

1 **MINUTES OF THE VILLAGE OF OLYMPIA FIELDS**
2 **MEETING OF THE BOARD OF TRUSTEES**
3 **Held on April 19, 2021**
4

5 Due to the COVID-19 pandemic, this Board Meeting is being conducted remotely via
6 teleconference. The Regular Meeting of the Board of Trustees was held on Monday, April 19th,
7 2021. The meeting was called to order by Village President Sterling M. Burke at 7:00 P.M.
8

9 Village President Burke stated that beginning in March 2020, the Governor of Illinois issued a
10 series of State-wide Disaster Declarations related to public health concerns. Those declarations
11 remain in effect. As the head of this body, I have determined that an in-person meeting, or a
12 meeting otherwise conducted in accordance with the Open Meetings Act is neither practical nor
13 prudent because of this disaster. This meeting will be conducted by internet teleconference
14 without the physical presence of a quorum. Prior to the commencement of this meeting, all
15 members of this body will verify that they can see and hear each other. I further find that the
16 physical presence of members of the public is not feasible at this meeting due to the disaster, and
17 more specifically, the practical difficulties associated with accommodating the public in an
18 accessible, hygienic location that allows for appropriate social distancing.
19

20 Alternative arrangements have been made to allow the public to contemporarily hear all
21 discussion and roll call vote, live via conference call. The call-in numbers are available on the
22 agenda. Notice of the arrangements have been given in accordance with the Open Meetings Act.
23 The public may address this body consistent with the rules previously adopted and recorded, and
24 adopted by the Village President's Order.
25

26 Village President Burke stated that we have developed an informal protocol where the Board
27 Members can speak, and then when they are done speaking say, "I yield," so that we are not
28 talking all over each other. The amendment to the Open Meetings Act requires that we allow the
29 public to observe the meeting. It does not require the public to be given an opportunity to
30 participate in the meeting. However, it is our Board policy to give the public an opportunity to
31 present comments to the Board. With that in mind, the public was given the opportunity to
32 submit comments by email. Village President Burke inquired of Village Administrator, Cynthia
33 Saenz whether or not there were any comments.
34

35 Village Administrator Saenz stated no, we do not.
36

37 Village President Burke stated that we are recording this meeting. A copy of the completed
38 Minutes will be posted to our website when approved. All votes shall be conducted by roll call
39 and a verbatim record of this meeting shall be made and maintained in accordance with the Open
40 Meetings Act. Village President Burke is physically present at our regular meeting location.
41

42 Village President Burke asked Village Administrator/ Deputy Village Clerk, Cynthia Saenz, to
43 please call the roll.
44

45 Present: Trustees – Watkins, Oliver, Pennington, Finley, Thomas, and Matz
46 Village President Sterling M. Burke
47 Village Administrator/Deputy Village Clerk, Cynthia Saenz

1 Absent: None.

2

3 Village Administrator/Deputy Village Clerk Cynthia Saenz proceeded with the roll call. Present
4 were: Trustee Watkins, here; Trustee Oliver, present; Trustee Pennington, here; Trustee Matz,
5 present; Trustee Finley, here; Trustee Thomas, here; Village President Burke, here. We also have
6 on the line, Chief Scott Morgan, here; Building Commissioner John McDonnell, here; Public
7 Works Director Jim Landini, here; Finance Director Betty Zigras, here. We also have on the line
8 Court Reporter Faith Stine, here. She stated that she thinks she heard our Village Treasurer, Stan
9 King, present. And I am the Village Administrator/Deputy Village Clerk, Cynthia Saenz.

10

11 **PUBLIC HEARING:**

12

13 Village President Burke opened the Public Hearing pertaining to the proposed Budget at 7:05
14 P.M.

15

16 Village President Burke stated that next on the agenda is a Public Hearing to discuss any
17 comments that may have come in pertaining to the proposed Budget. The Budget has been
18 available on the website, via the newspaper, since April 2nd, and available at Village Hall during
19 that period of time. It has been available for two weeks. As of today, we have not gotten any
20 comments from the public whatsoever. He stated with that, he is going to close the Public
21 Hearing section of this, because the public has not weighed in on the Budget.

22

23 Village President Burke closed the Public Hearing pertaining to the proposed Budget at 7:06
24 P.M.

25

26 **APPROVAL OF MINUTES:**

27

28 **Motion by Trustee Matz, Second by Trustee Oliver to Dispense with the Reading of the**
29 **Minutes of the March 15th, 2021, Board Meeting; and to Approve the Minutes of the March**
30 **15th, 2021, Board Meeting as Amended.**

31 **Roll Call: Ayes (6-0) Motion Carried.**

32

33 **BILLS FOR APPROVAL:**

34

35 **April Bills for Approval - \$348,849.75** – Village President Burke stated next on the agenda is
36 the April Bills for Approval in the amount of \$348,849.75.

37 **Motion by Trustee Matz, Second by Trustee Pennington to Approve the Bills for April**
38 **2021 in the Amount of \$348,849.75.**

39 **Roll Call: Ayes (6-0) Motion Carried.**

40

41 **ADMINISTRATION REPORTS:**

42

43 **Report of the Village President:**

44

45 Village President Burke inquired whether or not Drella was on the line. Mrs. Savage stated that
46 she is on the line.

1 Village President Burke stated that Drella Savage has been our Clerk and she has done an
2 outstanding job. But we are going to lose, and have lost Drella. She has accepted a job working
3 for the Governor, which is a good thing. That's the reason why Cindy is operating as the clerk
4 tonight because Drella has offered her resignation, and she is going to be moving on.
5

6 Village President Burke stated that he wanted to personally thank Drella for her service. He is
7 sure that everybody on the line has appreciated what Drella has done to help us. It has been
8 almost two years that she served as the clerk. He will be talking to a few people in the next
9 couple of weeks to try to find someone to take her place. We are going to miss you, Drella.
10 Fortunately, she is here to be able to speak a little bit. He is going to turn it over to her.
11

12 Mrs. Savage stated that first of all, I want to say to President Burke and the Board of Trustees, to
13 all of the Department Heads, and most certainly to staff, and the citizens and residents of the
14 Village of Olympia Fields who may be on the conference call, I thank you for your vote of
15 confidence back in 2019 when I first became the Clerk of the Village of Olympia Fields. Our
16 Village Administrator, Cynthia Saenz was operating as the Deputy Clerk and doing an awesome
17 job. It was my high privilege to serve in that capacity. I had worked in judiciary, state
18 government, but never in the municipality. I found the Village of Olympia Fields staff to be
19 outstanding, very professional, very courteous. Always looking out for the residents of the
20 Village of Olympia Fields and made my job so much easier. I thank you for giving me the
21 opportunity to help preside over the meetings, to go over some of our Minutes, to work with our
22 Ordinances and different work.
23

24 I also got an opportunity, which was a once in a lifetime opportunity, and I understand it never
25 happened during the tenure of most of the other members of the staff, as well as the elected
26 officials, and that is to act as the Local Election Authority. I think everything went extremely
27 well. It was a good election. I got one sort of offhand, off-slight negative report out of hundreds
28 and hundreds of positive reports. Something was said about me allegedly doing maybe some
29 night campaigning. I want to assure everyone that never happened. As a matter of fact, for the
30 last four weeks, as I am right now, I have been in Springfield, Illinois and not even in the Village
31 of Olympia Fields to do any campaigning or anything else. But I do wish all of those who won
32 the election well. And you will see me around. I am a resident of the Village of Olympia Fields,
33 and I intend to participate as much as I can, as often as I can.
34

35 Mrs. Savage stated for what I'm doing now, I've been appointed to the Prison Review Board of
36 the State of Illinois. That is looking out for the public safety of all the citizens of Illinois. I will
37 be traveling throughout the State of Illinois once COVID gets all over. Now, I am pretty much
38 stationed in Springfield, Illinois during the week. I got in earlier this afternoon.
39

40 So, thank you again for your service President Burke, Cindy, and everyone else, Miss Zigras,
41 everybody that really just helped make my job very easy. Miss Faith, all of you guys are just
42 awesome. I wish you the best, and I know that things will only get better in the Village of
43 Olympia Fields. Thank you for the opportunity to serve. Thank you for this opportunity to speak.
44

45 Village President Burke stated that Drella, we all are going to miss you. I know you will do a
46 great job for the Governor. I think he has a little bit more weight than the rest of us. So, thanks
47 again, and we'll miss you.

1 **Report of the Village Administrator:**

2
3 **Redflex Contract Renewal** - Village Administrator Saenz stated that first, she would just like to
4 thank Drella for everything that she has done and wish her well, and good luck in her new
5 position.

6
7 Village Administrator Saenz stated that what you have in front of you this evening, is the
8 Redflex Contract Extension. We discussed the Redflex Red Light Camera Program the last
9 couple of years. Last year we had made a decision, and had received information from the Board,
10 that the Board wanted her and the Chief to look into other vendors, other companies, just to do
11 some due diligence and some comparisons when it came to the Red Light Camera Program.

12
13 Village Administrator Saenz stated but just like everything else last year, COVID basically put a
14 stop to everything that was happening last year. With that, not only were we unable to reach out
15 to other companies, but also, we had anticipated that the Red Light Camera revenue would
16 actually decrease, and the program itself would kind of wither away. We had discussed that there
17 was some legislation that was introduced last year to ban the Red Light Camera Program. At that
18 time, there were two representatives that were backing that particular legislation. And with
19 COVID happening, things just kind of stalled. We continued on with the Red Light Program. It
20 has basically remained consistent throughout these last 12 months.

21
22 Village Administrator Saenz stated and now, not really knowing how this program will progress
23 or advance, we have asked the Red Light Camera company to extend our contract for one more
24 year. Village Administrator Saenz stated that she and Chief Morgan met with our representative
25 and had some conversations to get a status right now on the program, and the legislation that's
26 out there. Redflex is a little unsure themselves. When we sat down with the representative, he
27 wanted to let us know that the company itself did not want to extend the contract beyond a year,
28 only because the seats in legislation have picked up more sponsors. And they are really unsure
29 about this repeal on the program and where that will end up in the next 12 months.

30
31 Village Administrator Saenz stated having said all of that, what you have in front of you this
32 evening, is an agreement to just extend the contract for one more year, until May 25th of 2022.
33 Hopefully, that will give us a chance to see what is happening with this legislation that is out
34 there. Right now, there are 43 sponsors to the repeal. As she mentioned last year, there were only
35 two. It is picking up traction, not just in Illinois. She believes that Rick said that there were Bills
36 out there in about 12 different states. They are not 100% sure about the fate of their business. We
37 would like to have the agreement renewed again for one year, to give us a chance to see how this
38 shakes out, and what direction the Village would like to go in to.

39 **Motion by Trustee Oliver, Second by Trustee Pennington to Authorize the Village**
40 **President to Execute the Third Amendment to an Agreement between the Village of**
41 **Olympia Fields and the Redflex Traffic Systems Incorporated for Photo Red Light**
42 **Enforcement Program.**

43
44 Trustee Pennington stated point of order regarding this amendment. He presumes that the terms
45 and conditions will not change for this extended period. Village Administrator Saenz stated
46 correct. Trustee Pennington stated it's not referenced in the amendment. He was just curious
47 about that.

1 Village Administrator Saenz stated the contract remains the same that it was. This amendment is
2 just to extend the terms of that contract. She stated very similar to what we did with the Second
3 Amendment last year when we extended it, so that all of the cameras were on the same term.

4
5 Trustee Pennington stated that he thinks that we took one of those cameras off of the second
6 extension. Village Administrator Saenz stated no. Trustee Pennington stated that's all that he
7 wanted to know, that the terms and the conditions have not changed. They are as they were
8 administered to in the First and Second Amendment. Village Administrator Saenz stated yes,
9 they are. Trustee Pennington stated all right, fine.

10 **Roll Call: Ayes (3) (Trustees Matz, Thomas and Watkins voted No).**
11 **Village President Burke voted Aye . Motion Carried.**

12
13 **DEPARTMENT HEADS REPORTS:**

14
15 **Betty Zigras – Director of Finance**

16
17 **Ordinance # 2021-09** – An Ordinance Approving the Annual Budget of the Village of Olympia
18 Fields for the 2021-2022 Fiscal Year [First & Second Reading] – Ms. Zigras stated in your
19 packet, the Board was given the Fiscal Year 2022 Annual Municipal Budget for the Village of
20 Olympia Fields. This Budget was developed with many meetings, beginning with the Capital
21 Projects Meeting in January with the Trustees and the Directors. In February, we held two
22 Finance Committee Meetings which were also attended by the Trustee Liaison and the Directors.
23 The end of March 2020, we had a Saturday Budget Review Meeting with the entire Board. After
24 all of these meetings we were able to develop this final document.

25
26 Ms. Zigras stated that on Page 1 of the Budget document is the General Fund Summary Report,
27 which shows actual revenues and expenses going back a few years since Fiscal Year 2019 and
28 2020, and giving Fiscal Year 2021 our current year projection, and the final column in the right
29 is the Fiscal Year 2022 Budget. You will see towards the bottom of the page, there is a shaded
30 section showing the operating surplus. In Fiscal Year 2022, our current year, we're projecting a
31 strong operating surplus of \$485,000.00 for the General Fund. And for the Budget, we are
32 projecting, a \$84,000.00 surplus. It only shows the previous two years, but if she added up the
33 last four years, including Fiscal Year 2021, so Fiscal Years 2018 through 2021, the total
34 operating surplus in the General Fund has been over \$1.8 million. It is exactly \$1,875,629.00.

35
36 Ms. Zigras stated that this large surplus over the years is what has enabled the Village to transfer
37 funds to our Capital Improvement Fund, where the Village has been able to self-fund important
38 projects such as street repairs. The Village's fiscal policy as we all discussed, is that we should
39 have five months, or 40% of expenses in reserves. She stated with the Fiscal Year 2021
40 projection, she believes the General Fund would have 10-months, or 80% of expenses in reserve.
41 These additional funds will enable us to be able to transfer these funds into a Capital
42 Improvement Fund for the Village to keep with our five-year Capital Improvement Plan.

43
44 On Page 2 of the document is a summary report of all of the Village funds. It shows operating
45 surplus before transfers and any budgetary transfers. We can see funds going in now. You want
46 to be able to see if there are funds going in from our General Fund or our Proprietary Fund into
47 the Capital Projects Fund.

1 Ms. Zigras stated that some highlights on this page is the Capital Projects Fund. We are
2 budgeting \$922,000.00 in projects for Fiscal Year 2022, which includes street repairs. Additional
3 street repairs are also budgeted in the Motor Fuel Tax Fund. These repairs are funded by the
4 Rebuild Illinois Grant that was declared a couple of years ago. We see the two distributions this
5 year. We will continue receiving distributions over the next two years.
6

7 Ms. Zigras stated at the bottom of that page we are showing the Proprietary Fund, which is the
8 Water and Sewer Fund. The Water Fund is showing a \$205,000.00 budgeted surplus for Fiscal
9 Year 2022. The year over year surplus in the Water Fund has enabled the Village to pay for
10 various Water Fund projects, such as water main replacement and the SCADA System. In Fiscal
11 Year 2022, you will see that we are budgeting \$834,108.00 of Capital Projects in the Water
12 Fund.
13

14 Ms. Zigras stated that the Sewer Fund Fiscal Year 2022 Budget is budgeting a surplus of
15 \$127,795.00. This will enable the Village to self-fund \$540,000.00 in the Sewer Capital Projects
16 for Fiscal Year 2022. Some of these projects are swale repairs, and the SCADA System. We will
17 begin engineering on the Kedzie Lift Station Project. It is important to note here that surplus in
18 the Proprietary Fund is really needed to help fund certain projects that we have identified for the
19 Water and Sewer Fund. The new Capital Projects Fund which were all created in Fiscal Year
20 2020, are for transparency and for accountability so we can clearly show the transfers from the
21 respected fund and to show what projects we are working on.
22

23 Ms. Zigras stated that it was stated in the past, and it continues to be that the priority of this
24 administration is to be able to self-fund projects without getting in debt.

25 **Motion by Trustee Pennington, second by Trustee Watkins to Waive in First Reading and**
26 **Adopt in Second Reading Ordinance No. 2021-09 - An Ordinance Approving the Annual**
27 **Budget of the Village of Olympia Fields for the 2021-2022 Fiscal Year.**

28 **Roll Call: Ayes (6-0) Motion Carried.**
29

30 **Jim Landini – Director of Public Works**
31

32 **2021 Landscape Maintenance for Village Owned Properties** – Mr. Landini stated that what
33 you have in front of you, he is looking for approval to renew the contract for the maintenance of
34 Village owned properties with Eternally Green Lawn Care for the amount of \$7,830.00. We have
35 used Eternally Green in the past. They’ve consistently had the lowest prices. They do good work.
36 They are very responsive to any needs we need, above and beyond the contract. This is just for
37 maintenance of the Village owned properties. This is not beautification. This is just maintaining
38 the mulch beds, keeping it debris free and the pruning of plants in those areas. The beautification
39 stuff comes on other things that we have within the Budget. He is just looking for approval to
40 give Eternally Green Lawn Care the contract.
41

42 Trustee Pennington inquired that he presumes we have a copy of their insurance, as well as Hold
43 Harmless Agreement on file.
44

45 Mr. Landini stated yes. He believes their insurance renews in March of every year. He has a copy
46 of the insurance. If you would like to see that, he can send it to you. Trustee Pennington stated no
47 problem.

1 **Motion by Trustee Matz, Second by Trustee Pennington to Accept the Recommendation**
2 **from the Public Works Director to Continue with the Current 2021 Village-Wide**
3 **Landscape Maintenance with Eternally Green Lawn Care in the amount of \$7,830.00.**

4 **Roll Call: Ayes (6-0) Motion Carried.**

5
6 **TRUSTEE LIAISON REPORTS:**

7
8 **Building Department/Community Relations Commission – Trustee Finley**

9
10 **Building Department** – Trustee Finley stated that she doesn't believe that the Building
11 Department has any special report at this time. She inquired of Mr. McDonnell whether or not
12 she was right about that. Mr. McDonnell stated that is correct.

13
14 **Community Relations Commission** – Trustee Finley stated that the Community Relations
15 Commission met. A couple of items came from that meeting that she wanted to make sure that
16 the Board is aware of at this time.

17
18 Trustee Finley stated that the CRC is working with a5 to develop a webpage on the Village's
19 Website for CRC work and resources. We had a first meeting with the team at a5. She believes
20 there is a follow-up meeting to come if it hasn't happened already to refine some of the ideas of
21 what that webpage would do.

22
23 Trustee Finley stated that the other is an expansion of the concept of working with the South
24 Suburban Housing Center. When we first started that relationship a couple of years ago, the idea
25 was to make the resources of the South Suburban Housing Center available to people who were
26 having trouble or concerns with their mortgage. In light of COVID, and all that has happened
27 since, the CRC is looking at having a Village-wide awareness of the resources for mortgage and
28 housing assistance. Mostly because the government has stepped up and delivered so many new
29 projects, programs, and resources. The thought is that the people just need to be generally aware.
30 You don't have to be in a situation where you think you are having trouble. You do want to be in
31 a situation whereby we are able to say these are some resources that might cause you to rethink
32 how you are currently financing your home. We are working with South Suburban Housing to
33 see what those resources are. And since we don't have a Department of Housing with the
34 Village, to make sure that we do what we can to direct people to South Suburban Housing for a
35 review. They are calling that process, "The Smart Home Review." That's what that campaign
36 will be. Village President Burke thanked Trustee Finley.

37
38 **Public Works/Park District – Trustee Matz**

39
40 **Public Works** – Trustee Matz stated that she does not have a formal report this evening.

41
42 **Park District** – Trustee Matz stated that she does not have a formal report this evening.

43
44 Village President Burke inquired of Trustee Matz whether or not she wanted to make a comment
45 about the second shots that were given the other day at the Park District. Trustee Matz stated no.

1 **Public Safety/Educational Commission – Trustee Oliver**

2
3 **Public Safety** - Trustee Oliver stated that he has two brief reports. The Public Safety Committee
4 met this month. We are excited about the Comprehensive Reporting that will become available
5 to the Board. He inquired of Chief Morgan whether or not he wanted to provide the Board and
6 the public with any reports.

7
8 **Update on Monthly Calls to the OFPD** – Acting Chief Scott Morgan stated hopefully, the
9 Trustees saw their emails. Today, at about 10:00 A.M. the police department responded to an
10 address on Brookwood for a house fire. The garage was fully engulfed. The occupants were out
11 of the house. No one was injured. The fire is under investigation by the State Fire Marshall.
12 Sergeant Metzger did a good job as far as the homeowner, calming her down. He contacted the
13 American Red Cross for her. She was able to setup some assistance through them. That is all that
14 he has as far as the fire right now.

15
16 Acting Chief Scott Morgan stated that crimes for the month of March that we have had in the
17 Village is right in pace with all the other months. The calls for the month of March 2021 were
18 553 calls for service. Our biggest hot spots are the retail thefts, which is usually Wal-Mart, and
19 then car accidents.

20
21 **Educational Commission Report** – Trustee Oliver stated that as part of his Educational
22 Commission report, we met as well this month. We are also working with a5 to enhance our
23 Educational Commission webpage. We are pretty excited about that.

24
25 We continue as a Commission, to explore a very provocative issue on the item of school choice.
26 There will be more information to come sometime soon.

27
28 Trustee Matz stated that she has a question about the Educational Commission. She understands
29 that Rich has changed their name. She inquired what the new name is. As well as their
30 Baccalaureate Program that they are putting in place, can you give us some information about
31 that in the STEM Program? She hasn't really heard anything.

32
33 Trustee Oliver stated that the new name of the school is the Rich Township. That's the sign on
34 their marquee as you drive up to either of the two schools. The Rich Township School that is in
35 our community is the STEM Program. Our Educational Commission is going to be assisting the
36 school in promoting it. We are very excited about that. He suspects it will be a very valuable
37 marketing tool that will assist the residents of the Village of Olympia Fields as well.

38
39 Trustee Matz inquired how the Baccalaureate works. She inquired whether or not the STEM
40 Program has started or is that something that they are saying is going to start.

41
42 Trustee Oliver stated that the STEM Program has already started. He doesn't have any
43 information on the Baccalaureate Program right now. He will certainly have it by the next time
44 he has a report. He can't speak to that right now.

45
46 Village President Burke asked Cindy to make the Board aware of the money that is coming from
47 the President's Program for the schools.

1 Village Administrator Saenz stated that she doesn't have that information. That was information
2 that Betty shared with us. She inquired of Ms. Zigras whether or not she could share that with us.

3
4 Ms. Zigras stated yes. It was something that she read in the IML, the Illinois Municipal League,
5 the President's Relief Act that was signed in March of this year. The \$1.9 trillion relief plan.
6 There were funds that were distributed to local governments. There is also education. She is
7 pulling up the School District's Funding. There was School District funding at the various high
8 schools, universities. The State releases a P-20 Learning Renewal Resource Guide. The schools
9 will be receiving various funds. Rich Township, 227, will be receiving \$10,580,164.00. Matteson
10 162 is \$11,162,148.00. There are three allocations altogether. She isn't sure what the period is.
11 ER is what they are called. It's the Cares Act, the American Relief Plan, and there was a second
12 distribution between the Cares Act and the American Relief Plan. Between all three distributions
13 is the total funds for the schools. The schools are getting a lot of money. It has to do with
14 population. It has to do with where they are located. The total is \$7 billion between all schools in
15 Illinois. There are restrictions on where these funds can be used for the schools as well. Just like
16 the municipalities have restrictions on how we can use our funds.

17
18 Trustee Matz inquired and that has no bearing on our bottom line as taxpayers, right? That's just
19 to make the schools whole from COVID, correct?

20
21 Ms. Zigras stated that it is to increase the learning and education for the students. Are you asking
22 are the schools going to reduce their levy? She doesn't believe they will. This is an opportunity
23 for the schools to use these funds to increase their students' education, and increase the level of
24 the report card maybe of the schools. That would help our residents, because people who are
25 looking for homes would want to move into our School District.

26
27 Trustee Matz stated that every Wednesday night she has a Zoom. She shares it. She is sharing it
28 again with everyone online. The Illinois Constitution states that the state is responsible for K
29 through 12 funding of our education. Every Wednesday night she has an informational on what
30 that means, and what that means about reducing our property tax. She welcomes everybody to
31 join her on her Zoom every Wednesday night at 7 o'clock. She will forward the Zoom
32 information for all of those who are interested in a real solution in reducing your property tax.

33
34 Village President Burke stated thank you very much for that, Casandra. He doesn't think that
35 there is anybody in this Village that is not interested in the property tax situation around here.
36 The schools are 74% of our overall tax bills. This 20 plus million dollars that they just got,
37 should help quite a bit. The better the overall scores are, the better our tax situation should be,
38 and more people will want to get into our District here. He stated that doing what you are doing,
39 and with the money they just got, we hope that between those two things, that it really is going to
40 get something going over there that is going to increase the overall education and reduce taxes.

41
42 **Finance/Planning & Zoning – Trustee Pennington**

43
44 **February Financial Statements** - Trustee Pennington stated that tonight he is presenting the
45 financial results of revenues and expenses for the Village for the ten periods ending February
46 28th, 2021.

47

1 Trustee Pennington stated beginning with the General Fund, General Fund revenues for this
2 10-month period were favorable to Budget projections by \$488,006.00, or 10% favorable to
3 projections. Our budgeted revenue for this period was \$4,339,973.00. The Village realized actual
4 revenues in the General Fund of \$4,827,980.00. Trustee Pennington stated that overall gains in
5 Sales Tax Revenue, Local Use Tax, Municipal Fuel Tax, and Real Estate Taxes, and State
6 Income Tax, Building Permits, and Red-Light revenue, and Business Licenses, were the driving
7 factors leading to this positive revenue position. Trustee Pennington stated that General Fund
8 expenses were favorable to Budget projections by \$337,801.00, or 7% favorable to projections.
9 Trustee Pennington stated that Budgeted expenses for this period were \$4,830,841.00, while
10 actual incurred expenses were \$4,449,339.00. He stated that when comparing total revenues to
11 total expenses, we have an operating surplus in the amount of \$334,941.00 for the period. The
12 overall impact to the General Fund Budget is a fund surplus in the amount of \$825,808.00.
13

14 Trustee Pennington stated that with respect to the Water Fund, water revenue for this period was
15 unfavorable to Budget projections by \$85,420.00, or 4% below Budget projections. Water
16 revenue for this period was budgeted at \$2,021,199.00, while actual realized revenue was
17 \$1,935,779.00. Trustee Pennington stated with respect to the Water Fund expenses, Water Fund
18 expenses for this period were also unfavorable to Budget by \$240,042.00, or 12% unfavorable to
19 Plan. Budgeted expenses for this period were \$1,793,044.00, while actual incurred expenses
20 were \$2,033,086.00. Water purchases, sewer main repairs, and truck and tractor expenses were
21 the driving factors leading to this deficit. He stated that when comparing total revenues to total
22 expenses, we have an operating deficit in the Water Fund of \$97,307.00 for the period. The
23 overall impact to the Water Fund is a deficit in the amount of \$325,462.00.
24

25 Trustee Pennington stated that with respect to the Sewer Fund, Sewer Fund revenues for this
26 period were unfavorable to Budget Plan by \$122,817.00, or 9% of Plan. Our total revenue
27 operating and non-operating Budget for this period was \$1,396,033.00, while actual realized
28 revenues were \$1,273,217.00. Sewer Fund expenses were favorable to Budget by \$144,745.00,
29 or 12% of Plan. He stated that \$1,205,634.00 was budgeted for the period. The Village incurred
30 \$1,060,890.00 in actual expenses. This resulted in an operating surplus in the amount of
31 \$212,327.00. The overall impact to the Sewer Fund Budget is a positive of \$21,938.00.
32

33 **Report of Cash Balances** - Trustee Pennington stated that with respect to our book and bank
34 balances for February 28th, 2021, you will note that our cash balances realized a 2% increase
35 over the prior month. On January 31st, 2021, our book balance was \$12,365,883.83. On February
36 28th, 2021, our book balance was \$12,637,690.20. This is a \$271,806.37 difference between
37 month over month. Our cash balances for February 28th, 2021, is a healthy \$12,826,444.63.
38

39 **Planning & Zoning** - Trustee Pennington stated with respect to Planning & Zoning, he has no
40 formal report.
41

42 **Human Resources/Police Pension – Trustee Thomas**

43
44 Trustee Thomas stated that she did not have a formal report this evening.
45

46 **Beautification Committee/Library Board – Trustee Watkins**
47

1 **Library Board** – Trustee Watkins stated that she doesn't have a Library Board report.

2

3 **Beautification Committee** - Trustee Watkins stated that the Beautification Committee is gearing
4 up for Earth Day. Spring cleanup is between April 1st and April 30th. The Village-wide cleanup is
5 planned for April 24th by the Beautification Committee. We are asking for volunteers to help us
6 on this day, one to two hours. If anyone is able to assist, they can reach out to her via the
7 Olympia Fields' website.

8

9 Village President Burke thanked Trustee Watkins.

10

11 **MISCELLANEOUS REPORTS:**

12

13 Village President Burke inquired whether or not there were any Miscellaneous Reports. The
14 Board did not have any Miscellaneous Reports.

15

16 **PUBLIC COMMENTS:**

17

18 Village President Burke stated that we had no Public Comments.

19

20 **NEW BUSINESS:**

21

22 Village President Burke inquired whether or not there is any New Business that the Board
23 wanted to discuss. The Board did not have any New Business to discuss this evening.

24

25 **RESIGNATIONS AND APPOINTMENTS:**

26

27 Village President Burke stated that the Board does not have any Resignations nor Appointments
28 at this time, other than Drella which we already talked about. We are all going to miss her.

29

30 **ADJOURNMENT:**

31

32 **Motion by Trustee Pennington, Second by Trustee Thomas to Adjourn the Board Meeting**
33 **at 7:53 P.M.**

34

34 **Voice Vote:** **All Ayes** **Motion Carried.**

35

36 Respectfully submitted by Faith Stine.