streetlight or an outage.  
41 He suggested that the Board review the document. He stated that Tony Eberhardt our  
42 government liaison would be happy to come to the January Meeting or a subsequent  
43 meeting if the Board would like to explain any element of this report.  
44

45 **Report on IDOT Kick-off Meeting – 207<sup>th</sup> & Governors Highway Pedestrian Safety**  
46 **Improvement Project** – Administrator Mekarski stated that the last item is the report on

1 the IDOT Kick-off Meeting. This is 207<sup>th</sup> & Governors Highway. The Village President  
2 and the Board of Trustees had worked to secure a Grant from the Illinois Department of  
3 Transportation. It actually came from Federal Highways through an earmark that was  
4 assisted by Senator Durbin and former Congressman Jackson. That was for a total of  
5 \$555,750.00. He stated that \$444,600.00 is a Federal Share. The remaining share is a  
6 local share. We have that encumbered in this year's MFT Dollars to make the total Grant  
7 Award. The monies have been reprogrammed to provide a pedestrian safety crossing for  
8 residents desiring to go to the new Tolentine Park. IDOT is vehemently opposed right  
9 now to a traffic stop. They are willing to consider a traffic stop with a full signal head  
10 whether that be activated by a cycle or a push button. In either case they are opposed to it  
11 vehemently. They are willing to put in a very sophisticated traffic warning device for a  
12 pedestrian that wants to get to the park. The pedestrian would press an activated button  
13 for warning lights. The posts can be placed in the pavement with overhead signs. It is  
14 called a "Hawk Eye System." Our engineers can bring an example of it at one of your  
15 subsequent meetings. As we get pedestrian usage increase to the park, it may warrant the  
16 full traffic signal.

17  
18 Administrator Mekarski stated that the Village President launched the Kick-off Meeting  
19 on November 7<sup>th</sup>. We had additional information submitted to IDOT. There was a very  
20 thick Traffic Analysis. Copies were given to the Board Members on November 8<sup>th</sup>. On  
21 December 4<sup>th</sup> we had an Interagency Kick-off Meeting with about 20 people at the table.  
22 We tried every avenue that we could to push for a full traffic signal. We tried to have the  
23 speed limit reduced from 50-miles an hour to something more sensible like 35 or 40  
24 which you have on other State Routes. They rejected that. The Village is still going to  
25 press that issue. The Village doesn't believe that they did a Full Speed Analysis. They  
26 claim that the median speed is no higher than 58-miles an hour. He stated that many  
27 times you have cars going sometimes 70-miles an hour in that zone.

28  
29 Trustee Ormsby stated that 58-miles an hour is 68-miles an hour and that is pretty speedy.  
30 She stated that this is her turn. She stated that what is really confusing are the cars  
31 coming out of there. When the cars are going right or left it kind of creates a bottleneck.  
32 The traffic light would really address that. The cars are an issue. It is confusing. She  
33 stated that it almost needs to be a right turn out of that park as opposed to the left. She  
34 stated that a right turn only might alleviate some of it. She stated that when a car is  
35 coming out, and a car on 207<sup>th</sup> is going left and traffic is coming, everybody kind of  
36 bottlenecks. They just hold for a minute and everybody honks because they don't know  
37 exactly what to do.

38  
39 Trustee Nale stated that she has run into the same problem. Trustee Ormsby stated that it  
40 is confusing. She stated that IDOT probably doesn't know that.

41  
42 Village President Meyers-Martin stated that IDOT knows it. She mentioned it at the last  
43 meeting that not only was the Village concerned about children having to cross four-lanes  
44 of traffic at speeds of 60-miles an hour, which is difficult for adults to do, but we also  
45 talked about the traffic patterns of people coming out of the park and how that could be  
46 confusing. She stated that they have all of that information. They are still not taking it

1 into consideration as it relates to this traffic light. They keep saying that they have to see  
2 more pedestrian traffic. The park as of yet has not generated enough for that study.

3  
4 Administrator Mekarski stated that probably at our second meeting in January we will  
5 have Patricia Barker from Robinson Engineering give an update to the Board about what  
6 will be feasible and what is not feasible. He stated that we are not going to give up. There  
7 are political considerations we can take to try to get pressure on IDOT to reexamine it.  
8 He stated as we pointed out, all you need is one child that has a major injury or death, and  
9 then all of a sudden the warrants are going to be there. We don't want it to come to that.

10  
11 Trustee Ormsby stated that when we have this meeting in January, she believes that it is  
12 important that the Park District be invited to our Board Meeting. Administrator Mekarski  
13 stated that would be beneficial. Tim Bradford will be working with the Village President  
14 and Administrator Mekarski's Office with some strategies to see if we can get IDOT to  
15 reconsider some of the elements that you see in the report.

16  
17 **REPORT OF VILLAGE PRESIDENT:**

18  
19 **Homeowners Associations Holiday Party** – Village President Meyers-Martin stated that  
20 she just has one item under her report. Village President Meyers-Martin reminded  
21 everyone in the audience that the Homeowners Associations Holiday Party is scheduled  
22 for this Saturday, December 15<sup>th</sup> at the Olympia Fields Country Club. Cocktails begin at  
23 6:00 P.M. She encouraged everyone to attend the event. It is a very nice event. It is an  
24 opportunity for all of the residents of the Village and all of the members of the  
25 Homeowners Associations to come out and celebrate the season. She apologized for the  
26 oversight in the newsletter where there was no mention of the Holiday Party. She  
27 understands that the publisher left out the ad for the party. There is an additional mailer  
28 going out to the residents in the Village reminding them that the party is on Saturday.  
29 Village President Meyers-Martin stated that she will be at the party and most of the  
30 Trustees will be there as well.

31  
32 Trustee Waite stated that Lee Langon is the Chairman of the Party Committee. He has  
33 been doing a marvelous job of negotiating. He has added Prime Rib to the Menu this  
34 year. There will be a comedian that will perform for about 30-minutes. There is a brand  
35 new orchestra that Mr. Langon has found. There are about 120 people going so far. He  
36 stated that we can accommodate probably another 50 people without any trouble.

37  
38 Village President Meyers-Martin stated that if you have not seen the Olympia Fields  
39 Country Club at Christmastime it is absolutely spectacular. It is worth the ticket price just  
40 to go and see that. It is absolutely beautiful. She encouraged everyone to attend the party.

41  
42 **UNFINI SHED BUSINESS:**

43  
44 **Emerald Ash Borer Tree Removal Update (Continued):** Trustee Ormsby stated that  
45 when she gave her report earlier she should have thanked Louis Lee for his considerable  
46 efforts on the part of the Village. She wanted to make sure that she thanked him.

1 **Thank you to the Building Department** - Trustee Gibson stated on behalf of the  
2 Homeowners Associations and the other groups, she commends the Building Department  
3 for the wonderful improvements of the Conference Center. It is much improved. It is a  
4 warm and friendly place.

5  
6 **Thank you to the Office Staff** - Trustee Gibson stated that she is pleased that the Office  
7 Staff has begun to post the calendar of the usage of the Conference Center on the front  
8 window. The posting represents those organizations that follow the rules and makes their  
9 request through the Village Office to prevent any confusion.

10  
11 **Groups that Fail to Clean-up the Conference Center** – Trustee Gibson inquired what  
12 we can do about groups using the Conference Center that fail to remove trash, pizza  
13 boxes, half full cups, et cetera. She believes that the Office Staff has to send out a Memo  
14 to the users with specific instructions. Wysteria has their meetings every three-months on  
15 a Saturday morning at 9:00 A.M. She stated that if we had not gone into the building on  
16 Friday to setup and see what was going on, we would have had 35 or 40 people come in  
17 on Saturday to an absolutely filthy place. She stated that our opinion is if you are going to  
18 use it, you need to bring garbage bags. You need to fill them and put them in the  
19 dumpster outside. She doesn't know who used it. She stated that you don't want trash put  
20 in a trash can full of liquids when there are places in the building that you can dump the  
21 liquid out. She stated then you drag that liquid all over the new carpeting.

22  
23 Trustee Nale inquired of Trustee Gibson that if you know who is registered, don't they  
24 have to put a deposit down. Trustee Gibson stated that it is for the Homeowners  
25 Associations and they don't have to put a deposit down. She stated that she looked at the  
26 list but she is not sure which one of those groups left all of that trash.

27  
28 Trustee Ormsby stated that she was the person that specified the paint, and carpeting, and  
29 everything in there. The Village spent a lot of money to do that. It is completely for the  
30 Homeowners Associations. She believes that it is hard to track people and what they are  
31 doing. She agrees with Trustee Gibson how are you going to find them. She believes we  
32 need to get on a rotation with somebody coming in to clean it. She stated that we spent a  
33 considerable amount to get it nice and to keep it nice. It is a very nice place to go. She  
34 suggested having someone come in to clean it.

35  
36 Trustee Gibson stated that for the last six or seven-years she has been disappointed with  
37 the quality of work that our custodial crew cleans this Village Hall. She can't imagine a  
38 good reputable cleaning crew coming in and if there is a spot on the floor or on the carpet  
39 they walk over it. They should clean up areas that could easily be done. She stated that at  
40 home if you see a spot on the carpet you take carpet cleaner and clean it. If you see dust  
41 at home you dust. She stated that is one of the things that she has been concerned about  
42 for years, and years, and years. She has mentioned it a number of times. Trustee Gibson  
43 has been told that we trust these people. She believes that there must be somebody else in  
44 the world that is trustworthy that does a better job.

1 Village President Meyers-Martin stated that the best resolution to that would be to put  
2 together a Committee to come up with some ideas and take into consideration Trustee  
3 Ormsby's suggestion about a cleaning crew. She suggested reviewing our current  
4 cleaning crew and maybe do an RFP and get some bids of cleaning companies. She stated  
5 to have Cindy involved because she goes over and checks on all of the equipment.  
6

7 Trustee Waite inquired how often the police go over there and looks at the building.  
8 Trustee Gibson stated that she doesn't know if the police go over there and looks at the  
9 building. Trustee Waite stated that you would think that they would. You could have a  
10 pipe freeze and break and the place could be flooded. Trustee Gibson stated that if she  
11 had called Joe Alexa on Friday and asked him to check the building and see if it is  
12 presentable for Saturday morning he would have done that. She didn't do that because  
13 she figured it has to be in good shape because we trust the people who use it. Trustee  
14 Waite stated that he was thinking as a matter of security that you would want the police  
15 to check on it.

16 **Motion by Trustee Gibson, second by Trustee Ormsby to create a Committee to**  
17 **look at all of those aspects whether it is security, cleaning, just tracking who is there**  
18 **and when they are there.**

19 **Voice Vote: All Ayes. Motion Carried.**

20  
21 Village President Meyers-Martin asked Trustee Gibson whether or not she would like to  
22 spearhead the creation of that Committee. Trustee Gibson stated that she doesn't mind  
23 doing that.  
24

25 **Lack of Coverage by the Southtown Star, Patch or any News Agency – Village**  
26 President Meyers-Martin stated that it is unacceptable that we have no coverage at our  
27 Board Meetings from Patch, or from the Southtown Star, or any news agency that covers  
28 the South Suburbs. She believes that there were some important things that were  
29 discussed here tonight, the Citizens Police Academy, and our designation as a AAA Bond  
30 Rating. Those are things that should be in the newspaper and there should be coverage  
31 here. At one time we had coverage. It was sporadic. It is something that we need to  
32 pursue in terms of turning the heat up and calling them to find out why we have no  
33 coverage here.  
34

35 Administrator Mekarski stated that the Southtown Star called back their reporter that they  
36 were sending on a regular basis because of budgetary cuts.  
37

38 Trustee Gibson inquired of Administrator Mekarski whether or not we have to send them  
39 the information.  
40

41 Administrator Mekarski stated that Sara calls in from time to time to try to get ideas for  
42 articles. He stated that there are many times that we put out Press Releases and we never  
43 get coverage.  
44

1 Trustee Ormsby stated that her husband was at an Illinois Manufacturers Association  
2 Meeting last week. They knew about the Village's AAA Bond Rating. She stated that is a  
3 big deal. She stated that the word is out there somehow.

4  
5 **NEW BUSINESS:**

6  
7 **Annual Holiday Luncheon – December 21<sup>st</sup> at 12:30 P.M. – Carlo's Restaurant in**  
8 **Chicago Heights** – Village President Meyer's-Martin stated that the Annual Holiday  
9 Luncheon for the employees is December 21<sup>st</sup> at 12:30 P.M. at Carlos Restaurant in  
10 Chicago Heights. This is our annual Christmas Luncheon for the employees. She asked  
11 that the Trustees put that on their calendar.

12  
13 Trustee Gibson stated that she will be out of town for the Christmas Holiday. Village  
14 President Meyers-Martin stated that we will miss you.

15  
16 **Wysteria Homeowners Association Annual Luncheon for the Village Staff** – Trustee  
17 Gibson stated that the Wysteria Homeowners Association will be sponsoring their  
18 Annual Luncheon for the entire Village Staff on Friday, December 14<sup>th</sup>, at Noon.

19  
20 **Consideration to Cancel the December 24<sup>th</sup> Board Meeting** – Village President  
21 Meyers-Martin stated she brings to the Board consideration to cancel the Christmas Eve  
22 Board Meeting.

23 **Motion by Trustee Waite, second by Trustee Nale to cancel the December 24<sup>th</sup>**  
24 **Board Meeting.**

25 **Voice Vote: All Ayes. Motion Carried.**

26  
27 **2013 Public Meeting Schedule** - Trustee Waite inquired of Village President Meyers-  
28 Martin whether or not there were three Board Meetings that conflicted with holidays in  
29 2013.

30  
31 Administrator Mekarski stated that we will address that in January.

32  
33 **RESIGNATIONS AND APPOINTMENTS:**

34  
35 **Appointment of Yuan Liang to the Community Relations Commission** - Village  
36 President Meyers-Martin stated that she has for the Board's consideration an appointment  
37 for Yuan Liang to the Community Relations Commission. He has been a resident of the  
38 Village for over eight and a half years. He will be a welcome addition to the Community  
39 Relations Commission. She believes that they have provided some information for the  
40 newsletter about him.

41 **Motion by Trustee Pennington, second by Trustee Ormsby to approve the**  
42 **candidacy of Yuan Liang to the Village of Olympia Fields Community Relations**  
43 **Commission for the term expiring on December 10<sup>th</sup>, 2013, or until their successor**  
44 **has been appointed and qualified.**

45 **Voice Vote: All Ayes. Motion Carried.**

1 Village President Meyers-Martin stated that we welcome Mr. Liang to the Community  
2 Relations Commission.

3  
4 **Holiday Awards** – Trustee Ormsby stated that she forgot to mention that the  
5 Beautification Committee will be judging the Holiday Awards on December 20<sup>th</sup>.

6  
7 **EXECUTIVE SESSION:**

8  
9 **To Discuss Matters of Personnel – Open Meetings Act Section 5ILCS120/2(c)(1) -**

10  
11 **To Discuss Matters of Litigation – Open Meetings Act Section 5ILCS120/2(c)(11) -**

12  
13 **To Discuss Matters of Collective Bargaining – Open Meetings Act Section**  
14 **5ILCS120/2(c)(2) –**

15 **Motion by Trustee Pennington, second by Trustee Nale to go into Executive Session**  
16 **at 8:55 P.M. To Discuss Matters of Personnel according to the Open Meetings Act**  
17 **Section 5ILCS120/2(c)(1), and to Discuss Matters of Litigation according to the**  
18 **Open Meetings Act Section 5ILCS120/2(c)(11), and To Discuss Matters of Collective**  
19 **Bargaining according to the Open Meetings Act Section 5ILCS120/2(c)(2).**

20 **Voice Vote: All Ayes. Motion Carried.**

21  
22 Village President Meyers-Martin wished everyone Happy Holidays. She stated that this is  
23 our last Board Meeting in December. She thanked everyone for coming out. She stated  
24 that we will not take any action once we come back into Open Session.

25  
26 **RETURN TO OPEN SESSION:**

27  
28 **Motion by Trustee Pennington, second by Trustee Nale to go back into Open**  
29 **Session at 9:51 P.M.**

30 **Voice Vote: All Ayes. Motion Carried.**

31  
32 **ADJOURNMENT:**

33  
34 **Motion by Trustee Pennington, second by Trustee Nale to adjourn at 9:51 P.M.**

35 **Voice Vote: All Ayes Motion Carried.**

36 **Respectfully submitted by Faith Stine.**