

Village of Olympia Fields Board of Trustees Meeting

Minutes of the Regular Meeting

February 15, 2023

Commenced: 7:00 p.m.

Adjourned: 9:27 p.m.

Call to Order & Pledge

President Burke called the meeting to order at 7:00 p.m. The assembly recited the Pledge of Allegiance.

Roll Call

Village Clerk Stephanie Mills conducted the roll call and announced that there was a quorum:

Present: Trustees Victor Blackwell, Sandra Finley, Kelvin Oliver, Willis Pennington, Desiree Watkins and Howard White; President Sterling M. Burke; Village Administrator/Chief of Staff Drella C. Savage; Village Clerk Stephanie Mills; Building Commissioner John McDonnell; Chief of Police Derrick Blasingame; Public Works Director Terry Lusby, Jr.; Deputy Village Clerk Jessica Washington

Absent: Finance Director Betty Zigras

Approval of the Minutes

Approval of the Minutes of the January 11, 2023, Board of Trustees Meeting:

Trustee Oliver moved, seconded by Trustee Pennington, to approve the minutes of the January 11, 2023, Board of Trustees Meeting, as presented.

Trustees Oliver and Pennington complimented Jessica Washington's work on the January 2023 minutes.

Roll Call: Ayes (6-0) Motion Carried.

Bills for Approval

February 2023 Bills for Approval – \$383,966.17:

Trustee Watkins moved, seconded by Trustee Pennington, to approve payment of the bills for February 2023 in the amount of \$383,966.17.

Roll Call: Ayes (6-0) Motion Carried.

Administration Reports

Report of the Village President – Sterling M. Burke

Swearing-In: President Burke conducted the swearing-in of Police Officer Portia Simpson.

Award Presentation—Presidential Citizen-Volunteer of the Year: President Burke announced the establishment of the annual Presidential Citizen-Volunteer of the Year Award to recognize community members who have provided outstanding service, giving their time and talents to the Village of Olympia Fields. President Burke presented Graymoor resident and Community Relations Commission (CRC) Chair Carl Hill with the inaugural Presidential Citizen-Volunteer of the Year Award for his service to the Village. Mr. Hill thanked President Burke and the Board of Trustees for honoring him with the award.

Report of the Village Administrator/Chief of Staff – Drella C. Savage

Ratification: Approve the employment of Terry Lusby, Jr., as Public Works Director:
Administrator/Chief of Staff Savage asked the Board of Trustees to officially ratify their unanimous call-in and email votes approving Terry Lusby, Jr., as Public Works Director.

Trustee Finley moved, seconded by Trustee Oliver, to approve the employment of Terry Lusby, Jr., as Public Works Director.

Roll Call: Ayes (6-0) Motion Carried.

Department Head Reports

- **Betty Zigras – Finance Director**

Resolution #2023-01: Approval of the Resolution Authorizing the Execution of a Promissory Note and Approval of the Ninth Distribution of Tax Increment Funds (Lincoln Highway-Western TIF District/Walmart Economic Incentive Agreement):

President Burke reported that Director Zigras is out on medical leave. He and Administrator/Chief of Staff Savage explained the Resolution in her absence.

Trustee Pennington moved, seconded by Trustee Blackwell, to approve Resolution 2023-01, Authorizing the Execution of a Promissory Note and Approving the Ninth Distribution of Tax Increment Funds (Lincoln Highway-Western TIF District/Walmart Economic Incentive Agreement).

Roll Call: Ayes (6-0) Motion Carried.

- **Derrick Blasingame – Chief of Police**

Chief Blasingame reported on the status of the Olympia Fields Police Department's accreditation certification process.

- **John McDonnell – Building Commissioner**

Ordinance #2023-02: An Ordinance Amending Section 21-32 of the Olympia Fields Village Code of Ordinances, "Regulation of Potable Water Supply Wells":

Building Commissioner McDonnell discussed Ordinance 2023-02, noting that it relates to the regulation of potable water in conjunction with the Quik Run Shell Station.

Trustee Blackwell moved, seconded by Trustee Watkins, to approve Ordinance 2023-02, Amending Section 21-32 of the Olympia Fields Village Code of Ordinances, "Regulation of Potable Water Supply Wells."

Roll Call: Ayes (6-0) Motion Carried.

Event Permit Application: Building Commissioner McDonnell introduced Mrs. Trinette Britt-Johnson, Rich Township Administrator, who asked the Board of Trustees to approve the event permit application submitted by Rich Township to host a health and resource fair in the parking lot of Olympia Corners (former Jewel Plaza) on August 5, 2023, from 9:00 a.m.–7:00 p.m.

Trustee Watkins moved, seconded by Trustee Oliver, to approve the Event Permit Application submitted by Trinette Britt-Johnson on behalf of Rich Township.

Roll Call: Ayes (6-0) Motion Carried.

Rental Properties in Olympia Fields: Building Commissioner McDonnell and Administrator/Chief of Staff Savage reported on the status of rental properties in the Village of Olympia Fields. A discussion ensued about this issue.

- **Terry Lusby, Jr. – Public Works Director**
Director Lusby thanked President Burke and the Board of Trustees for the opportunity to serve the Village as Public Works Director.

Trustee Liaison Reports

- **Planning & Zoning Commission/Human Resources Committee – Blackwell**
Trustee Blackwell reported on the work of the HR Committee.
- **Public Works Committee/Beautification Committee – Finley**
Trustee Finley welcomed Mr. Lusby to the Village. She reported that the public works departments of Olympia Fields and Flossmoor will partner for a joint clean-up day along Vollmer Road in the spring.
- **Public Safety Commission/Police Pension Board – Oliver**
Trustee Oliver announced that the state will now manage police pension funds, taking over that responsibility from municipalities.
- **Finance Committee/Building Department – Pennington**
Trustee Pennington reported on the Village's November 2022 and December 2022 financial statements.
- **Park District/Library Board – Watkins**
Trustee Watkins reported that the Little Free Library located near the Olympia Fields Post Office is scheduled for repair in March.
- **Educational Commission/Community Relations Commission – White**
Trustee White invited Carl Hill, CRC chair, to address the Board of Trustees regarding upcoming CRC events. Mr. Hill outlined the CRC's community-wide events and initiatives planned for 2023.

Miscellaneous Reports

Nothing at this time.

Public Comment

Several members of the public addressed the Board of Trustees during the Public Comment portion of the meeting.

Resignations and Appointments

Nothing at this time.

Adjournment

Trustee Pennington moved, seconded by Trustee Watkins, to adjourn the meeting.

Ayes (6-0) Motion Carried.

President Burke adjourned the meeting at 9:27 p.m.