

Village of Olympia Fields Board of Trustees Meeting

Minutes of the Regular Meeting

June 14, 2023

Commenced: 7:01 p.m.

Adjourned: 9:30 p.m.

Call to Order & Pledge

President Burke called the meeting to order at 7:01 p.m. The assembly recited the Pledge of Allegiance.

Roll Call

Village Clerk Stephanie Mills conducted the roll call and announced that there was a quorum:

Present: Trustees Jennifer Beasley, Victor Blackwell, Sandra Finley, Kelvin Oliver, Kenneth Smith (left meeting at 8:45 p.m.), and Howard White; President Sterling M. Burke; Village Administrator/Chief of Staff Drella C. Savage; Village Clerk Stephanie Mills; Building Commissioner John McDonnell; Chief of Police Derrick Blasingame; Finance Director Betty Zigras; Public Works Director Terry Lusby, Jr.; Deputy Village Clerk Jessica Washington

Absent: None

Swearing In

President Burke administered the oath of office to three new police officers: Officer Jerral Houser, Officer Diamond Lasenby and Officer David Poindexter.

Approval of the Minutes

Approval of the Minutes of the May 10, 2023, and May 17, 2023, Board of Trustees Meetings:

Trustee Oliver moved, seconded by Trustee Blackwell, to approve the minutes of the May 10, 2023, and May 17, 2023, Board of Trustees Meetings, as presented.

Roll Call: Ayes (6-0) Motion Carried.

Bills for Approval

June 2023 Bills for Approval – \$471,750.71:

Trustee Smith moved, seconded by Trustee Oliver, to approve payment of the bills for June 2023, in the amount of \$471,750.71.

Roll Call: Ayes (6-0) Motion Carried.

Administration Reports

Report of the Village President – Sterling M. Burke

President Burke provided an update on the Quick Run Shell Station and VCA Animal Hospital.

Approval of the contract with ProvenIT for IT services.

President Burke noted that although the contract with ProvenIT, as written, proposed a three-year term, he recommended that the Board of Trustees approve only a one-year contract with an option to extend the contract. He asked Trustee White, as Village Technologist, to provide an overview of the selection process for an IT provider and the ultimate recommendation of ProvenIT. A discussion ensued.

Trustee Blackwell moved, seconded by Trustee Smith, to approve the contract with ProvenIT for IT services for a one-year period with an option to extend the contract.

Roll Call: Ayes (6-0) Motion Carried.

Report of the Village Administrator/Chief of Staff – Drella C. Savage

Village Administrator/Chief of Staff Savage provided an overview of five motions related to the Governors Highway/Vollmer Road Tax Increment Financing District #2. For expediency, she requested an Omnibus motion to combine the five motions into one.

Omnibus Motion

Trustee Oliver moved, seconded by Trustee Finley, to approve an Omnibus motion to combine Ordinances 2023-14, 2023-15, 2023-16, 2023-17, and 2023-18 into a single motion.

Roll Call: Ayes (6-0) Motion Carried.

Ordinance #2023-14 – An Ordinance Approving the Village of Olympia Fields Governors Highway/Vollmer Road Tax Increment Financing District #2 Redevelopment Plan and Program [First & Second Reading].

Ordinance #2023-15: An Ordinance Designating the Village of Olympia Fields Governors Highway/Vollmer Road Tax Increment Financing District #2 Redevelopment Project Area [First & Second Reading].

Ordinance #2023-16: An Ordinance Adopting Tax Increment Financing for the Village of Olympia Fields Governors Highway/Vollmer Road Tax Increment Financing District #2 [First & Second Reading].

Ordinance #2023-17: An Ordinance Amending Various Ordinances in Connection with the Village of Olympia Fields' Approval of Governors Highway/Vollmer Road TIF District #2 [First & Second Reading].

Ordinance #2023-18: An Ordinance Approving a Certain Intergovernmental Agreement with School District No. 162 Regarding the Governors Highway/Vollmer Road Tax Increment Financing District #2 [First & Second Reading].

Trustee Oliver moved, seconded by Trustee Finley, to approve Ordinances 2023-14, 2023-15, 2023-16, 2023-17, and 2023-18, Regarding the Village of Olympia Fields Governors Highway/Vollmer Road Tax Increment Financing District #2 [First & Second Reading].

Roll Call: Ayes (6-0) Motion Carried.

Intergovernmental Agreement: Approve the Intergovernmental Agreement Between the Village of Olympia Fields and Matteson School District No. 162 Regarding the Governors Highway/Vollmer Road Tax Increment Financing District, Commonly Referred to as "TIF 2" [First & Second Reading].

Trustee Blackwell moved, seconded by Trustee Smith, to approve the Intergovernmental Agreement Between the Village of Olympia Fields and Matteson School District No. 162 Regarding the Governors Highway/Vollmer Road Tax Increment Financing District, Commonly Referred to as "TIF 2." [First & Second Reading].

Roll Call: Ayes (6-0) Motion Carried.

Contract Ratification: Ratification of the contract with Kunes Auto Group for the purchase of a 2022 Ford F-600 truck in the amount of \$148,800.

Trustee Finley moved, seconded by Trustee Oliver, to approve the contract with Kunes Auto Group for the purchase of a 2022 Ford F-600 truck in the amount of \$148,800.

Roll Call: Ayes (5-1)—Trustee Smith abstained Motion Carried.

Parking Lot License Agreement: Approval of the 2023 BMW Championship-Village of Olympia Fields Parking Lot License Agreement.

Administrator/Chief of Staff Savage explained that the Parking Lot license Agreement will allow the Western Golf Association (WGA) to use the Olympia Corners (former Jewel Plaza) parking lot for parking during the BMW Championship.

Trustee Oliver moved, seconded by Trustee White, to approve the 2023 BMW Championship-Village of Olympia Fields Parking Lot License Agreement.

Roll Call: Ayes (6-0) Motion Carried.

Department Head Reports

- **Betty Zigras – Finance Director**

Actuarial Services Agreement: Approval of the contract for actuarial services with Lauterbach & Amen LLP.

Director Zigras provided an overview of the Lauterbach & Amen LLP actuarial services contract renewal.

Trustee Blackwell moved, seconded by Trustee Beasley, to approve the contract for actuarial services with Lauterbach & Amen LLP.

Roll Call: Ayes (6-0) Motion Carried.

Financial Report: Director Zigras presented Fiscal Year 2023 Preliminary Year End Financials. A discussion ensued about Village finances and efficiencies.

- **Derrick Blasingame – Chief of Police**

Chief Blasingame reported on the status of the Olympia Fields Police Department's (OFPD) pending accreditation. He reported that the OFPD has already met the 30 percent benchmark for women on the force, well ahead of the 2030 deadline.

- **John McDonnell – Building Commissioner**

Event Permit Application: Final approval of the event permit application of Scott Mehaffey, National Trust for Historic Preservation, for the 2023 Midcentury Modernism Road Rally Tour of Homes on June 23–24, 2023. A discussion ensued about logistics related to the road rally.

Trustee Oliver moved, seconded by Trustee Beasley, to approve the event permit application of Scott Mehaffey, National Trust for Historic Preservation, for the 2023 Midcentury Modernism Road Rally Tour of Homes on June 23–24, 2023.

Roll Call: Ayes (6-0) Motion Carried.

Commissioner McDonnell announced that the event permit application and application for a Class G Liquor License submitted by Rich Township and the Olympia Fields Park District was withdrawn.

- **Terry Lusby, Jr. – Public Works Director**

Director Lusby discussed two upcoming road improvement projects and provided an overview of the two Engineering Services Agreements with Village engineers Baxter & Woodman, Inc., related to those projects.

Engineering Services Agreement: Approval of the Professional Services Agreement and Local Agency Agreement with Baxter & Woodman, Inc., for Graymoor Lane, Oakwood, Drive, Corinth Road, and Brookwood Drive, road improvements in the amount of \$102,000.

Trustee Blackwell moved, seconded by Trustee Oliver, to approve the Professional Services Agreement and Local Agency Agreement with Baxter & Woodman, Inc., for Graymoor Lane, Oakwood, Drive, Corinth Road, and Brookwood Drive, road improvements in the amount of \$102,000.

Roll Call: Ayes (6-0) Motion Carried.

Engineering Services Agreement: Approval of the Professional Services Agreement and Local Agency Agreement with Baxter & Woodman, Inc., for 203rd Street, road improvements in the amount of \$37,000.

Trustee Smith moved, seconded by Trustee Finley, to approve the Professional Services Agreement and Local Agency Agreement with Baxter & Woodman, Inc., for 203rd Street, road improvements in the amount of \$37,000.

Roll Call: Ayes (6-0) Motion Carried.

Trustee Liaison Reports

- **Finance Department/Human Resources Committee – Blackwell**

Trustee Blackwell discussed his new role as Finance liaison.

- **Public Works Committee/Beautification Committee – Finley**

Trustee Finley provided an update on the Beautification Committee's Summer Landscape Awards program and Department of Public Works training and restoration projects.

- **Public Safety Commission/Police Pension Board – Oliver**

Trustee Oliver discussed the Lexipol award presented to the OFPD for policy management.

- **Planning & Zoning Commission/Building Department – Smith**

No report at this time.

- **Community Relations Commission/Library Board – Beasley**

No report at this time.

- **Educational Commission/Village Technologist – White**

Trustee White discussed his meeting with Dr. Johnnie Thomas, superintendent of Rich Township High School District 227.

Miscellaneous Reports

Nothing at this time.

Public Comment

Several members of the public addressed the Board of Trustees during the Public Comment portion of the meeting.

Resignations and Appointments

Appointment: Appointment of Barbara Chambers to the Beautification Committee.

Trustee Oliver moved, seconded by Trustee Blackwell, to approve the appointment of Barbara Chambers to the Beautification Committee.

Roll Call: Ayes (5-0) Motion Carried.

Appointment: Appointment of Dawn Gasbarro to the Public Safety Commission.

Trustee Oliver moved, seconded by Trustee Blackwell, to approve the appointment of Dawn Gasbarro to the Public Safety Commission.

Roll Call: Ayes (5-0) Motion Carried.

Adjournment

Trustee Oliver moved, seconded by Trustee Blackwell, to adjourn the meeting.

Ayes (5-0) Motion Carried.

President Burke adjourned the meeting at 9:30 p.m.

Submitted by Jessica Washington, Deputy Village Clerk